

PROPOSAL SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION				
Company:	Western Arkansas Counseling & Guidance Center, Inc.			
Address:	3111 South 70th Street			
City:	Fort Smith	State:	Arkansas	Zip Code: 72903
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation	<input type="checkbox"/> Public Service Corp <input checked="" type="checkbox"/> Nonprofit	
Minority and Women-Owned Designation*:	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> American Indian	<input type="checkbox"/> Service-Disabled Veteran	
	<input type="checkbox"/> African American	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Women-Owned	
	<input type="checkbox"/> Asian American	<input type="checkbox"/> Pacific Islander American		
	AR Certification #: _____ * See Minority and Women-Owned Business Policy			

PROSPECTIVE CONTRACTOR CONTACT INFORMATION			
<i>Provide contact information to be used for bid solicitation related matters.</i>			
Contact Person:	Christi Johnston	Title:	Admin & HR Office Manager
Phone:	479-452-6650 x 1031	Alternate Phone:	
Email:	christi.johnston@wacgc.org		

CONFIRMATION OF REDACTED COPY
<input type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input checked="" type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested. <i>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.</i>

ILLEGAL IMMIGRANT CONFIRMATION
By signing and submitting a response to this <i>Bid Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.

ISRAEL BOYCOTT RESTRICTION CONFIRMATION
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.
<input checked="" type="checkbox"/> Prospective Contractor does not and will not boycott Israel.

An official authorized to bind the Prospective Contractor to a resultant contract shall sign below. The signature below signifies agreement that any exception that conflicts with a Requirement of this Bid Solicitation will cause the Prospective Contractor's response to be rejected.

Authorized Signature:  Title: CEO
 Use Ink Only.
 Printed/Typed Name: Aaron L. "Rusti" Holwick Date: 08/12/2021

SECTION 1 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory must be declared below or as an attachment to this page. Vendor must clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and shall fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature:  _____
Use Ink Only.

Printed/Typed Name: Aaron L. "Rusti" Holwick Date: 08/12/2021

SECTION 2 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory must be declared below or as an attachment to this page. Vendor must clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and shall fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature:  _____
Use Ink Only.

Printed/Typed Name: Aaron L. "Rusti" Holwick Date: 08/12/2021

SECTIONS 3, 4, 5 - VENDOR AGREEMENT AND COMPLIANCE

- Exceptions to Requirements shall cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and shall fully comply with all Requirements as shown in this section(s) of the bid solicitation.

Authorized Signature: _____

Use Ink Only


Printed/Typed Name: Aaron L. "Rusti" Holwick

Date: 08/12/2021

PROPOSED SUBCONTRACTORS FORM

- Do not include additional information relating to subcontractors on this form or as an attachment to this form.

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP
Harbor House, Inc. of Fort Smith, Ar.	615 N 19th Street	Fort Smith, Ar. 72901
Harbor House, Inc. of Fort Smith, Ar.	3900 Armour	Fort Smith, Ar. 72901

PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 1

TO: All Addressed Vendors
FROM: Chorsie Burns, Buyer
DATE: July 28, 2021
SUBJECT: 710-21-0018 COMPREHENSIVE SUBSTANCE ABUSE TREATMENT SERVICES (CSATS)

The following change(s) to the above referenced RFP have been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening date and time
- Cancellation of bid
- Other

CHANGE OF SPECIFICATIONS

RESPONSE PACKET page 7, Section E.3 STANDARD OF CARE item C has been removed.

RESPONSE PACKET page 7, Section E.3 STANDARD OF CARE item D last sentence has been replaced with the following: How will progress be measured and documented? (Section 2.4 C)

RESPONSE PACKET page 7, Section E.3 STANDARD OF CARE item E is replaced with the following: Describe your approach to aftercare and discharge planning and provide a matrix listing community resources and partners available for referral for continuation service. (Section 2.4 C)

RFP page 23, Section 3.1 C item 3 (chart) is replaced with the following:

Information for Evaluation Sub-Sections	Maximum Raw Points Possible	Sub-Section's Weighted Percentage	* Maximum Weighted Score Possible
E.1 Minimum Qualifications	10	15	105
E.2 Scope of Work	5	25	175
E.3 Standard of Care	20	20	140
E.4 Priority Population	10	10	70
E.5 Records and Reporting	5	5	35
E.6 Staffing	5	10	70
E.7 Subcontractors	5	5	35
E.8 Technology Requirements	5	5	35
E.9 Physical Plant	5	5	35
Technical Score Total	70	100%	700

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal. If you have questions, please contact: Chorsie Burns, chorsie.burns@dhs.arkansas.gov or 501-682-6327

Vendor Signature 

08/12/2021
Date

Western Arkansas Counseling & Guidance Center, Inc.
Company

Contract Number _____
 Attachment Number _____
 Action Number _____

CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SUBCONTRACTOR: SUBCONTRACTOR NAME:

Yes No Harbor House, Inc.

IS THIS FOR

TAXPAYER ID NAME: Western Arkansas Counseling & Guidance Center, Inc.

Goods? Services? Both?

YOUR LAST NAME: Holwick

FIRST NAME Aaron "Rusti"

M.I.: L

ADDRESS: 3111 South 70th Street

CITY: Fort Smith

STATE: Ar

ZIP CODE: 72903

COUNTRY: USA

AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:

FOR INDIVIDUALS *

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (√)		Name of Position of Job Held <small>(senator, representative, name of board/ commission, data entry, etc.)</small>	For How Long?		What is the person(s) name and how are they related to you? <small>(i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.)</small>	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

FOR AN ENTITY (BUSINESS) *

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (√)		Name of Position of Job Held <small>(senator, representative, name of board/commission, data entry, etc.)</small>	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?		
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%)	Position of Control
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								

None of the above applies

Contract Number _____
Attachment Number _____
Action Number _____

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature  Title CEO Date 08/12/2021
Vendor Contact Person Christi Johnston Title Admin & HR Office Manager Phone No. (479) 452-6650

Agency use only
Agency Number 0710 Agency Name Department of Human Services Agency Contact Person _____ Contact Phone No. _____ Contract or Grant No. _____

EQUAL EMPLOYMENT OPPORTUNITY POLICY

Policy: The Western Arkansas Counseling and Guidance Center, Inc. is committed to the concept of equal employment opportunity without regard to race, color, gender, religion, age, disabilities, marital status, ethnicity, or national origin. It shall be the policy of the Center to comply with the nondiscrimination provisions of all State and Federal regulations, such as the Equal Opportunity Act of 1972, the Rehabilitation Act of 1975, and the Americans with Disabilities Act of 1990.

Purpose: It is the purpose of this policy to comply with all federal, state, and local legislation, regulations and guidelines regarding non-discrimination in employment.

Guidelines:

1. The Center assures that efforts to recruit, hire, and promote in all job classifications will be carried out on a nondiscriminatory basis. We further insure that all other personnel actions such as compensations, benefits, transfers, demotions, terminations, assignments, layoffs, returning from layoffs, training, education, and tuition assistance will not be denied on the grounds of race, color, gender, political or religious opinions or national origin, affiliations, age, or disabilities (except where age, gender, or physical requirements constitute a Bona Fide Occupational Qualification).
2. The Board of Directors and employees are also committed to compliance with applicable legal requirements and regulations of all governmental agencies under whose authority it operates.
3. All employees and potential employees of the Western Arkansas Counseling and Guidance Center, Inc. shall be informed of their civil rights including the right to complain regarding employment practices if they believe they have been discriminated against. These complaints shall be dealt with in a confidential manner so that the employee or potential employee is free of workplace harassment, reprisal, intimidation, and/or insults.
4. This Center policy will be carried out in all activities and programs which are conducted in conjunction with other agencies, institutions, organizations or political subdivisions where financial assistance, through sub-grants, sub-contracts, formula funds or other transactions involving the utilization of Federal and State funds, is received.
5. All management, administrative and supervisory employees are charged with the responsibility for ensuring the implementation of this policy and not employ tactics designed to circumvent the goals of this policy. They are also charged to assure that subordinate employees are aware of this Affirmative Action Plan and are committed to compliance with its goals.
6. Employees of the Western Arkansas Counseling and Guidance Center, Inc. who fail to adhere to the Equal Employment Opportunity Policies and/or Programs will be subject to appropriate disciplinary action, up to and including termination.

Procedures:

1. The Board of Directors designates the Chief Executive Officer as the responsible agent for implementation of the Equal Employment Opportunity Policy.

2. The Chief Executive Officer and/or his/her designee shall ensure that all criteria for employment related decision making are program-based and job related.
3. Upon request, the Center will make available to interested persons and funding sources information regarding its Affirmative Action Policy.

DAABHS Comprehensive Substance Abuse Treatment Services Regions

- *Please check the region in which you are willing to provide the service. See Attachment G for map of treatment regions.*
- *Do not include additional information if not pertinent to the itemized request.*
- *Please return with your response packet.*

- Catchment Area 1
- Catchment Area 2
- Catchment Area 3
- Catchment Area 4
- Catchment Area 5
- Catchment Area 6
- Catchment Area 7
- Catchment Area 8

WESTERN ARKANSAS COUNSELING AND GUIDANCE CENTER (WACGC) CSATS RESPONSE

E.1. MINIMUM QUALIFICATIONS

A. WACGC continuously ensures that all services (client-related or non-client related) are provided by appropriately qualified or credentialed staff members. The compliance officer tracks all personnel providing treatment-related services to ensure their licenses or certifications align with their scope of work and are up to date. Supporting documentation can be found in the employee personnel file. The WACGC compliance officer in coordination with Marla Kendrick, COO will ensure the minimum number of staff providing treatment-related services, or support staff, have current certification in CPI, CPR, and first aid. In our detoxification programs, staff monitoring are currently certified RDS, or a RADD Qualified Staff (physician, registered nurse (RN), or licensed practical nurse (LPN)). WACGC will have at least 1 staff member certified in Motivational Interviewing for all treatment programs funded by DAABHS. Evidence of criminal background checks on all staff with direct contact with clients, or with access to client records, can be found in individual personnel files. Maltreatment background checks are also completed and in personnel files for any staff with direct contact with children, adolescents, or adults. Criminal background checks are completed at hire and every 5 years after that, while maltreatment checks are conducted every 2 years. All WACGC personnel receive an annual performance evaluation, including contract staff which are in employee personnel files.

WACGC provides continuing education through Relias and quarterly live trainings to ensure staff have documented training in current EBPs which are in employee personnel files. WACGC provides required staff supervision. Supervision for all CIT and Alcohol Drug Counselors will be provided by Joey Potts (see Appendix I). Peer Support Specialists receive supervision from a PRSS Supervisor. Care Coordinators/Case Managers will be dually licensed as Qualified Behavioral Health Providers (see Resumes Attachment and Appendix I). All staff, interns, or volunteers are qualified for their positions / responsibilities based on job-descriptions and undergo appropriate background checks relevant to the population served. Policies and procedures are in place regarding the training, continuing education required of staff, as well as the required use of evidence-based programs. Finally, WACGC personnel will participate in trainings and meetings as required by DAABHS.

B. Western Arkansas Counseling and Guidance Center (WACGC) is a private non-profit, 501C organization, established as a Community Mental Health Center (CMHC) in 1972. WACGC is a Community Mental Health Center and meets the standards of a Certified Community Behavioral Health Clinic (CCBHC), which is the Gold Standard of comprehensive behavioral health care nationwide. As a CCBHC, integrated care is offered with primary care on the Fort Smith campus and accessible across 6 counties. WACGC offers a full array of comprehensive services is a licensed Behavioral Health Agency accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). WACGC has 7 locations throughout 6 counties in the Western most portion of Arkansas. WACGC is licensed by the Arkansas Division of Provider Services and Quality Assurance to provide Substance Abuse Treatment. WACGC currently provides outpatient SUD treatment in all 6 counties. Our licensed clinics are as follows:

- Sebastian County: 3111 South 70th St, Fort Smith, AR 72903
- Franklin County: HWY 23 N & Airport Rd. Ozark, AR 72049
- Crawford County: 2705 Oak Ln. Van Buren, AR 72956
- Logan County: 174 N. Welsh Booneville, AR 72927
- Logan County: 415 South 6th St. Paris, AR 72855.
- Polk County: 307 S Cherry St. Mena, AR 71953
- Scott County: 1857 Rice Rd. Waldron, AR 72598.

WACGC offers Crisis Stabilization at the Five West Sebastian County Crisis Stabilization Unit, which opened in March 2018. Medical and observational detoxification services are available at the CSU. WACGC will soon apply for licensure of the clinic at 805 Garrison Ave. Ft. Smith, AR 72901 to provide behavioral health services to include SUD. Medication Assisted Treatment (MAT) is available for SUD population across the 6 counties. WACGC utilizes Credible for the electronic medical records system and will be launching a transition to Netsmart for better data reporting for CCBHC requirements early next year. HIPAA compliance as well as 42 CFR confidentiality standards are met and monitored by WACGC's CIO and compliance officer. WACGC has been utilizing HIPAA compliant telehealth for many years. Doxyme is our current telehealth platform. The Arkansas Dept. of Corrections and WACGC have a pending MOU which includes an agreement for office space to utilize for providing SUD Treatment for offenders being released from prison. This new location will also service the downtown Ft. Smith area, removing transportation barriers to the main clinic. Both the MOU and licensure application will be submitted immediately upon award. For Observational Detox and Residential Services, an MOU (attached) between Harbor House Inc. and WACGC is in place pending the purchase of a property for both modalities. Upon award WACGC intends to purchase 3438 Red Bench Rd, Pairs, AR 72855 or similar property as available, a 36 bed Residential SUD facility, 18 beds for males and 18 beds for females. In addition, 8 Observational Detoxification beds will be available, 4 for men and 4 for women. WACGC will submit purchase documents immediately after closing as well as the Behavioral Health Agency and Substance Abuse Treatment licensures from the Division of Provider Services and Quality Assurance. WACGC will also offer Observational Detox inside the City of Fort Smith on our main campus at 3111 S. 70th Street. The number of beds for the second location is still to be determined, upon award a decision on bed count will be immediately sent to the Division of Aging, Adults, and Behavioral Health Services (DAABHS).

E.2 SCOPE OF WORK

WACGC is a non-profit Community Mental Health Center and meets the Gold Standard of care as a Certified Community Behavioral Healthcare Center. As a licensed and accredited CCBHC WACGC provides a wide array of coordinated health care services to treat mental, emotional, behavioral, and substance use disorders. In addition to mental health and primary care, CCBHC's must approach providing substance use services that align with the American Society of Addiction Medicine levels of care for treatment of alcohol dependency and drug addiction. As a CCBHC WACGC is required to provide a range of substance use disorder services and ensure care coordination for psychiatric, ambulatory, and medial withdrawal management, post-withdrawal management step-down services: and access to residential programs.

A. WACGC provides interim, outpatient comprehensive SUD services until an individual is admitted to a SUD treatment program. Interim services include our standard outpatient groups and individual therapeutic sessions. At no cost to the contract, a Peer Recovery Support Specialist and case management through a QBHP to all clients. QBHP provide counseling and education about HIV, TB, STDs. Clients are also educated on the risks of needle sharing and diseases that can be passed to children and partners when needle sharing. Referrals for HIV and TB testing will be made when necessary to the Sebastian County Health Dept. located on South 70th, Fort Smith, AR directly across the street from the Fort Smith campus or other county unit as appropriate . Our MAT program will also be made available to interim clients who wish to receive this treatment. In addition, a free NARCAN kit and education class will be offered to reduce the risk of overdose while the client awaits inpatient treatment. To date, 223 individuals have been trained on NARCAN by WACGC. WACGC will be training employees at Mercy Hospital in the Fort Smith area on NARCAN over the next few months. There shall not be any need for interim service for a client wanting Intensive Outpatient or Standard Outpatient as new groups and staff will be added to accommodate. An interim service waiting list will be documented and updated daily and will be made available to DAABHS as required. Detailed documentation for Interim Services offerings and administration will be maintained by WACGC.

B. Our approach to observational detoxification ensures the essential components of the detoxification process are being addressed including evaluation, stabilization, and readiness for care. WACGC provides a safe and controlled environment with protocols in place for screenings, monitoring of vital signs, and documentation of treatment. Vital signs will be collected by a Regional Detoxification Specialist (RDS) certified staff, a licensed nursing staff, or clinical provider (MDs or APRNs). The RDS will follow the training requirements as outlined in the latest RADD manual provided by DAABHS. All RDS staff will be certified in CPR/First Aid, NPCI, and RADD. A prescreening and ASAM assessment will be used to determine the required level of care. Initial screenings for adults seeking treatment for detoxification services will determine the appropriateness of care with the least restrictive setting including facility services offered or staff-assisted placement. WACGC will follow ASAM guidelines for modality of care to ensure a comfort and prevent leaving against medical advice. WACGC will use RADD preventative services in 2 locations within the catchment area. RADD services are often overlooked until a client has progressed to a high-risk acute state in need of emergency services. An admission record, withdrawal risk assessment, and stabilization plan will be conducted upon admission along with a Clinical Institute Withdrawal Assessment of Alcohol Scale for clients with AUD and a Clinical Opiate Withdrawal Scale for opiates. All admissions are voluntary and clients will consent to level of care and treatment plan. The stabilization plan (see Appendix 2) requires and identified problem, goal(s), Intervention, Objective(s), & Method to be used along with a list of the treatment team and a target date for plan completion. WACGC services are guided by the goals of detoxification which includes the following:

- Provide a safe and controlled environment for withdrawal from the drug(s) of dependence and enabling the client to become drug-free.
- Provide withdrawal that is humane and protects the client's dignity while preparing the client for ongoing treatment of their dependence.
- Provide quality detox and related treatment services to most people while managing limited allotted resources.

While in Observational Detox Clients will have their vital signs monitored and/or checked every 2 hours until stable for at least 8 consecutive hours. The client will be provided a bed for rest, fluids, and hydration for the duration of their stay. The stabilization plan will be updated every 24 hours to reflect the current status of the client and targeted goals. If the client remains unstable or the goals are not being met, the team will reassess the need for ongoing stabilization, or a need for a higher level of care.

C. Adult Residential Treatment Services will require pre-screening to ensure priority populations such as IV and pregnant women have access to residential care, are able to secure a funding source, understand the risk of communicable diseases, and determine financial eligibility for CSATS. The need for Adult Residential Treatment Services will be determined by ASAM criteria and DSM-5 diagnosis severity. A full biopsychosocial assessment will be performed at the initial assessment/admission that includes the Substance Abuse Subtle Screening Inventory (SASSI-4), Addiction Severity Index, and the ASAM assessment tool. All comprehensive diagnostic assessments/intakes and the comprehensive and master treatment plan will be completed by an advanced degreed and/or credentialed staff member who will work with the client to ensure the plan is client focused. Peer Support Specialists will be utilized as part of the residential team to identify a support network plan upon discharge. Case management/care coordination will work with the primary care clinic on Ft. Smith campus to ensure the client is receiving holistic and integrated care. They will also be responsible for connecting clients to employment opportunities upon discharge, connecting clients to legal counsel as needed and utilize Restore Hope/100 Families holistic care system to connect clients to other resources such as resume building, adult education or training certificates. A psychoeducational family counseling group will be held 1x per week by an MHP or Alcohol Drug Counselor. Client visitation will begin immediately after the completion of the family group with an option for individual or family sessions with a counselor. All clients with COD will be assigned a MHP to develop their master and comprehensive treatment plan which is continuously updated. Room, board and food will be provided during treatment which is determined on a case-by-case basis. At minimum there will be 28 hours of structured treatment weekly which includes a 5 hours of group treatment per day. Living in Balance will be utilized as a group curriculum along with Motivational Interviewing, DBT, ACT, SFBT, and CBT. Drug testing will be conducted to reinforce substance-free behavior and will be done upon initial assessment/admission, randomly, after visitations, and before discharge.

D. Outpatient Services will require an initial pre-screening to determine IV drug use, pregnancy, type of substance use, frequency of use, age of first use, and severity of addiction along with financial eligibility. After pre-screening, an initial assessment/admission will be conducted. If ASAM criteria are met for standard outpatient treatment and the DSM-5 diagnosis is considered one session will be scheduled with an ADC. Weekly sessions will be held with a MHP if the client is found to have a COD. All treatment modalities will utilize trauma-informed care with EMDR trained and certified staff. Standard outpatient services will consist of individual counseling, family support network counseling, group counseling, peer services and care coordination/case management will also be offered for discharge and aftercare planning. Length of outpatient treatment will be dictated by progress in outpatient and the meeting of goals.

E. Partial Day Outpatient Services are intensive therapeutic mental health services offered in a therapeutic setting. Using ASAM criteria and DSM-5 diagnosis clients needing Partial Day

Outpatient Services will receive 4 hours of care per day, 5 days per week which includes lunch and snacks. Partial outpatient services will be offered 2 of the 6 office locations in the catchment area, Ft. Smith and Van Buren. Both clinics have the requisite staff and dining options needed for partial day outpatient treatment. In addition, we anticipate being able to provide partial day outpatient services at the new Residential Treatment Facility. Peer Support Specialist and Care coordination/case management will be provided to improve quality of life, meet social needs, further education, and connect to primary health care at our clinic or one nearest to the client.

F. Case Management Services for outpatient treatment will be conducted both regularly and as needed to ensure continuity of care and reevaluate the comprehensive treatment plan. Case managers will arrange and facilitate the provision of all services from the treatment plan. Case managers will also hold regular and as-needed meetings with the program staff and other service providers to monitor and evaluate progress. Case managers are also required to maintain records of other documentation of all services delivered to the client. Finally, case managers will develop an aftercare plan with the client prior to discharge. WACGC case managers increase client quality of life by working with clients to ensure they have housing, rent assistance, shelter access, and transportation services WACGC also coordinates with Restore Hope to connect clients to daycares and/or vouchers for daycare. WACGC case managers will also ensure that eligible clients obtain health insurance.

G. WACGC Care Coordinators in the residential setting will assist clients in their integration back into the community. Care coordinators assist the client and family in gaining access to needed medical, social, educational, and other services. Care Coordination will be delivered using a wrap-around model meeting the ASAM criteria. Clients and their families are invited to participate in the treatment planning process. WACGC uses a collaborative model of care including primary care services, medication management, and MAT. Our care coordinators also the treatment planning team, refer and link clients to services and resources identified in the treatment plan, facilitate linkages between levels of care through staffing and other resources, monitor and follow-up activities as necessary to ensure the goals identified in the treatment plan are met or revised as needed and finally assist clients and their families with transitioning between levels or intensiveness of care and/or integrating back into the community after care. Care Coordinators aim at improving upon social determinants of health to improve overall population health as they help individuals better navigate healthcare decisions.

H. Currently Existing Programs and Populations include co-occurring services for persons with co-occurring disorders in the Mental Health Treatment Court and/or Veteran Treatment Court in Sebastian County. Adolescent Outpatient services are provided across all 6 counties. WACGC has over 40 years in the specialized treatment of co-occurring disorders and previously had the Horizon adolescent residential co-occurring program which was the model for the State of Arkansas until funding and reimbursement ceased to exist to support the program. Residential care is greatly needed for adolescents. WACGC will pursue residential care for adolescents once a viable reimbursement is made available. Specialized women's services are another area in which WACGC would like to expand to meet the current needs. Again, the ability to access viable funding streams will allow for this expansion to meet current service gaps. .

I. Emergencies declared by federal, state, local governments in the event that human life or health is endangered or imminently endangered if not for services being immediately initiated WACGC would welcome any solicitation initiated by DHS. Upon any such emergency WACGC

can immediately cover with our 24/7/365 crisis coverage of CMHC. Warm line is available currently and soon to be live National Suicide Lifeline Center and availability of the Crisis Stabilization Unit.

E.3 STANDARD OF CARE

A. To place a client on CSATS funded services they must provide proof of no income or show they meet the income requirements (150% of the current poverty line) with their current wages. Proof of income can be established by providing 30 days of check stubs, the previous year's tax forms showing their annual income if they are not currently working and / or unable to retrieve a income statement from the Social Security Office or website. For clients utilizing disability or SSI, they must provide a statement of their disability, SSI, or retirement income. If the client indicates they do not currently have income they sign a No Income Statement that must be accompanied by a letter from their last employer that they are no longer employed. This document states they are not receiving wages and if their situation changes they must notify the clinic.

B. WACGC uses a plethora EBP's selected by SAMHSA). WACGC has a compliance officer that regularly assess staff credentialing and licensure. They ensure staff are not practicing outside of their expertise and training and that staff providing EBPs have documented training in the identified evidence-based curriculum in their personnel file. Clinicians are responsible for providing documentation in client files indicating that the evidence-based materials are being implemented appropriately. These files are audited randomly on a regular and ongoing basis. WACGC has written policies and procedures regarding training and continuing education required of staff, as well as the required use of evidence-based programs. All treatment modalities at WACGC follow EBPs to ensure that clients are receiving ethical practices based on proven measures. Clients admitted to SUD or COD services will receive a pre-screening followed by several including the ASAM, SASSI screening, and ASI-based on outcomes from these measures. Clients are appropriately placed into the modality of care based on need and level of functioning including residential services, MAT program, or COD outpatient care. Clients can expect to receive EBPs from an interdisciplinary team of licensed professionals. All Alcohol Drug Counselors (ADC) and Counselors in Training (CIT) receive oversight from a Clinical Supervisor (CS) at least 2 hours per week and 20 hours of CEU's per year are required by WACGC to maintain licensure. WACGC takes pride in employing Mental Health Professionals in the SUD and COD treatment programs. All Licensed Associate Counselors (LAC) receive 2 hours of supervision per 20 clients weekly and 24 hours of CEU's annually. Licensed Master of Social Work (LMSW) therapists receive 20 hours of CEU's per year, 4,000 hours of supervision, plus 2 hours of weekly supervision. All LCSW's and LPC's must maintain licensure and participate in 2-hour weekly supervision. WACGC also requires an additional 7.5 hours of training quarterly. Most recently WACGC acquired a 40-hour training on treating addiction with EBPs. With this CSATS award we plan to bring an MI instructor in to certify any substance use treatment staff that are not currently trained in Motivational Interviewing. All professionals at WACGC receive Relias training modules which include ADCs, CITs, QBHPs, PRSS, and all MHPs.

WACGC therapists use an integrative therapeutic approach when treating SUD which includes:

- **ACT:** is an acceptance and mindfulness-based therapy used to treat substance use disorders. Mindfulness and acceptance can help reduce the impacts of internal triggers such as cravings, and distressing thoughts to use substances. Randomized control trials have recently shown ACT as a promising treatment for substance use due to its mindfulness approach including acceptance, values, behavioral change methods, and a lighter approach to meditative practices. ACT is used to treat mental health disorders by helping the client change the relationship the participant had with their difficult thoughts, emotions, and experiences.

DBT: is deeply rooted in the philosophical underpinnings of dialectics to assist clients in finding the grey area in a seemingly black and white world, essentially helping the client to consider both/and rather than either/or. Through individual therapy sessions, the MHP assists clients in enhancing motivation and teaching skills to problem solve and navigate their own lives. Clients develop skill sets in mindfulness approaches, distress tolerance, emotion regulation, and interpersonal effectiveness to navigate their lives through processing situations and modifying their behaviors. Through solution analysis, clients are allowed to develop alternative behaviors based on strengths the client has to identify solutions to problems that are dialectically balanced and essentially break the chain of behaviors that create distress from trauma-related symptoms.

SFBT: empowers clients to focus on solutions to problems rather than the problem itself, pulling from client life experiences and finding sustainable solutions. Therapists assist clients in identifying times when they effectively manage trauma symptoms on their own rather than focusing on the experience of the trauma itself, instilling hope in clients and building on their resilient nature with the strengths they carry within themselves to manage symptoms. Recognition of small changes the client makes further builds confidence to better manage their symptoms utilizing their unique strengths. Lastly, the miracle question can be utilized in some clients may be beneficial in recognizing a view of their lives without trauma and what they can achieve.

- **CBT:** is a form of psychological therapy that has been found to be effective for a range of problems including SUD and COD. CBT is based on several core principles, these include psychological problems based, in part, on faulty or unhelpful cognitions. Psychological problems are based, in part, on learned patterns of unhelpful behavior. People suffering from psychological problems can learn better ways of coping with them, thereby relieving their symptoms and becoming more effective in their lives. CBT teaches clients recovering from addiction to find connections between their thoughts, feelings, and actions and increase awareness of how these things impact recovery.
- **MI:** is one of the fore-leading empirically based practices for the treatment of individuals struggling SUD. Through rapport building, therapists identify and examine ambivalence to behavioral change to assist clients in finding resolution utilizing collaborative efforts to identify a client's motivation for change. The basis of this practice rests in collaboration, evocation, and respecting the autonomy of the client rather than confronting, imposing ideas, or practicing from an authoritative standpoint. Per CSATS RFP there must be a clinician certified in Motivational Interviewing, see attached certification for Joey Potts to meet this requirement.

- **Several studies, and Biological, psychological, social, spiritual, and experiential Model (BPSSEM):** BPSSEM is holistic approach to treating substance use disorders. BPSSEM comprises five individual domains that each addresses the complexity of substance use disorders: Biological domain, psychological domain, social domain, spiritual domain, and the experiential domain. The Biological domain considers the anatomy and biological processes that are most relevant to the etiology of substance use disorders. This helps the client understand that impaired decision-making in addiction is associated with persistent changes in the brain and not their values. The psychological domain examines the origin of shame on an individual level and helps to explain how the power of shame drives the biological domain toward the expression of severe substance use disorders. Each of these domains is designed to help clients better understand their brains and how substance use alters brain function.

WACGC also has staff certified to provide Moral Reconciliation Therapy (MRT). MRT is a researched and evidence-based cognitive behavioral therapy for substance use and criminological thinking. MRT leads to enhanced moral reasoning, better decision-making, and more appropriate behavior.

C. WACGC ensures that all treatment services are recovery orientated by utilizing Hazelden's Living in Balance curriculum in all levels of care. Living in Balance (LIB) is an evidence-based program that draws from cognitive, behavioral, and experiential treatment approaches with a strong emphasis on relapse prevention. The program uses didactic education and instruction, written exercises, group process interaction through role-plays and discussion, relaxation and visualization exercises, and group-oriented recreational therapy exercises. Treatment goals are formulated from a plethora of information. A short pre-screening questionnaire is used first followed by the Comprehensive Diagnostic Assessments (CDA), a biopsychosocial assessment performed by a licensed clinician to determine presenting problems and indications for treatment based on the client's biological, psychological, and social aspects in life.

D. These assessments examine a holistic approach utilizing clients' strengths in a collaborative measure between therapist and client to tailor a unique, culturally relevant treatment plan that meets the client's needs, goals, and expectations. CDAs used are strengths-based inventories including the PHQ-9, Columbia Suicidality Severity Rating Scales, and GAD-7s. Collectively, these assessments along with the interviewing methods help clinicians determine comorbid factors impacting the client's life and determine the overall direction for treatment. Treatment goals are defined through collaborative measure between therapist and client based on the client's perception of the problem, client goals, barriers to treatment, and client strengths. Working from a harm-reduction model, the therapist and client determine the best course of treatment to attain goals, address barriers, improve functioning and quality of life measures, and reduce comorbid symptomatology.

Treatment plans are continually updated throughout the therapeutic process to address any problem areas the client may encounter and as goals are met. Therapists continue to assess the current level of functioning and present problems through individual and group sessions to determine areas of weakness and skill strengths, utilizing a variety of assessment tools including, but not limited to, self-report, PHQ-9, GAD-7, Beck Depression Inventory, and Columbia Suicidality Severity Rating Scale. As therapists provide screening measures, changes

to treatment planning are updated per client request or as goals are achieved and progress noted. Treatment plans address presenting problems per client report based on social, psychological, and biological goals the client wishes to attain. Substance use-related problems are addressed through a variety of measures including identifying internal and external triggers for use, coping skills to manage cravings and strong emotions, identifying positive supports, involvement within community support groups, and relapse prevention skills. Wellness Recovery Action Plans (WRAP) are established with the client and modified throughout treatment to ensure the client has an individualized plan to recognize when crises are developing and identify strengths, supports, and coping mechanisms to assist in overcoming crises. MHPs provide weekly documentation for individual and group session on current progress, goals, strengths, and needs to be met. Individual and group session documentation include when psychoeducation is utilized, the rationale for utilizing specific intervention and progress toward goals. Documentation also includes the client's response to interventions provided and recommendations for continued treatment, level of care, or preparation for transition/discharge. Clients meet for individual and group sessions for one hour on a weekly basis with documentation for each session completed within 24 hours of the service provided. Next session objectives are included in the documentation to allow both the client and therapist to remain on track toward client objectives. Clients with a trauma past, or who score high on the Adverse Childhood Experience scale, be teamed with a MHP certified in EMDR to reduce trauma triggers and treat SUD.

E. Staff provide collaborative aftercare planning with the client within 7 days of discharge.

Together they ensure all biological, social, and psychological needs, goals, and expectations of the client are met before discharge. Aftercare plans include the client's perception of treatment, areas of concern they feel have been left unaddressed, referrals to community agencies as needed, skill sets developed, and areas of continued support. Documentation of the discharge planning meeting is included in the client's treatment plan and indicate which goals were achieved, what skills the client currently uses to manage problem areas in their life and overall progress. Aftercare planning also includes referrals to community resources to address medical problems, continued mental health support, recovery support, and overseeing agencies such as DHS, probation/parole, or case management support to assist in housing, employment, or transportation needs. Appointments are established with each referral during the aftercare planning to ensure maximum benefit to the client in continuing to achieve goals following discharge.

Sample Aftercare Plan

September 23, 2010

8:45 am

Transported by: Mindy Tuck-Duty (Caseworker) to: 123 Main Street, Vandervoort, AR 72277 (Home)

Follow Up Appointment(s):

Kellie Berryhert, M.D.-Psychiatrist
1210 N. Main Street, Mena, AR

October 6, 2020 at 9 am
501-479-1906

Anne Murphy, D.O.-PCP
1201 Mena St. Mena, AR

October 17, 2020 at 2 pm
479-296-1557

Tracey Kennedy-LPC, AADC
1201 Mena St. Mena, AR

October 12, 2020 at 1 pm
479-296-1557

Tracy Schroepfer, DMD
1201 Mena St. Mena, AR

October 27, 2020 at 2 pm
479-296-1557

Shelby Vancruz-Employment Security Dept
1100 College Dr. Mena, AR

October 15, 2020 at 3 pm
479-394-3060

Dan Strothers-UofA Rich Mountain
1100 College Dr. Mena, AR

October 30, 2020 at 4 pm
479-279-2257

Self Help Group Referral-NA meetings at The Crossings

104 Mena St, Mena, AR

866-234-4807

Group meeting times: Mondays, Thursdays, Fridays at 7 pm

Living arrangements: At home location, independent with case management follow up provided by Mindy Tuck-Duty with DHS
123 Main Street, Vandervoort, AR 72277

Matrix listing community partners available for continuation of service below and see appendix 3 for other community resources.

Restore Hope, 805 Garrison Ave, 479-353-2683 (Connector to other Resources)	Fort Smith Behavioral Health, 1620 S 46th St, Fort Smith, AR 72903, 479 494-7889 (For Outpatient Behavioral Health Referrals)	Fort Smith Health and Wellness, 6108 S 31st St, Fort Smith, AR 72908, 479 648-1107 (OP Behavioral Health Referrals)
Family Medical Care, Dr. Elangwe MD, 2420 Rogers Ave, Fort Smith, AR, 72901, (479) 782-0244	Mercy 7301 Rogers Ave, Fort Smith, AR 72903, (479) 314-6000 (Medical, Behavioral Health, Psychiatric)	Baptist Hospital, 1001 Towson Ave, Fort Smith, AR 72901, (479) 441-4000, (Medical Detox, Medical, Neurological)
New Vision Medical Detox, 211 Crawford Memorial Dr, Van Buren, AR 72956, (479) 471-4600	Harbor House Inc. 615 N 19th St, Fort Smith, AR 72914, 479-785-4083, (Referrals for SUD OP and Residential)	Safe Haven Transitional Living Homes, 3500 N 6th St, Fort Smith, AR 72904, (479) 783-0118, (Transitional Living Homes for Housing)
Gateway Recovery Center, 3900 N Armour St, Fort Smith, AR 72904, 479-785-4083, (Womens SUD Residential)	Goodwill Career Center 3225 S. 74th Street Fort Smith, AR 72903 (479)-434-4717 (Employment Services)	Next Step Homeless Services 123 N. 6th Street Fort Smith, AR 72901 (479) 782-5433 (Transitional Housing, transportation assistance)
Veteran's Administration of the Ozarks 1500 Dodson Ave Fort Smith, AR 72917 (479) 441-2600	Crawford Sebastian Community Development Council 1617 S. Zero Street Fort Smith, AR 72901 (479) 785-2303	UAMS-Family Medical Center in Fort Smith 1301 S E Street Fort Smith, AR 72901 (479) 785-2431, (Medical)
Crisis Intervention Center STEPS 5603 South 14th Street Fort Smith, AR 72901 (479) 782-1821, (Parenting classes)	River Valley Smile Center 8309 Phoenix Ave Fort Smith, AR 72903 (479) 646-0706, (Dental services)	Hamilton House 2713 South 74 Street Ste 103 Fort Smith, AR 72903 (479) 783-1002, (Medical)
Freedom House 400 Lake Front Drive Russellville, AR 72802 (479) 968-7086, (Men and womens SUD Residential) Salvation Army 301 N.6th Street	Hope Campus 301 South E Street Fort Smith, AR 72901 (479)434-4013, (Housing) Sebastian County Veterans Service Office	100 Families-United Way of Fort Smith, AR 120 North 13th Street Fort Smith, AR 72901 (479)782-1311, (Housing) Sequoyah County Department of Human

Fort Smith, AR 72901 (479) 783-6145 (Spiritual services, housing services, food services, employment services, clothing)	35 South 6th Street, RM G6 Fort Smith, AR 72901 (479) 782-3421 (Assistance for VA benefits)	Services 502 George Glenn Blvd. Sallisaw, OK 74955 (918) 776-8000 (Native American Benefits, parenting classes, medical needs, referrals)
Area Agency on Aging of Western Arkansas 524 Garrison Fort Smith, AR 72901 (479) 783-4500 (elderly assistance for affordable alternatives)	Hamilton House 2713 S 74th St #103 Fort Smith, AR 72903 (479) 783-1002 (Child Advocacy)	Fort Smith Public Schools Adult Education Center 501 S. 20th Street Fort Smith, AR 72901 (479)785-1232 (Continuing education)

E.4 PRIORITY POPULATION

A. Priority populations are identified at pre-screening and include IV drug users, clients with greatest clinical needs, clients from the catchment area, clients from Arkansas and finally clients from other states. The pre-screening form asks about client location, including current mailing address including county and state. The prescreening form also gather information pertaining to IV drug use, STDs, HIV status, TB status, and pregnancy status which together are used to assess level of care. IV drug users and individuals who are pregnant are priority and are admitted into services at the next opening or within 14 days. If WACGC does not have an immediate opening, a subcontractor or community collaborator is notified immediately about service availability. If a client indicates they have an STD, HIV, TB, or any communicable disease they are considered a priority and will receive immediate services. If immediate services are not available, the client will receive interim services. Interim services include individual and group counseling and education on the risk of sharing needles. DAABHS will be sent the wait list and will be notified of priority populations that could not be admitted in the allotted time frame. However, WACGC will ensure Residential Treatment services are available for priority populations when ASAM criteria are met for this level of care. WACGC will assist priority populations in applying for government-sponsored insurances and assist in finding medical detox through care coordination pending admission into our services. WACGC has served the people of our catchment area for nearly half a decade. We take pride in our ability to adequately serve our communities. We will continue to serve individuals with the greatest need, including our priority population, through policies and procedures that allow us to open up space for these populations and assist in the prevention of spreading communicable diseases. Detailed documentation will be kept of all interim services and clients will not be admitted on a first come first serve basis, but instead by priority population need.

B. When indicated by ASAM level of care WACGC will ensure access to Residential Treatment Services by utilizing their subcontractor Harbor House Inc for residential beds. If there is not an immediate opening in WACGC's newly opened residential facility contact will be made immediately after ASAM assessment is completed. All assessment/admission will have an ASAM assessment that determines the level of care along with factors such as DSM-5 severity

and diagnosis. The addiction severity index and SASSI-4 will also be considered in determining the clients with the greatest need and help ensure access to residential treatment. Observational Detox will have 32 male residential beds and 32 female residential beds via the Harbor House sub-contractor. WACGC expects to have an additional 18 beds for males and 18 beds for females with 8 Observational Detoxification beds available, 4 men, 4 for women, in opening our new residential facility. WACGC is committed to meeting all clients where they are and client centered approach to residential care. Not all clients will have a 28 to 30 days residential stay instead, their care will be determined by meeting their treatment goals. In turn clients who meet their treatment plan goals early can be discharged early to open up more beds or allow another individual the extra time they need to ensure their safety and sobriety.

E.5 RECORDS AND REPORTING

A. WACGC currently reports on DAABHS funded clients to ADMIS within days of the initial assessment. The AR Report is made into a service done by the ADC in our Behavioral Health Software, Credible. A staff member in the finance dept. enters the data in ADMIS and runs a daily report to DAABHS for environmental change reports. The same system will be used for discharge reports. WACGC will ensure all clients and subcontractor data are submitted. We will designate one staff member at our Fort Smith Clinic who is also a County Service Representative to submit all waiting list information. Care continuation tracking will be done by this same staff member who will follow up with clients and report to DAABHS. All Annual Program Reports will be completed by June 15th. WACGC currently has an annual independent financial and compliance audit that conforms to ADH Guidelines that will be submitted to the Director of Audits within 120 days following our fiscal year-end. WACGC currently has a Critical Incident Reporting Policy that meets CARF standards that shall conform to DAABHS reporting and compliance standards. Submissions shall be within 24 hours of incidents, if DAABHS cannot take a report due to a weekend or holiday, incidents shall be reported by the next regular working business day. Kasey Wilson, Director of SUD Programming, Rusti Holwick, CEO, or Marla Kendrick, COO shall attend all required provider meetings or regular meetings. All pertinent WACGC staff shall participate in any DAABHS required training.

E.6 STAFFING

A. WACGC shall complete a full background check for all new hires done through the Arkansas State Police. The background checks will be re-run every 5 years and kept in employee personnel files. Maltreatment checks are completed with DHS upon hire and updated every 2 years. TGC ensures only qualified staff will complete job roles client-related and non-client-related that are in line and ethical with their licensures and credentials. WACGC Human Resources (HR) keeps employee records with all resumes, licensures, and background checks including maltreatment checks. Staff receive CPI, CPR, and First Aid training. All CPI, CPR, and First Aid documents are kept in employee files located in HR. All detox staff shall be RDS certified in-house by Felicia Fuller, APN (see attached qualifications to certify staff for RADD services). All certified RDS staff documents are located in employee files located in HR. WACGC has the required Motivational Interviewing certified staff member Joey Potts, CS (see attached certification). Immediately after contract award, WACGC will certify multiple staff members in each modality of care in MI. Annual performance evaluations are and shall be

completed by the department head every year following staff's date of hire. WACGC goes through a rigorous vetting process for all interns and volunteers to ensure qualifications for their positions. All Counselors in Training shall and currently are supervised multiple hours weekly and all documentation is supervised by a master's level therapist, CS, or qualified ADC receiving needed supervising hours to test for CS. Annual performance reviews evaluate duties, required CEU's, and other licensure requirements completed to maintain licensures.

E.7 SUBCONTRACTORS

A. WACGC intends to utilize Harbor House Inc.(HHI) as its subcontractor (see attached MOU in appendix 4). Harbor House has outpatient, men and women residential facility. Upon contract award, WACGC will move forward with a residential facility for men and women. With the addition of residential beds in Western Arkansas and an agreement between the two entities, WACGC will refer to HHI if bed space is not available in our facility. WACGC will also allow HHI to utilize outpatient grant funds to remove barriers for persons needing services. WACGC believes that this will increase care in the catchment area. WACGC will not allow the full array of care to drop below 51% to ensure the contract is in good standing with DAABHS. If any barriers arise after contract award with bed space WACGC will seek a second sub-contractor and notify DAABHS within 48 hours after the MOU is signed by both parties. WACGC holds a good working relationship with HHI and will have assessments, treatment plans, or any relevant materials sent to the subcontractor within 48 hours. WACGC will insure good stewardship of funds. WACGC will work collaboratively with community partners to assist persons served with the appropriate care and to improve accessibility. WACGC will require subcontractors to notify WACGC that all DAABHS Data Information is in their system. If WACGC is not notified by the 5th working day of the following month WACGC will terminate the subcontractor and notify DAABHS within 48 hours of the termination. WACGC ensures subcontractors are fully licensed and will verify regularly that subcontractors maintain their national accreditation with CARF and compliance with most current licensure standards and DAABHS Rules of Practice and Procedures. WACGC will be responsible for non-compliance on part of the subcontractor and maintain oversight of the subcontractor regularly. WACGC will audit DAABHS referrals to the subcontractor monthly during the first quarter of the contract award. After it is established that the subcontractor can stay compliant with all standards, monitoring and audits will extend to quarterly.

E.8 TECHNOLOGY REQUIREMENTS

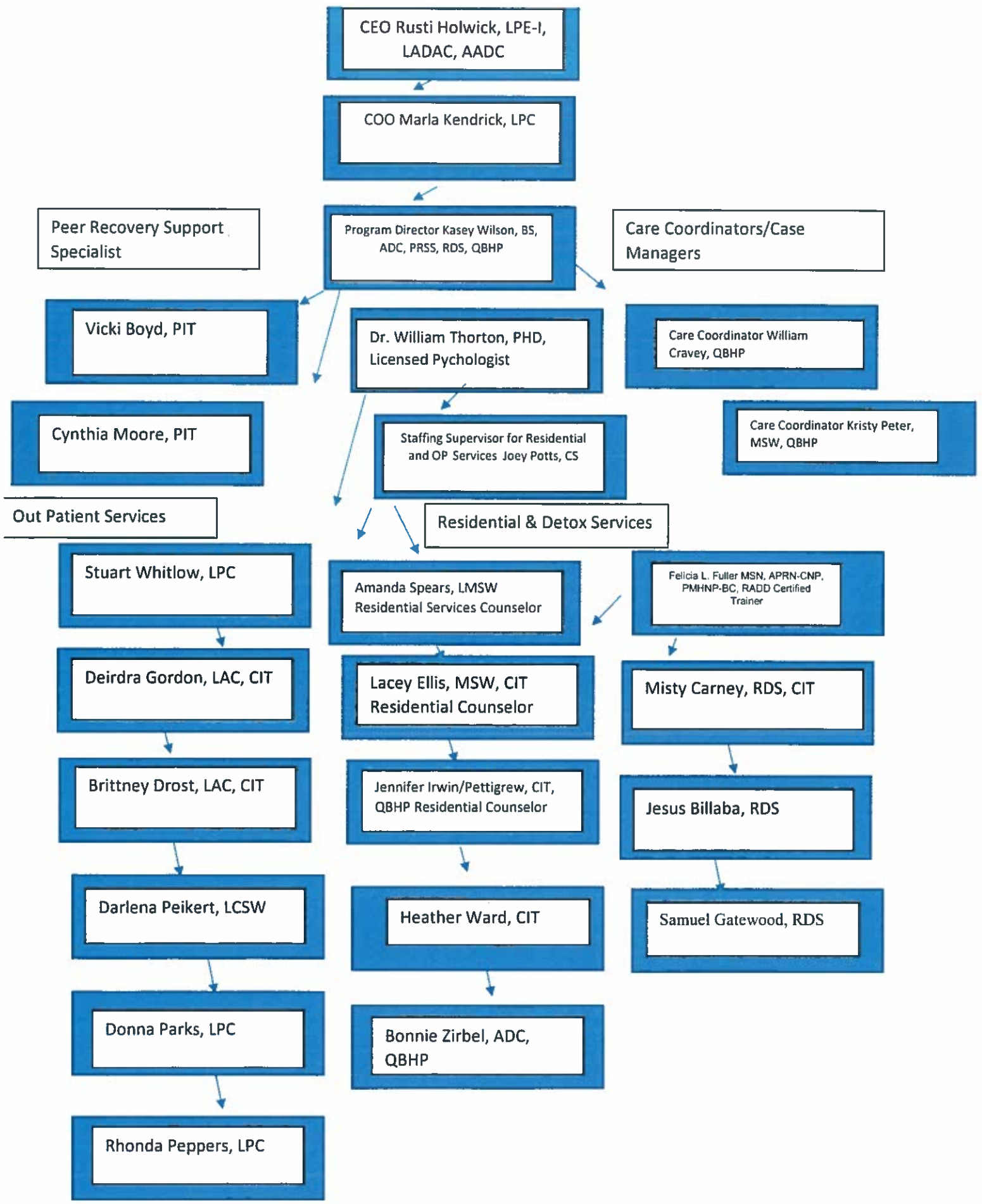
A. Staff will enter and maintain all Electronic Health Records using Credible Behavioral Health Software, any electronic client information will be maintained within this secure EHR system to comply with state and federal laws. WAGCC will be transitioning to Netsmart EHR system in early 2022 in order to expand upon outcome measures and reporting for CCBHC requirements. Clients may request documentation from the records department for items such as receipts, clinical documentation, notifications, consents, etc. All EHR data is secured by facility staff with login credentials and private passwords, staff has access to assigned clients only to keep records confidential and in compliance with state and federal laws including but not limited to Health Insurance Portability and Accountability Act (HIPAA) and more restrictive 42 CFR. Procedures and guidelines are in place and established for secure transfer of EHRs and backed

up to the Credible software servers for secure keeping in the event of a disaster. WACGC utilizes Doxy.me for telehealth services, which is HIPAA compliant and is an approved technology for provider and client communication. WACGC has had extensive telehealth coverage for many years across the 6 counties served. WACGC utilizes a secure email to ensure any records of clients are secured. WACGC has a 24hr crisis line that is answered by a live mental health professional, who is trained in crisis intervention for many different types of crises such as substance use crises, including but not limited to suicidal or homicidal ideation, and can be reached at 1-800-542-1031. WACGC also offers a warm line that is answered 24/7 for clients who have a need for resources, but are not in current need of crisis intervention, the warm line phone number is 479-452-6655 and is answered by Qualified Behavioral Health Providers and currently receives many calls from intoxicated individuals needing caring professional to be available and sometimes seeking professional help. WACGC will work in conjunction with the residential facilities to provide clients with available resources, until the client can be seen by staff, no later than the next business day. The Crisis Line phone number will be placed and available for viewing at all entrances of the facility by the staff, given to the client during intake, left on any facility answering machines, and available on the WACGC websites.

E.9. PHYSICAL PLANT

A. WACGC will ensure all services are provided in a safe, secure, and healthy environment in compliance with relevant licensure standards set by the Division of Provider Services and Quality Assurance (DPSQA) with all valid certifications displayed in the facilities for fire safety and health safety. Any concerns by inspectors or staff will immediately be addressed by the facility and staff as well as notifying DAABHS within 24hrs. There will be no more than 72 hours before service repairs are made by a qualified service technician (unless it is a repair needed to be made by the utility company) and standards are back in compliance with DPSQA. The facility will provide a secure environment for handling and processing of client records such as locked storage rooms, offices, and any filing cabinets being utilized. The facility will maintain suitably stocked first aid kits for any injuries that need to be addressed. There will be accessible fire extinguishers in case of need along with all proper documentation and inspection paperwork attached. All fire exits will be clearly marked and routes for evacuation will be posted throughout the facility. All plumbing including toilets, showers, sinks will be in working condition and proper service repairs will be provided by maintenance staff or by licensed contracted plumbers if needed promptly. Hours of operation and correct phone numbers will be displayed at all public entrances along with signs that state, No Alcohol or illicit drug use permitted within the facility, No Firearms or other dangerous weapons allowed within the facility by anyone other than law enforcement while on duty, no use of tobacco allowed within the facility. Within the facility will also be posted a copy of compliance with law Title VI/ Title VII of the 1964 Civil Rights Law where all public visitors can view it. All procedures for a sanitary environment will be performed at appropriate times, such as disinfectants used regularly and as needed by staff and clean linens. The residential facility would provide appropriate space for clients, all male and female clients will have separate bedrooms and bathroom facilities as well as all other adequate barriers to divide the population as determined by OADAP. All windows will have appropriate coverings to allow for privacy, all areas will have sufficient lighting to avoid injuries. The facility

will provide at least 50 usable square feet per person in a single occupancy room or 48 usable square feet per person in rooms with multiple occupancies along with individual storage for clothes and personal items. All storage will be kept at least 12 inches from the floor surface and secure storage will be provided to the residents when requested for any valuables the client has brought. Any detoxification rooms will have only single beds, no bunk beds will be provided for safety reasons. Separate storage areas will be provided by the facility for food, kitchen, and eating utensils; clean linens; soiled linens and soiled cleaning equipment; cleaning supplies and equipment. Adult and adolescent client populations will be always separated excluding any mixed therapy sessions and will be maintained by either structural barriers or continuous monitoring and if needed a combination of both. Sufficient toilets, showers, and sinks will be provided for residential clients numbering at least one each per every 8 residential clients and will be accessible to the aforementioned and kept in working conditions by the staff. Appropriate laundry facilities will be provided in the facility and kept separate from all living areas, bedrooms, dining areas, and kitchens. The facilities staff will execute proper guidelines that will be followed in accordance with Universal Precaution and per federal requirements for handling or disposing of potentially infectious or hazardous materials such as soiled linens, poisons, toxic materials, and any other potentially dangerous items brought in by clients. Any needed poisons, toxic materials, or dangerous items that will be used by staff, will be secured in locked locations.



Aaron Lynn "Rusti" Holwick

18710 Highway 45
Hackett, AR 72937

Phone: (479) 353-0474
Email: rusti.holwick@wacgc.org

License & Certifications:

- Independent Licensed Psychological Examiner – Arkansas 97-03EI
- Licensed Alcohol and Drug Abuse Counselor (LADAC)
- Advanced Alcohol and Drug Counselor (AADC)

Education:

- **University of Central Arkansas**
Master of Science Degree in Counseling Psychology
GPA 4.0, August 1992-December 1994
- **University of Arkansas at Little Rock**
Bachelor of Science Degree – Major: Biology, Minor: Psychology
GPA 3.4, August 1987-May 1991

Community Service & Awards:

- **Mercy Community Council – Mental Health Chair - 2018-2019**
- **Step Up Speak Out – A movement to end child abuse**
Co-Chair of Education Committee – 2012 to Present
- **Practitioner of the Year Award**
Western Arkansas Counseling & Guidance Center, Inc. – April 2007

Work Experience:

Western Arkansas Counseling & Guidance Center, Inc. August 2010 to Present
Fort Smith, Arkansas

August 2017 – Present. Chief Executive Officer.

April 1-2017 – July 2017 Chief Operating Officer- functioned in a hands-on, motivational leadership to motivate staff to deliver measureable, accountable , cost effective results to further the agency's mission. Play a lead role in building, implementing, and overseeing all of the organizations systems, processes, workflows and procedures. Functions included management and creating successful teams, clinical and financial management and regulatory functions as well as business development and marketing and building community partnerships.

June 1, 2015 – Director of Clinical Operations – responsible for ensuring successful day-to-day clinical operations and delivery of clinical services across the sites within a 6 County catchment area. Monitored and ensured clinical and operational performance

Aaron Lynn "Rusti" Holwick

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goals optimizing staffing and workflows and policies and procedures. Assisted with CARF accreditation.

June 2013-2016 – CARF surveyor, Commission on Accreditation of Rehabilitative Facilities

November 2012 – Director of Quality & Accessibility – Oversee quality assurance, medical records and accessibility departments; supervise accessibility (front office and intake) staff, medical records staff, and quality assurance staff; Chairperson of the Adult Sub-Committee and Co-Chairperson of the Program Development Committee for the Mental Health Council of Arkansas; and provide individual, family and group therapy and crisis intervention services.

April 2011 – Coordinator of Quality Assurance and Medical Records Librarian – Supervised quality assurance and medical records staff; corresponded with state mental health council and legislators; chairperson of the quality assurance committee; and provided individual, family and group therapy and crisis intervention services.

August 2010 – Mental Health Professional – Provided individual, family and group therapy and crisis intervention services at the University of Arkansas – Fort Smith campus; maintained alcohol and other drug certifications; provided assessment

Mansfield Treatment Center – Girls
Mansfield, Arkansas

September 2009 – December 2012

Primary Therapist for female clients in a 24 bed facility. Provided individual, group and family therapy; crisis intervention services and care coordination. Maintained alcohol and other drug certifications.

Daysprings Behavioral Health Services
Van Buren, Arkansas

November 2008 – July 2009

Part-Time Employment

Provided individual, group and family therapy and crisis intervention services to adolescent females and families. Worked in conjunction with juvenile court. Maintained alcohol and other drug certifications.

Perspectives Behavioral Health Services
Fort Smith, Arkansas

June 2008 – February 2009

Part-Time Employment

Performed initial intake diagnostic evaluations and completed treatment plan. Maintained alcohol and other drug certifications.

Western Arkansas Counseling & Guidance Center, Inc. September 2000 – April 2008

Horizon Adolescent Treatment Center

Fort Smith, Arkansas

Provided individual, group and family therapy for adolescent clients with co-occurring disorders in a residential and outpatient setting; administered psycho educational batteries and personality assessments, intake evaluations, treatment plans and Arkansas Medicaid authorizations; participated in treatment team staffings; and worked with juvenile court systems; obtained and maintained alcohol and other drug certifications.

Harbor View Mercy Hospital and Counseling Center January 1996 – December 1999

Fort Smith, Arkansas

Provided individual, family, conjoint and group therapy, as well as case management. Worked with all populations of patients, with emphasis on adolescents and women with history of childhood sexual abuse and co-occurring disorders. Administered and interpreted various psychological assessments. Participate in multidisciplinary staffing, initial evaluations, and meetings on treatment planning and disposition. Performed urgent referral evaluations; crisis interventions and disaster relief; and patient and parent education for inpatients, day patients and outpatients. Coordinated within the continuum of care.

The Bridgeway September 1994 – December 1994

Internship

Little Rock, Arkansas

Provided individual, group and family counseling; administered various educational and psychological evaluations; participated in staffings and family meetings with staff; and utilized play therapy.

University of Central Arkansas January 1994 – May 1994

Student Counselor – Practicum Counseling Center

Conway, Arkansas

Provided individual counseling; conducted intake interviews and crisis intervention; and administered, scored and interpreted various personality inventories.

Pinnacle Point Hospital August 1993 – December 1993

Student Counselor

Aaron Lynn "Rusti" Holwick

Page Four

Little Rock, Arkansas

Provided individual counseling to adolescents; interacted with groups; and utilized play therapy.

REFERENCES PROVIDED UPON REQUEST

Education:

UCA

201 Donaghey Avenue

Conway, AR 72035

501-450-5000

UALR

2801 S. University Avenue

Little Rock, AR 72204

501-569-3000

Western Ark. Counseling and Guidance Center

3111 South 70th Street

Fort Smith, AR 72917

479-452-6650x1034

Mansfield Treatment Center

136 Johnnie Cake Pt

Mansfield, AR 72944

479-928-0166

Dayspring

1316 Main

Van Buren, AR 72956

479-471-6892

Perspectives

1340 S. Waldron Road

Fort Smith, AR 72903

479-783-5353

Harbor View

10301 Mayo Road

Barling, AR

479-494-5700

References:

Dr. Rob Covington
10412 Stoneleige St.
Fort Smith, AR 72908
479-646-9672

Dr. Bill Thornton (PhD)
5111 Rogers Ave, Ste 535
Fort Smith, AR 72903
479-452-7792

Dr. Kevin Rowell (PhD)
University of Central Arkansas (UCA)
Psychology Dept.
201 Donaghey Ave.
Conway, AR 72035
501-450-5423

MARLA KENDRICK

OBJECTIVE

To obtain a position as a Licensed Professional Counselor.

EDUCATION

Graduate: M.S., Counselor Education

University of Arkansas, August 2002-May 2005. University of Arkansas, Room 324 Graduate Education Building, Fayetteville, AR 72701, 479-575-3119.

Undergraduate: B.S., Psychology

University of Arkansas, June 2000-May 2002. University of Arkansas, Room 324 Graduate Education Building, Fayetteville, AR 72701, 479-575-3119.

Undergraduate: Associates Degree

Westark Community College, August 1998-May 2000. 5210 Grand Avenue, Ft. Smith, AR 72701, 479-788-7320.

PROFESSIONAL EXPERIENCE

Licensed Professional Counselor, Western Arkansas Counseling and Guidance Center, 3111 South 70th St., Ft. Smith, AR 72917, 479-452-6650, November 2014-Present.

Licensed Professional Counselor, Arkansas Counseling Associates; 100 Towson Ave. Ft. Smith, AR 72901, 479-784-9801, June 2009-October 2014. Regional Supervisor was added to my job description in June 2013.

Mental Health Paraprofessional, Arkansas Counseling Associates; 100 Towson Ave. Ft. Smith, AR 72901, 479-784-9801, May 2006- June 2009.

Substitute Teacher, Greenwood Public School, 316 N. Daisy St., Greenwood, AR 72936, August 2005-May 2006.

Academic Advisor, Boyer Center for Student Services, College of Education and Health Professions; University of Arkansas July 2004-August 2005). University of Arkansas, Room 324 Graduate Education Building, Fayetteville, AR 72701, 479-575-3119.

Assisting students in the appropriate curriculum program and guiding them through the correct courses within their program.

Helping students prepare their schedule of classes each semester and assisting students in achieving the correct courses to graduate.

Teaching two freshman year experience courses in the fall semester.

Coordinator of the Mandatory Mentoring Program, College of Education and Health Professions; University of Arkansas (June 2003-

August 2005). University of Arkansas, Room 324 Graduate Education Building, Fayetteville, AR 72701, 479-575-3119.

Developing and coordinating the Mandatory Mentoring program for the College. The program is designed to target those students that are on academic warning within the college and to improve the student's academic performance in an attempt to reduce student attrition.

Preparing and presenting workshops and activities designed to promote team-building and to enhance general life and coping skills.

Involved in various projects aimed at increasing college student retention.

PROFESSIONAL PRESENTATIONS

Kelly, J.T. & Kendrick, M.M. 2005. The use of emotional intelligence in improving college student performance and retention. Arkansas Counseling Association (ArCA) Conference, Hot Springs, AR.

Kendrick, M.M. & Flores, G.A. 2005. Building a student success model through academic persistence. National Academic Advising Association (NACADA) National Conference, Las Vegas, NV.

Kendrick, M.M. & Flores, G.A. 2005. Building a student success model through academic persistence. National Academic Advising Association (NACADA) Regional Conferencej Oklahoma City, OK.

Newgent, R.A., Kelly, J.T., Kendrick, M.M. 2004. The SUCCESS project: Secondary school counselors and college retention. 59TM Arkansas Counseling Association Annual Meeting, Hot Springs, AR.

PROFESSIONAL PUBLICATIONS

Kelly, J.T., Kendrick, M.M., Newgent, R.A., & Lucas, C.J. (2005). Strategies for student transition to college: A proactive approach. *Journal of College Student Development* (In Review).

REFERENCES

Frances Moreale: Regional Manager; Arkansas Counseling Associates, 5300 Hardscrabble Way, Ft. Smith, AR, 479-650-4535.

Jennifer Six: Office Manager; Arkansas Counseling Associates, 1204 Mable Nell, Van Buren, AR, 479-208-3826.

Van Bivens: Licensed Professional Counselor; Western Arkansas Counseling and Guidance Center, 3111 South 70th St., Ft. Smith, AR 72917 479-452-6650.

Kasey Wayne Wilson

4512 South 22nd Street ♦ Fort Smith, AR 72901 ♦ Cell (479) 479-926-5273 ♦ kaseywwilson@gmail.com

Objective

Seeking the opportunity to advance my career by planning, developing, and maintaining public health programs, reform the justice system, reduce recidivism, and reduce jail overcrowding.

Profile

Motivated, data driven, personable business professional with multiple skills in coordinating substance abuse treatment services. My strongest points are my computer skills, data analysis, data entry, phone etiquette, networking, and marketing. Flexible and versatile – able to maintain a sense of humor under pressure and adapt well in almost all situations. I am very people oriented. Thrive in deadline-driven environments. Excellent team-building skills.

Professional Experience

- Customer Service/Marketing/Problem Solving/Management
- Peer Recovery Support Specialist Certified
- Certified Counselor in Training
- Managed restaurant operations and provided impeccable customer service:
- Coordinates Court Programs
- Collects and evaluates data for diversion programs
- Develop and implement strategic marketing plan for business:
- Knowledgeable and ability to abide by HIPPA compliance
- Knowledge of benefit verification with health insurance
- Coordinated scheduling for residential setting
- Wrote business proposal's for construction projects.
- CPR and CPI certified
- Regional Detoxification Specialist
- Calculated each estimate for construction projects.
- Provide quality holistic care to individuals
- Proficient in motivational interviewing, acceptance commitment therapy, and case management.

Employment History

WACGC – Fort Smith, AR

Co-Occurring Coordinator, Peer Recovery Support, Operations, Coordinating Diversion Programs, 2020 to present
Harbor House Inc. – Fort Smith, AR

Admissions Counselor, Peer Recovery Support, Counseling, Coordinating Diversion Programs, 2015 to present
Arkansas Refrigerated Services - Fort Smith, AR

Verify Incoming and Outgoing Product, Inventory Product, Operate Forklift, 2014 to 2015
SAWCO Construction

Maintenance & Equipment Operator, 2013 to 2014

Zaxby's \ Tasty Foods L.L.C. a franchisee of Zaxby's L.L.C. - Fayetteville, AR

Manager of Marketing & in store Operations Manager, 2009 to 2012
Ozark Mountain Poultry - Rogers, AR

Verify Incoming and Outgoing Product, Operate Forklift, 2008 to 2009
Trio's Sandwich Shop - Fort Smith, AR

Cashier, Food prep, 2005 to 2008

Kerry Wilson Construction Co. - Fort Smith, AR

Job Estimator, Concrete Finisher, Heavy Equipment Operator, 2003 to 2005
Western Sizzlin - Fort Smith, AR

Waiter, Grill Cook, 1999 to 2003

Education

Vincennes University - Van Buren, AR, *Associates of Science in General Studies*

John Brown University – Fort Smith, AR, *Bachelor of Science in Psychology*

Arkansas Department of Human Services
Division of Aging, Adult, and Behavioral
Health Services

This is to certify that


Kasey Wilson

Has successfully completed training for

Regional Detoxification Specialist

February 14, 2019

Expires (2) years from completion date

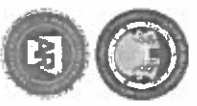

Jennifer Shuler, APRN
DAABNS Nurse Practitioner


Phillip D. Hall
State Opioid Treatment Authority

HH 1029 R



ARKANSAS PEER SPECIALIST PROGRAM



NAADAC, the Association for Addiction Professionals
hereby certifies

Kasey Wilson

has complied with the requirements established by the Arkansas Peer Specialist Program and has successfully obtained these standards of professional performance, and in doing so, has earned the following state credential

Core Peer Recovery Specialist (PR)

223313

06/15/2021

06/15/2023

Certificate Number

Date Awarded

Expiration Date

Kyle Brewer, BS, PRPS
NAADAC Peer Specialist Program Manager

Cynthia Moreno Tuohy, BSW, NCAC II, CDC III, SAP
NAADAC Executive Director

WILLIAM J. THORNTON, Ph.D.
Curriculum Vitae

Home Address: 8111 Rue Madeline Rd
Fort Smith, AR 72903

Home Telephone: (479) 871-6272

E-mail: drbillanswers@gmail.com

Office Address: Answers for Youth & Families, PLLC
5111 Rogers Ave., STE 535
Fort Smith, AR 72903

Office Telephone: (479) 452-7792

Office Fax: (479)452-1418

EDUCATION

8/98-5/2007 **Doctor of Philosophy**, Department of Psychology
University of Southern Mississippi (APA Approved)
Major: Counseling Psychology
Dissertation topic: The differences in aggressive responding
between Black American and White American adolescents and
possible cultural explanations of those differences.
Major Professor: Mark Leach, Ph.D.
Doctoral Comprehensive Examination: Passed September, 2000

08/95-08/99 **Master of Science**, Department of Psychology
Florida International University, Miami, FL
Major: Psychology
Thesis: Impulsivity: A contributing factor in explaining risky
sexual behavior among adolescents
Major Professor: Jonathan G. Tubman, Ph.D.

08/92-05/95 **Bachelor of Arts**, Department of Psychology
Florida International University, Miami, FL
Major: Psychology
Honors Thesis: Misinformative category cueing and the effects on
Memory
Honors Thesis Chair: Bennett L. Schwartz, Ph.D.

08/90-08/92

Associates of Science, Department of Business
Broward Community College
Major: Business Administration
Honors: Recipient Rasmussen Scholarship for Business Students

PREDOCTORAL PSYCHOLOGY INTERNSHIP

08/2002-07/2003

Arkansas State Hospital
Little Rock, AR
Training Director: John Anderson, Ph.D.

Rotations Completed:

08/02-12/02

Outpatient Treatment/Outpatient Forensic Evaluations:

Outpatient Treatment: Principal Supervisor, John Anderson, Ph.D.
Provided therapeutic interventions to a population of community based, severely mentally ill patients who are attempting to live independently under the supervision of an Assertive Community Treatment program. Many of the patients have been dually diagnosed and/or have been acquitted from criminal charges due to "mental disease or defect" and are being transitioned back into community life.

Outpatient Forensic Evaluations: Principal Supervisors Drs. Charles Mallory, and John Anderson.

Responsible for conducting court ordered evaluations to ascertain defendants' competency to stand trial, and/or responsibility at the time of the offense. Such evaluations required an accompanying integrated report for the court addressing all findings. Cases ranged in severity from misdemeanor charges to capital murder.

Psychosocial Rehabilitation Subspecialty: Principal Supervisor, Shannon Greenfield, Ph.D.

This milieu was comprised of mentally ill patients who have been charged with criminal offenses. Many have been acquitted of those charges by reason of mental disease or defect and are in the process of being restored to a point where they will no longer pose a threat to self, others, or the property of others. The remaining patients still have charges outstanding and are being restored to competency such that they are able to stand trial. Responsibilities included assisting in the maintenance of a token economy, providing psychotherapy in multiple modalities, performing assessments, serving as an integral component of a multidisciplinary treatment team, and engaging in program development. I also carried out the duties of unit psychologist in his absence.

01/03-05/03

Adolescent Rotation:

Sexual Offenders Treatment Program: Principal Supervisor, April Coe-Hout, Ph.D.

Duties include: providing multimodal psychotherapy, performing comprehensive evaluations, serving as a multidisciplinary treatment member, and generating ideas for program development as appropriate. Patients have been charged with criminal charges for sexually offending. Some have been charged as juveniles and some fall under the Extended Juvenile Justice jurisdiction.

Adolescent Intensive Treatment Program: Principal Supervisor, Nicholas Paal, Ph.D.

Duties include: providing multimodal psychotherapy, performing comprehensive evaluations, serving as a multidisciplinary treatment member, and generating ideas for program development as appropriate. Patients have been committed to the State Hospital for inpatient treatment (some acute and some long term) as a result of their psychiatric difficulties.

Adolescent Outpatient Forensic Evaluations: Principal Supervisor, Nicholas Paal, Ph.D.

Responsible for conducting court ordered evaluations to ascertain defendants' competency to stand trial, and/or responsibility at the time of the offense. Such evaluations required an accompanying integrated report for the court addressing all findings. Cases ranged in severity from misdemeanor charges to capital murder.

05/03-08/03

Adult Inpatient/Forensic Rotation:

Adult Inpatient Unit: Principal Supervisor, Jack P. Schaefer, Ph.D.

Duties include: providing psychological assessment and specialized inpatient group therapy for adult patients on a 30-bed, acute, inpatient psychiatric unit. Interns engage in treatment planning, co-lead group therapy, conduct comprehensive psychological evaluations, and may develop behavior modification plans.

Forensic Unit: Emphasis is on assessment and treatment planning for individuals who are court referred for evaluation. Interns engage in provision of group psychotherapy and participate in milieu programming for patients retained for court ordered treatment in an inpatient setting. Court ordered evaluations are conducted to assist the court in determining competency to stand trial, not guilty by reason of mental disease or defect, or culpability.

SUPERVISED GRADUATE CLINICAL EXPERIENCE

01/02 – 05/02

Graduate Psychology Clinician
University Counseling Center – USM
Hattiesburg, Mississippi
Supervisor: Greg Eells, Ph.D.

Description: The University Counseling Center at the University of Southern Mississippi is an outlet exclusively for students to receive psychotherapy services. Services include individual and/or couples counseling, psychological assessment, and assessment for outside referrals when

appropriate. The center director provided clinical supervision a group format (15 hours direct, 18 hours supervision and support).

09/2000 – 05/02

Psychological Assessment Clinician
Gutsch Training Clinic – University of Southern Mississippi
Hattiesburg, Mississippi
Supervisor: Eric Dahlen, Ph.D.

Description: Conduct psychological assessments referred from the University Counseling Center. Assessments may be for intellectual, personality, or clinical disorder determination often to aid in determining the most appropriate therapy protocol. Typical types of clients referred for assessments included those who made little or no progress in therapy (at the University Counseling Center) and those who were reporting symptoms that were inconsistent with clinical observations made by their therapist.

Duties: Address referral question through the use of a clinical interview and psychological testing that might include MMPI-2, MCMI-III, complete ADHD assessment, or WAIS-III. An integrative report was generated upon conclusion of all testing and a feedback session was conducted with the client. Consultation with the referral source was also done to communicate the assessment findings to the referring clinician. (55 hours)

08/2000 – 05/2000

Doctoral Supervisory Assistant Practicum
Gutsch Training Clinic - Hattiesburg, Mississippi
Supervisors: George Buelow, Ph.D.
Eric Dahlen, Ph.D.

Description: As part of the doctoral program in Counseling Psychology at the University of Southern Mississippi, students are required to participate in a two semester practicum that covers the theory and practice of conducting clinical supervision for lower level clinicians. Doctoral supervisory assistants (DSAs) are exposed to diverse theoretical approaches to supervision and are expected to adapt at least one approach to their supervisory experience. DSAs are expected to supervise at least two or as many as five master's level clinicians in training on their clinical contacts. Clients for the practicum include undergraduate students who participate in the therapy experience for extra credit or for personal growth, as well as clients from the community surrounding the university setting. Typical types of present problems for supervisee's clients include anxiety, study skills, depression, relationship difficulties, and career planning. More advanced students may get exposure to clients with eating disorders, personality disorders, and other more severe clinical concerns.

Duties: DSA's participate in their own weekly, three hour practicum meeting, attend the weekly three hour practicum meeting of their supervisees, conduct live supervision of supervisee-client therapy sessions, review therapy session tapes with and without supervisees, and review all paperwork of supervisees (this includes intake evaluations, assessment instrument findings, etc.). DSAs also meet weekly for one-on-one clinical supervision with their supervisees as well as meet weekly in a group format with all of their supervisees. Finally, DSAs meet on a weekly basis with the faculty member who is conducting the supervisee clinical practicum. DSAs assist supervisees

with developing counseling micro-skills, report writing ability, and provide feedback as to professional development of supervisees.

(161 hours direct, 140 supervision and support)

01/00 – 05/00

Graduate Psychology Clinician
University Counseling Center – USM
Hattiesburg, Mississippi
Supervisor: Greg Eells, Ph.D.

Description: The University Counseling Center at the University of Southern Mississippi is an outlet exclusively for students to receive psychotherapy services. Services include individual and/or couples counseling, psychological assessment, and assessment for outside referrals when appropriate. The center director provided clinical supervision in a group format (15 hours direct, 18 hours supervision and support).

08/99 – 12/99

Graduate Psychology Clinician
Group Psychology Practicum
Camp Shelby Youth Challenge Program, Hattiesburg, Mississippi
Supervisors: Mark Leach, Ph.D. and William Crausen, Ed.D.

Description: Camp Shelby Youth Challenge Program is a military type boot camp that promotes abstinence from juvenile delinquent recidivism. The camp is also accredited to provide high school diplomas in the state of Mississippi. The program facilitates personal responsibility and acceptance of appropriate authority figures. The Youth Challenge Program utilizes highly structured interventions that include academic training, psychotherapy, and interdependence.

Duties: Responsibilities included determining the utility of different types of group themes that would be appropriate for the population of interest, developing a group plan, co-facilitate a 10 session group intervention, write progress and process notes. Primary theoretical orientation for group intervention was Reality Therapy.

(28 hours direct, 55 support)

08/98 – 08/02

Graduate Student Clinician
Counseling Psychology Practica
USM Gutsch Training Clinic
Supervisors: William Wagner, Ph.D.
William Lyddon, Ph.D.

Description: The USM Gutsch Training Clinic is a university-based outpatient clinic, providing behavioral assessment, psychotherapy, and psychological assessment to university students, faculty, and staff, and to members of the surrounding community. Doctoral students complete at least two successive semesters of supervised practicum experience followed by multiple semesters of Advanced Practicum experience (also supervised). Supervision is conducted primarily by on-campus Counseling Psychology faculty using one-on-one as well as group supervision formats. All counseling sessions are video and/or audio taped. Such therapy session tapes are used for therapist review and for supervision.

Duties: Conducted intake interviews and arrived at preliminary diagnoses; performed psychological and psychoeducational assessments; and conducted individual, family, and couples

therapy. Theoretical orientation has been largely integrative. Types of client disorders seen have included anxiety, mood disorders, adjustment disorders, personality disorders, PTSD, family of origin issues, and adolescent identity issues. Additional responsibilities included preparing and presenting clinical staffings to faculty supervisors and to practicum colleagues.
(163 hours direct, 240 supervision and support)

COUNSELING PSYCHOLOGY EXTERNSHIP EXPERIENCES – UNIVERSITY OF SOUTHERN MISSISSIPPI

Description: As part of the doctoral training in Counseling Psychology, students have the opportunity to seek additional clinical experience in diverse settings. This training generally entails one full day per week at off-campus placements including medical centers, psychiatric hospitals, forensic settings, VA Medical Centers, and community mental health centers. Individual clinical supervision is conducted by licensed psychologists who are on staff at each of the externship sites. I have completed five semesters of additional clinical placements through the externship format. I will likely complete one more semester of externship prior to May, 2002.

05/01 – 08/01

Psychology Extern – Acute Receiving Unit (co-ed)
South Mississippi State Hospital – Purvis Mississippi
Supervisor: Charles Harris, Ph.D.

Description: South Mississippi State Hospital is an inpatient psychiatric hospital that provides assessment, stabilization, therapy, and placement of involuntarily committed psychiatric patients. Patients are treated with a multidisciplinary treatment team approach including psychiatrists, psychology staff, social workers, nurses, recreation, and nutritionists. In this placement skills and experience were honed with patient disorders including bipolar disorder, schizophrenia, anxiety, Post Traumatic Stress Disorder (PTSD), schizoaffective disorder, substance abuse and/or dependence, and many dual diagnosis patients.

Duties: Conduct initial psychological assessment, perform any and all psychological testing that may be appropriate as determined on a case-by-case basis, and generate integrated psychological reports. Additional duties included participating in treatment team staffings, grand rounds with the staff psychiatrist, conduct process and educational group therapy sessions, and individual therapy when appropriate. (80 hours)

11/99 – 12/00

Psychology Extern – Adolescent Forensic
Jackson County Youth Court – Pascagoula, Mississippi
Supervisor: J. Donald Matherne, Ph.D.

Description: Jackson County Youth Court adjudicates cases involving delinquent children and adolescents who have been charged with criminal offenses. Furthermore, Jackson County Youth Court adjudicates adults who have been charged with or are suspected of child abuse or neglect. With respect to the youthful offenders, those adjudicated may be placed in the custody of the youth detention facility, or they may remain in the custody of a parent or guardian.

Duties: Responsibilities included conducting initial interview of youthful offenders, parents, and/or other family members. Psychological testing was conducted which consisted of intellectual, achievement, and personality assessments. All tests were scored, collateral information integrated,

recommendations for the court system developed, and a psychological report describing the findings was generated for the court system. (304 hours)

05/99 – 08/99

Psychology Extern – Child/Adolescent Inpatient

Pine Grove Hospital (a branch of Forrest General Hospital)

Hattiesburg, Mississippi

Supervisors: Jeanette Bolte, Ph.D.

Robert Sevier, Ph.D.

Description: Pine Grove Hospital is an in-patient psychiatric hospital where services are provided to children, adolescents, and adults. The adolescent unit is a short to medium stay facility. Patients are admitted to Pine Grove for a number of possible reasons including substance abuse, mood, thought disorders, trauma reactions, severe anxiety, and/or behavioral disorders. The Adolescent Unit at Pine Grove Hospital utilizes a multidisciplinary team including psychiatrists, psychologists, social workers, and other mental health professionals.

Duties: Adolescent Unit responsibilities included psychological assessment, diagnosis determination, psychological testing, test interpretation, and assisting in report writing. Additional duties involved participating in treatment team meetings led by the attending psychiatrist. Tests administered included WISC-III, MACI, Bender Gestalt, House Tree Person, and Sentence Completion. (80 hours)

RESEARCH EXPERIENCE

08/2002 – 05/2007

Dissertation

Major Professor: Mark Leach, Ph.D.

Topic: Evaluating culturally relevant factors that might further explain the overrepresentation of minorities in the juvenile justice systems

08/1998 – 2001

Clinical Research Apprentice

Mentor: Mitchell E. Berman, Ph.D.

USM Aggression Laboratory – Hattiesburg, Mississippi

Focus: The effects alcohol and SSRIs have on aggressive responding in laboratory measures of aggression. This research project was funded in part by NIH.

Duties: Screen interested participants to ensure they meet inclusion criteria, conduct initial interview, conduct structured interview (SCID and SCID-II), establish any appropriate diagnoses (for research project exclusively), perform intellectual assessment (WAIS-III), administer and score MMPI-2, administer and score other measures that include BGA, IED, TOVA, and complete family history questionnaires. Additional duties included chart reviews, data entry, administration of Taylor Aggression Paradigm, and collection of cortisol and testosterone samples for laboratory analysis. Finally, assisted participants until their blood alcohol levels declined to a level previously established as a level safe to release the participant from supervision.

08/1999 – 05/2000

Research Assistant

University of Southern Mississippi, Hattiesburg, Mississippi
Principal Investigator: Margot Holaday, Ph.D.

Topic: Comparison of clinical child patients with non-clinic sample on Animal Choice Test. Duties included data collection, data input, and preliminary data analyses.

This project attempted to correlate The Animal Choice Test with the 5 personality types identified by the NEOPI-R. Null results were found.

08/1999

Masters Thesis

Florida International University, Miami, Florida

Major Professor: Jonathan G. Tubman, Ph.D.

Title: Impulsivity: A contributing factor in explaining risky sexual behavior among adolescents

This study was an archival study that examined the relationship between impulsivity and risky sexual behavior among adolescents who were in treatment for alcohol and/or other substance abuse. Cluster analysis was the principal statistical tool employed for the analyses of the data.

TEACHING EXPERIENCE

Summer 2002

Introduction to Psychology (Term II)

Instructor, Department of Social Sciences
College of the Mainland, Texas City, TX

Course Description: An overview of the various theoretical perspectives and applied practices that shaped the development of psychology as a scientific discipline.

Supervisor: Lee Yom, Ph.D.

Summer 2002

Introduction to Psychology (Term I)

Instructor, Department of Social Sciences
College of the Mainland, Texas City, TX

Course Description: An overview of the various theoretical perspectives and applied practices that shaped the development of psychology as a scientific discipline.

Supervisor: Lee Yom, Ph.D.

Summer 2001

Theories of Personality

Instructor, Department of Psychology
University of Southern Mississippi

Course Description: This course was an overview of the various theoretical perspectives that apply to adaptive and maladaptive personality patterns.

Supervisor: Eric Dahlen, Ph.D.

Spring 2001

Psychology of Adolescence

Instructor, Department of Psychology
University of Southern Mississippi

Course Description: An overview of various theoretical perspectives as they apply to the phase of life known as adolescence. Additional contributions included the implementation of a curriculum module for writing in APA format.

Supervisor: Eric Dahlen, Ph.D.

Fall 2000

Psychology of Adolescence

Instructor, Department of Psychology
University of Southern Mississippi

Course Description: An overview of various theoretical perspectives as they apply to the phase of life known as adolescence. Additional contributions included development and implementation of a curriculum module for writing in APA style.

Supervisor: Eric Dahlen, Ph.D.

RELEVANT WORK RELATED EXPERIENCE

08/2013-9/30/2020

Evidence Based, Specialty Psychologist-Trauma/SUD

Supervisor: Evan A. Eason, Ph.D.

Veteran's Health Care of the Ozarks

Formal Focus: develop programming and implement evidence based treatment to a broad array of consumers with a host of challenges. Trained and certified in multiple Evidence Based Treatment protocols. **Informal Duties:** serve as Evidence Based Treatment lead with focus of effecting organizational paradigm shift toward adoption of more evidence based focus in services. Also, informally tasked with bridging gap among staff for form a unified, cohesive work team.

05/2009-Present

President

Answers for Youth & Families, PLLC

Breadth of duties: Oversee and administer all business development practices including coordination of all marketing campaigns, development of referral sources, and public relations campaigns. Full financial oversight, and responsible for development of both short term, tactical planning, as well as long term, strategic development planning. Develop intervention programming, conceptualize and implement data collection for outcome analysis; ongoing research as appropriate; train staff; continually integrate "Evidence Based" practices into center.

Focus: Provide direct clinical services across the lifespan for a host of conditions including Post Traumatic Stress Disorder; other Anxiety conditions; Bipolar disorder/Depression and other mood disorders; Substance Abuse; psychotic disorders, and various other conditions. A major emphasis is placed on integration of "Evidence Based Treatments." Additional foci include development of intervention programming; develop and implement research as appropriate; develop and implement policy; and professional development of subordinate clinicians. Responsibilities include Diagnostic Evaluations, Testing and Assessments, Psychotherapy Services (to include individual, family, and group formats), compliance duties, business development, training of other staff in therapy skills, specific interventions, ethical conduct, business management, etc.

07/2008-08/2013

Clinical Director

Supervisor: Kerri Tucker, COO

Perspectives Behavioral Health Management, LLC

Focus: Administrative direction over entire clinical branch of organization comprised of 65 licensed therapists as well as 40 paraprofessionals. Oversee and direct clinical activities of all therapists and paraprofessionals company wide. Provide 1:1 clinical supervision of 65 master's & doctoral level therapists.

Responsibilities include program development, Institutional Research Consultant, training, professional development of clinicians and paraprofessionals, policy and procedure development and implementation. Pervasive foci of all professional activities can be encompassed under the domains of "Evidence Based Practices and/or Empirically Validated Treatments" as well as Medicaid clinical compliance. Develop and guide all assessment activities, train appropriate staff on assessment measures, as well as determine depth and breadth of assessment services offered.

09/2007-01/2008

Psychologist

Supervisor: Jack Marr, Ph.D.

Behavior Therapy & Counseling Clinic

Fayetteville, AR

Focus: Assessment and treatment of children and adolescents with primary emphasis of integrating a specialty protocol for ad/hd symptoms. Behavioral and cognitive/behavioral approaches to clinical issues were emphasized.

10/2006-07/2008

Psychologist

Medical Director/Clinical Supervisor: Max Baker, M.D.

Perspectives Behavioral Health, LLC

Focus: Provision of direct client services including therapy,

assessment and psychological testing for all referred patients.

Significant Accomplishments: Researched and presented specialty program for AD/HD treatment; Coordinated upgrading of Medix for improving patient follow up services; initiated evening service delivery for families in need; researched and implemented empirically validated program for ODD/AD_HD; Identified inadequacies in treatment plan goals/interventions; Committee Chair of Service Provision Project for Patients with Dual Diagnosis of Mental Retardation; Streamlined psychological testing referral process; Supporting role in clinical staffing meetings; consultant to M.D. at clinic.

01/2006

Member, Board of Directors
Northwest Arkansas Children's Shelter
Executive Director: Jack Eaton
Committee Duties: Long Term Planning committee

09/2003-09/2006

Psychological Examiner
Supervisor: Mary Ann Scott, Ph.D.
Schmieding Developmental Center
Focus: Psychological evaluations for PACE program and Schmieding Developmental Center.

Duties: Conduct psychological/psychoeducational/developmental evaluations in accordance with criteria established for children entering foster care in the state of Arkansas. Additionally, duties included conducting developmental/psychoeducational/ and psychological evaluations for children referred to Schmieding Developmental Center.

01/1997 – 08/1997

Alpha Counselor
Supervisor: Deborah Jensen, M.S.
Drug Abuse Foundation of Palm Beach County, Delray, Florida
Focus: Serve as a drug abuse/drop out prevention counselor for identified "high-risk" adolescents.

Duties: Managed a caseload of 50 adolescents from underserved communities who had been identified as "high risk" for drug abuse and/or dropping out of school. Duties included completion of psychosocial assessments, development of individualized treatment plans, and conducting individual, group, and family therapy. Clients came from a variety of cultural/ethnic backgrounds and all were from underserved communities.

1993-1997

Adolescent Grief Counselor

Supervisor: Joyous Bethel, Ph.D. LCSW
Hospice of Care, of Broward County

Focus: Serve as a volunteer grief counselor for children who had experienced the death of a significant family member in the prior 12 months.

Duties: Provided "Grief Therapy" for children ages 6-14 years old. Therapy was conducted in multiple modalities including individual, group, and recreation therapy. Services were provided under the auspices of a weekend long, sleepover camp that was organized by a local Hospice organization. Camp was held two sessions per year, 3-4 days per session. This was an unpaid position.

1993-1994

CHARLEE Counselor

Supervisor: Lisa Otto, M.S.

CHARLEE PROGRAM (Children Have All Rights: Legal, Educational, Emotional)

Focus: Provide mentoring for an emotionally disturbed adolescent as he adjusted to group home foster care.

Duties: Duties included mentoring an emotionally disturbed adolescent from an underserved community who had been removed from his family setting and placed into a group home environment. This adolescent experienced extensive difficulty adjusting to his placement. Position was an unpaid experience and involved approximately 6-8 hours per week for a duration of one and a half years.

COMMUNITY INVOLVEMENT

August 2009	Dangerousness Task Force-Fort Smith Public Schools
Feb 2010	Selected for lead role in pilot testing Y-OQ preliminary to codified implementation
March 2010	Appointed to State of Arkansas Y-OQ implementation work group
August 2010	Staff Development Initiative-Fort Smith School District
August 2010	Staff Development Initiative-Hartford School District
Jan 2011	Appointed to State of Arkansas Clinical Consultation board for Y-OQ
March 2011	Appointed to State of Arkansas 1915i Clinical Need work group
June 2011	State of Arkansas System of Care (SOC) "State of the Y-OQ organizational implementation informant" at Stakeholders conference
March 2012	Appointed to State of Arkansas workgroup for revision of "Arkansas Indicators"
June 2012	Utilized as consultant to Division of Behavioral Health Services "Y-OQ coordinator" for State of Arkansas
August 2012	Recruited by DBHS to serve as interagency education consultant for struggling provider.
Jan 2013	Appointed to State of Arkansas ISSOC Outcomes Workgroup

PROFESSIONAL DEVELOPMENT

- March 1995 Southeastern Psychological Association Annual Convention, Savannah, GA
- Feb. 1997 HIV/AIDS Awareness
Palm Beach County Health Department, Palm Beach County, FL
- April 1997 Working With Families As They Cope With HIV & Terminal Illness
Children's Services Council, Palm Beach County, FL
- Aug. 1997 American Psychological Association Annual Convention, Chicago, IL
- Sept 1998 ADHD: Accuracy in Assessment and Diagnosis, Symposium, Biloxi, MS
- Sept 1998 Mississippi Psychological Association, Annual Conference, Biloxi, MS
- Sept 1999 Mississippi Psychological Association, Annual Conference, Biloxi, MS
- Oct. 1999 Genetic Links to Alcoholism: Current Research, Hattiesburg, MS
- March 2000 Current Research in Human Aggression, Mitchell E. Berman, Ph.D.,
Hattiesburg, MS
- Oct 2000 Mississippi Psychological Association, Annual Conference, Biloxi, MS
- March 2001 Maximizing the Initial Interview, Workshop, Robert Rogers, Ph.D.,
Hattiesburg, MS
- March 2001 Pharmacological Interventions in a University Based Health Clinic,
Suzanne Crawford, M.D., Hattiesburg, M.S.
- May 2001 Techniques in Management of Aggressive Behavior
South Mississippi State Hospital – Purvis Mississippi
- August 2001 Potential First Line Antipsychotic (Ziprasidone): a review of current
research, Ann Andorn, M.D., Galveston, TX
- August 2001 An Update on the Management of Schizophrenia and Mood Disorders,
Richard Petty, M.D. Galveston, TX
- Sept. 2001 Addressing Secondary Stress in Emergency Relief Workers, Debbie
Conley, Galveston, TX
- Sept. 2001 Depression: A Family Tragedy. Presentation of current research by Rakesh
Jain, M.D., Anu Matorin, M.D., and Sandra Moore, LPC, Kemah, TX
-

- Oct. 2001 CBASP: A Review of its Effectiveness in the Treatment of Depression,
Ruth Levine, M.D., Galveston, TX
- Nov. 2001 Atypical Antipsychotics and treatment of mood disorders among
Alzheimer's Patients, Doug Stockwell, M.D., Galveston, TX.
- Dec. 2001 Atypical antipsychotics and management of agitation among schizophrenic
patients. Andrea Fletcher, Lily Pharmaceuticals. Ziprasidone.
- Aug. 2002 The Relationship Between Schizophrenia and Obsessive Compulsive
Disorder; Puru Thapa, M.D. – Little Rock, AR (ASH) Abbott Pharm.
- Aug. 2002 "Live, the Universe, and Tobacco Control" –Thomas Houston, M.D. (from
American Medical Assn.) Little Rock, AR (UAMS)
- Sep. 2002 Developing a Therapeutic Relationship With Hard to Reach Clients
Anna Cox, ACSW, LCSW-Little Rock, AR (UAMS)
- Sep. 2002 CPI Training- Managing Aggressive Behavior
Arkansas State Hospital, Little Rock, AR
- Sep. 2002 CPR Certification
Arkansas State Hospital, Little Rock, AR
- Sep. 2002 Diversity Training-Challenges and Changes in the Workplace
Arkansas State Hospital, Little Rock, AR
- Sep. 2002 Agony and Ecstasy: Endomorphins in Pain and Reward
Jim Zadina, M.D. – Little Rock, AR
- Sept. 2002 ADHD: Predictors of Detection and Service Use
Regina Bussing, M.D. – Little Rock, AR
- Sept. 2002 PCL-SV Development, Administration, and Scoring Workshop
Joe Alford, Ph.D. – Little Rock, AR (ASH)
- Oct. 2002 Arkansas Coalition of Juvenile Justice Conference (3 days) – A Circle of
Care: Prevention and Intervention, Little Rock, AR
- Overrepresentation of Minorities in the Justice System
 - Street Gangs
 - Mental Health Assessments in the Juvenile Justice System
- Oct. 2002 Completed Requirements for Arkansas Forensic Examiner Certification,
Arkansas State Hospital, Little Rock, AR

- Oct. 2002 "Elegant and Not So Elegant Studies in Neuroscience Investigation"
University of Arkansas Medical Sciences, Tim Kimbrell, M.D.
- Jan. 2003 Legal and Ethical Considerations in the Treatment of Bipolar Disorder and
Psychosis, Rahn Bailey, M.D., at University of Arkansas Medical Sciences
- Feb. 2003 Understanding and Reshaping the Character Disturbed Client (8 hr.
workshop) by George Simon, Ph.D., Little Rock, AR
- Feb. 2003 Treatment of Depression in Adolescents by Dean Priest, M.D.
University of Arkansas Medical Sciences, Little Rock, AR
- March 2003 What Every Mental Health Worker Needs to Know About Psychiatric
Medication for Children, Dean Priest, M.D., Arkansas Children's Hospital
- March 2003 Neurobiology of Dopamine Receptors: Implications for Psychosis, and
Antipsychotics, Neil Richtand, M.D., University of Arkansas Medical
Sciences, Little Rock, AR
- March 2003 Tenth Annual Arkansas Forensic Conference, Little Rock, AR
-Diverting the Mentally Ill Away from Jails
-Innovative Psychosocial Programming for Forensic Patients
-The Mentally Ill in the Juvenile Justice System
-Cognitive Patterns and Distortions Among Sexual Offenders
- April 2003 Practical Privacy for Clinicians- Online training for confidentiality
standards subject to HIPAA standards-Department of Human Services, AR
- Jan-Apr 2005 Neuropsychological Assessment-Audited graduate course offered through
University of Arkansas, Psychology Department.
- October 2005 National Academy of Neuropsychology Annual Conference
Tampa, Florida
- November 2005 Professional training on administration and interpretation of new Bayley
Scales of Infant Development. Sponsored by Project for Adolescent and
Child Evaluations, University of Arkansas Medical Sciences.
- September 2007 AD/HD in Children and Adolescents: Theory, Diagnosis, and Management.
Audio taped 15-hour course by Russell Barkley, Ph.D.
- November 2007 Your Defiant Child; a self directed program for intervention in children
with Oppositional Defiance and other problem behaviors; a program
developed by Russell Barkley, Ph.D. (appx. 25 hours)

Jan.-June 2008	Examination for Professional Practice in Psychology review course by Association for Advanced Training in the Behavioral Sciences (Appx. 300 hours)
08/2009	Completed certification course for Arkansas Forensic Examiner (16 hours) International Conference on Bipolar Disorder
12/2010	Milton Erikson-Brief Therapy Conference-Orlando, FL (36 hours)
12/2011	Reinike on Suicidality-18 hour Web based CEU course
04/2012	Beck Institute-Philadelphia, PA-CBT Mastery-3 day program
05/2014	Beck Institute-Philadelphia, Treating Substance Abuse with CBT
05/2015	Cognitive Processing Therapy- Evidence Based Protocol
01/2016	Motivational Enhancement- Evidence Based Protocol
08/2016	APA Annual Conference: "Promoting your practice"; "Ethics and Legal Risk"; "Social Media Benefits and Pitfalls in practice development"; "Collaborative Assessment and Management of Suicidality."
06/2017	CALM-an Evidence Based Treatment for Depression/Anxiety

LICENSES AND CERTIFICATIONS

October 2004-2007 Licensed Psychological Examiner, State of Arkansas
April, 2007-Pres. Licensed Psychologist, State of Arkansas

PROFESSIONAL ORGANIZATIONS

Association for Behavior and Cognitive Therapy
Division 41-Forensic Psychology; American Psychological Association
American Psychological Association
Psychologists of Northwest Arkansas
Arkansas Psychological Association

PUBLICATIONS AND PRESENTATIONS

Sloan, P.A., Bradley, P., McCloskey, M., Hudson, B.L., Thornton, B., Walley, C., & Berman, M. (2000, October). The Relation between Aggression and ADHD Symptoms in Adults. A poster presented at the annual meeting of the Mississippi Psychological Association, Biloxi, Mississippi.

Hudson, B. L., McCloskey, M., Bradley, P., Sloan, P.A., Thornton, W., Walley, C., & Berman, M. (October, 2000). Relation Between Suicidal and Aggressive Predispositions: Do Depressive Symptoms Mediate this Relationship? A poster presented at the annual meeting of the Mississippi Psychological Association, Biloxi, Mississippi.

Holaday, M., Vinterella, T., & Thornton, W. (March, 2000). The Animal Preference Test: A Comparison of Children's Responses from Clinical and Non-Clinical Groups. A poster presented at the annual meeting of the Mississippi Psychological Association, Biloxi, Mississippi.

Holaday, M., Vinterella, T., & Thornton, W. (October, 1999). The Animal Preference Test: A Comparison of Children's Responses from Clinical and Non-Clinical Groups. A poster presented at the annual meeting of the Mississippi Psychological Association, Biloxi, Mississippi.

Thornton, W.J. & Schwartz, B.L. (May, 1995). Misinformative Category Cueing and the Effects on Memory. A paper presented at the Florida International University annual research conference, Miami, FL.

Thornton, W.J. & Schwartz, B.L. (March, 1995). Misinformative Category Cueing and the Effects on Memory. A paper presented at the annual meeting of the Southeastern Psychological Association Savannah, GA.

Thornton, W.J. & Schwartz, B.L. (1995). Misinformative category cueing and the effects on memory. Modern Psychological Studies, Jan., 57-61.

PROFESSIONAL REFERENCES

Kristin Gannoe, M.D.-Psychiatrist
(501) 952-1654

Brent Witherington, M.D. –Veteran's Administration
(501)680-8963

Steve McBee
(479)283-6124

John Anderson, Ph.D.
Retired
501-749-1172

Starna Jo (Joey) Potts
104156 US Highway 59
Sallisaw, OK 74955
918-208-2990

Education

Certified Alcohol and Drug Counselor, 1990

Arkansas State Substance Abuse Board

Westark Community College, 1982 AND

5210 Grand Avenue Fort Smith AR 72901 Currently UAFS the community college no longer exists.

Sallisaw High School Diploma, 1978

2301 West Ruth Sallisaw, OK 74955

Work History :

December 2003 --current

Western Arkansas Counseling and Guidance Center

3113 south 70th Fort Smith AR 72903 479-478-6664

Director of the Five West Crisis Stabilization Unit

Previous Director of Horizon Program

June 2003 - December 2003 Team Leader

Vista Health, formally known as Harborview Mercy Hospital

10301 Mayo Rd, Fort Smith, AR. Rhonda Peters, RN supervisor

- Successfully performed all duties on an independent bases
- Maintained a dependable and trustworthy relationship with all staff members
- Perform EKG's and Venipuncture
- Administer CDP assessments and conduct COP groups for children and adolescents in the acute unit.
- Left due to poor working conditions

October 2015 – November 2016 University of Arkansas–Fort Smith

Clinical Instructor in Psych

- Instructing fourth semester nursing students
- Left due to program changes requiring Bachelors degree to teach clinicals.

August 1987 to June 2003

Harborview Mercy Hospital 10301 Mayo Rd.

Fort Smith AR 72901 No longer in business

Completed school in May took three months off to spend time with family.

August 1982 – August 1987

Sparks Regional Medical Center

1001 Towson Ave. Fort Smith, AR 72901

479-441-4100

- Performed hourly assessments in order to provided product that meets standards
- Able to keep all documentation and report

Resigned due to moving to Harborview which was a new Psychiatric Hospital.

Skills

- Effective communication skills
- Multitasker
- Detail oriented and accuracy
- Leadership skills
- Working well under pressure and timelines
- CIT, CPI, CPR training
- QBHP

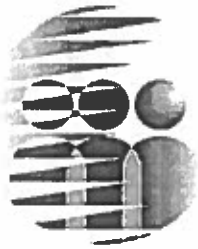
Professional References.

Darin Morgan 479-719-8446 10301 Mayo Rd Barling AR

Max Baker 479-221-7975 1340 S Waldron Rd. 72903

Linda Renfro 479-653-4840 2867 Terrace Drive Fort Smith AR

I was originally licensed under the last name Hale. I was divorced May 1985 and then married in November 1985 to James Potts.



Mid-America
ATTC

Unifying science, education
and services to transform lives.

This is to certify that

Joey Potts

has completed a training entitled

***Motivational Interviewing Assessment:
Supervisory Tools for Enhancing Proficiency
(MIA:STEP)***

held in Little Rock, AR June 6-7 2011.

Pat Stilen

Director

June 6-7, 2011

Date

This program has been approved for 12 contact hours
by the Arkansas Substance Abuse Certification Board.



*** Certificate of Attendance ***

This certifies that

Joey Dotts

Attended

***Motivational Interviewing
Stage 1- Pre-contemplation***

For a total of 1 credit hour on
April 27, 2007


Rob Covington

Introduction to Motivational Interviewing: “Preparing People to Change”

The following participant has achieved a sufficient level of competency
in applying Motivational Interviewing technique
that she is qualified as a
Certified Motivational Interviewing Inservice Trainer

Motivational Interviewing Institute of Arkansas

Joey Potts, AADC, RN, CCDP

Name of Attendee

J.G. Regnier, LADAC, AADC, ICAADC, CCS, ICCS, SAP, TTS

J.G. Regnier, LADAC, AADC, ICAADC, CCS, ICCS, SAP, TTS

11/29/11

Date

Introduction to Motivational Interviewing: “Preparing People to Change” “From the What Does It Look Like Series?”

Motivational Interviewing Institute of Arkansas

2011 MI Training Class

Miller & Rollnick MI Video Night

January 25th, 2011, Little Rock, Arkansas

3 Clock Hours Approved by the Arkansas Substance Abuse Certification Board

Joey Potts, AADC, RN, CCDP

Name of Attendee



J.G. Regnier, LADAC, AADC, ICAADC, CCS, SAP, TTS

Presenter

01/25/11

Date

Certificate of Completion

Levy Jettis

Attended and Completed Required Assignments for the
Online Course

Introduction to Motivational Interviewing 44126108
November 2 – December 6, 2010

Offered by:

Mid-Atlantic Addiction Technology Transfer Center

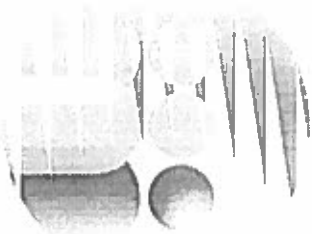
SACAVVA Educational Providership #09-03-05-1
NAADAC Educational Providership #000272
NBCC Providership # 6063
SACAVVA Pre-Approved for
10 contact hours

Mid-Atlantic

Registrar:

Paula K. Henshaw

Unifying science, education
and services to transform lives.





Certificate of Attendance

This certificate is presented to

Joey Potts

For attendance at

Motivational Interviewing Institute of Arkansas - III

for a total of 6.00 credit hours on

January 25, 2011

8:30 am - 4:30 pm

Little Rock


Joe Bryan
Director





Certificate of Attendance

This certificate is presented to

Joey Potts

For attendance at

Motivational Interviewing Institute of Arkansas - IV

for a total of 6.00 credit hours on

January 26, 2011

8:30 am - 4:30 pm

Little Rock


Joe Bryan
Director





Certificate of Attendance

This certificate is presented to

Joey Potts

For attendance at

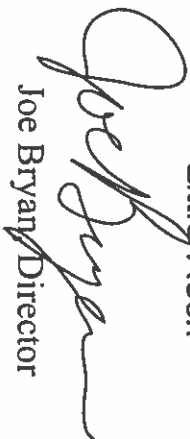
Motivational Interviewing Institute of Arkansas - V

for a total of 6.00 credit hours on

March 8, 2011

8:30 am - 4:30 pm

Little Rock


Joe Bryan
Director





Certificate of Attendance

This certificate is presented to

Joey Potts

For attendance at

Motivational Interviewing Institute of Arkansas - VI

for a total of 6.00 credit hours on

March 9, 2011

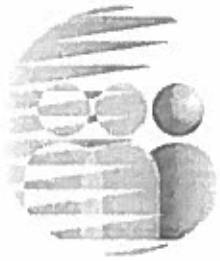
8:30 am - 4:30 pm

Little Rock

A handwritten signature in cursive script, appearing to read 'Joe Bryan'.

Joe Bryan
Director





Mid-America
ATTC

Addiction Technology Transfer Center Network
Funded by Substance Abuse and Mental Health Services Administration

This is to certify that

Joey Potts

has completed a training entitled

***Motivational Interviewing:
Coaching Sessions April - June, 2011***

held April 1 – June 30, 2011.

Pat Stilen

Director

June 30, 2011

Date

This program has been approved for:
7 contact hours by the Arkansas Substance Abuse Certification Board;
7 contact hours by NAADAC: The Association for Addiction Professionals.

UMKC

Amanda Spears, LMSW

PO Box 564, Waldron AR 72958 • (936)-404-7344 • ohitsamandag@yahoo.com

Education

University of Denver (303) 871-2000
Master of Social Work
Concentration in Mental Health and Trauma

2199 S University Blvd, Denver, CO 80208
January 2017-March 2019
GPA: 3.98

Arkansas Tech University (479) 968-0237
Bachelor of Science
Early Childhood Education

215 W O St, Russellville, AR 72801
August 2000- December 2003
Cum Laude

Social Work Experience

Western Arkansas Counseling and Guidance Center
Mental Health Professional/School Based Therapist

174 N Welsh Ave, Booneville, AR 72927
(479) 675-3909
September 2019-Current

- Utilized evidence based practice in order to facilitate both group and individual therapy in the school based setting.
- Attended multidisciplinary team meetings in order to facilitate treatment and support of clients.
- Worked cooperatively with the courts, schools and other systems within the community to provide services to clients.

GAP
Obtaining licensure

March 2019-September 2019

Western Arkansas Counseling and Guidance Center
Therapist/Mental Health Professional Intern
Reason for leaving: Internship ended.

1045 Rice Rd, Waldron, AR 72958
(479) 637-2468
March 2018-March 2019

- Facilitated and observed multiple evidence based therapeutic interventions as implemented by the supervising MHP.
- Attended and contributed to Interdisciplinary team meetings in response to specific client needs for planning and support

- Completed the triage process, including full biopsychosocial assessments independently with new clients, serving as their first contact with the agency.
- Responsible for planning and implementation of weekly substance use group sessions using the Matrix Model with supervising MHP.
- Completed research within the substance use program which found correlation to the substance used and program satisfaction leading to possible new program interventions to address these disparities among clients and increase positive client outcomes.
- Assisted the MHPP with screening and assessment of client needs in traffic court in response to DUI/DWI charges.
- Worked collaboratively with the Department of Children and Family Services in order to help clients to complete objectives in case plans in effort to reunify families in Scott County.
- Completed both urine and blood screens for labs to determine toxicology under supervision of MHP.
- Completed SASSI assessments and intake requirements/screenings for the substance use program as per agency guidelines.

Valley Behavioral Health

Social Services Intern

Reason for leaving: Internship ended

10301 Mayo Dr, Barling, AR 72923

(479) 689-4811

March 2017-February 2018

- Facilitated individual, family and group therapy sessions for patients experiencing acute suicidality, homicidality and active psychosis using cognitive behavioral therapy and solutions focused therapy.
- Utilized evidence based interventions in order to stabilize clients with the intention of reducing the level of care needed to maintain mood and safety.
- Created treatment plans in accordance with hospital policy.
- Created discharge and safety plans for patients after treatment plan goals had been met.

Comprehensive Juvenile Services

Youth Liaison Counselor

Reason for leaving: Pursue Masters Level Education

1606 J St S, Fort Smith, AR 72901

(479) 785-4031

February 2010-March 2017

- Advocated for youth who were currently or who were likely to become involved in the juvenile court system.
- Utilized community based providers to access services for teen clients and families.
- Supervised community service work
- Documented interactions with youth for billing purposes.
- Created case plans for each juvenile and monitored progress in completing those case plans.
- Worked diligently with law enforcement for the purpose of creating reports, finding runaway youth, and any other needed services as requested.
- Created strong connections with community based providers in the area and utilized those services to help teens and families meet their individual needs.

GAP

December 2003-February 2010

I took some time off work to stay home while my children were small.

Friendship Community Care

Crisis Prevention and Intervention

Reason for leaving: Relocated

920 University Dr, Russellville, AR 72801

(479) 967-2322

September 2001-December 2003

- Supervised between two to four employees per shift.
- Documented interactions with each client for billing purposes.
- Developed case plans and crisis prevention and intervention strategies based on the individual needs of each client.
- Utilized least restrictive means of restraints when necessary to ensure the health and safety of myself, my client and my staff.
- Implemented and created behavior management plans for each client and trained staff to utilize these plans in times of crisis.

Professional References

Heather Ward (479) 234-2767

MHPP, Western Arkansas Counseling and Guidance Center

Belinda Scott (479) 785-4031

Assistant Executive Director, Comprehensive Juvenile Services

Lacey Ellis

3020 South 99th • Fort Smith, AR 72903
CELL: (479) 235-8272 • EMAIL: ellislacey29@gmail.com

PROFILE

Current Masters Level Social Work Student with a desire to learn seeking the opportunity to have a positive impact on society through effective Case management, Group settings, and positive Coaching.

Key Skills:

- Active Listening
- Written Communication
- Verbal Communication
- Critical Thinking
- Organization
- Social Perceptiveness
- Validation
- Empathy
- Case Management

EDUCATION

1. **University of Arkansas - Fort Smith** graduation
Date May 2019
2. Bachelor of **Social Work**
 3. *Relevant Coursework:*
 - Social Work in Mental Health
 - Social Work and Substance Abuse
 - Clinical Social Work and Case Management
 - Family Interventions and Cultural Diversity
 - Intro to Criminal Justice System
 - Ethics Across Disciplines

PROFESSIONAL EXPERIENCE

Connection Point, Fort Smith, AR Spring 2019

Social Work Field Instruction

- Observe Recovery Coach client sessions
- Assist in assessing client needs to determine their goals
- Observe Recovery Coach group sessions
- Observe Court Sessions

Riverview Hope Campus, Fort Smith, AR Fall 2018

Social Work Practicum

- Researched and referred clients to community services

Jennifer Irwin
217 Colony Ct. ♦ Barling, AR 72923 ♦ Cell (479) 479-459-4546 ♦ jpettygrew@yahoo.com

Objective

Seeking the opportunity to advance my career by motivating, developing rapport with clients, and cultivating relationships within our justice system as well as with DHS.

Profile

Motivated, self starter, relatable, and empathetic, with multiple skills in substance abuse treatment services. My strongest points are my ability to multitask, problem solving, and communication skills. Flexible and versatile – able to maintain a witty approach while under pressure and adapt well in almost all situations. I am very people oriented. Thrive in deadline-driven environments. Excellent team-building skills.

Professional Experience

- Customer Service and Problem Solving
- Peer Recovery Support Specialist Certified Counselor in Training
- Managed restaurant operations and provided impeccable customer service
- Coordinates Court Programs
- Knowledgeable and ability to abide by HIPPA compliance
- Knowledge of benefit verification with health insurance
- Coordinated scheduling for outpatient setting
- CPR and CPI certified
- Provide quality care to individuals in need
- Proficient in motivational interviewing and case management.

Employment History

Western Arkansas Counseling and Guidance Center – Fort Smith, AR
QBHP, CIT, Counseling, 2013 to present
Bost Inc.- Fort Smith, AR
Certified Child Development Aid 2008 to 2013
Suthern Steel and Wire Co.
1st shift Maintenance LEAD, Maintenance & Equipment Operator, 2002 to 2008
Methodist Nursing Home- Fort Smith, AR
CNA, 1999 to 2002

Education

Northside High School- Fort Smith, AR, 1997-2000
Liberty Univerity Online-presently

Bonnie L. Zirbel
1805 South Y Street #14
Fort Smith, AR. 72901
479-926-6636
bzirbelgateway@yahoo.com

Work Experience

Alternative Opportunities/Decision-Point - Bentonville, AR. 72712
479-464-1064

Employed - 9/10/2013 to present

Supervisor - Jim Clark

Job Title - Intensive Outpatient Counselor

Description/Responsibilities - all Outpatient Program matters, responsibilities include curriculum of program, teaching Counselor Intern (CI) training, audited charts of CI's and signed off on CI charts, client individual counseling, caseload of approximately 20-35 clients per week at any given time and documentation in client charts, developed and reviewed treatment plans, making sure charts were ready for auditing by state licensure board, maintained all safety procedures, prepared court presentations when testifying in court, lead clients in group and group note documentation; developed positive treatment setting for all clients, monitored and enforced program rules and requirements, assisted clients with crisis intervention; administered and direct observation of UA drug screens following proper procedure, protocol, and documentation and reporting to proper authority be it state probation, federal probation, or municipal probation or court system; direct contact with DHS; administer Substance Abuse Evaluation with SASSI's.

Harbor House, Inc. - 519 North 19th Street, Fort Smith, AR. 72901
479-785-4083

Employed - 06/2013 to 08/2013 I was fired from this job because my personal beliefs and values did not match that of Harbor House. I will discuss this at time of interview. I doubt they would give me a good reference but listed them to be honest.

Supervisor - Jimmie Wooding

Job Title - Regional Prevention Provider Representative

Description/Responsibilities - was responsible for six counties in relation to all alcohol/substance abuse prevention. I went to mandatory trainings according to the RPP contract and saw that deliverables from said contract was upheld. I also held relapse prevention classes and an outpatient transitional living class.

Alan Mashak Insurance, Inc., 521 South 21st Street, Fort Smith, AR. 72901
479-782-0000

Employed - 12/2012 to 06/2013

Supervisor - Alan Mashak

Job Title - Customer Service Representative

Description/Responsibilities - customer service, accounts receivable, filing, making customer files, helping customers with insurance related issues

Recovery Solutions, Inc., 501 South 18th Street, Fort Smith, AR. 72901
479-434-5566, fax 479-434-5568

Employed - 01/2012 to 08/2012

Supervisor - Anita Hudson-Meadows

Job Title - Chief Operating Officer/Program Director

Description/Responsibilities - supervision of all counselors and program matters, responsibilities include curriculum of program, scheduling of staff schedules and staff team meetings, handling of client accounts received, client individual counseling, caseload of approximately 12 plus clients per week at any given time and documentation in client charts, developed and reviewed treatment plans, making sure charts were ready for auditing by state licensure board, maintained all safety procedures, prepared court presentations when testifying in court, lead clients in group and group note documentation; developed positive treatment setting for all clients, monitored and enforced program rules and requirements, held emergency evacuation drills for staff and clients, logged emergency drills, assisted clients with crisis intervention, administered UA drug screens following proper procedure, protocol, and documentation and reporting to proper authority be it probation or court system; answered phones and directed callers to appropriate resource; scheduled intakes for clients

River Valley Counseling, Inc., 501 South 18th Street, Fort Smith, AR.
479-434-5566

Owner/Operator - started business in 09/2010 and dissolved in 12/2011; was licensed by ADAP; well versed in all aspects of licensure procedures; dissolved due to share holder issues, will discuss in detail at time of interview

Job Title - Chief Operating Officer/Program Director

Description/Responsibilities - supervision of all counselors and program matters, responsibilities include curriculum of program, scheduling of staff schedules and staff team meetings, handling of accounts received and payable, client individual counseling, caseload of approximately 15-20 clients per week at any given time and documentation in client charts, developed and reviewed treatment plans, making sure charts were ready for auditing by state licensure board, maintained all safety procedures, prepared court presentations when testifying in court, lead clients in group and group note documentation; developed positive treatment setting for all clients, monitored and enforced program rules and requirements, held emergency evacuation drills for staff and clients, logged emergency drills, assisted clients with crisis intervention; administer and direct observation of UA drug screens following proper procedure, protocol, and documentation and reporting to proper authority be it probation or court system; answered phones and directed callers to appropriate resource; scheduled intakes for clients; responsible for marketing.

Gateway House, Inc., 4900 Armour Avenue, Fort Smith, AR. 72904
479-783-8849

Employed from 03/2003 to 06/2010

Supervisor - Anita Hudson-Meadows (she has since retired from Gateway House and can be reached at 479-434-5566); present supervisor at Gateway House is Cindy Stokes and she can verify employment. Sharon Turner, who is Program Director, can verify description and responsibilities held.

Job Title - Outpatient Program Director

Description/Responsibilities - supervision of all counselors within Outpatient Counseling and program matters, responsibilities include curriculum of program, taught Counselor Intern (CI) training, audited charts of CI's and signed off on CI charts, client individual counseling, caseload of approximately 20-25 clients per week at any given time and documentation in client charts, developed and reviewed treatment plans, making sure charts were ready for auditing by state licensure board, maintained all safety procedures, prepared court presentations when testifying in court, lead clients

in group and group note documentation; developed positive treatment setting for all clients, monitored and enforced program rules and requirements, assisted clients with crisis intervention; administered and direct observation of UA drug screens following proper procedure, protocol, and documentation and reporting to proper authority be it state probation, federal probation, or municipal probation or court system; direct contact with federal, state, and municipal probation officers; answered phones and directed callers to appropriate resource

Education

Adult Education Center, South 21st Street, Fort Smith, AR. 72901

Acquired GED in 1987

Took all computer classes in 1999

University of Phoenix, 4025 South Rivrpoint Parkway, Phoenix, AZ. 85040

1-800-866-3919

04/2010-08/2012 Associate of Arts: completed 08/26/2012, conferred 08/2012

Concentration in Psychology

Achievements/Awards

Certified Alcohol Drug Counselor – certified 2008, expires 12/2013

Certified Compulsive Gambling Counselor – certified 2013

SASSI Certified

Skills

Well versed in all Microsoft application, which include excel, PowerPoint, and outlook – all 2010 version

Well versed in Matrix, ASI, SASSI and Motivational Interviewing techniques

Well versed in operation of printer/copier machines and light repair, fax machines, multi-line phone systems

Good public relation skills; familiar with working with court systems to include probation officers from federal to municipal courts; well versed in testifying in court in relation to client matters and proper documentation and language used in court.

I have been in the counseling field since 03/2003. I hold high ethical values in regards to my profession. My counseling style is evidenced based. I adhere to cognitive/behavioral counseling styles and use motivational interviewing and the matrix model in my counseling techniques. I am a team player and adhere to all rules and regulations as they stand for both employees and clients.

I am a recovering addict of over 12 years. My clean date is 08/21/2001 and I regularly attend Narcotics Anonymous meetings.

William A. Cravey

PO Box 13, Hartford, AR 72938
(479) 597-9567 will.cravey@yahoo.com

PROFESSIONAL SUMMARY

United States Air Force veteran seeking a position that will provides the opportunity to utilize my skills and education, while offering professional growth and advancement options.

Key Skills:

- Leadership
- Organizational skills
- Hands-on management
- Oral communication skills
- Client relations
- Self-starter
- Interpersonal
- Problem solving
- Desire to learn and teach

PROFESSIONAL EXPERIENCE

Department of Human Services **DCFS Family Service Worker**

Fort Smith, AR

September 2019 - Present

- Investigate suspected child abuse/neglect complaints to assess developmental milestones and safety concerns
- Develop case plans to establish goals, objectives, tasks, and time frames for all parties involved in cases
- Provide counseling and guidance to clients in defining needs, interests, and courses of action
- Coordinate with other professional agencies to address client needs
- Document all case work activities and develop reports for court hearings

Total Image Group LLC **Company President**

Hackett, AR

August 2015 - September 2019

- Operate a successful lawn care, landscaping, janitorial and window cleaning business
- Maintain budget and project management

Substitute Teaching January 2011 – August 2015

- Worked for the Sebastian county school districts as a substitute teacher
- Substituted for K-12 while attending college full-time at the University of Arkansas at Fort Smith

United States Air Force December 2003 - November 2010

Unit Health and Wellness Manager (E-5)

- Worked directly for Unit Commander to ensure current and accurate health records
- Provided detailed weekly briefings to Unit Commander regarding unit health and wellness status
- Created and maintained operations manual for future successors

Unit Fitness Program Manager

- Completed UFPM/PTL training/certifications within 90 days of appointment, with a 98% pass rate of all trainees
- Redesigned unit fitness facilities for optimum performance and fitness regimen

Squadron Sexual Assault Response and Prevention Representative

- Briefed and educated all squadron members of current Air Force Instructions and Updates.
- Provided clear and accurate information for sexual assault reports throughout area of responsibility

Crew Chief

- Maintained aircraft in accordance with Air Force standards and operating instructions
- Specialized as Crew Chief on C-5, C-17, and C-130 aircraft with seven (7) level and engine run qualifications

EDUCATION

Perdue University Global
Pursuing Graduate in Social Work

- 21 hours completed

University of Arkansas - Fort Smith
Bachelor of General Studies, December 2018 & Associate of General Studies, June 2017

- 63 credit hours in Psychology
- 23 credit hours in Education
- 12 credit hours in Criminal Justice

Communication College of the Air Force (CCAF)
Associate of Applied Science, October 2010

References available upon request

FELICIA L. FULLER, MSN, APRN-CNP, PMHNP-BC

feliciafuller.aprn@gmail.com
1702 Broken Hill Drive, Van Buren, AR 72956
Cell: 918-507-2795 Work: 479-785-9480

Job Objective: Passionate and professional registered nurse seeking to obtain placement in a workplace that will offer opportunities for advancement and further development of my knowledge and skills.

Education:

University of South Alabama—January 2021 to present
5721 USA Dr. N. Room 3068 Mobile, AL 36688-0002
Phone: (251) 445-9400
Doctorate of Nursing Practice- Psychiatric Family Nurse Practitioner

University of South Alabama—January 2018 to December 2020
5721 USA Dr. N. Room 3068 Mobile, AL 36688-0002
Phone: (251) 445-9400
Masters of Science in Nursing- Psychiatric Family Nurse Practitioner

Oklahoma Wesleyan University—January 2014-March 2015
2201 Silver Lake Road Bartlesville, Oklahoma 74006
Phone: (800) 468-6219
Bachelors of Science in Nursing

Carl Albert State College—August 2005-May 2012
1507 S. McKenna Poteau, OK 74953
Phone: (918) 647-1200
Associates of Registered Nursing
Associates of Psychology/Sociology
Associates of Allied Health

Indian Capital Technology Center—August 2002-May 2004
Rt. 6 Box 3320 Stilwell, OK 74960
Phone: (918) 696-3111
Business and Computer Technology Program

Stilwell High School—May 2004
1801 W Locust Street Stilwell, OK 74960
Phone: (918) 696-7001

Credentials/Certifications:

Arkansas Multistate Registered Nurse License #R099954, Exp: 08/2021
Arkansas APRN-CNP #214133, Exp: 06/2021
ANCC Psychiatric Mental Health Nurse Practitioner (PMHNP-BC)

Work Experience:

January 4, 2021-present
Western Arkansas Counseling and Guidance Center
 3111 South 70th Street
 Fort Smith, AR 72903
 -Nurse Practitioner/RADD Trainer

May 2018-December 2020
Sebastian County SW Crisis Stabilization Unit- The Guidance Center
 3113 South 70th Street
 Fort Smith, AR 72903
 479-785-9480
 -Charge Nurse/QBHP- Fulfilled the role of charge nurse by supervising LPNs and QBHPs for duration of shift. Determine appropriateness of clients for admission, according to admission criteria. Complete new admission assessments and shift assessments. Call clients after discharge for continuity of care.

November 2017-May 2018
Valley Behavioral Health Center—Nursing Supervisor
 10301 Mayo Drive
 Barling, AR 72923
 479-494-5700
 -Nursing Supervisor- Direct and supervise nursing staff and other unit support staff. Assist units in management of crisis situations and collaborate with other service areas in facility. Assist in maintaining bed flow and patient intake assessment. Schedule and maintain staffing flow of units as needed. Provide disciplinary action and education as needed.
Reason for leaving: Job that was more accommodating to graduate school schedule.

January 2017-December 2017;
 January 2013-December 2015
Stilwell Memorial Hospital—Bridges Geriatric Psychiatric Unit
 1401 W Locust St.
 Stilwell, OK 74960
 918-696-3101
 -Charge Nurse - Fulfilled the role of charge nurse by supervising LPNs and CNAs. Lead group discussions, complete new admission and shift assessments, make bed assignments, and organize unit activities for a 10 bed geri-psych unit. Organize monthly in-services for Bridges staff as needed.
Reason for leaving: Relocating to different area.

December 2016-February 2017
Stilwell Nursing Home—MDS (Material Data Set) Office (PRN)
 422 W Locust St
 Stilwell, OK 74960
 918-696-7715
 -MDS Coordinator- Completed MDS forms, interviews, and chart reviews as required for guidelines and regulations to be submitted for billing purposes. Develop treatment plans that are patient specific for needs in long term healthcare setting. Collaborate with other medical staff and participate in treatment teams for continuing patient care and effectiveness.
Reason for leaving: Seeking full time position in psychiatric field.

December 2015- **Northwest Medical Center—Adult Behavioral Health Unit**
November 2016 *609 W Maple Ave*

Springdale, AR 72764
479-757-1400

-Charge Nurse- Fulfilled the role of charge nurse by supervising RNs, LPNs, and mental health technicians. Responsibilities included making patient assignments to nurses, bed assignments, taking referral calls, giving patient report during treatment team and shift change, maintaining flow of the 25-bed unit during the shift. Completed shift assessments, transfers, new admissions, and discharges.

Reason for leaving: Wanted to find employment closer to home.

December 2012- **Redbird Smith Health Center—Diabetes Program**
February 2014 *301 JT Stites Blvd*

Sallisaw, OK 74955
918-775-9150

-Diabetes RN/Case Manager- Coordinate, implement, and manage patient care for a specific panel of patients. Coordinating facility care with extended care. Educate patients and administer care as needed on a variety of care measures including medication administration, wound care, and diabetes management.

Reason for leaving: Wanted to find employment in psychiatric specialty.

July 2012- **Cherokee Nation RN Residency Program**
December 2012 *100 South Bliss Ave*

Tahlequah, OK 74464

- Developed fundamental nursing and reasoning skills for patient care through an immersive experience in basic areas. Areas in bimonthly rotations in ICU, Medical-Surgical unit, Obstetrics unit, and the ambulatory clinical setting.

Program is no longer in active

References:

Piper Lumpkin · 1603 S. Ellis Street, Apt 223 Webb City, MO 64870 · 479-670-3286

Sandra Ross, LPN · 301 JT Stites Blvd Sallisaw, OK · 918-774-1412

Connie Billie, RN · Roy Spears Road Summers, AR 72769 · 479-601-4676

HEATHER WARD

3531 Polk Road 54, Mena, AR 71953 ♦ C: 479-234-2767 ♦ heatherward625@gmail.com

PROFESSIONAL SUMMARY

I am excellent at juggling multiple tasks and working in a fast paced environment. I maintain a professional attitude, friendly nature, and I have experience working with the public.

SKILLS

- Fast learner
- Highly dependable
- Good communication skills
- Confidentiality
- Extremely organized
- Very efficient
- Detail oriented

WORK HISTORY

Paraprofessional, 08/2008 to 05/2013

Dequeen Mena Educational Cooperative – Mena preschool location Louise Durham

I assisted my lead teacher in all classroom instruction. I helped in the planning of weekly lesson plans. I also did attendance and progress on the students. I had to maintain confidentiality and good communication with parents and guardians.

Bookkeeper, 06/2012 to Current

Self employed

I maintain all paperwork on my husband's business, budgeting, and finances. I handle all business expenses and prepare the spreadsheets for the accountant.

EDUCATION

Child Development Associates (CDA): Early Childhood development, 2010

Rich Mountain Community College - Mena, AR

ADDITIONAL INFORMATION

References

- Brianne House, Preschool Director
479-234-3975
- Shelley Gilchrist
479-216-1937
- Judy McClara
479-234-4990

Sam Gatewood

221 Locust Drive
Greenwood, AR 72936
(870)866-7330
me63bosky@gmail.com

EXPERIENCE

Western Arkansas Counseling and Guidance Center — Crisis Stabilization Unit, 3111 South 70th Street Fort Smith, AR, 72903 (479) 452-6650— LPN

September 16, 2019 - PRESENT

General LPN duties, oversight of daily medicine passes, and support of guests activities of daily living.

Lincoln Heritage Life Insurance, Arkansas — Field Manager/Sales Agent

June 2017 - PRESENT

I train incoming sales agents and also go door to door qualifying people for our program.

Regional Jet Center, Fort Smith, Ar— Private Duty Nurse-LPN

July 2014 - June 2017

I was responsible for the daily care of my home health client. I worked within a professional team structure to continue the progress of the client back to maximal health.

Horizon Adolescent Treatment Center, Fort Smith, Ar — Staff LPN

September 2013 - July 2014

I oversaw the medicines and ADLs of the group in our inpatient facility each shift. I also helped with planning and organizing outings for the group.

EDUCATION

Arkansas Tech, Ozark — Associates of Science (LPN)

August 2010- December 2012

I got some of my entry level courses that I needed to apply for the LPN program which I started in August 2010. I graduated in December of 2012.

SKILLS

Ability to interact with people on a personal yet professional level.

Critical thinking in any situation.

Maintaining a consistent thorough work regimen.

AWARDS

Dean's List - Arkansas Tech

Freshman of the Year 2017 - Lincoln Heritage

Top Closer 2018 - Lincoln Heritage

Consistency Award 2018 - Lincoln Heritage

VICKI BOYD

2008 Woodwind Way
Van Buren, AR
Vickiboyd08@gmail.com
Cell: (479) 222-7109

OBJECTIVE

To utilize my exceptional organizational, problem-solving, and communication skills to obtain an entry-level position within a well-respected company.

CERTIFICATIONS

SERVSAFE FOOD PROTECTION CERTIFICATION, American National Standards Institute (ANSI) – Conference for Food Protection (CFP), SERV Safe Food Protection Manager Certification Examination (Cert. #: 15080083)

- Fort Smith, Arkansas (obtained May 2017)

KITCHEN BASICS, Aramark In2Work Skills for Future Program

- Fort Smith, Arkansas (obtained May 2017)

FOOD SERVICE MANAGEMENT, Aramark In2Work Skills for Future Program

- Fort Smith, Arkansas (obtained May 2017)

IN2WORK PROGRAM, Aramark In2Work Skills for Future Program

- Fort Smith, Arkansas (obtained May 2017)

GOLD LEVEL – CAREER READINESS CERTIFICATE, State of Arkansas – Office of Governor, Completion of Level 5 of Work Keys Assessment System

- Fort Smith, Arkansas (obtained October 2017)

CLERICAL SKILLS

Software: Microsoft Office Suite (including Word and Excel), Micros POS system, Kronos, Office 365, Hilton Revenue training.

Typing Skills: 53 to 60 words per minute with a 5% error rate

EXPERIENCE

2/19-10-20 DOUBLETREE BY HILTON Fort Smith, AR

Hospitality Management / Food & Beverage Manager

- Overseeing all Food and Beverage operations.
- Interview, hiring, training of F&B staff.
- Precise and timely inventory.
- Labor control
- Knowledge of P&L's
- Active MOD shifts, responsible for entire Hotel during these shifts.
- Problem solving internal/external issues

-
- Responsible for all money safes to be counted, logged, and balanced
 - Ensuring clients experience was a positive.
 - Strategic scheduling to ensure guest/clients needs were met by team members.
 - Attended weekly Operations meetings to forecast needs 2 weeks prior of events.
 - Creating Comp/Set spreadsheets to ensure pricing was equivalent with our competition.
 - Timely and efficient ordering of products.

5/18–2/19 DOUBLETREE BY HILTON Fort Smith, AR
Restaurant / Room Service Server

- Interact with customers regarding food and drink selections, including tailoring selections to customer dietary restrictions
- Verify accuracy of customer orders to ensure customer satisfaction
- Maintain a clean and organized working kitchen to sustain compliance with federal, state, and local food and health regulations
- Perform end-of-the-day accounting of tickets and monies, reconcile potential errors, and deposit requisite closing amounts in appropriate drop safe

7/17–5/18 POINT CONVENIENCE, Pic-N-Tote Fort Smith, AR
Store Associate / Cashier

- Assist customers with product selections and subsequently perform debit, credit, and cash register transactions through a POS system
- Reconciling personal register ledgers with transaction information, as well as verifying accuracy of overall safe monies for other associates
- Maintain a food-safe and Arkansas Health Department compliant kitchen during the preparation, presentation, and serving of hot foods
- Organize existing products in commercial coolers and storage
- Calculate product orders for entire store based upon calculation of available products and anticipated use of product
- Evaluate product deliveries for accuracy and quality of delivery

11/16–7/17 SONIC DRIVE-IN Barling, AR
Carhop

- Accurately translate customer orders into appropriate Micros POS system to ensure customer modifications are precise
- Deliver customer drink and food orders in a friendly, timely, and food-safe manner

-
- Provide customers with accurate change without assistance of computer-aided systems
-

KRISTY PETERS

cockrell.kristy@yahoo.com

479-806-4348

Van Buren, AR 72956

SUMMARY

A hardworking and reliable Social Worker focused on going above and beyond to support the team and serve clients. Trained to work with many populations who are at high-risk psychosocial needs. Motivated to continue to learn and grow as a Social Worker.

SKILLS

- Client Advocate
- Documentation
- Prepare reports
- Multitasking
- Policy enforcement

EXPERIENCE

SOCIAL SERVICES DIRECTOR | 11/2020 to Current **Alma Nursing and Rehab - Alma, AR**

- Assessed each resident's psychosocial needs upon admission and quarterly.
- Coordinated referrals to community services by advocating for individual needs and addressing roadblocks.
- Handled or delegated resident support concerns respectfully to preserve residents' dignity, health and safety.
- Directed social services department of 80-bed nursing facility and managed 4 staff members.
- Collaborated with team members to identify and accomplish agency objectives.
- Advocated for residents in response to stated needs for care quality, food, facilities and resident interactions.

ACTIVITY DIRECTOR | 03/2020 to Current **Alma Healthcare and Rehabilitation Center - Alma, AR**

- Develop and coordinate an activity program for the geriatric population.
- Participate in the review of individual Resident's Care Plans and document activity progress quarterly or when a significant change occurs.
- Managed communications between team members, customers, and vendors to keep operations efficient and successful.
- Documented isolation patients and quarantine activities to maintain current COVID 19 tracking.
- Collaborated well with team members to carry out daily assignments and achieve team targets.
- Developed proactive treatment goals and recreational plans based on a skilled assessment of each patient.
- Collaborated well with the Care Management Team daily regarding Resident's care.

SALES ASSOCIATE | 10/2018 to 07/2020 **Old Navy - Fort Smith, AR**

- Maintained knowledge of current promotions, exchange guidelines, payment policies and security practices.
- Answered incoming telephone calls to provide information about products, services, store hours, policies and promotions.
- Assisted customers by finding needed items and checking inventory for items at other locations.
- Arranged new merchandise with signage and appealing displays to encourage customer sales and move overstock items.
- Performed floor moves, merchandising, display maintenance and housekeeping to

- keep sales areas well-stocked, organized and current.
- Helped customers sign up for loyalty programs and submitted completed paperwork.

MSW STUDENT INTERN | 01/2020 to 03/2020

Alma Healthcare and Rehabilitation - Alma, AR

- Evaluated patient behavior and reported changes to the clinical team.
- Maintained confidential patient documentation to prevent data compromise and comply with HIPAA regulations.
- Partnered with interdisciplinary teams to implement care plans.
- Conferred with Social Services Director to understand and meet diverse needs, providing frequent feedback on front-line operations and recommending improvement strategies.
- Interviewed clients individually and in family groups to determine services to best address specific needs.

YOUTH DEVELOPMENT PROFESSIONAL | 01/2015 to 10/2019

Boys and Girls Club of Van Buren - Van Buren, AR

- Prepared balanced meals for up to 250 children during the school year. Planned and implemented activities and experiments.
- Promoted good character and citizenship. Tutored.
- Managed daily tasks consistently and sought out opportunities to go beyond requirements and support business targets.
- Guided visitors to staff members and business locations with a warm, personable approach.

BSW STUDENT INTERN | 01/2019 to 05/2019

GetREAL24 - Fort Smith, AR

- Created and maintain a self-sufficiency plan with each youth and conducted weekly follow-up as needed.
- Administer life skills training, identifying potential mentors, and sponsor families as well as follow-up.
- Communicated efficiently and effectively with designated volunteers, DHS, Transitional Youth Services, and other members of the community influential in the Youth's life.
- Helped resolve problems such as troubles with unemployment and a lack of basic life skills by collecting information and developing knowledgeable solutions.
- Processed to obtain community resources of public assistance and healthcare services for Youth.

BSW STUDENT INTERN | 08/2018 to 12/2018

Maggie House - Charleston, AR

- Documented client's weekly goals and client PCP notes to maintain current data.
- Carried out high-quality case management work with little oversight.
- Filed records to keep the system efficient and information organized.
- Prepared reports highlighting important information such as changes in mood and behaviors.

EDUCATION AND
TRAINING

Northeastern State University - Tahlequah, OK

Master of Arts

Social Work, 05/2020

University of Arkansas-Fort Smith - Fort Smith, AR

Bachelor of Arts

Social Work, 05/2019

ACTIVITIES AND

- Graduated from Northeastern State University with Honors

HONORS

- Historian Position for the Social Work Student Networking Club (Fall 2018-Spring 2019)
- UAFS Dean's List: Spring 2017, 2018, and 2019

Cynthia A. Moore

410 North 21st Street, Fort Smith, AR 72901 | 479-561-7593 | Cindymoore7799@gmail.com

EDUCATION

BACHELOR OF SCIENCE | 1995 | ARKANSAS STATE UNIVERSITY | GPA 3.53

- Major: Business Administration

OTHER COURSEWORK:

American Express Financial Training College, Little Rock, AR

NASD Series 7 Securities License	2002-2004
Arkansas State Series 66 Securities License	2002-2004
AR Life, Health & Disabilities Insurance License	2002-2007

University of Arkansas – Fort Smith

Environmental Technology – Associates	Industrial Hygiene
OSHA Record Keeping	Botany
Hazardous Communications Compliance	Physical Geology
Laboratory Safety & Chemical Hygiene	College Physics
EMT – Basic – Certified 2000-2002	Organic Chemistry
Industrial Electricity	Survey of Calculus

WORK EXPERIENCE

EXECUTIVE CHEF | BUTTERFILED PLACE RETIREMENT | 2011 - PRESENT

- Manage fine dining at Independent Living Retirement Community.
- Prepare menus, order food products and prepare breakfast lunch and dinner meals to allow Sous chef and PM cooks time off.
- Schedule employees, work with management to plan events and manage budgets for food and supplies.
- Monitor food production and waste.
- Insure kitchen adheres to all sanitation and safety regulations.

ACTIVITY COORDINATOR, MARKETING, DIETARY MANAGER | WILLOW BROOK RETIREMENT CENTER AKA BROOKDALE | 2004-2011

- Assisted with activities and marketing.
- Set up tours and presentations for residents. Tours to the River Valley Nature Center, National Historic Site, University of Arkansas – Fort Smith, and Fort Smith Regional Airport. Presentations by multiple local musicians, local Congressional Representative, photography displays and video recording of residents who are WWII veterans by Fort Smith Historical Society.
- Honor the memories of residents and provide avenues for social enrichment.
- Prepare meals for the residents. As Dietary Manager managed food orders, schedules, special events,
- Direct and lead Kitchen staff.

**LABORATORY AND RESEARCH ASSISTANT, STUDENT ACTIVITIES COORDINATOR, SPECIAL PROJECTS | UNIVERSITY OF ARKANSAS
- FORT SMITH | 1982-2002**

- Logistical operations for large events, used PERT planning method
- Ad Sales for pageant programs
- Established personal contacts with over 500 businesses in Fort Smith, Van Buren, Greenwood, Muldrow and Roland for event promotions.
- Assisted in special functions for Season Ticket Patrons and members of the community who contributed to the Trust Foundation.
- Assisted with stage setup and operated sound, light and video equipment.
- Maintained list and supervised stage crew for events.
- Worked to order equipment and supplies for chemistry, physics and earth science departments.
- Trained student worker and faculty in State and Federal regulations regarding hazardous chemicals and blood borne pathogens.
- Maintained documentation for Science Departments regarding compliance of regulations.
- Supervised and trained student workers for Chemistry, Physics, Earth Science and Math Departments.
- Worked with Division Chairman of Science on design and equipment specifications for new Math-Science building.

RELEVANT EXPERIENCE | NON-PROFIT

WESTERN ARKANSAS NATURE CENTER PARTNERS INC. | 1997-2004

- Assisted in establishing a coalition of wildlife organizations to campaign for passage of state sales tax to fund nature centers in Arkansas.
- Member of marketing team that developed proposals, movies and mall events to lobby Arkansas Game and Fish Commission to locate nature center in Fort Smith.
- Co-Chairperson 2000-2001. Spearheaded marketing, logistics and sponsor search for May Kick-off Picnic and Fall Banquet.
- President 2001-2002. Planning, marketing and logistics for Tram ride fundraiser, May Free Picnic and Fall Banquet; public representative of organization.
- Project WET and Project WILD certified to give instruction to teachers on interactive teaching of wildlife principles in classrooms.

MUSIC FORT SMITH, INC. | 2001-2005

- Assisted in developing list of potential corporate sponsors for events.
- Targeted advertising media possibilities.
- Assisted with logistics, sound setup and advertising for summer concerts.

OTHER NON-PROFIT ORGANIZATIONS

- **CITIZENS POLICE ACADEMY 2003-2011**
- **CIVIL AIR PATROL 2002-2006**
- **RESTORATION ADVISORY BOARD - FORT CHAFFEE 1999-2005 (NOW CHAFFEE CROSSING)**
- **OPEN SPACE AND PARKS COMMITTEE 1997-1999**

- 7.3.QBHP.

Misty Carney
social services/case management

carney.misty.16@gmail.com

Fort Smith, AR
mistycarney9_aaa@indeedemail.com - 4795617412

Willing to relocate: Anywhere
Authorized to work in the US for any employer

WORK EXPERIENCE

Machine Operator

River Bend Industries - Fort Smith, AR -

2016-01 - 2017-11

Factory.

Benefits Enrollment Specialist

B C Insourcing - Kansas City, KS -

2015-09 - 2015-10

Responsibilities
Key benefits for new hires and educated employees of available benefits

Case Management

Peace at Home Family Shelter - Fayetteville, AR -

2013-06 - 2014-10

Responsibilities
Meet daily with residential clients assist with life goals and navigation of service providers

Transition Client Coordinator

Crisis Intervention Center - Fort Smith, AR -

2007-06 - 2012-09

Responsibilities
Case Management of residential clients. Instructed support groups

Accomplishments
Program development. Heavy Client Case loads. Developed and Taught Support groups for Domestic Violence which was used in DCFS case plans. Met federal guidelines for HuD preference for DV victims responsible for maintaining compliance reports.

Skills Used

off message
Thursday 1:00pm

Ability to work as team and independently

Call center experience

experien consumer direct - Van Buren, AR -

2003-11 - 2006-06

Responsibilities

Inbound service calls for American Express customers

Accomplishments

i took great pride in call volumes and accuracy

Skills Used

ability to meet my deadlines

EDUCATION

Business Administration

Central Community College - Hastings, NE

2016 - 2016

psychology

UofA - Fort Smith, AR

1998 - 2002

SKILLS

Also well trained in community resources. Assisting clients with criminal process, OOP. Maintained Arkansas Department of Corrections abuser list and assisted with victims compensation and victims impact statements. Assisted PA with writing DV laws, data entry, excel, multiple phone lines, crisis line, copy and fax machine. file management, public speaking

CERTIFICATIONS/LICENSES

Served as Outreach/Pr Committee Chairman for City Homeless Coalition

2008 - 2012

Responsible for Advertisement of coalition events. Monthly reports of activities in the community

ADDITIONAL INFORMATION

Professional References

Pearl Cook 479-218-2355

Pcook00@g.uafs.edu

Rosalie Bowers 479-719-6477
Rosaliebowers@dhs.arkansas.gov

Joyce Snow 479-739-4650
Joyce.l.snow@usdoj.gov

Stuart Whitlow

3407 South 29th Street, Fort Smith, Arkansas 72901 479-462-1906 whitlowcounseling@gmail.com

Licensure **Arkansas Licensed Professional Counselor #P1804046**

Florida Licensed Mental Health Counselor #9449

Experience **Licensed Professional Counselor**

November 2020- Present. The Guidance Center, Ft. Smith, Arkansas.

Licensed Professional Counselor

August 2018-present. Preferred Counseling, Ft. Smith, Arkansas.

Intense Outpatient Therapist

March 2019-November 2020. Valley Behavioral Health System, Ft. Smith, Arkansas.

Utilization Manager (Remote)

December 2018-February 2019. New Direction Behavioral Health. Jacksonville, Florida.

Licensed Professional Counselor

July 2018-December 2018. Perspectives Behavioral Health Management, Ft. Smith, Arkansas.

Licensed Mental Health Counselor

November 2008-July 2018. Mandarin Christian Counseling Center, Jacksonville, FL.

Program Therapist/Utilization Manager

June 2017-July 2018. Memorial Hospital Outpatient Behavioral Services, Jacksonville FL.

Military Family Life Counselor

April 2014-June 2017. Magellan Health, Jacksonville, FL.

Licensed Mental Health Counselor

July 2012-January 2014 PSI Family Services, Jacksonville, FL

Case Manager

March 2013-June 2013, Value Options, Jacksonville, FL

Education

Capella University, Minneapolis, MN

PhD Coursework

- Advanced Studies in Human Behavior

Southwestern Baptist Theological Seminary, Ft. Worth, TX

Master of Arts

- Marriage and Family Counseling

Southwestern Baptist Theological Seminary, Ft. Worth, TX

Master of Arts

- Religious Education

Ouachita Baptist University, Arkadelphia, AR

Bachelor of Arts

- Biblical Studies
- Psychology Minor

Updated 11/29/2020

Stuart Whitlow

3407 South 29th Street, Fort Smith, Arkansas 72901 479-462-1906 whitlowcounseling@gmail.com

JESUS BILLALBA



CHUMACPT310@YAHOO.COM



479-561-8221

OBJECTIVE

Ability to build and work collaboratively in a strong team concept environment.

SKILLS

Problem Solving, Bilingual (Spanish), Good interpersonal and communication skills, ability to work independently, non-judgmental attitude, good planning and organizational skills, initiative and leadership qualities, with the ability to relate to young people.

EXPERIENCE

RIVER VALLEY PRIMARY CARE SERVICES/MEDICAL ASSISTANT & INTERPRETER

10/2010 – Present

Taking vital signs, referrals, administering injections, drawing blood, prepare exam room for physician, recording patient medical history, translating when needed.

HICKORY SPRINGS/MACHINE OPERATOR

01/2010 – 10/2010

General labor machine operator.

TRUONG SONG/BUTHCER

06/2009- 01/2010

Anything needed in the store mainly butcher.

ORTHOPEDIC & SPINE MEDICAL GROUP/PHYSICAL THERAPY ASSISTANT

2003-2009

Teach patients how to prevent or manage their condition so that they will achieve long-term health benefits. Examine each individual and develop a plan, using treatment techniques to promote the ability to move, reduce pain, restore function, and prevent disability.

EDUCATION

CHAPLAIN CREDENTIALS/2017

MEDICAL ASSISTANT/2015

Petra Allied

PHARMACY TECH/2010

Petra Allied

VOLUNTEER EXPERIENCE OR LEADERSHIP

Sebastian County Juvenile Detention Center/Mentor

10/2016-Present

Every Tuesday go and speak to the juvenile detention center and bring word of encouragement help them do better and get out of the system.

Comprehensive Juvenile Services Inc, /Mentor

06/2016-Present

Mentor youth to prevent juvenile delinquency and prevent youth's entry of further advancement into the juvenile justice system.

Falls Creek Youth Camp/ Leader

2015-2016

Youth leader at the camp planning, leading, and implementing core and non-core programs and experiences for youth. Responsible for general safety and development, growth, and skill achievement of the participants in his/her groups.

Iglesia Bautista Gozo De Mi Alma/Youth Pastor

2011-2016

Coordinate time with youth and teens for the purposes of worship, education, volunteer work and community outreach.

Deirdra Gordon

10706 Old Harbor Road, Fort Smith, AR | Cell: [479-420-1503](tel:479-420-1503) | deirdraspledger@yahoo.com

PROFESSIONAL SUMMARY

Licensed therapist in the state of Arkansas compassionately treating clients with a wide range of mental health, substance abuse, crisis and disability issues. Skilled client advocate with strong written and verbal communication skills and ability to work in high pressure situations and meet personal and professional expectations. Innate ability to establish quick therapeutic rapport with clients from all cultures, races, religions and socioeconomic statuses by applying knowledge, practicing authenticity and showing compassion. Also skilled in group facilitation, therapeutic interventions specific to addiction populations, experience with program development, evidence-based counseling techniques, and treatment planning. Exceptional organizational and analytical skills.

EDUCATION

MASTER OF ARTS | MAY 2016-MAY 2018 | THE UNIVERSITY OF ARKANSAS AT LITTLE ROCK

2801 SOUTH UNIVERSITY AVENUE, LITTLE ROCK, ARKANSAS 72204 PHONE (501)-916-3000

- Major: Counseling
- Emphasis: Rehabilitation
- Related coursework: Theory and Practice of Psychotherapy and Counseling, Group Counseling, Research Methods, Multicultural Counseling, Psychopharmacology, Disability Law, Assessment, Vocational Rehabilitation, Public Health

BACHELOR OF ARTS | MAY 2011-DECEMBER 2015 | THE UNIVERSITY OF ARKANSAS FORT SMITH

5210 GRAND AVENUE, FORT SMITH ARKANSAS 72904 PHONE (479)-788-7000

- Major: Psychology
- Minor: Philosophy
- Related coursework: Developmental Psychology, Neuropsychology, Chemistry, Research Methods, Social Psychology, Conditioning and Learning, Physiological, Philosophy of Religion, Political Philosophy, Abnormal Psychology

CERTIFICATIONS, AWARDS & AFFILIATIONS

- Licensed Associate Mental Health Counselor
- Certified Rehabilitation Counselor # 00293278
- Certified Recovery Coach *completed 2017*
- Phi Kappa Pi Honor Society *inducted 2017*
- Pinnacle Honor Society *inducted 2013*
- The Arkansas Association of Alcoholism and Drug Abuse Counselors

Work Experience

MHP, COUNSELOR | The Guidance Center | July 2021-PRESENT

3111 SOUTH 70TH STREET, FORT SMITH, ARKANSAS 72903. PHONE (479) 452-6650

- Provide face to face assessments with clients through initial interview process while meeting ethical and productivity expectations.
- Diagnose substance abuse and mental health problems and develop treatment plans in accordance with client needs.
- Maintain an active caseload, active communication and ethical billing practices as the primary therapist.
- Commensurate with Center and individual's own interests and abilities within my scope of licensure, training and competency.
- Develop and maintain concurrent clinical documentation in accordance with Federal and State regulations regarding behavioral health care.

THERAPIST III, | VALLEY BEHAVIORAL HEALTH | MARCH 2018-June 2021

10301 MAYO DRIVE, BARTING, ARKANSAS 72923. PHONE (866) 698-3931

- Provide individual counseling services, group counseling services, intake and assessment services to adolescents and adults in inpatient hospital setting with a goal of crisis stabilization.
- Provide appropriate case management, therapy and interdisciplinary client care including referrals to community resources for aftercare.
- Respond timely and professionally while providing compassionate, proactive crisis-intervention services.
- Facilitate psychoeducational and process group therapy daily to include addiction counseling in an inpatient setting for assigned caseload.
- Provide timely documentation and family sessions using evidence-based principles to specific conditions whether in person and or virtually.
- Left due to completing personal goals and objectives concerning the experience of inpatient care.

COUNSELOR, LAC, CRC, CIT | HARBOR HOUSE | AUGUST 2017 – MARCH 2018

4500 KELLEY HIGHWAY, FORT SMITH, ARKANSAS 72901. PHONE (479) 785-4083

- Provide individual counseling services, group counseling services, intake and assessment services to adolescents and adults in recovery from substance abuse and co-occurring mental disorders
- Provide case management services, interdisciplinary client care, and supervision to Recovery Coaches.
- Develop treatment plans for each individual client based on assessment information, client needs and lifestyle
- Provide skills training to prepare clients for independent living

- Program development
- Left position due to desire to enrich skill set by learning to work in an inpatient setting with an interdisciplinary team.

VOLUNTEER | CHRISTIAN WOMEN AND MENS JOB CORPS | APRIL 2014 – MAY 2016

320 NORTH GREENWOOD AVENUE, FORT SMITH, ARKANSAS 72901 PHONE (479) 353-7001

- Helped women, men and children plan for a new and better life by mentoring, motivating and encouraging growth and success.
- Provided clerical duties and case management services
- Provided transportation to and from community healthcare centers and available resources to assist with goal attainment.
- Responsible for creating and managing the clothes closet and food pantry outreach.
- Joined a team to help construct a home for a family who were in need and utilized Habitat for Humanity services.
- Left position due to desire to receive pay for work.

References

Summer Stewart	3901 Wirsing Avenue Fort Smith, Arkansas 72904	P: 479-420-8204
Lisa Hernandez	1122 North Waldron Road Fort Smith, Arkansas 72904	P: 479-522-6282
Robert Sachell	8801 Fresno Street Fort Smith, Arkansas 72903	P: 479-763-1033

**Any gaps in employment are due to focusing on completion of undergrad and graduate school and then looking for compatible work with my program of study*

**Gap between schooling is due to difficulty deciding on which graduate school would work best for me. Once I finally decided, I found out that I had just missed the deadline to apply for spring 2016 admission and had to wait and start the summer of 2016 instead.*

Brittney Drost, LAC, CIT

2011 Barrington Drive, Lavaaca, AR 72941 Phone (479) 381-3402

Professional References

- Kim Wohlford, Former Executive Director and Current Board Member of Next Step Homeless Services 479-461-2060
- Anita Karbo, LCSW; Veterans Administration of the Ozarks 479-441-2627
- Amy Lowdemilk; Verifying Official 2nd/142nd; 479-461-5776
- Brian McAnally; Veterans Administration of the Ozarks 479-530-9245

Education

Walden University

100 S. Washington Ave Suite 1210, Minneapolis MN 55401

1-866-492-5336

Masters in Clinical Mental Health Counseling

Start: 06/2013

End: 08/2018

University of Phoenix

10800 Financial Centre Pkwy, Little Rock, AR 72211

1-844-937-8679

Bachelors of Psychology

Start: 09/2009

End: 05/2013

Employment Experience

Western Arkansas Counseling and Guidance Center

3111 S. 70th Street, Fort Smith, AR 72903

Phone Number: 479-452-6650

08/2020-Current 40 hours/week (Full time)

- Conduct needs assessments for clients in care
- Documentation and data analysis of services rendered for clients in care
- Manage and operate individual and group counseling sessions and provided assistance to organizations within geographical area of responsibility in support of the mental health
- Establish recurring outreach and contact with each Individual as directed by law, regulation or instruction from the Executive Director and Board of Directors

60 day gap (06/2020-08/2020) between employment of Harbor House and WACGC explanation:

Due to COVID restrictions beyond Harbor House policy or control, termination resulted. Low staffing, low productivity, and low census were contributing factors of layoff of many staff at Gateway. While unemployed, I continued looking for employment, interviewing in July for WACGC for a position and being offered an opening position for a QBHP later in August.

Harbor House Inc., Gateway Women's Residential-Counselor

3900 Armour Avenue, Fort Smith, AR 72904

Phone Number: 479-785-4083

09/2019-06/2020 40 hours/week (Full time)

- Responsible for overall addictive counseling services for vulnerable populations
- Outreach and advocacy for client services and continuum of care
- Case management referral to local resources in client's community including legal, crisis, financial, employment, community referrals, and outreach
- Conduct needs assessments for clients in care
- Maintenance and documentation of volunteer service hours of clients on caseload
- Development of Wellness Recovery Action Plans for clients in recovery
- Managed and operated individual and group counseling sessions and provided assistance to organizations within geographical area of responsibility in support of the mental health
- Provided information resource referral and behavioral medical administrative case management across all essential services; including but not limited to, Crisis, Legal, Financial, Insurance, Identification, Community Information and Outreach Services, Employment/Financial Literacy and Emergency Family Assistance
- Established recurring outreach and contact with each individual as directed by law, regulation or instruction from the Executive Director and Board of Directors
- Provided 24 hour on call support as required

Next Step Homeless Services-Case Manager for Housing

123 N. 6th Street, Fort Smith, AR 72901

Phone Number: 479-782-5433

01/2016 – 09/2019 40 hours/week (Full time)

- Assisted with administrative tasks assigned to Veteran transitional housing programs
- Provided veteran family assistance referrals to various community resource programs
- Referrals to various veteran and military based support programs such as VA, Vet Center, VSO's, veteran family transitional housing services, family assistance/support
- Employment outreach through DVOP at Arkansas Workforce Services for Veterans and unemployed military
- Assisted in volunteer organization events such as Honor and Duty Veteran 5 K run.
- Increased Veteran program transitional success rates from 50% in 2015 to 78% in 2018

Perspectives Behavioral Health-MHPP

612 S. 12th Street, Fort Smith, AR 72901

Phone Number: 479-783-5353

09/2014 - 01/2016 40 hours/week (Full time)

- Provide therapeutic intervention services to individuals following specific treatment related topics under the supervision of an LAC or LPC

- Offer positive regard, active listening, and support to those individuals I serve in addition to providing crisis services to those in need of higher level care
- Instruct behavioral skills to individuals who are struggling with emotion regulation, behavioral conduct, and other related disorders
- Advocate for individuals struggling with mental health related issues from various socioeconomic and diverse backgrounds

Director of Child Development and Household CEO

2011 Barrington Drive, Lavaca, AR 72941

Phone Number: 479-381-3402

02/2011 - 09/2014 40 hours/week (Full time)

- Coordinated yearly curriculum to support cognitive development and gross fine motor skills
- Managed annual budget and expenditures and in charge of shipping and receiving
- Continued education that led to a Bachelor's of Science in Psychology and a Master's of Science in Psychology
- Oversaw all operations and procedures

Methodist Children's Home-Behavioral Health Technician

2002 S. Fillmore Street, Little Rock, AR 72204

Phone Number 501-661-0720

10/2010 - 02/2011 40 hours/week (Full time)

- Behavioral instructor to children and adolescents
- Responsible for ensuring safety of children
- Instruct individuals in appropriate behavioral and conduct skills
- Offered support, active listening, and additional positive regard to children and adolescents

Darlena Peikert, LCSW

479-437-4070

3902 Hwy 375 West
Mena, AR 71953

darlena.peikert@yahoo.com

Objectives

Looking for a position in an agency where I can contribute my knowledge and experience with a diverse population to build my clinical skills. Service-focused social worker with a strong commitment to serving the needs of disadvantaged youth and adults with various mental health impairments, including homeless, emancipated youth, elderly and special needs populations. Completed ARBEST TF-CBT training for the state of Arkansas.

Certifications

December 2015

State of Arkansas

- Licensed Certified Social Work (LCSW) # 7823-C

June 2015

State of Oklahoma

- Licensed Master Social Work (LMSW) # 5179

Education

June 2014 to May 2015 Masters of Social Work

University of Oklahoma, 700 E. Elm Norman, OK, 73069

(405)325-2821

- Advanced Standing Direct Practice
- Graduate Student Work Association (GSA)
- Phi Alpha Nu

Aug 2011 to Dec 2013 Bachelor of Social Work

East Central University, 1100 E. 14th, Ada, OK

(580) 332-8000

- Alpha Delta Mu
- Alpha Chi

Experience

June 2016 | Sep 2018 **Mental Health Professional**
November 16, 2018 | Current **Mental Health Professional**

Western Arkansas Counseling & Guidance Center

479-394--5277 | 307Cherry Street, Mena, AR 71953

Responsible for understanding and following all of the administrative, clinical and programmatic policies and procedures of the agency. Responsible for providing individual and/or family therapy that addresses the goals and objectives established on the treatment plan. Responsible for conducting mental health assessment, treatment plan development, treatment plan updates and documentation in case notes services provided.

Sep 2018 | Nov 2018 **School-Based Mental Health Professional**
Cornerstone Counseling Clinic, Inc

870-455-0134 | 508 North 2nd Street, Nashville, AR 71852

Responsible for understanding and following all of the administrative, clinical and programmatic policies and procedures of the agency. Responsible for providing individual and/or family therapy that addresses the goals and objectives established on the treatment plan. Responsible for conducting mental health assessment, treatment plan development, treatment plan updates and documentation in case notes services provided.

Jan 2016 | May 2016 **School Based Mental Health Professional**
Community Counseling Services 501-624-7111 | 125 Dons Way, Hot Springs, AR 71913

Therapist provides therapeutic services to clients of school age, primarily services done at school. Responsible for understanding and following all of the administrative, clinical and programmatic policies and procedures of the agency. Responsible for providing individual and/or family therapy that addresses the goals and objectives established on the treatment plan. Responsible for conducting mental health assessment, treatment plan development, treatment plan updates and documentation in case notes services provided.

Aug 2015 | Nov 2015 **Clinical Therapist**
Oasis Counseling Center, Inc 405-610-3644 | 351 N. Air Depot, Ste M, Midwest City, OK 73110

Therapist provides therapeutic services to clients. Responsible for understanding and following all of the administrative, clinical and programmatic policies and procedures of the agency. Responsible for providing individual and/or family therapy that addresses the goals and objectives established on the treatment plan. Responsible for conducting mental health assessment, treatment plan development, treatment plan updates and documentation in case notes services provided.

March 2015 | May 2015 **Social Worker Intern**
Youth & Family Resource Center 405-275-3340 | 326 West 11th, Shawnee, OK 74801

Social work activities are focused on counseling on the behavioral mental health of a diverse population working with children, adolescents, adults, and families. Observed programs such as Community at Risk Services (CARS), Court Appointed Special Advocate (CASA), Community Advisory Board (CAB), and court ordered parenting classes.

Jan 2015 | March 2015 **Social Worker Intern**
Oklahoma's Families First 405-878-4700 | 905 E Wilson, Shawnee, OK 74804

Social work activities focused on counseling on the behavioral mental health of a diverse population and environments working with children, adolescents, adults, and families.

Dec 2013 | Feb 2014

Social Worker

McCortney's Family Hospice 580-332-6900 | 117 S. Broadway, Ada, OK 74820

Social work activities are focused on the bio-psychosocial components of health and mental health from a strengths-based perspective for the patient and the families, and intervention is based on an evolving plan of care that developed in the context of, and contributes to the interdisciplinary team's comprehensive plan of care. psychosocial evaluation, ongoing psychosocial counseling, direct casework services, and community education, outreach and referral.

Aug 2013 | Dec 2013

Social Work Intern

McCortney's Family Hospice 580-332-6900 | 117 S. Broadway, Ada, OK 74820

Worked as in intern learning about the duties of a social worker in the hospice setting. Worked on skills of doing a bio-psychosocial assessments and working with patients and families. Learned about any interventions needed with patients and working in an interdisciplinary team environment. Learned about ongoing psychosocial counseling, outreach, referrals, direct casework services.

Dec 2011 | Nov 2012

Personal Care Aide

Mar 2009 | Jul 2009

ONHL 405-257-3003 | 7th & Compton, Wewoka, OK

Provided patients services and personal care needs to assure that they were able to stay in their home. Assisted with activities of daily living such as bathing, meal preparation, housekeeping, laundry and errands, as needed or specified in the plan of care for the patient.

References

- Sasha Franks, BSW: Social Worker for McCortneys Family Hospice
 - Ada, OK 580-665-9642
- Pia Williams, RN: Vice President at McCortneys Family Hospice
 - 117 South Broadway, Ada, OK 580-332-6900
- Greg McCortney: owner and president of McCortney's Family Hospice; Mayor of Ada, OK
 - 117 South Broadway, Ada, OK 580-332-6900
- Kim Williams, MS, LMSW: Social Worker at St. Anthony Hospital Shawnee
 - 405-585-7941
- Susan Grey, MHPP: Community Counseling Services School Based
 - 870-490-0449
- Stacy Harrelson 479-322-1930
- Amy Hitchcock, LMSW: Western Arkansas Counseling and Guidance Center, Waldron
 - 479-207-2072
- Taylor Duke, LPC: Ouachita Behavioral Health and Wellness, Hot Springs
 - 501-282-4351

Donna Parks
3026 Polk Road 54
Mena, Arkansas 71953
479-216-4913
dwdm48m@yahoo.com

License: Arkansas Board of Examiners in Counseling
P1711380 11/14/2017-06/30/2019

Education:

9/11-03/15 Capella University
225 South 6th Street
Minneapolis, MN 55402
1-888-227-3552
Master of Science in Mental Health Counseling

01/10-08/11 Ashford University
Clinton, IA 52732
1-866-347-7781
Bachelor of Arts in Psychology

08/01-12/06 Rich Mountain Community College
1100 College Drive
Mena, AR 71953
479-394-7622
Associate Applied Science in Business Administration

The 4 year gap in education was due to being a single parent and working full time.

Experience:

11/08-present Western Arkansas Counseling and Guidance Center
307 Cherry Street
Mena, AR 71953
479-394-5277

Mental Health Professional – Provide mental health therapy services to all populations in the school based and clinic settings.

Mental Health Paraprofessional – Provide paraprofessional services to school based clients.

County Service Representative – Front desk duties, assist clients in paperwork, scheduling clients, managing referrals.

08/04-11/08 Living Hope Outpatient Services
1210 Dequeen Street
Mena, AR

Officer Manager – Coordinate all duties of the office, schedule appointments, assist clients with paperwork, and all duties as needed.

Resigned to start employment at Western Arkansas Counseling and Guidance Center

04/02-08/04 St. Edward Mercy Behavioral Outpatient Services
Mena, AR

Site Coordinator – Manage day treatment program, coordinate with referring schools, and manage authorization requests for insurances, all other duties needed.

Facility closed and discontinued services in Mena.

08/98-08/04 Mena Medical Center Auxiliary
311 North Morrow
Mena, AR 71953
479-394-6100

CareLink Coordinator – Installed emergency response systems in the homes of the elderly.

Was Coordinator position was assigned to outside agency.

07/95-04/02 Mena Medical Center/Senior Behavioral Health
311 North Morrow
Mena, AR 71953
479-394-7400

Administrator Assistant – secretarial duties, building reports, tracking referrals and all duties needed.

Resigned to start position at St. Edward Mercy

08/73-07/95 Employed full time in various medical and insurance offices. Details available if needed.

Honors:

Chi Sigma Lota
2013-2015 Capella University, Masters of Mental Health Counseling

Dean's List
2010-2011 Ashford University, Bachelors of Arts in Psychology

Phi Theta Kappa
2002 Rich Mountain Community College, Associates in Business Administration

References:

Jessica Stinnett
790 Clinton Circle
Springdale, AR 72762
501-247-1775

Ashley George
1109 Maple Avenue
Mena, AR 71953
479-234-0958

Marcie Whalen
2212 Karrington Road, Unit F
Springdale, AR 72762
479-445-7088

Rhonda Peppers, LPC

111 Adams St. North
Mena, Arkansas 71953
Home: 479-394-2236 Cell: 479-216-3176
rhondapeppers@hotmail.com

EDUCATION:

- Aug 1995-May 1997 Specialization in Appraisal
Henderson State University, 1100 Henderson St., Arkadelphia, AR 71999
870-230-5000
Texas A&M University-Texarkana, 7101 University, Texarkana, TX 75503
903-223-3000
- Aug 1992-Aug 1994 Master of Education in Agency Counseling
Southern Arkansas University, SAU Box 1404 Magnolia, AR, 71753
870-235-4031
University of Arkansas at Little Rock, AR (Fall 1992), 2801 S. University, Little
Rock, AR 72204, 501-569-3000
- Aug 1988-May 1992 Bachelor of Arts
Southern Arkansas University, SAU Box 1404, Magnolia, AR 71753
870-235-4031
Major: Psychology, Minor: Sociology

LICENSE:

L.P.C. (Licensed Professional Counselor) Obtained October 1997 upon completion of supervision. State of Arkansas

Specialization in Appraisal- Obtained June 1997

Note: Application pending for LADAC (Licensed Alcoholism and Drug Abuse Counselor) specialization

PROFESSIONAL EXPERIENCE:

- 11-08-present Mental Health Professional
Western Arkansas Counseling and Guidance
Duties include school-based services to adolescents in and Alternative Environment,
clinic-based services to adults and families.
- 6-08-11-08 Ouachita Counseling Services
1210 Dequeen Street, Mena, AR 71953, No current phone
Chief Operating Officer
Duties include financial management and oversight of all clinical programs. Agency
closed.
- 6-05-6-08 District Coordinator
Living Hope of Texarkana, Mena, AR, 1210 DeQueen Street, Mena, AR 71953. No
current phone
Duties included direct client care and supervision of all staff in the Polk County service
area. Programs included Outpatient, School-based, and ALE. Agency closed.
- 6-04- 6-05 Director of Clinical Services
Life Strategies of Arkansas, LLC, 203 W. Bond, West Memphis, AR.72301, 870-732-
1878

Duties included direct supervision of all clinical staff as well as the overall clinical services provided. Responsible for developing and implementing programs in a 5 county catchment area. Programs included Outpatient, Adult Day Treatment, School-based services and 2 ALE programs. Reported directly to the CEO. Attended quality improvement meetings for the managed care providers, FMH and APS. Attended monthly meetings with the Board of Directors. Left agency because to relocate due to spouse's employment move.

- 9-99- 6-04 Clinic Coordinator
Counseling Services of Eastern Arkansas, 4451 N. Washington, Forrest City, AR,72335, 870-630-3800
Supervised the operations of services provided for St. Francis County. Experience includes individual, family, and group counseling, head start evaluations, psychological/educational assessments, 24-hour emergency services, case management, community-based rehab, school-based services, and home based services. Also managed the Wynne clinic for 10 months and trained new coordinator. Left agency after being recruited to be Clinical Director of Life Strategies.
- 9-95 to 9-99 Outpatient Therapist
South Arkansas Regional Health Center, 412 N. Vine, Magnolia, AR 71753, 870-234-7500
Duties included individual, family, and group counseling, psychological Evaluations, emergency assessments in the community. Left agency to relocate for spouse's education.
- 1995 Jan-July Inpatient Therapist
Nevada County Adolescent Unit, Prescott, AR.(No longer exists)
Duties included individual, family and group counseling with chemically dependent adolescents. Agency closed July 1995
- 1994 Aug-
Jan 1995 Licensure completion and employment seeking
- 1994 Jan-May Internship
Southwest Arkansas Counseling and Mental Health Center, 300 East 20th, Hope, AR, 71801, 800-652-9166
Responsibilities included observation and participation in individual and group counseling sessions with various clients. Learning experience was also provided through visitation to client's homes and transportation of client's to psychiatric hospitals throughout Arkansas.
- 1-93 to 5-94 Teaching Assistant at SAU. Responsible for teaching computerized College Reading Labs. Also responsible for tutoring and counseling over 200 freshmen per semester in the areas of college orientation and improving study habits.
- 1992 Aug-Dec Teaching Assistant at UALR. Prepared lectures and classroom discussion in the General Psychology classes; performed office duties for the classroom professor (Dr. John Faucett; provided career counseling to undergraduate students for the field of psychology.
- 1992 Aug-Dec Research Assistant at UALR. Conducted data analysis for various research projects (under supervision of Dr. Roger Webb). Increased skills in using SAS computer statistical package and skills in data analysis.

REFERENCES:

Julie Hensley, LPC
Cedar Haven, Mena
311 Morrow St. North
Mena, AR 71953
870-403-3330

Pam Gross, LPC
School Counselor, Mena High School
1200 Dallas Avenue
Mena, AR 71953
479-394-1144

Tonya Thacker.LPC
School Counselor, Mena High School
1200 Dallas Avenue
Mena, AR 71953
479-394-1144

The Guidance Center

(Detoxification plan)

Problem #	Problem (Medical, Ed/Voc. Financial, occupational/lifestyle. Functional skills, Family)	Goal (Must be specific)	Intervention, Objective, & Method (Must be Measurable & include Frequency)	Staff & Target Date
1	Impaired safety due to Amphetamine withdrawal manifested by sleep deprivation, high blood pressure, and anxiety.	Client will experience safe withdrawal from Amphetamine use.	Client will be monitored/vital signs checked every 2 hours until stable for 8 consecutive hours. Client will be provided a bed in observation for resting. Fluids and food will be provided for hydration and nourishment.	All RDS Certified Staff Kirk Duboise, RDS Kasey Wilson, RDS Michael Branscum, RDS Audra Rhodes, RDS Nic Page, RDS Billy Heaton, RDS Krista Boncheff, RDS Jeremy Diaz, RDS John Lane, RDS David Allen, RDS Thomas Owens RDS Date:07/30/2018

The Guidance Center

If client is in observational detox longer than 72 hours, the stabilization plan must be updated.

Client Signature _____ Date _____

RDS Signature _____ Date _____

THE GUIDANCE CENTER

*Western Arkansas Area
Helping Agencies*

**Co-occurring and Substance Use Treatment main office
7302 Rogers, Ave
Ft. Smith, AR 72903**

2021

Fort Smith Assistance Agencies

(Revised January 2016)



Salvation Army

**301 North 6th
783-6145**

Ft. Smith

THE GUIDANCE CENTER

Utility Assistance

Appointments are set on the first Monday of each month
(By phone call only)

Prescription assistance

(Subject to availability of Funds)

Food Pantry & Clothing Vouchers

Tuesday, Thursday and Friday – 9am – 12 noon

Monday 9am – 12 noon & 1pm – 4pm

Clothing vouchers are not given after 1pm

Homeless Shelter

783-2340

Church Services:

Wednesday evenings:

Men's Club and Women's Home League 6:00pm

Prayer Meeting 7:00pm



Sunday Morning Service:

Prelims 9:45

Sunday School 10:00

Holiness Meeting 10:45

Bible Study Fellowship 6:00 pm

Dinner is open for the public every night @ 6:00pm
Except for Wednesday and Sunday dinner is @ 5:00 pm

Clearinghouse

4420 Wheeler

Ft. Smith

782-5074

Food Pantry and food assistance for children

Crawford/Sebastian Community Development Council 4831 Armour

Ft. Smith

785-2303

Utility Assistance when funds when available

Winterization for homes

Homeowner Development

Child Care Food Program

1st Baptist Church of Mansfield

405 E Center St

Mansfield

479-928-5440

Food Pantry

Monday and Thursday 8:30 until 12 noon

Clothes closet by appointment only
(For Mansfield and surrounding areas only)

Catholic Charities Sequoyah County only 1-918-775-6111

First Baptist Church of Fort Smith 14th & Grand Ft. Smith
788-6100

Call only on Wednesday mornings at 8:30 for an appointment for the following Tuesday. There are only 9 appointments available. Once all nine are full no more appointments will be made.

Rental Assistance (eviction notice required, do not help with hotel rooms, \$100 maximum)

Utility Assistance (Shut Off notice required, \$50 maximum) Do not help with deposits.

Food vouchers to Harps on Grand Avenue

Prescriptions (no narcotics or controlled substances)

Gas Vouchers to Point Convenience Store (\$15 maximum)

Evangel Temple 1318 Dodson Ave Ft. Smith
782-9121

Clothing Closet Every Tuesday @ 12:00

Heritage United Methodist Church 1604 Pointer Trail Van Buren
474-6424

Food Panty Monday, Wednesday, & Friday from 9:30am until 12noon

Food Pantry every 1st and 3rd Monday from 6:00 pm until 7:30 pm

Clothes Closet every 3rd Friday

(Crawford County ONLY)

Southside Baptist Church 2400 Dodson Ft Smith
782-5041

Food pantry every 2nd and 4th Saturday

9 until 12

Bring photo ID for everyone in household and proof of residence

Heart to Heart 417 S. 16th Ft. Smith
452-2260

Baby Needs, Diapers, Wipes every 30 days

Earn while you learn program

Parenting and chastity classes

You need to bring:

Photo Id, Arkansas Kids First card

Proof of address, Proof of income

Hope Chest 717 North 4th Streets Fort Smith
784-9715

House ware, Blankest, Clothing

Shoes

Hannah House 418 South 17th Ft. Smith
782-5683

Residential home for Young Women facing life issues

(There is a waiting list)

Also helps with Diapers, baby clothes and formula when available

Goddard United Methodist Church 1922 Dodson Ave Ft. Smith
479-785-1415

Food Pantry

Every Tuesday, Wednesday, and Thursday

9:00am-12:00noon and 1:00pm- 3:30pm

Photo ID, Social Security Cards and Proof of residence required

Gospel Rescue Mission 201 Drennan Van Buren

474-4163
Men's Shelter
Food served every evening at 4:00

Pregnancy Help Center **4622 Grand Ave** **Ft. Smith**

484-5244
Free Pregnancy testing
Earn while you learn program
Abortion Recovery counseling

Community Rescue Mission **518 N.3rd** **Ft. Smith**

782-0147
Day room
Shelter for Men Women and Families

St John's Sack Lunch **215 N. 6th** **Ft. Smith**

782-9912
Lunch every weekday at noon

New Covent International Christian Center **4400 North N St** **Ft. Smith**

782-7567
Food Pantry every 3rd Thursday

Crisis Center for Battered Women **Ft. Smith**

782-4956
Shelter for Battered Women,
Exams, Empowerment Program, Support groups with Child Care

Eastside Baptist Church **2710 Massard Rd** **Ft. Smith**

452-1481
Food Pantry
Tuesday 9:00 – 11:00 am
Wednesday 9:00 – 11:00 am
Thursday 9:00 – 11:00 am

Cavanaugh Free Will Baptist Church **2825 Grinnell Ave** **Ft Smith**

646-2806
Food Bank 1:00pm-3:00pm Monday first 60 families only
Must have photo ID, proof of address and Social Security cards. Sebastian County residents only

The Golden Rule Clothes Closet **212 North 3rd** **Ft. Smith**

783-8150
Clothing, Household Items, Furniture
When Available

Central Christian Church **400 Waldron Rd** **Fort Smith**

452-1901
Food Pantry every afternoon for 3:00pm until 4:00 pm

Helping Hands Ministries **3900 Grand Ave** **Ft. Smith**

709-9035
Food Pantry
Clothes Closet,
Household Items
(By Appointment only must call before 2 pm)

Next Step Homeless Services **123 N. 6th** **Ft. Smith**

782-5433
Case management, Referrals

Abilities Unlimited **2417 North Albert Pike** **Ft. Smith**

783-7403
Furniture, Household goods
Clothing

Department of Human Services 616 Garrison Ave Ft. Smith
782-4995
Snap
Medicaid
Family planning
Tab
Child protective services

Christian Ministries Towson Ave (on the corner of Towson and South A)
Food and Clothing Give away every Thursday evening at 5:30 pm

Utility Assistance

City of Fort Smith Water Dept. 623 Garrison Ave Ft. Smith
784-2262 or 784-2263
Discounts on water, sewer and trash pick up for Ft. Smith residents
(Total Household income must be \$13,000 or less to qualify)

Electricity Sales Tax Exemption

Sales tax exemption on first 500 kilowatt hours each month, for Arkansas Residents with income of \$12,000 or less.
Apply at electric company, DHS, Community Action Agencies Senior Centers and Area Agency on Aging

Catholic Charities 918-775-6111 Sallisaw OK
Utility assistance for Sequoyah County only

Ki Bois Community Action Agency 918-967-3325 Sallisaw OK
Utility assistance for Sequoyah County only

Low Income Home energy Assistance Program (LIHEAP) - PO Box 948 Tahlequah, OK 918-456-671 ext 2327 or 2366

Seasonal assistance on heating & cooling bills, assisting Low income families, income guidelines apply.
Must be
Indian descent
Live in Cherokee Nation Service Ares
Serving 14 Oklahoma counties, including Sequoyah

LIHEAP Hwy 59 S & KAO Blvd. Sallisaw Ok
918-775-4464
Seasonal assistance on heating & cooling bills, assisting Low income families, income guidelines apply.

OG&E Electric Services Delayed Payment Agreement 1800-272-9741
Offering special extended installment payment arrangements on past due electric bills
(Call before shut off Date)

Oklahoma Corporation Commission 1-800-522-8145
Regulates Oklahoma utilities

Regulates Arkansas utilities

Employment

Arkansas Human Development Corporation 616 Garrison Ft. Smith
783-1854

Improves Employment opportunities for Seasonally Employed Migrant workers
 Provides:
 Job Training
 Classroom Training
 Work Experience Training
 And Support Services
 (Upon Eligibility)

Temporary Employment Services

<u>TEC 19th and Rogers</u>	<u>785-3022</u>
<u>TEC 514 Broadway St, Van Buren</u>	<u>471-0400</u>
<u>Go Ye Inc. 2321 Rogers Ave</u>	<u>782-4693</u>
<u>StaffMark 4300 Rogers Ave.</u>	<u>452-1078 or 452-5100</u>
<u>Labor Ready 1800 S "C"</u>	<u>783-3465</u>
<u>Work Source 1801 Cavanaugh Rd.</u>	<u>783-6555</u>
<u>First Staff 1330 S. Waldron</u>	<u>452-9292</u>
<u>Staffing Solutions 101 N. 6th St</u>	<u>494-7400</u>

The Western Arkansas Workforce Center 616 Garrison Ave Ft. Smith
783-0231

Unemployment filing
 Job Search
 Job Placement

River Valley Christian Life Corps 320 N. Greenwood Ave Ft. Smith
353-7001

Mentoring to equip men and women for employment and life change
 Job Search

Western Arkansas Employment Development Agency (WAEDA) Van Buren
474-7061

Provided core intensive training services to unemployed, underemployed
 and dislocated workers, as well as disadvantaged youth and adults.
 Assessment and testing,
 Job search

Medical

<u>Adult Dental Clinic</u>	<u>3428 Armour</u> 782-6021 Dental for Adults Crawford and Sebastian Counties only	<u>Ft Smith</u>
<u>Good Samaritan Clinic</u>	<u>615 N. B Street</u> 783-0233 General Medical care Eye Clinic 3 rd Tuesday of every month <u>Aids- Anonymous Testing</u> 452-1616 HIV, Aids, Counseling and Services	<u>Ft. Smith</u>
<u>Northside Community Clinic</u>	<u>3202 North 6th</u> 785-5700 Monday through Thursday, 8:00am until 5:00pm Fridays 8:00am until 2:00pm	<u>Ft. Smith</u>
<u>AHEC Family Medical Center</u>	<u>612 S. 12th</u> 785-2431 <u>Also known as – University of Arkansas for Medical Sciences Health Education Center</u> Monday thru Friday 9:00am – 5:00pm	<u>Ft. Smith</u>
<u>Sebastian County Health Department</u>	<u>3112 S. 70th St.</u> 472-8600 8:30am – 4:30pm Monday thru Friday Open until 6:30pm on the 3 rd Thursday of each month	<u>Ft. Smith</u>
<u>Crawford County Health Department</u>	<u>2040 Chestnut Ave.</u> 474-6391 8:30am – 4:30pm Monday thru Friday	<u>Van Buren</u>
<u>Squovah County Health Department</u>	<u>612 N. Oak St.</u> (918) 775-6201 or toll free (866) 775-6201 8:00am 5:00pm Monday thru Friday	<u>Sallisaw, OK</u>
<u>Horizon Treatment Center</u>	<u>3113 S. 70th St</u> 478-6664 Provides comprehensive treatment for adolescent chemical dependency and psychiatric problems for teens between the ages of 13 to 17.	<u>Ft. Smith</u>

Crisis Center for Battered Women **Ft. Smith**

782-4956

Exams

Empowerment Program

Support groups with Child Care

Shelter for Battered Women

Gateway House **Fort Smith**

783-8849

Women treatment center

Residence and out patient

Harbor House **Ft. Smith**

615 N. 19th

785-4083

Residence and outpatient treatment center for men

Outpatient treatment center for Women

Western Arkansas Counseling & Guidance Center **Fort Smith**

3111 S. 70th St.
452-6650

Community behavioral health care provider in western Arkansas. The Guidance Center offers coordinated behavioral health services to help prevent mental illness. Offers service on a sliding scale.

Valley Behavioral Health **Barling AR**

10301 Mayo Dr.

494-5700

Mental Health, Trauma and PTSD are their areas of treatment. They have different levels of care including inpatient, residential, partial hospitalization program, intensive outpatient program and therapeutic day school. They serve children, teens, adults as well as seniors.

Transportation

Fort Smith Public Transportation **Ft. Smith**

116 N 6th

783-6464 or 782-9833

COST

Fixed Route: \$1.25

Elderly (65) & Certified Disabled: \$.50

(Reduced fare card required with each ride)

Medicare: \$.50

(When boarding, present Medicare card and picture ID)

7 & Younger: Free with paying passenger

- Transfers: Free

Verified Personal Care Attendant (PCA) Rides Free

Monthly Passes: \$35.00 for unlimited rides for that month (Fixed Route only)

Bulk ticket sales available \$35.00 for 40 tickets

Monday - Friday

5:30 am - 11:00 pm

Saturday

8:00 am - 7:00 pm

Last Transfer
6:00 pm

Trolley

Ft. Smith

221-2493
The trolley is free of charge

Housing / Apartments

Income guidelines apply, (Income based rent)

Allied Gardens Estates

5221 Johnson St., Ft Smith, at
Rental Management Inc
782-3611

Family Housing, Elderly Housing
Handicapped Housing
HUD Subsidized
1, 2, 3, & 4 Bedrooms

Briarwood Apartments

3400 E Drake, Ft Smith At
646-2815

UAH Property Management, LP
214-265-7227

mclarkuah@sbcglobal.net

Family Housing
1, 2, 3, & 4 Bedrooms

Rent is based on 30% of gross monthly income

Garland Square Apartments

7114 Texas Rd, Ft Smith
646-6855

Homeless assistance program
HUD Subsidized
Section 8 housing
1, 2, and 3 bedrooms

Gorman Towers

5800 Grand Ave, Ft Smith
452-7670

Elderly Housing

1 & 2 bedrooms

Basic utilities paid

Beauty shop, Laundry, Transportation

Mid-Town Apartments

1411 Rogers Ave., Ft Smith
783-1089

62 and older

Subsidized low Income

Unfurnished Apartments
Income guidelines apply
Nelson Hall Homes
2100 N. 31st, Fort Smith
782-4991

For elderly and/or disabled persons only

West Apartments
4118 N. 50th, Ft. Smith
783-7663

Subsidized public housing
Income based
Family / Elderly
1, 2, & 3 Bedrooms

Methodist Village
7811 Euper Lane, Ft Smith
452-5350
Elderly housing
One bedroom

No Income Guidelines, (rent not income based)

The Links

Fort Smith, AR 72903
Price: From \$400
Bedrooms: 1 - 2
(479) 668-2144

Pike Place Apartments

Fort Smith, AR 72903
Price: From \$350
Bedrooms: 1 - 2
(479) 668-2142

Oakbrook Apartments

Fort Smith, AR 72903
Price: From \$295
Bedrooms: 1 - 3
(479) 668-2143

Mill Creek Apartments

Fort Smith, AR 72901
Price: Please Call
(479) 646-1317

Lacasa Apartments

Fort Smith, AR 72901
Price: Please Call
(479) 646-5426

North Hills Apartments

Mansfield, AR 72944
Price: Please Call
(479) 928-4689

North Pointe Apartments

Fort Smith, AR 72904
Price: Please Call
(479) 494-7729

Cedar Creek Garden Homes

Van Buren, AR 72956
Price: Please Call
(479) 471-1471

Garden Walk of Barling

Fort Smith, AR 72901

Price: Please Call

(479) 452-6041

Phoenix Village Apartments

Fort Smith, AR 72901

Price: Please Call

(479) 646-8725

Park Terrace Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 242-7275

Briarwood Apartments

Fort Smith, AR 72908

Price: Please Call

(479) 646-2815

Shadowbrook Apartments

Fort Smith, AR 72908

Price: Please Call

(479) 646-7850

Garden Walk of Roland

Roland, OK 74954

Price: Please Call

(918) 427-4313

Colonial Apartments

Van Buren, AR 72956

Price: Please Call

(479) 471-8179

Forest Oaks Apartments

Greenwood, AR 72936

Price: Please Call

(479) 996-1409

Addison Place Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 484-1515

Golden Years Retirement Village

Greenwood, AR 72936

Price: Please Call

(479) 996-9945

Chapel Ridge Apartments

Fort Smith, AR 72908

Price: Please Call

(479) 649-8400

Twin Sixes Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 452-0220

Tara Garden Apartments

Fort Smith, AR 72901

Price: Please Call

(479) 782-1560

Fresno Place Apartments

Fort Smith, AR 72901

Price: Please Call

(479) 782-7235

Savannah Park of Mountainburg

Mountainburg, AR 72946

Price: Please Call

(479) 369-4907

Eastside Apartments

Mulberry, AR 72947

Price: Please Call

(479) 997-8907

Lindenwood Apartments

Fort Smith, AR 72917

Price: Please Call

(479) 632-5139

Mavfair Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 782-7454

Lindenwood Apartments

Alma, AR 72921

Price: Please Call

(479) 632-3869

Southbrooke Apartments

Fort Smith, AR 72908

Price: Please Call

(479) 646-0993

Sebastian Commons Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 783-7577

(918) 436-7110

Pennylane Apartments

Lavaca, AR 72941

Price: Please Call

(479) 674-5096

Miller Howard L Apartments

Sallisaw, OK 74955

Price: Please Call

(918) 775-6581

Yorkshire Apartments

Fort Smith, AR 72904

Price: Please Call

(479) 783-4508

Westend Loft Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 782-9800

H LM Sallisaw 2 Apartments

Sallisaw, OK 74955

Price: Please Call

(918) 775-7542

Woodcrest Park Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 452-4090

Riverwalk Terrace Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 452-1432

Bradford Place Apartments

Fort Smith, AR 72901

Price: Please Call

(479) 782-3223

Roland Village Apartments

Roland, OK 74954

Price: Please Call

(918) 427-6636

Rockwood Apartments

Fort Smith, AR 72903

Price: Please Call

(479) 452-1577

Glen Oaks Apartments

Fort Smith, AR 72908

Price: Please Call

(479) 646-5033

Oak Terrace Apartments

Barling, AR 72923

Price: Please Call

(479) 452-1509

South Point Apartments

Fort Smith, AR 72908

Price: Please Call

(479) 648-1036

Western Valley Apartments

Fort Smith, AR 72901

Price: Please Call

(479) 782-2540

Tsa-La-Gi Apartments

Sallisaw, OK 74955

Price: Please Call

(918) 775-6208

Three Corners

Fort Smith, AR 72903

Price: Please Call

(479) 452-1063

(918) 647-2541

Rena Valley Apartments

Van Buren, AR 72956

Price: Please Call

(479) 474-4882

Greenwood Apartments

Greenwood, AR 72936

Price: Please Call

(479) 996-6601

Sandalwood Apartments

Fort Smith, AR 72901

Price: Please Call

(479) 782-7265

Oak Tree Apartments

Alma, AR 72921

Price: Please Call
(479) 632-0107

Garden Walk Apartments of Sallisaw

Sallisaw, OK 74955

Price: Please Call
(918) 775-8541

Savannah Park of Alma

Alma, AR 72921

Price: Please Call
(479) 632-6371

The Ridge at Ft. Smith

Fort Smith, AR 72904

Price: Please Call
(479) 783-7030

Roland Village Apartments

Roland, OK 74954

Price: Please Call
(918) 427-6636

Marina Apartments

Fort Smith, AR 72903

Price: Please Call
(479) 484-7266

Village West Apartments

Sallisaw, OK 74955

Price: Please Call
(918) 775-9292

Garden Walk of Van Buren

Van Buren, AR 72956

Price: Please Call
(479) 474-3788

Apple Lane Properties

Muldrow, OK 74948

Price: Please Call
(918) 427-7127

Cedar Creek Village

Van Buren, AR 72956

Price: Please Call
(479) 471-1471

Garden Walk of Alma

Alma, AR 72921

Price: Please Call
(479) 632-6142

Garden Walk of Sallisaw

Sallisaw, OK 74955

Price: Please Call
(918) 775-6717

Assisted Living

<u>Home Instead Senior Care</u>	<u>3800 Rogers Ave.</u> (866) 812-7802 In home Care	<u>Ft. Smith</u>
<u>Willow Brook</u>	<u>5501 Duncan Rd.</u> (816) 337-4243 Nursing Home, Assisted living, Short Term Care: Rehabilitation, Respite, Alzheimer's Care, Skilled Nursing Facility and Senior Community. Accepts Medicaid	<u>Ft. Smith</u>
<u>Butterfield Place</u>	<u>8420 Phoenix Ave.</u> (866) 344-4946 Senior community	<u>Ft. Smith</u>
<u>Care Network of Fort Smith</u>	<u>479-494-7273</u> In Home Care Accepts Medicaid	<u>Ft. Smith</u>
<u>Legacy Health & Rehabilitation Center</u>	<u>3310 N. 50th</u> 783-3101 Accepts Medicare and Medicaid Nursing home and Short Term Care: Rehabilitation	<u>Ft. Smith</u>
<u>River Valley Health and Rehabilitation Center</u>	<u>318 Strozier Ln.</u> 479-646-3454 Accepts Medicare/ Medicaid Nursing Home and Short Term Care: Rehabilitation	<u>Barling</u>
<u>Crawford Healthcare & Rehab</u>	<u>2010 Main St</u> 479-474-6885 Accepts Medicare/Medicaid Nursing Home and Short Term Care	<u>Van Buren</u>

XX

<u>Housing Authority of City of Fort Smith</u>	<u>2100 N. 31st</u> 782-4991 HUD Subsidized Housing for elderly, Low income families & disabled	<u>Ft. Smith</u>
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Income guidelines apply

Housing Authority of City of Van Buren 1701 Chestnut St. Van Buren

474-6901 or 1-888-426-9701

HUD Subsidized

Housing for elderly, Low income families & disabled

Income guidelines apply

Arkansas Valley Habitat for Humanity 421 Townson Ft. Smith

782-8255

Housing Ownership

Must live in overcrowded or substandard housing

Be willing to work on their home

Have a stable source of income

Memorandum of Understanding

This agreement is entered into by and between Western Arkansas Counseling and Guidance Center, (The Guidance Center) and Harbor House, Inc. (HHI) and is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree as follows:

I. PURPOSE

This Memorandum of Understanding ("MOU") is entered into by The Guidance Center and HHI to assist and coordinate a referral agreement between The Guidance Center and Harbor House, Inc. Whereby HHI may assist with residential services including SWS within Crawford, Sebastian, Polk, Scott, Logan, and Franklin Counties.

II. TERMS OF AGREEMENT

This MOU shall become effective July 1, 2021. Either party may terminate this contract with thirty (30) days written notice. Amounts are based on available funding.

III. RESPONSIBILITIES OF THE GUIDANCE CENTER

Western Arkansas Counseling and Guidance Center (The Guidance Center) shall have the following responsibilities: Make referrals to HHI as needed.

IV. RESPONSIBILITIES OF HHI

HHI shall have the following responsibilities: Assist adult individuals referred by The Guidance Center meeting criteria for outpatient, residential treatment and SWS services within Sebastian, Franklin, Logan, Scott, Polk, and Crawford counties.

V. SECURITY AND PRIVACY OF HEALTH INFORMATION

Through this MOU the parties wish to acknowledge their mutual obligations arising under laws and regulations of the following: (1) Health Insurance Portability and Accountability Act of 1996 (HIPAA), Privacy Regulations effective April 14, 2003, and Security Regulations effective on April 20, 2005; and (2) Confidentiality of Alcohol and Drug Abuse patient Records (CADAPR). 45 CFR 164. 42 CFR 2.

VI. MODIFICATION

This memorandum may be modified at any time by a written modification mutually agreed upon by both agencies.


VII. NON-COLLUSION AND ACCEPTANCE

The undersigned attests, subject to the penalties of perjury, that he/she is the agreeing party, or that he/she is the representative, agent, member or officer of the division, firm, company, corporation or partnership representative by him/her, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that her/she has not received or paid, any sum of money or other consideration for the execution of this agreement other than that which appears upon the face of the agreement.

VIII. SIGNATURES

In Witness Whereof, Harbor House, Inc. and The Guidance Center have, through duly authorized representatives entered into this agreement. The parties having read and understand the foregoing terms of the agreement by their respective signatures dated below hereby agree to the terms thereof.

Harbor House, Inc.



Carl Norris, CPA
Chief Executive Officer

Western Arkansas Counseling and Guidance Center, Inc.



Aaron L. Holwick, IPE-T, LADAC, AADC
Chief Executive Officer



**Division of Provider Services &
Quality Assurance**

Community Services Licensure and Certification
<https://humanservices.arkansas.gov/about-dhs/dpsqa>

PO Box 8059, Slot S408, Little Rock, AR 72203-8059
501-320-6287 · Fax: 501-682-8551



June 11, 2020

JIMMIE WOODING
HARBOR HOUSE, INC. OF FORT SMITH, AR (HRC)
512 SOUTH 16th STREET
FORT SMITH AR 72901

RE: Behavioral Health Agency (BHA) Recredential Certification

Dear Provider,

You have been assigned a new license number due to internal process changes. Your previous license number is 278. Your previous vendor number is 11148.

Enclosed certification (s):

615 N. 19th Street
Fort Smith, AR 72901

New Certification #: 32247

Certification Dates: 04/16/2019– 09/30/2021

Your certification remains in effect contingent upon compliance with all program specific national accreditations (if applicable), state licensing certification requirements, and all state and federal Medicaid regulatory requirements.

Should you have any questions or concerns, contact the Licensing and Certification department at DPSQA.ProviderApplications@dhs.arkansas.gov or (501) 320-6287. You may also contact Dana Briscoe at Dana.Briscoe@dhs.arkansas.gov. Any questions related to Behavioral Health Medicaid Services, contact Sharon Donovan with DMS at Sharon.donovan@dhs.arkansas.gov or (501) 396-6003.

Sincerely,

A handwritten signature in black ink, appearing to read "Johnathan Jones".

Johnathan Jones
Assistant Director
Division of Provider Services and Quality Assurance
Community Services Licensure and Certification
Johnathan.Jones@dhs.arkansas.gov

C: Daphne Burkins, DXC
Tamera Belin, OMIG
Tascha Petersen
Contessa Clark
Tanya Giles
Christina Westminster
Otis Hogan
Patricia Gann
Sharon Donovan
Vivian Jackson
Melissa Ward

JJ:JR



**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32247

This Is to Certify That

HARBOR HOUSE, INC. OF FORT SMITH, AR (HRC)

615 N. 19th Street Fort Smith, AR 72901

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 04/16/2019 to 09/30/2021 (unless sooner revoked).



ARKANSAS DEPARTMENT OF HUMAN SERVICES
Division of Provider Services
& Quality Assurance

License Number: 33689

This Is to Certify That

Harbor House Inc, of Fort Smith AR

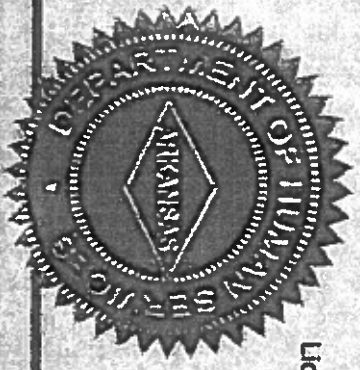
Is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 616 North 19th Street _____

Fort Smith _____, County of _____, Sebastian _____, Arkansas.

License Effective: 03/03/2020 | License Expires: 03/03/2023





**Division of Provider Services &
Quality Assurance**
Community Services Licensure and Certification
<https://humanservices.arkansas.gov/about-dhs/dpsqa>



PO Box 8059, Slot S408, Little Rock, AR 72203-8059
501-320-6287 · Fax: 501-682-8551

June 11, 2020

JIMMIE WOODING
HARBOR HOUSE, INC. OF FORT SMITH, AR (GRC)
512 SOUTH 16th STREET
FORT SMITH AR 72901

RE: Behavioral Health Agency (BHA) Recredential Certification

Dear Provider,

You have been assigned a new license number due to internal process changes. Your previous license number is 279. Your previous vendor number is 11277.

Enclosed certification (s):

3900 Armour
Fort Smith, AR 72901

New Certification #: 32248

Certification Dates: 04/16/2019– 09/30/2021

Your certification remains in effect contingent upon compliance with all program specific national accreditations (if applicable), state licensing certification requirements, and all state and federal Medicaid regulatory requirements.

Should you have any questions or concerns, contact the Licensing and Certification department at DPSQA.ProviderApplications@dhs.arkansas.gov or (501) 320-6287. You may also contact Dana Briscoe at Dana.Briscoe@dhs.arkansas.gov. Any questions related to Behavioral Health Medicaid Services, contact Sharon Donovan with DMS at Sharon.donovan@dhs.arkansas.gov or (501) 396-6003.

Sincerely,

A handwritten signature in black ink, appearing to read "Johnathan Jones".

Johnathan Jones
Assistant Director
Division of Provider Services and Quality Assurance
Community Services Licensure and Certification
Johnathan.Jones@dhs.arkansas.gov

C Daphne Burkins, DXC
Tamera Belin, OMIG
Tascha Petersen
Contessa Clark
Tanya Giles
Christina Westminster
Otis Hogan
Patricia Gann
Sharon Donovan
Vivian Jackson
Melissa Ward

JJ:JR



**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

Certificate Number: 32248

This Is to Certify That

HARBOR HOUSE, INC. OF FORT SMITH, AR (GRC)

3900 Armour Fort Smith, AR 72901

has met provider requirements to operate a(n)/as _____

Behavioral Health Agency.

Certificate effective from 04/16/2019 to 09/30/2021 (unless sooner revoked).



**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

License Number: 33688

This is to Certify That

Harbor House Inc, of Fort Smith AR

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs

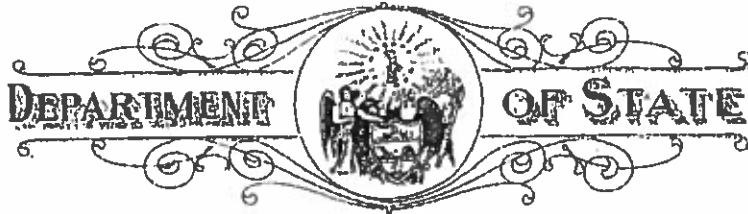
on the premises located at _____, 3900 Armour

Fort Smith _____, County of _____, Sebastian _____, Arkansas.

License Effective: 04/16/2019 | License Expires: 04/16/2022



STATE OF ARKANSAS



Kelly Bryant, Secretary of State

CERTIFICATE OF INCORPORATION OF DOMESTIC NON-PROFIT CORPORATION

*I, Kelly Bryant, Secretary of State of the
State of Arkansas, Do Hereby Certify, that*

WESTERN ARKANSAS COUNSELLING & GUIDANCE CENTER, INCORPORATED

*has filed in the office of the Secretary of State, a duly
certified copy of its Articles of Association in
compliance with the provisions of the law, with their
petition for incorporation under the name or style of*

WESTERN ARKANSAS COUNSELLING & GUIDANCE CENTER, INCORPORATED

*they are therefore hereby declared a body politic and
corporate, by the name and style aforesaid, with all the
powers, privileges and immunities granted in the law
thereunto appertaining.*

*In Testimony Whereof,
I have hereunto set my hand and
affixed my official Seal*

This 19th day of May 1969

KELLY BRYANT

Secretary of State.

By Gus Goodell (Dep.)
Deputy



STATE OF ARKANSAS

SECRETARY OF STATE



Mark Martin
ARKANSAS SECRETARY OF STATE

To All to Whom These Presents Shall Come, Greetings:

I, Mark Martin, Arkansas Secretary of State of Arkansas, do hereby certify that the following and hereto attached instrument of writing is a true and perfect copy of

Application for Fictitious Name

of

THE GUIDANCE CENTER

for

**WESTERN ARKANSAS COUNSELLING AND GUIDANCE
CENTER, INCORPORATED**

filed in this office
November 7, 2011.



In Testimony Whereof, I have hereunto set my hand and affixed my official Seal. Done at my office in the City of Little Rock, this 7th day of November, 2011.

Mark Martin

Arkansas Secretary of State

Western Arkansas Counseling and Guidance Center, Inc Clinic Locations

<u>City</u>	<u>Address</u>	<u>Phone</u>	<u>Fax</u>	<u>NPI</u>	<u>Medicaid</u>	<u>Clinic Name</u>
Fort Smith:	3111 S 70th St, Ft.Smith, AR 72903-5017	(479)452-6650	(479)452-5847	1326040692	116380726	PSC
Fort Smith:	3109 S. 70th St, Ft Smith AR 72903-5017	(479)452-9490	(479)452-5847	1790950913	137456726	New Center
Fort Smith:	3113 S. 70th St. Fort Smith AR 72903-5017	(479)478-6664	(479)452-5847	1447425665	137454726	Co-Occuring
Fort Smith:	3113 S. 70th St. Fort Smith AR 72903-5017	(479)478-6664	(479)452-5847	1316023591	228968526	CSU/Fostering
Fort Smith:	3111 S 70th St, Ft.Smith, AR 72903-5017	(479)452-6650	(479)452-5847	1326040692	116380726	Watch
Fort Smith:	University of Fort Smith	(479)788-7398				
Van Buren:	2705 A Oak Lane, Van Buren AR 72956-4816	(479)474-8084	(479)474-8085	1376718775	137449726	Van Buren Clinic
Van Buren:	2705 B Oak Lane, Van Buren AR 72956-4816	(479)471-5950	(479)471-5997	1376718775	137449726	TLC
Ozark:	1600 N 18th St, Ozark, AR 72949-3611	(479)667-2497	(479)667-4506	1144495235	137448726	Ozark Clinic
Paris:	415 S. 6th St, Paris, AR 72855-4511	(479)963-2140	(479)963-2705	1801061205	137452726	Paris Clinic
Booneville:	174 N Welsh Ave., Booneville AR 72927-4130	(479)675-3909	(479)675-3914	1457526857	137451726	Booneville Clinic
Waldron:	1857 Rice St., Waldron AR 72958-7724	(479)637-2468	(479)637-2492	1649445859	137450726	Waldron Clinic
Mena:	307 Cherry St., Mena AR 71953-4382	(479)394-5277	(479)394-5546	1356516579	138596726	Mena Clinic
Barling:	115 Fort St,Barling AR 72923-2646	(479)769-2050	(479)452-5847	1891329538	239212526	Barling RCF
Mulberry	949 N Main St, Mulberry AR 72947-8538	(479)247-2090	(479)452-5847	1093349730	239664526	Mulberry RCF
Paris:	2721 W Walnut St, Paris AR 72855-3642	(479)963-1791	(479)452-5847	1336773076	239244526	Paris RCF
Clarksville:	311 S Central St., Clarksville AR 72830-3601	(479)705)1533	(479)452-5847	1659905396		Clarksville RCF
Greenwood	1200 Center St., Greenwood AR 72936-3716	(479)597-3006	(479)452-5847	1144854886	239665526	Greenwood RCF

Medicare PTAN: 56701
EIN/Tax ID: 23-7015826

Western Arkansas Counseling and Guidance Center Taxonomy - 251S00000X-Community/ Behavioral Health



**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32744

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

3111 South 70th Street Fort Smith, AR

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).





ARKANSAS DEPARTMENT OF HUMAN SERVICES

Division of Provider Services
& Quality Assurance

License Number: 34119

This is to Certify That

Western AR Counseling & Guidance Center- Fort Smith(70th

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 3111 South 70th Street _____

Fort Smith _____, County of _____, Sebastian _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32478

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

3109 South 70th Street Fort Smith, AR. 72903

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).





ARKANSAS DEPARTMENT OF HUMAN SERVICES

Division of Provider Services
& Quality Assurance

License Number: 34126

This Is to Certify That

Western Arkansas Counseling and Guidance Center-Ft.Smith

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity

Alcohol and Other Drug Abuse Treatment Programs

on the premises located at

3109 South 70th St.

Ft. Smith, AR 72903

, County of

Sebastian

, Arkansas.

License Effective: 11/01/2018

| License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

Certificate Number: 34124

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

3113 S. 70th Street, Fort Smith, AR 72903

has met provider requirements to operate a(n)/as _____

Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

License Number: 34123

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 3113 South 70th Street _____

Fort Smith _____, County of _____ Sebastian _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32142

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

3113 South 70th Street, Fort Smith, AR 72903

has met provider requirements to operate a(n)/as _____ Acute Crisis Unit.

Certificate effective from 11/01/2018 to N/A (unless sooner revoked).





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 34125

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

3113 South 70th Street Fort Smith, AR

has met provider requirements to operate a(n)/as _____ Residential Community Reintegration _____

Certificate effective from 11/01/2018 to N/A (unless sooner revoked).





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

Certificate Number: 32925

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

2705 Oak Lane, Suite A and B Van Buren, AR. 72956

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).



 **ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

License Number: 34121

This is to Certify That

Western AR Counseling & Guidance Center- Van Buren

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 2705 Oak Lane, Suite A and B _____

Van Buren _____, County of _____ Crawford _____, Arkansas.

License Effective: 11/04/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32412

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

1600 North 18th Street Ozark, AR. 72949

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

License Number: 34116

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

Is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 1600 North 18th. St. _____

Ozark, AR. 72949 _____, County of _____ Franklin _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32445

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

174 North Welsh Avenue Booneville, AR. 72927

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).



 **ARKANSAS DEPARTMENT OF HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

License Number: 34122

This Is to Certify That

Western AR Counseling & Guidance Center- Booneville

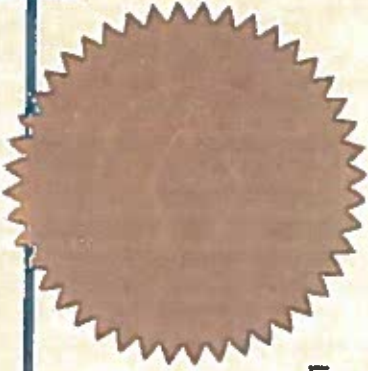
is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 174 North Welsh Avenue _____

Booneville _____, County of _____ Logan _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 33210

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

415 South Sixth Street Paris, AR. 72855

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

License Number: 34117

This Is to Certify That

Western AR Counseling & Guidance Center- Paris

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 415 South Sixth Street _____

Paris _____, County of _____, Logan _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

Certificate Number: 33241

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

1857 Rice Street Waldron, AR. 72958

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).




**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

License Number: 34118

This Is to Certify That

Western Arkansas Counseling and Guidance Center-Waldron

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 1857 Rice St. _____

Waldron, AR 72958 _____, County of _____, Scott _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 32953

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

307 South Cherry Street, Mena, AR 71953

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

License Number: 34120

This Is to Certify That

Western Arkansas Counseling and Guidance Center-Ozark

is hereby granted a license by the Arkansas Department of Human Services to maintain and operate a

N/A capacity _____ Alcohol and Other Drug Abuse Treatment Programs _____

on the premises located at _____ 307 S. Cherry St. _____

Mena, AR 71953 _____, County of _____ Polk _____, Arkansas.

License Effective: 11/01/2018 | License Expires: 11/01/2021





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**
Division of Provider Services
& Quality Assurance

Certificate Number: 33784

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

949 N. Main Street, Mulberry, AR 72947

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 11/01/2018 to 11/30/2021 (unless sooner revoked).



BEHAVIORAL HEALTH AGENCY

Arkansas Department of Human Services

Division of Provider Services and Quality Assurance

This certificate acknowledges the completion of the Arkansas State Certification Process

**WESTERN ARKANSAS
COUNSELING AND GUIDANCE CENTER, INC.**

1200 W. CENTER
GREENWOOD, AR 72936

Dates of Certification: 01/17/2020 - 11/30/2021

Vendor Number: 12032

Certification Number: 812



Johnathan Jones
Assistant Director

Division of Provider Services and Quality Assurance



BEHAVIORAL HEALTH AGENCY

Arkansas Department of Human Services

Division of Provider Services and Quality Assurance

This certificate acknowledges the completion of the Arkansas State Certification Process

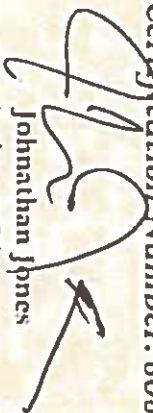
**WESTERN ARKANSAS
COUNSELING AND GUIDANCE CENTER, INC.**

115 FORT STREET
BARLING, AR 72923

Dates of Certification: 01/17/2020 - 11/30/2021

Vendor Number: 12028

Certification Number: 808



Johnathan Jones
Assistant Director

Division of Provider Services and Quality Assurance



BEHAVIORAL HEALTH AGENCY

Arkansas Department of Human Services

Division of Provider Services and Quality Assurance

This certificate acknowledges the completion of the Arkansas State Certification Process

**WESTERN ARKANSAS
COUNSELING AND GUIDANCE CENTER, INC.**

2721 W. WALNUT
PARIS, AR 72855

Dates of Certification: 01/17/2020 - 11/30/2021

Vendor Number: 12030

Certification Number: 810



Johnathan Jones
Assistant Director

Division of Provider Services and Quality Assurance





**ARKANSAS DEPARTMENT OF
HUMAN SERVICES**

Division of Provider Services
& Quality Assurance

Certificate Number: 33782

This Is to Certify That

Western Arkansas Counseling and Guidance Center, Inc.

311 South Central Street, Clarksville, AR 72830

has met provider requirements to operate a(n)/as _____ Behavioral Health Agency.

Certificate effective from 01/17/2020 to 11/30/2021 (unless sooner revoked).





May 20, 2021

Western Arkansas Counseling and Guidance Center, Inc.
3111 South 70th Street
Fort Smith AR 72903

To Whom It May Concern;

This letter should serve as confirmation that Western Arkansas Counseling and Guidance Center, Inc (Listed above) will be surveyed for CARF accreditation in the November/December 2021 timeframe. Please be informed that the active accreditation expiration date is now 01/31/2022. Your accreditation will remain active until the outcome of the new survey is provided.

If you have any questions, please feel free to call me at 888-281-6531 ext. 7075.

Sincerely,

Jessica Montijo Soto
Resource Specialist
Behavioral Health & Child and Youth Services

CARF INTERNATIONAL

A Three-Year Accreditation is issued to
**Western Arkansas Counseling and
Guidance Center, Inc.**

for the following program(s)/service(s):

Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Mental Health (Children and Adolescents)
Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)
Community Integration: Psychosocial Rehabilitation (Adults)
Crisis Intervention: Mental Health (Adults)
Crisis Intervention: Mental Health (Children and Adolescents)
Crisis Stabilization: Mental Health (Adults)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)
Outpatient Treatment: Mental Health (Adults)
Outpatient Treatment: Mental Health (Children and Adolescents)
Governance Standards Applied

This accreditation is valid through
May 31, 2021

The accreditation seals in place below signify that the organization has met annual conformance requirements for quality standards that enhance the lives of persons served.



This accreditation certificate is granted by authority of:

Richard Forkosh

Richard Forkosh
Chair
CARF International Board of Directors

Brian J. Boon, Ph.D.

Brian J. Boon, Ph.D.
President/CEO
CARF International

Survey Accreditation Detail

As of 2/5/2020

Survey Number: 104671
Company Number: 23671
Accreditation Decision: Three-Year Accreditation
Accreditation Expiration Date: 5/31/2021
Company Submitting Application: Western Arkansas Counseling and Guidance Center, Inc.
3111 South 70th Street
Fort Smith, AR 72903

Program Summary:

Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Mental Health (Children and Adolescents)
Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)
Community Integration: Mental Health (Adults)
Community Integration: Psychosocial Rehabilitation (Adults)
Crisis Intervention: Mental Health (Adults)
Crisis Intervention: Mental Health (Children and Adolescents)
Crisis Intervention: Psychosocial Rehabilitation (Adults)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)
Outpatient Treatment: Mental Health (Adults)
Outpatient Treatment: Mental Health (Children and Adolescents)
Governance Standards Applied

Companies with Programs:

Western Arkansas Counseling and Guidance Center, Inc. (23671)

3111 South 70th Street
Fort Smith, AR 72903
Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Mental Health (Children and Adolescents)
Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)
Community Integration: Psychosocial Rehabilitation (Adults)
Crisis Intervention: Mental Health (Adults)
Crisis Intervention: Mental Health (Children and Adolescents)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)
Outpatient Treatment: Mental Health (Adults)
Outpatient Treatment: Mental Health (Children and Adolescents)
Governance Standards Applied

Survey Accreditation Detail

As of 2/5/2020

Western Arkansas Counseling & Guidance Center, Inc. - Crawford County Clinic (25826)

2705 Oak Lane, Suites A and B

Van Buren, AR 72956

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)

Community Integration: Psychosocial Rehabilitation (Adults)

Crisis Intervention: Mental Health (Adults)

Crisis Intervention: Mental Health (Children and Adolescents)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

Western Arkansas Counseling & Guidance Center, Inc. - Franklin County Clinic (25827)

1600 North 18th Street

Ozark, AR 72949

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Crisis Intervention: Mental Health (Adults)

Crisis Intervention: Mental Health (Children and Adolescents)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

Western Arkansas Counseling & Guidance Center, Inc. - Horizon (233412)

3113 South 70th Street

Fort Smith, AR 72903

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Crisis Intervention: Mental Health (Children and Adolescents)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

Survey Accreditation Detail

As of 2/5/2020

Western Arkansas Counseling & Guidance Center, Inc. - Logan County Clinic (Booneville) (25822)

174 North Welsh

Booneville, AR 72927

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)

Community Integration: Psychosocial Rehabilitation (Adults)

Crisis Intervention: Mental Health (Adults)

Crisis Intervention: Mental Health (Children and Adolescents)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

Western Arkansas Counseling & Guidance Center, Inc. - Logan County Clinic (Paris) (25823)

415 South Sixth Street

Paris, AR 72855

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Crisis Intervention: Mental Health (Adults)

Crisis Intervention: Mental Health (Children and Adolescents)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

Western Arkansas Counseling & Guidance Center, Inc. - N.E.W. Center (233413)

3109 South 70th Street

Fort Smith, AR 72903

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)

Community Integration: Psychosocial Rehabilitation (Adults)

Crisis Intervention: Mental Health (Adults)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Mental Health (Adults)

Survey Accreditation Detail

As of 2/5/2020

Western Arkansas Counseling & Guidance Center, Inc. - Polk County Clinic (25824)

307 South Cherry Street
Mena, AR 71953

Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Mental Health (Children and Adolescents)
Crisis Intervention: Mental Health (Adults)
Crisis Intervention: Mental Health (Children and Adolescents)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)
Outpatient Treatment: Mental Health (Adults)
Outpatient Treatment: Mental Health (Children and Adolescents)

Western Arkansas Counseling & Guidance Center, Inc. - Scott County Clinic (25825)

1857 Rice Street
Waldron, AR 72958

Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Integrated: AOD/MH (Children and Adolescents)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Mental Health (Children and Adolescents)
Crisis Intervention: Mental Health (Adults)
Crisis Intervention: Mental Health (Children and Adolescents)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Integrated: AOD/MH (Children and Adolescents)
Outpatient Treatment: Mental Health (Adults)
Outpatient Treatment: Mental Health (Children and Adolescents)

Western Arkansas Counseling & Guidance Center, Inc. (330487)

311 Central Street
Clarksville, AR 72830

Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)
Community Integration: Psychosocial Rehabilitation (Adults)
Crisis Intervention: Mental Health (Adults)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Mental Health (Adults)

Western Arkansas Counseling & Guidance Center, Inc. (330491)

949 North Main
Mulberry, AR 72947

Case Management/Services Coordination: Integrated: AOD/MH (Adults)
Case Management/Services Coordination: Mental Health (Adults)
Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)
Community Integration: Psychosocial Rehabilitation (Adults)
Crisis Intervention: Mental Health (Adults)
Outpatient Treatment: Integrated: AOD/MH (Adults)
Outpatient Treatment: Mental Health (Adults)

Survey Accreditation Detail

As of 2/5/2020

Western Arkansas Counseling & Guidance Center, Inc. (330499)

115 Fort Street

Barling, AR 72923

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)

Community Integration: Mental Health (Adults)

Crisis Intervention: Psychosocial Rehabilitation (Adults)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Mental Health (Adults)

Western Arkansas Counseling & Guidance Center, Inc. (330501)

2721 West Walnut

Paris, AR 72855

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)

Community Integration: Psychosocial Rehabilitation (Adults)

Crisis Intervention: Mental Health (Adults)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Mental Health (Adults)

Western Arkansas Counseling and Guidance Center, Inc. (330500)

1200 West Center Street

Greenwood, AR 72936

Case Management/Services Coordination: Integrated: AOD/MH (Adults)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)

Community Integration: Psychosocial Rehabilitation (Adults)

Crisis Intervention: Mental Health (Adults)

Outpatient Treatment: Integrated: AOD/MH (Adults)

Outpatient Treatment: Mental Health (Adults)

Company Count: 14