



MEMORANDUM

TO: Interested Persons and Providers

FROM: Misty Bowen Eubanks, J.D., Chief Financial Officer

DATE: April 9, 2023

SUBJ: Social Services Block Grant Pre-Expenditure Report

As a part of the federal requirements at Title XX, Section 2004 of the Social Security Act (as enacted in the Omnibus Budget Reconciliation Act of 1981 [P.L. 97-35] and codified at 42 U.S.C. 1397c), attached for your review and comment is the Social Services Block Grant Pre-Expenditure Report.

Public comments must be submitted in writing at the above address or at the following email address: ORP@dhs.arkansas.gov Please note that public comments submitted in response to this notice are considered public documents. A public comment, including the commenter's name and any personal information contained within the public comment, will be made publicly available and may be seen by various people.

If you have any comments, please submit those comments in writing, no later than May 8, 2023.

All DHS proposed rules, public notices, and recently finalized rules may also be viewed at: [Proposed Rules & Public Notices](#).

NOTICE OF SOCIAL SERVICES BLOCK GRANT PRE-EXPENDITURE REPORT

The Arkansas Department of Human Services (DHS) hereby gives notice of the Social Services Block Grant (SSBG) Pre-Expenditure Report to the citizens of Arkansas for review and comment. The report reflects DHS's plans to expend SSBG funds for the 2024 state fiscal year, July 1, 2023 through June 30, 2024. This notice is given pursuant to the requirements of Title XX, Section 2004 of the Social Security Act (as enacted in the Omnibus Budget Reconciliation Act of 1981 [P.L. 97-35] and codified at 42 U.S.C. 1397c).

The SSBG Pre-Expenditure Report is available for review at the Department of Human Services (DHS) Office of Rules Promulgation, 2nd floor Donaghey Plaza South Building, 7th and Main Streets, P. O. Box 1437, Slot S295, Little Rock, Arkansas 72203-1437. You may also access and download the report at ar.gov/dhs-proposed-rules. Public comments must be submitted in writing at the above address or at the following email address: ORP@dhs.arkansas.gov. All public comments must be received by DHS no later than May 8, 2023. Please note that public comments submitted in response to this notice are considered public documents. A public comment, including the commenter's name and any personal information contained within the public comment, will be made publicly available and may be seen by various people.

A public hearing by remote access only through a Zoom webinar will be held on April 20, 2023, at 9:00 a.m. and public comments may be submitted at the hearing. Individuals can access this public hearing at <https://us02web.zoom.us/j/89498101849>. The webinar ID is **894 9810 1849**. If you would like the electronic link, "one-tap" mobile information, listening only dial-in phone numbers, or international phone numbers, please contact ORP at ORP@dhs.arkansas.gov.

If you need this material in a different format, such as large print, contact the Office of Rules Promulgation at 501-534-4138.

The Arkansas Department of Human Services is in compliance with Titles VI and VII of the Civil Rights Act and is operated, managed and delivers services without regard to religion, disability, political affiliation, veteran status, age, race, color or national origin. **4502141206**

Misty Bowen Eubanks

Misty Bowen Eubanks, J.D., Chief Financial Officer
Office of Finance

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645 (a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies.
4. For grantees who are individuals, Alternate II applies.
5. Workplaces under grants, for grantees other than individuals, need to be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about - -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will - -
 - (1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within 10 calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted - -

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Arkansas Department of Human Services
Contract Support Section

700 South Main Street
Little Rock, AR 72201 (Pulaski County)

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702, May 25, 1990]

Misty Eubanks

03/28/2023

Signature and Date

Misty Eubanks

Printed Name

Chief Financial Officer, Office of Finance

Title

Arkansas Department of Human Services

Organization

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children’s services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children’s services and that all subgrantees shall certify accordingly.

Misty Eubanks

03/28/2023

Signature and Date

Misty Eubanks

Printed Name

Chief Financial Officer, Office of Finance

Title

Arkansas Department of Human Services

Organization

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Misty Eubanks

03/28/2023

Signature and Date

Misty Eubanks

Printed Name

Chief Financial Officer, Office of Finance

Title

Arkansas Department of Human Services

Organization

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - -
Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusive-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant

may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - - Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other

remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared

ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Misty Eubanks

03/28/2023

Signature and Date

Misty Eubanks

Printed Name

Chief Financial Officer, Office of Finance

Title

Arkansas Department of Human Services

Organization

Division of Social Services

Social Services Block Grant

Intended Use Plan

The Paperwork Reduction Act of 1995 (Pub. L. 104-13). STATEMENT OF PUBLIC BURDEN: Through this information collection, ACF is identifying plans for State use of Social Services Block Grant (SSBG) Funding. The purpose of this information is to identify estimated SSBG expenditures and recipients, as well as the intended geographic location and eligibility considerations for planned services. Information will be used to gain insight on the administration of the SSBG program and to provide support to grantees related to the administration of their SSBG program. Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information and is required to retain a benefit [45 C.F.R. §96.74.]. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0234 and the expiration date is 05/31/2024. If you have any comments on this collection of information, please contact the Office of Community Services, Social Services Block Grant Program via email: SSBG@acf.hhs.gov.

I. General Information

1. **State** Arkansas 2. **Fiscal Year** FY2024

3. **State Official Contact Information**

Misty Eubanks
 Chief Financial Officer
 700 Main Street
 Little Rock, AR 72201

4. **SSBG Contact Information**

Kim Russell
 Assistant Controller
 700 Main Street
 Little Rock, AR 72201

5. **SSBG Award from Previous Year** _____ \$ 14,672,433.00

6. **SSBG Expenditures Planned for Current Year** _____ \$ 14,672,433.00

7. **TANF Funds Transferred into SSBG** _____ \$ 0.00

8. **Consolidate Block Grant Funds Included in SSBG Budget:** YES NO

Provide the amount of funding for each applicable funding source for the consolidated block grant.

a. Funding Source(s) for the Consolidated Block Grant	b. Amount of Funding from Each Program
Division of Aging, Adult & Behavioral Health Svcs.(DAABHS)	\$ 3,616,592.00
Division of Children and Family Services (DCFS)	\$ 4,134,914.00
Division of County Operations (DCO)	\$ 127,281.00
Division of Developmental Disabilities Svcs. (DDS)	\$ 1,601,739.00
Division of Services for the Blind (DSB)	\$ 11,526.00
Division of Youth Services (DYS)	\$ 3,126,889.00
Division of Provider Services & Quality Assurance (DPSQA)	\$ 200,000.00
Office of Chief Counsel (OCC)	\$ 755,418.00
Arkansas Rehabilitations Services (ARS)	\$ 799,063.00
Office of Finance and Administration (OFA)	\$ 200,781.00
Spinal Cord Commission (SCC)	\$ 98,230.00

II. Administrative Operations

1. **Administering Agency** Arkansas Department of Human Services

2. **Location** Little Rock, AR

3. **Mission/Goals of Agency**

Mission is to improve the quality of life of all Arkansans by protecting the vulnerable, fostering independence and promoting better health.

Goals to guide in pursuing the mission include:

- achieve or reduce economic dependency
- prevent neglect, abuse, or exploitation of children and adults
- prevent or reduce institutional care
- secure institutional care when appropriate

4. **Description of Financial Operations Systems**

Federal funding is made available to states through SSBG which was established in October 1981, and which continued the service program funding initially made available through Title XX of the Social Security Act, which was established in 1975.

At the outset of Title XX in 1975, the federal funding level was set at \$2.5 billion nationwide, available to states at a 75 percent rate with 25 percent matching required; an additional \$200 million nationwide was appropriated for day care programs, but without the matching requirement.

With the enacting of SSBG in 1981, the funding was combined into one allotment. The total of this federal funding has varied over the years of the program's operation.

For federal fiscal year 2024, Arkansas is anticipating an allotment of \$14,672,433.

Federal funding allotments to states are based on the federal fiscal year which is in effect from October 1 through September 30. The Arkansas SSBG program operates on the state fiscal year which runs from July 1 through June 30. This is done so that the program can be coordinated as closely as possible with the state budget cycle.

III. Program Planning

1. Planning for Distribution and Use of Funds

Describe the planning process for determining the State's use and distribution of SSBG funds.

Planning for Distribution and Use of Funds

Describe the planning process for determining the State

2. Describe the Characteristics of Individuals to be Served

Include definitions for child, adult, and family; eligibility criteria; and income guidelines.

A child is defined as a person who has not reached the aged of eighteen (18) years and shall be considered minor. An adult is defined as a person to be a minimum age of eighteen (18) years or older. A family is defined as an individual living alone or a group of individuals living together. The group does not need to be related by blood or marriage.

Intended Use Report

The eligibility categories for financial criteria are defined as follows:

TEA/WORK PAYS: This category refers to recipients of TEA/WORK PAYS as well as essential persons and adult relatives whose needs were taken into account in determining the TEA/WORK PAYS grant.

SSI: This category refers to any aged, blind, or disabled individual receiving SSI benefits.

3. Public Inspection of Pre-Expenditure Report

Describe how the State made available for public inspection and comment the current Pre-Expenditure Report or revision to the report. Supporting documentation for public inspection is also required. (See V. Appendices, Appendix A: Documentation of public Hearing).

A notice of availability of the report was published in the Arkansas Democrat Gazette, a newspaper distributed statewide. A copy of the notice appears in the appendices to this IUP.

IV. Program Operations

Complete one table for each service category provided by the state during the reporting period.

1. Program Operations – Adoption Services

a. Service Category (use uniform definition) – Adoption Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

2. Program Operations – Case Management Services

a. Service Category (use uniform definition) – Case Management Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

3. Program Operations – Congregate Meals

a. Service Category (use uniform definition) – Congregate Meals
b. SSBG Goal 2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency 3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families 4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care
c. Description of Services Congregate meals are those services or activities designed to prepare and serve one or more meals a day to individuals in central dining areas in order to prevent institutionalization, malnutrition, and feelings of isolation. Component services or activities
d. Description of Recipients (eligibility considerations) SSBG funded services are provided free of cost to those who are eligible. In order to receive a service paid through SSBG funds, an individual must meet three basic requirements: The individual must need the service to attain or maintain one of the five statutory goals. The individual must be a legal resident of the State of Arkansas while receiving the service. The individual must meet the financial criteria peculiar to the service for which application is made. The eligibility categories for financial criteria are defined as follows:
e. Method of Delivery and Geographic Area Congregate meals are served in Senior Citizen Centers in Arkansas
f. Partnering State Agency DAABHS
g. Subgrantee / Service Providers DAABHS/ AAA's of Arkansas

4. Program Operations – Counseling Services

a. Service Category (use uniform definition) – Counseling Services
b. SSBG Goal 2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency 3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families 4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care
c. Description of Services Counseling services are those services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or
d. Description of Recipients (eligibility considerations) SSBG funded services are provided free of cost to those who are eligible. In order to receive a service paid through SSBG funds, an individual must meet three basic requirements: The individual must need the service to attain or maintain one of the five statutory goals. The individual must be a legal resident of the State of Arkansas while receiving the service. The individual must meet the financial criteria peculiar to the service for which application is made. The eligibility categories for financial criteria are defined as follows:
e. Method of Delivery and Geographic Area Face-to-face delivery
f. Partnering State Agency DAABHS
g. Subgrantee / Service Providers DAABHS/Centers for Youth and Families, Counseling Clinic, Counseling Associates, NEACMHC DBA Mid-South Health System, Professional Counseling Associates, Delta Counseling Associates, Southeast Arkansas Behavioral Health System, South Arkansas Regional Health, Ouachita Behavioral Health and Wellness, Ozark Guidance Center, Western Arkansas Counseling and Guidance Center, Southwest Arkansas Counseling and Mental Health Center

5. Program Operations – Day Care Services – Adults

<p>a. Service Category (use uniform definition) – Day Care Services – Adults</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services</p> <p>Day care services for adults are those services or activities provided to adults who require care and supervision in a protective setting for a portion of a 24-hour day. Component services or activities may include opportunity for social interaction, companionship</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p> <p>The eligibility categories for financial criteria are defined as follows:</p>
<p>e. Method of Delivery and Geographic Area</p> <p>Service providers deliver these activities in person. Area covered is statewide (75 counties)</p>
<p>f. Partnering State Agency</p> <p>DDS</p>
<p>g. Subgrantee / Service Providers</p> <p>DDS/Easter Seals Arkansas, Pathfinder Inc. and Arkansas Support Network</p>

6. Program Operations – Day Care Services – Children

<p>a. Service Category (use uniform definition) – Day Care Services – Children</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services</p> <p>Day care services for children (including infants, pre-schoolers, and school age children) are services or activities provided in a setting that meets applicable standards of state and local law, in a center or in a home, for a portion of a 24-hour day. Component</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p> <p>The eligibility categories for financial criteria are defined as follows:</p>
<p>e. Method of Delivery and Geographic Area</p> <p>Service providers deliver these activities in person. Area covered is statewide (75 counties)</p>
<p>f. Partnering State Agency</p> <p>DDS</p>
<p>g. Subgrantee / Service Providers</p> <p>DDS/ Easter Seals Arkansas, Pathfinder Inc. and Arkansas Support Network</p>

7. Program Operations – Education and Training Services

a. Service Category (use uniform definition) – Education and Training Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

8. Program Operations – Employment Services

a. Service Category (use uniform definition) – Employment Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

9. Program Operations – Family Planning Services

a. Service Category (use uniform definition) – Family Planning Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

10. Program Operations – Foster Care Services for Adults

a. Service Category (use uniform definition) – Foster Care Services for Adults
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

11. Program Operations – Foster Care Services for Children

a. Service Category (use uniform definition) – Prevention and Intervention Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

12. Program Operations – Health Related and Home Health Services

a. Service Category (use uniform definition) – Health Related and Home Health Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

13. Program Operations – Home Based Services

a. Service Category (use uniform definition) – Home Based Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

14. Program Operations – Home Delivered Meals

<p>a. Service Category (use uniform definition) – Home Delivered Meals</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services</p> <p>Home-delivered meals are those services or activities designed to prepare and deliver one or more meals a day to an individual</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>Meals are delivered to seniors at their homes in Arkansas.</p>
<p>f. Partnering State Agency</p> <p>DAABHS</p>
<p>g. Subgrantee / Service Providers</p> <p>DAABHS/ AAA's of Arkansas</p>

15. Program Operations – Housing Services

a. Service Category (use uniform definition) – Housing Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

16. Program Operations – Independent and Transitional Living Services

a. Service Category (use uniform definition) – Independent and Transitional Living Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

17. Program Operations – Information and Referral

a. Service Category (use uniform definition) – Information and Referral
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

18. Program Operations – Legal Services

<p>a. Service Category (use uniform definition) – Legal Services</p>
<p>b. SSBG Goal 3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p>
<p>c. Description of Services Legal services are those services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity, and</p>
<p>d. Description of Recipients (eligibility considerations) SSBG funded services are provided free of cost to those who are eligible. In ordeSSBG funded services are provided free of cost to those who are eligible. In order to receive a service paid through SSBG funds, an individual must meet three basic requirements: The individual must need the service to attain or maintain one of the five statutory goals. The individual must be a legal resident of the State of Arkansas while receiving the service. The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area Process Servers and Legal Notices in statewide</p>
<p>f. Partnering State Agency DCFS</p>
<p>g. Subgrantee / Service Providers DCFS/Arkansas Democrat Gazette, Paxton Media, Attorney Services, Inc and Pronto Process Servers</p>

19. Program Operations – Pregnancy and Parenting Services for Young Parents

a. Service Category (use uniform definition) – Pregnancy and Parenting Services for Young Parents
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

20. Program Operations – Prevention and Intervention Services

<p>a. Service Category (use uniform definition) – Prevention and Intervention Services</p>
<p>b. SSBG Goal</p> <ol style="list-style-type: none">1. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care
<p>c. Description of Services</p> <p>Prevention and intervention services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of, abuse, neglect, or family violence, or to assist in making</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <ul style="list-style-type: none">The individual must need the service to attain or maintain one of the five statutory goals.The individual must be a legal resident of the State of Arkansas while receiving the service.The individual must meet the financial criteria peculiar to the service for which application is made.
<p>e. Method of Delivery and Geographic Area</p> <p>DAABHS- Face-to-face delivery</p>
<p>f. Partnering State Agency</p> <p>DAABHS DCFS DCO DDS DPSQA</p>
<p>g. Subgrantee / Service Providers</p> <p>DAABHS/Centers for Youth and Families, Counseling Clinic, Counseling Associates, NEACMHC DBA Mid-South Health System, Professional Counseling Associates, Delta Counseling Associates, Southeast Arkansas Behavioral Health System, South Arkansas Regional Health, Ouachita Behavioral Health and Wellness, Ozark Guidance Center, Western Arkansas Counseling and Guidance Center, Southwest Arkansas Counseling and Mental Health Center</p> <p>DCFS/Premier Biotech and Xpert Diagnostic, Ozark Guidance Center</p>

21. Program Operations – Protective Services for Adults

<p>a. Service Category (use uniform definition) – Protective Services for Adults</p>
<p>b. SSBG Goal</p> <ol style="list-style-type: none">2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care5. Securing referral or admission for institutional care when other forms of care are not appropriate, or
<p>c. Description of Services</p> <p>Protective services for adults are those services or activities designed to prevent or remedy abuse, neglect or exploitation of adults who are unable to protect their own interests. Examples of situations that may require protective services are injury due to</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <ul style="list-style-type: none">The individual must need the service to attain or maintain one of the five statutory goals.The individual must be a legal resident of the State of Arkansas while receiving the service.The individual must meet the financial criteria peculiar to the service for which application is made.
<p>e. Method of Delivery and Geographic Area</p> <p>DAABHS - Face-to-face method of delivery on a state wide coverage</p> <p>OCC - Administrative Hearings in Arkansas</p>
<p>f. Partnering State Agency</p> <p>DAABHS</p> <p>OCC</p>
<p>g. Subgrantee / Service Providers</p> <p>DAABHS</p> <p>OCC / DHS Attorneys and DHS Services</p>

22. Program Operations – Protective Services for Children

<p>a. Service Category (use uniform definition) – Protective Services for Children</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p> <p>5. Securing referral or admission for institutional care when other forms of care are not appropriate, or</p>
<p>c. Description of Services</p> <p>Protective services for children are those services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment,</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>Administrative Hearings in Arkansas</p>
<p>f. Partnering State Agency</p> <p>OCC</p>
<p>g. Subgrantee / Service Providers</p> <p>OCC/DHS Attorneys and DHS Services</p>

23. Program Operations – Recreational Services

<p>a. Service Category (use uniform definition) – Recreational Services</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services</p> <p>Recreational services are those services or activities designed to provide, or assist individuals to take advantage of, individual or group activities directed towards promoting physical, cultural, and/or social development.</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>Face-to-face delivery</p>
<p>f. Partnering State Agency</p> <p>DAABHS</p>
<p>g. Subgrantee / Service Providers</p> <p>DAABHS/</p>

24. Program Operations – Residential Treatment Services

<p>a. Service Category (use uniform definition) – Residential Treatment Services</p>
<p>b. SSBG Goal</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>5. Securing referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions</p>
<p>c. Description of Services</p> <p>Residential treatment services provide short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe or are such that they cannot be cared for at home or in foster care and need the specialized</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>DCFS- In - House Treatment Statewide</p> <p>DYS - In person delivery that covers the state of Arkansas</p>
<p>f. Partnering State Agency</p> <p>DCFS</p> <p>DYS</p>
<p>g. Subgrantee / Service Providers</p> <p>DCFS/United Methodist and Behavioral Health</p> <p>DYS/Rite of Passage (4 facilities) and Vera Lloyd Presbyterian Family</p>

25. Program Operations – Special Services for Persons with Developmental or Physical

<p>a. Service Category (use uniform definition) – Special Services for Persons with Developmental or Physical</p>
<p>b. SSBG Goal</p> <ol style="list-style-type: none"> 1. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency 2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency 3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families 4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care
<p>c. Description of Services</p> <p>Special services for persons with developmental or physical disabilities, or persons with visual or auditory impairments, are services or activities to maximize the potential of persons with disabilities, help alleviate the effects of physical, mental or emotional</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible. In ordeSSBG funded services are provided free of cost to those who are eligible. In order to receive a service paid through SSBG funds, an individual must meet three basic requirements: The individual must need the service to attain or maintain one of the five statutory goals. The individual must be a legal resident of the State of Arkansas while receiving the service. The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>ARS - The ARS counselor will schedule a visit with a recipient at the ARS local office or at a county itinerary point. The counselors have a primary office location and then are assigned to a county where they have itinerary locations to meet the individual or their clients seeking independent living services. These itinerary point may be monthly or for independent living the appointment may be scheduled as needed. Examples of itinerary points are DHS offices, Department of Workforce Service, Workforce Service Centers, Developmental Disabilities Services Center, etc. During COVID, ARS staff were working virtually or by setting</p>
<p>f. Partnering State Agency</p> <p>ARS DAABHS DCO DDS SCC</p>
<p>g. Subgrantee / Service Providers</p> <p>ARS/ARS counselors DAABHS DCO/Watershed Human Development Center DDS - Easter Seals Arkansas, Pathfinder Inc. and Arkansas Support Network SCC /Arkansas Spinal Cord Commission Rehabilitation Counselors</p>

26. Program Operations – Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity

<p>a. Service Category (use uniform definition) – Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity</p>
<p>b. SSBG Goal 4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services Special services for youth involved in or at risk of involvement with criminal activity are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their families.</p>
<p>d. Description of Recipients (eligibility considerations) SSBG funded services are provided free of cost to those who are eligible. In ordeSSBG funded services are provided free of cost to those who are eligible. In order to receive a service paid through SSBG funds, an individual must meet three basic requirements: The individual must need the service to attain or maintain one of the five statutory goals. The individual must be a legal resident of the State of Arkansas while receiving the service. The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area In person delivery that covers the state of Arkansas</p>
<p>f. Partnering State Agency DYS</p>
<p>g. Subgrantee / Service Providers DYS/ University of Arkansas for Medical Sciences</p>

27. Program Operations – Substance Abuse Services

<p>a. Service Category (use uniform definition) – Substance Abuse Services</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services</p> <p>Substance abuse services are those services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependence. Except for initial detoxification services, medical and residential services may be included but only as an</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>DAABHS - Face-to-face method of delivery on a state wide coverage</p> <p>DCFS - In- House Treatment Statewide</p> <p>ARS - ARS has a non-discretionary grant approved through the AR Legislative Council for Gaines House starting SFY2020/Gaines House is centrally located, but houses women referred from all over the state</p>
<p>f. Partnering State Agency</p> <p>DAABHS</p> <p>DCFS</p> <p>ARS</p>
<p>g. Subgrantee / Service Providers</p> <p>DAABHS</p> <p>DCFS/Treatment Homes Inc. and Western Arkansas Counseling & Guidance</p> <p>ARS/Gaines House</p>

28. Program Operations – Transportation Services

<p>a. Service Category (use uniform definition) – Transportation Services</p>
<p>b. SSBG Goal</p> <p>2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency</p> <p>3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interest, or preserving, rehabilitating or reuniting families</p> <p>4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care</p>
<p>c. Description of Services</p> <p>Transportation services are those services or activities that provide or arrange for the travel, including travel costs, of individuals in order to access services, or obtain medical care or employment. Component services or activities may include special travel arrangements</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>SSBG funded services are provided free of cost to those who are eligible.</p> <p>In ordeSSBG funded services are provided free of cost to those who are eligible.</p> <p>In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:</p> <p>The individual must need the service to attain or maintain one of the five statutory goals.</p> <p>The individual must be a legal resident of the State of Arkansas while receiving the service.</p> <p>The individual must meet the financial criteria peculiar to the service for which application is made.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>DAABHS- Clients are picked up at their homes to be transported to doctor</p>
<p>f. Partnering State Agency</p> <p>DAABHS</p> <p>DDS</p>
<p>g. Subgrantee / Service Providers</p> <p>DAABHS/AAA's Arkansas</p> <p>DDS/ Easter Seals Arkansas, Pathfinder Inc. and Arkansas Support Network</p>

29. Program Operations – Other Services

a. Service Category (use uniform definition) – Other Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

V. Appendices

Appendix A: Documentation of Public Hearing

Attach documentation of public hearing, such as public hearing notices, websites, electronic correspondence, letters, newspaper articles, etc.

Appendix B: Certifications

Attach signed copies of the following certifications

1. Drug-Free Workplace Requirements
2. Environmental Tobacco Smoke
3. Lobbying
4. Debarment, Suspension and Other Responsibility Matters

Appendix C: Proof of Audit

Federal regulations state that: "Each State shall, not less often than every two years, audit its expenditures from amounts received (or transferred for use) under this title...Within 30 days following the completion of each audit, the State shall submit a copy of that audit to the legislature of the State and to the Secretary." (Sec. 2006 [42 U.S.C. 1397a, Sec. 2006]).

Appendix D: SF 424M

Appendix E: Federal Financial Report (FFR) For SF-425 Federal Financial Reporting (FFR) Form SF-425

Program Planning

Planning for Distribution and Use of Funds

Describe the planning process for determining the State's use and distribution of SSBG funds.

SSBG PRE-EXPENDITURE REPORT

I. PUBLIC INVOLVEMENT IN DEVELOPMENT OF THE PRE-EXPENDITURE REPORT

Social Services Block Grant legislation enables states to claim limited federal funds to provide social services for individuals and families. The services are designed to assist individuals or families to become less dependent on others for financial support or personal care; to protect children and adults from neglect, abuse, or exploitation and to provide family maintenance; to avoid unnecessary or premature institutionalization; and to gain appropriate placement if institutionalization is necessary. Each state is responsible for determining the social services most appropriate for its citizens. In Arkansas, citizens are involved in the planning process and have an opportunity to respond to planning decisions.

Arkansas uses the Pre-expenditure Report to inform the State's citizens of its plans for implementing the Social Services Block Grant program and to meet the Social Services Block Grant pre-expenditure reporting requirements.

II. ADMINISTRATIVE OPERATIONS OF THE ARKANSAS SSBG PROGRAM

A. Organization of Department of Human Services (DHS)

Arkansas DHS is the State agency designated to administer the State's SSBG program. DHS is a cabinet agency within the executive branch of Arkansas government. The DHS Director reports to the Governor of Arkansas and is responsible for the administration of this unified human service delivery agency. In its delivery of services to the citizens of Arkansas, DHS exemplifies its Mission Statement: **"Together we improve the quality of life of all Arkansans by protecting the vulnerable, fostering independence, and promoting better health."**

DHS is organized into the following divisions and offices:

- Division of Shared Services (SS)
- Division of Aging, Adult and Behavioral Health Services (DAABHS)
- Division of Child Care and Early Childhood Education (DCCEC)
- Division of Children and Family Services (DCFS)
- Division of County Operations (DCO)
- Division of Developmental Disabilities Services (DDS)
- Division of Medical Services (DMS)
- Division of Provider Services and Quality Assurance (DPSQA)

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

- Division of Community Service and Nonprofit Support (DCSNS)
- Division of Youth Services (DYS)
- Office of Chief Counsel (OCC)

The functions of each division and office involved in the delivery of services funded through SSBG are described below.

Shared Services is comprised of Office of Finance, Office of Procurement, Office of Information, Office of Human Resources, Office of Security & Compliance, Office of Legislative & Intergovernmental, Office of Communications & Community Engagement and Office of Chief Counsel. Office of Finance manages SSBG funding for DHS and is responsible for preparation of the Pre-expenditure Report and Post-expenditure Report. Office of Procurement develops and reviews DHS contracts for social services funded by SSBG and monitors them for administrative compliance and compatibility with the five statutory goals of SSBG. On July 1st, 2019, the AmeriCorps moved to Arkansas Department of Education. On July 1st, 2019, ADC/DSB moved to Arkansas Department of Commerce.

DAABHS is responsible for:

- Representing older citizens and adults with disabilities by advocating, planning, and developing programs to meet their specific needs, including without limitation transportation, nutrition, socialization, chore services, adult daycare, in home services, and protective services
- developing comprehensive mental health programs at the community and state levels
- searching for new prevention and treatment programs providing leadership in mental health research and training
- providing detoxification services
- providing Drug and Alcohol Safety Educational Programs
- planning, establishing, maintaining, coordinating, and evaluating projects for the development of more effective prevention, intervention, and treatment programs/activities to deal with alcohol and drug abuse
- administering the Governor's Office portion of the Department of Education Drug-Free Schools and Communities
- developing and implementing broadly-based programs of alcohol and drug abuse education and prevention, including programs for high-risk youth; and
- providing drug abuse resistance education and replication of successful drug education programs

DAABHS assists several facilities to provide varying types of mental health and substance abuse services, including the Arkansas State Hospital at Little Rock, AR (for intensive care), the Arkansas Health Center at Benton, AR (for comprehensive care), and local private nonprofit organizations (which provide in-patient and out-patient mental health services and drug and alcohol abuse and treatment services).

DCFS is responsible for the delivery and coordination of services for children and families, including foster care, protective services, and other child welfare services. DCFS also purchases treatment programs for youth with emotional/behavioral problems. DCFS has the responsibility to inspect, monitor, investigate and make licensing recommendations to the Child Welfare Agency Review Board. The Board licenses all

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

non-exempt child welfare agencies (residential, foster care and adoption). DCFS is a member of the Child Welfare League of America.

DCO is responsible for the administration of the DHS county offices. DCO determines eligibility for the Medicaid, Supplemental Nutrition Assistant Program (SNAP), and Transitional Employment Assistance (TEA). DCO also administers the Community Services Block Grant and Emergency Solutions Grant programs in Arkansas.

DDS is charged with distribution of funds through allocation to DDS providers licensed by Medicaid, for services in accordance with SSBG and state plan. This includes services necessary to maintain a person with a developmental disability in his/her community.

DPSQA is responsible for the oversight and distribution of funds to an identified vendor providing in-home support services and financial assistance to families and caregivers with Alzheimer's or other dementia-related illness within the home. These in-home supports and financial assistance will be in the shape of caregiver respite vouchers or caregiver grants. Respite vouchers or grants will allow caregivers of loved ones diagnosed with Alzheimer's or dementia-related illnesses to locate and pay for a respite care provider to assist in the overall care and safety of the individual while the caregiver receives a temporary break from their caregiving duties. These caregiver breaks allow a caregiver to recharge and rest, increasing their overall mental, emotional, and physical health which allows them to provide better care to the care recipient.

DSB provides services which aid blind and visually impaired persons in attaining self-sufficiency and self-support through training, counseling, and other supportive activities. DSB operates programs, focusing on independent living and vocational counseling. In addition, DSB operates the State's blind vending facility program. July 1st, 2019, DSB moved to Arkansas Department of Commerce.

DYS provides overall management and administration of juvenile services for adjudicated delinquents and families in need of services and certain categories of non-adjudicated youth. DYS is responsible for funding, monitoring and ~~for~~ providing technical assistance to the Youth Services facilities at Alexander, Dermott, Harrisburg, and Mansfield, Arkansas to contracted serious offender programs, and to a statewide network of community-based programs. DYS also administers the Juvenile Justice and Delinquency Prevention Act formula grant funds for the development and implementation of juvenile justice education, prevention, diversion, treatment, and rehabilitative programs. The Arkansas Coalition on Juvenile Justice, appointed by the Governor, provides policy direction and sub-grant approval.

OCC, through its sections of Legal Operations, County Operations, Quality Assurance (Fraud Investigations and Audit), Appeals and Hearings, and Policy, provides legal review and representation, fraud, and internal investigations, audit functions, administrative hearings, and policy development for all of DHS.

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

The following Arkansas State agencies, which are NOT within DHS, also utilize SSBG funding:

- Arkansas Rehabilitation Services (ARS)
- Arkansas Spinal Cord Commission (SCC)
- Division of the Blind (DSB)

B. Non-discrimination Policy

DHS is in compliance with Titles VI and VII of the Civil Rights Act and is operated, is managed, and delivers services without regard to age, religion, disability, political affiliation, veteran status, sex, race, creed, color or national origin. DHS gives assurance that it will comply with the applicable nondiscrimination provisions of the Civil Rights Act of 1964, Sections 503 and 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the provisions of 45 CFR, Part 92.

C. Certifications

In consideration of and for the purpose of obtaining the federal financial assistance requested through this Pre-expenditure Report, DHS certifies adherence to the following, copies of which can be found at the beginning of this document.

- CI. Certification Regarding Certification Regarding Debarment, Suspension and Other Responsibility Matters**
- Environmental Tobacco Smoke
 - Certification Regarding Drug-free Workplace Requirements
 - Certification Regarding Lobbying

CII. Program Coordination and Utilization

The provision of social services under SSBG is coordinated with other programs providing related human services within the State. It is vital to continually coordinate these programs in order to appropriately utilize social service dollars and service programs to meet the needs of the low-income population. Some of the programs with which the provision of social services under SSBG is coordinated include:

Coordination with Economic Assistance Programs

Temporary Assistance to Needy Families (Title IV-A): The provision of financial assistance to low-income persons is mandated under Title IV-A of the Social Security Act. Social Services are provided for TEA/WORK PAYS recipients through the SSBG program. The TEA/WORK PAYS program includes a work and training program for TEA/WORK PAYS recipients, has an integral part in the provision of supportive services, and requires coordination with SSBG programs.

Supplemental Security Income (SSI): The Social Security Administration determines eligibility and issues payments for the SSI program for the needy, blind, disabled and aged citizens of Arkansas.

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

Coordination with Medical Assistance Programs

Medicaid (Title XIX): Title XIX of the Social Security Act, the federal statutory basis for the Medical Assistance Program, allows the state to provide financial assistance for low-income persons to assist them in securing certain necessary medical services. The cost of the medical services provided to social service clients is covered primarily through the Medical Assistance Program and in accordance with the Arkansas Title XIX Medical Assistance Plan which defines those medical services reimbursable under Title XIX. Services which are inherent responsibilities of a Title XIX facility and intrinsic to its purpose must be provided by the facility under its Title XIX program, not from SSBG funds. Any costs of services not reimbursable through other provisions of the Medical program must be paid from the Title XIX vendor payment. Activities or services which meet, duplicate, or substitute for a facility's service requirements under Title XIX may not be paid for under SSBG. The state may receive reimbursement on a case-by-case basis for some medical or remedial services under SSBG if the client is eligible, if the service is not covered in the Title XIX State Plan or by Medicare, and if the service provided is clearly an integral but subordinate part of a discrete social service specifically defined as such in this Pre-expenditure Report.

Coordination with Child Welfare Programs

Child Welfare Programs: Both federal and state law mandate a child welfare service delivery system directed at safety and child protection, preserving, and strengthening family life, providing permanency for children who cannot remain or be reunited with their families, and support services for other youth until they reach the age of majority. Title IV-E and Title IV-B, parts I and II, fund the preponderance of the DCFS program budget for social services and foster care, adoptions, and child welfare training. SSBG funds a relatively smaller portion of the program budget for purchased services costs.

III. FISCAL OPERATIONS OF THE ARKANSAS SSBG PROGRAM

A. Introduction

Federal funding is made available to states through SSBG which was established in October 1981, and which continued the service program funding initially made available through Title XX of the Social Security Act, which was established in 1975.

At the outset of Title XX in 1975, the Federal funding level was set at \$2.5 billion nationwide, available to states at a 75 percent rate with 25 percent matching required; an additional \$200 million nationwide was appropriated for day care programs, but without the matching requirement.

With the enacting of SSBG in 1981, the funding was combined into one allotment. The total of this Federal funding has varied over the years of the program's operation.

For Federal Fiscal Year 2024, Arkansas is anticipating an allotment of \$14,672,433.

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

Federal funding allotments to states are based on the federal fiscal year which is in effect from October 1 through September 30. The Arkansas SSBG program operates on the state Fiscal Year which runs from July 1 through June 30. This is done so that the program can be coordinated as closely as possible with the state budget cycle.

B. Planning Financial Data

Total funding for the Arkansas SSBG program is made up of funds from SSBG and state and local matching (donated and appropriated). The table below shows funding from each source and total estimated funding for state Fiscal Year 2024.

**ESTIMATED SSBG FUNDING FOR ARKANSAS
For State Fiscal Year 2024**

SSBG Program (Allotment and Carry Forward)	14,672,433
State and Location Matching	61,244,639
	TOTAL 75,917,072

Based upon historical data, funding availability, and anticipated needs, the DHS Chief Financial Officer Finance allocates funds to each program area within DHS and to ARS and Arkansas SCC. In turn, these agencies set funding levels for services, based upon historical usage, public input, anticipated needs, and available resources, upon other things.

SSBG funding is utilized to purchase services from public and private community programs throughout the state (**purchased services**) and to pay for the cost of services delivered by staff of agencies within the state, i.e., DHS, ARS, and Arkansas SCC (**direct services**). Some of the costs incurred by the state in administering the program (**administrative costs**) are also funded through SSBG.

- **DIRECT:** Direct program costs are those specifically identified with the delivery of a particular service or activity to achieve one of the five statutory goals of the SSBG program. Direct program costs also include technical assistance and management expenditures related directly to the provision of any of those services; they include activities with administrative qualities that support the provision of a particular SSBG service, not general administration of the grant. Direct program support for SSBG goals and service categories is provided by seven program divisions and two offices of DHS, as well as by ARS and Arkansas SCC.

NOTE: For Shared Services, Contract Support Section, a support office to the seven program divisions, those costs that are not administrative in nature are allocated to costs of services purchased by the program divisions. Direct activities for Shared Services may include meeting with service providers and clients, developing and reviewing contractual documents for the purchase of services, and relevant travel for these activities.

- **ADMINISTRATIVE:** Only DAABHS, DSB, Shared Services, and DCFS utilize SSBG funding for administrative costs. Administrative costs are those associated with central executive functions that

Intended Use Report
 TITLE XXX Social Services Block Grant
 (SSBG) July 1, 2023, through June 30, 2024

do not directly support the provision of a specific project or service within the scope of coverage of SSBG. Administrative costs are those which cannot be attributed to service recipients and are incurred for common objectives that benefit multiple programs. Activities considered administrative include cost of overall program planning, policy development, budgeting, funds management, reporting, personnel activity, generalized training, and office management.

No more than 9% of the total expenditures of federal funds will be dedicated to administrative costs. Historical data maintained by DAABHS and Shared Services regarding their time and activities support their allocation of costs between direct and administrative. The only administrative cost DCFS plans to fund with SSBG is the purchase of child abuse and neglect training for their staff.

DHS has elected to fund all other SSBG administrative expenditures from other sources in order to have more SSBG funds available for the purchase or direct delivery of services. For those situations, only the costs funded by SSBG have been shown.

DHS ALLOCATIONS FOR SSBG FUNDING			
FOR STATE FISCAL YEAR 2024			
AGENCY OR PROGRAM AREA	Match	Federal	Total
Shared Services (Contract Support Section			
Shared Services (Financial Mgmt.) ADMIN		200,781.00	200,781.00
Shared Services (Financial Mgmt.) SERVICES			
DAABHS	33,754,942.00	3,616,592.00	37,371,534.00
DCFS	-	4,134,914.00	4,134,914.00
DCO	3,559.00	127,281.00	130,840.00
DDS	4,170,000.00	1,601,739.00	5,771,739.00
DPSQA	-	200,000.00	200,000.00
DSB	-	11,526.00	11,526.00
DYS	23,283,395.00	3,126,889.00	26,410,284.00
OCC	-	755,418.00	755,418.00
ARS	-	799,063.00	799,063.00
SCC	32,743.00	98,230.00	130,973.00
TOTALS	\$ 61,244,639.00	\$ 14,672,433.00	\$ 75,917,072.00

Intended Use Report
 TITLE XXX Social Services Block Grant
 (SSBG) July 1, 2023, through June 30, 2024

C. Total Estimated Funding per Source by Division/Office

Division/Office	SSBG Expenditures			Carry Over of Funds Transferred into SSBG from Previous FY	Expenditures of All Other Federal, State and Local funds**	Total Expenditures
	SSBG Allocation	Carry Over from Previous FY	Funds transferred into SSBG*			
SS (CSS)				-		\$
SS (Fin Mgmt)				-		\$
SS (Fin Mgmt)	200,781.00			-		\$ 200,781.00
DAABHS	3,616,592.00				\$ 33,754,942.00	\$ 37,371,534.00
DCFS	4,134,914.00					\$ 4,134,914.00
DCO	127,281.00			-	\$ 3,559.00	\$ 130,840.00
DDS	1,601,739.00			-	\$ 4,170,000.00	\$ 5,771,739.00
DPSQA	200,000.00					\$ 200,000.00
DSB	11,526.00					\$ 11,526.00
DYS	3,126,889.00			-	\$ 23,283,395.00	\$ 26,410,284.00
OCC	755,418.00			-		\$ 755,418.00
ARS	799,063.00			-		\$ 799,063.00
SCC	98,230.00			-	\$ 32,743.00	\$ 130,973.00
TOTALS	14,672,433.00			-	\$ 61,244,639.00	\$ 75,917,072.00

* Of the planned federal amount, the following is dedicated for Administrative expenses:

SS (Contract Support Section)	\$	
SS (Financial Management)	\$200,781	
DBHS	\$0	
DCFS	\$45,000	
ADC/DSB	\$11,526	
OCC	\$45,000	00
TOTAL	\$302,307	2.1% of SSBG

D. Funding Percentages

Approximate funding percentages are as follows:

- 19 % Federal SSBG funding
- 81 % All Other Federal, State and Local funds
- 100 % Total Funding

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

E. Reporting

Arkansas has a reimbursement system that provides service delivery data to provide an accurate picture of service delivery patterns for the Arkansas SSBG program, which is instrumental in the planning process.

OFA prepares and compiles reports containing information about services delivered to clients and service expenditures. This Post-expenditure Report addresses expenditures by service, age range of recipients, and statutory goals.

F. Program Monitoring and Evaluation

Each DHS division and office are responsible for monitoring and evaluating (either directly or through contract) all services provided with its allocation of SSBG funds. This monitoring is crucial to determining the effectiveness of the SSBG-funded programs and, therefore, significant in future planning. Evaluations include on-site monitoring visits on a sampling basis.

The reviews are based on federal and state regulations, the contract agreement, licensing and certification standards, program criteria and guidelines, and social work practice. In addition to the monitoring and evaluation performed by the appropriate division or office, each contract provider is to utilize an internal monitoring and evaluation process. The monitoring component should ensure that the services billed are delivered to eligible clients in accordance with the terms of the contract. The evaluation should indicate the degree of achievement attributable to the program in relation to stated program goals and objectives.

G. Other Funding for Services

DHS divisions and offices, as well as the two agencies which are not within DHS (ARS, SCC and ADC/DSB), utilize a variety of federal, state, and other funding along with SSBG funding in the programs for which they are responsible, to maximize service provision. Due to DHS reorganization in 2018-2019, DSB has moved to Arkansas Department of Commerce.

H. Cost Allocation

DHS Divisions/Offices: Costs are allocated to programs, including SSBG, in accordance with the DHS Cost Allocation Plan approved by the federal Department of Health and Human Services, Division of Cost Allocation. Expenditures are charged directly to the program(s) involved, through the Cost Center(s)/Internal Order(s) in which they incurred.

For ARS, SCC and DSB, similarly, expenditures are charged directly to the program(s) involved, through the cost Center(s)/Internal Order(s) in which they incurred.

Describe the Characteristics of Individuals to be Served

Include definitions for child, adult, and family; eligibility criteria; and income guidelines.

A child is defined as a person who has not reached the aged of eighteen (18) years and shall be considered minor. An adult is defined as a person to be a minimum age of eighteen (18) years or older. A family is defined as an individual living alone or a group of individuals living together. The group does not need to be related by blood or marriage.

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

The eligibility categories for financial criteria are defined as follows:

TEA/WORK PAYS: This category refers to recipients of TEA/WORK PAYS as well as essential persons and adult relatives whose needs were taken into account in determining the TEA/WORK PAYS grant.

SSI: This category refers to any aged, blind, or disabled individual receiving SSI benefits.

Income Eligible Recipients: This category refers to individuals whose income does not exceed the income levels shown below. Eligibility under this category is based on percentages of median income adjusted by family size. The income scale is based on the Estimated State Median Income for Federal Fiscal Year 1998 issued by the Administration for Children and Families, Department of Health and Human Services.

Without Regard to Income: This category refers to individuals for whom financial status is not considered. Individuals receiving Protective Services for Adults or Protective Services for Children are eligible for SSBG services under this designation. When required by a protective service case plan, any service funded by SSBG and described in this Pre-expenditure Report may be provided without regard to income.

Services to DCFS clients may be provided without regard to income if they are needed as a result of a case plan for:

- family support/reunification,
- prevention or remedy of abuse, neglect, or exploitation of children,
- crisis intervention with children and families, or
- helping adoptive and extended families at risk or in crisis.

Documentation supporting the use of this category for DCFS clients must be retained in the provider's case record.

Services to DDS clients that are needed as a result of a case plan for DDS may be provided without regard to income. The required documentation is an Individual Program Plan and DDS eligibility determination, which must be retained in the provider's case record.

Services by Special Olympics of Arkansas needed as a result of a determination of eligibility for Special Olympics services by an agency or a professional in any given local area may be provided without regard to income. The required documentation showing eligibility for Special Olympics services, legal Arkansas residency and need for service would be at the local level. These requirements would result in an exception to completing the DHS100 for the participants/guardians who would not have to complete the form.

Individuals who need services provided from ARS as a result of a case plan for services related to obtaining employment, independent living or supported employment. The documentation required to be retained

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

in the client's record consists of the ARS Certification of Eligibility and the Individualized Plan for Employment, Independent Living or Supported Employment.

Status Eligible: This category can be used to establish eligibility for clients of DYS who fall into the priority target population of DYS. Youth in this category are eligible regardless of financial status; however, documentation must exist in the provider's case record that the youth is either a delinquent or family in need of services or at risk when referred by parent or guardian, law enforcement, mental health professional, or school.

Additional or substitute requirements to satisfy eligibility standards may only be established on an individual contract basis upon written approval by the DHS Chief Fiscal Officer or designee.

Application Process

Application for services may be made either by the applicant or the applicant's authorized representative in the office of a contract provider or in the DHS County office in the county in which the applicant resides.

Maximum Allowable Income

Under the direction of CFO, contract provider agencies generally assume responsibility for completion of application documents, determination of the client's residency and eligibility, and authorization for purchased services as appropriate.

Financial eligibility is determined based on the applicants' statements (referred to as the Declaration Method). The staff shall inform the applicant that he or she has a right to a hearing if dissatisfied either with the handling of the application or the length of time between a favorable decision of eligibility and receipt of the service.

MAXIMUM ALLOWABLE INCOME FOR SSBG ELIGIBILITY
For Program Year SFY 2024 (shown by family size)
2023 Federal Poverty Guidelines Chart

Family Size	Annual Income	Monthly Income
1	\$14,580	\$1,215
2	\$19,720	\$1,643
3	\$24,860	\$2,072
4	\$30,000	\$2,500
5	\$35,140	\$2,928
6	\$40,280	\$3,357
7	\$45,420	\$3,785
8	\$50,560	\$4,213

Annual Income - Add \$5,140 for each person in household over 8 persons.

Monthly Income - Add \$428 for each person in household over 8 persons.

Intended Use Report
TITLE XXX Social Services Block Grant
(SSBG) July 1, 2023, through June 30, 2024

Public Inspection of Pre-Expenditure Report

Describe how the State made available for public inspection and comment the current Pre-Expenditure Report or revision to the report.

Refer to the NOTICE at the beginning of this document.

Description of Recipients (eligibility considerations)

SSBG funded services are provided free of cost to those who are eligible.

In order to receive a service paid through SSBG funds, an individual must meet three basic requirements:

- The individual must need the service to attain or maintain one of the five statutory goals.
- The individual must be a legal resident of the State of Arkansas while receiving the service.
- The individual must meet the financial criteria peculiar to the service for which application is made.
- The eligibility categories for financial criteria are defined as follows:

TEA/WORK PAYS: This category refers to recipients of TEA/WORK PAYS as well as essential persons and adult relatives whose needs were taken into account in determining the TEA/WORK PAYS grant.

SSI: This category refers to any aged, blind, or disabled individual receiving SSI benefits.

Income Eligible Recipients: This category refers to individuals whose income does not exceed the income levels shown below. Eligibility under this category is based on percentages of median income adjusted by family size. The income scale is based on the Estimated State Median Income for Federal Fiscal Year 1998 issued by the Administration for Children and Families, Department of Health and Human Services.

Without Regard to Income: This category refers to individuals for whom financial status is not considered. Individuals receiving Protective Services for Adults or Protective Services for Children are eligible for SSBG services under this designation. When required by a protective service case plan, any service funded by SSBG and described in this Pre-expenditure Report may be provided without regard to income. Services to DCFS clients may be provided without regard to income if they are needed as a result of a case plan for:

- family support/reunification,
- prevention or remedy of abuse, neglect, or exploitation of children,
- crisis intervention with children and families, or
- helping adoptive and extended families at risk or in crisis.

Intended Use Report
TITLE XXX Social Services Block Grant (SSBG)
July 1, 2023 through June 30, 2024

Documentation supporting the use of this category for DCFS clients must be retained in the provider's case record.

Services to DDS clients that are needed as a result of a case plan for DDS may be provided without regard to income. The required documentation is an Individual Program Plan and DDS eligibility determination, which must be retained in the provider's case record.

Services by Special Olympics of Arkansas needed as a result of a determination of eligibility for Special Olympics services by an agency or a professional in any given local area may be provided without regard to income. The required documentation showing eligibility for Special Olympics services, legal Arkansas residency and need for service would be at the local level. These requirements would result in an exception to completing the DHS100 for the participants/guardians who would not have to complete the form.

Individuals who need services provided from ARS as a result of a case plan for services related to obtaining employment, independent living or supported employment. The documentation required to be retained in the client's record consists of the ARS Certification of Eligibility and the Individualized Plan for Employment, Independent Living or Supported Employment.

Status Eligible: This category can be used to establish eligibility for clients of DYS who fall into the priority target population of DYS. Youth in this category are eligible regardless of financial status; however, documentation must exist in the provider's case record that the youth is either a delinquent or family in need of services or at risk when referred by parent or guardian, law enforcement, mental health professional, or school.

Additional or substitute requirements to satisfy eligibility standards may only be established on an individual contract basis upon written approval by the DHS Chief Fiscal Officer or designee.