

BID RESPONSE PACKET
710-19-1026R

PRICING

Submission Date: May 9, 2019

Bid Opening Time: 10:00am

Northeast Arkansas Community Mental Health Center
d/b/a Mid-South Health Systems, Inc.
2707 Browns Lane
Jonesboro, AR 72401

OFFICIAL BID PRICE SHEET

Regions	Maximum Annual Rate	Maximum Monthly Rate
Region 1	\$233,885.84	\$19,490.48
Region 2	\$136,320.00	\$11,360.00
Region 3	\$407,726.88	\$33,977.24
Region 4	\$185,140.80	\$15,428.40
Region 5	\$313,229.64	\$26,102.47
Region 6	\$194,055.00	\$16,171.25
Region 7	\$212,541.84	\$17,711.82
Region 8	\$317,100.00	\$26,425.00

Bids rates must be no more than the maximum rates specified above. Bidder acknowledges by signing that prices quoted over the maximum rate for the region bid will disqualify their bid.

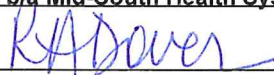
*******NOTE:** Please indicate the region you are bidding on in the space provided below.

Region 3

<u>DESCRIPTION</u>	<u>FIXED Monthly Rate</u>
Drug and Alcohol Safety Educational Program (DASEP)	\$ 33,977.24

AUTHORIZATION SIGNATURE

By my signature below, I certify that the aforementioned statements are true and correct and that I accept the Terms and Conditions as presented in this bid, and that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name: Northeast Arkansas Community Mental Health Center d/ b/a Mid-South Health Systems, Inc.	Date: 05-07-19
Signature: 	Title: Executive Director
Printed Name: Ruth Allison Dover	



**Arkansas Department of Human Services
Division of Behavioral Health
Drug and Alcohol Safety Educational Program
Budget Summary for SFY 2020**

Contractor Northeast Arkansas Community Mental Health Center, Inc. D/B/A Mid-South Health Systems, Inc.		Contract Period: SFY 2020 From: July 1, 2019 To: June 30, 2020	
ADDRESS 2707 Browns Lane Jonesboro, AR 72401			
BUDGET CATEGORIES	OADAP FUNDS	CASH OR IN-KIND FUNDS	CATEGORY TOTALS
Regular Salaries	269,630	0	269,630
Fringe	72,800	0	72,800
Professional Fees and Services (Subcontract Employees)	-	0	0
A. Subtotal	342,430	0	342,430
REIMBURSABLES:			
Maintenance & General Operations	48,596	0	48,596
Stakeholders/Town hall meeting	1,500	0	1,500
Conference Fees & Travel	15,201	0	15,201
Professional Fees and Services	0	0	0
Capital Outlay	0	0	0
Indirect Costs (Up to 10% of Direct Program Costs)	-	0	0
B. Subtotal	65,297	0	65,297
C. Total Projected Costs (A + B)	407,726.88	0	407,726.88
D. Fee Collections from Act 1768 of 2005: (Estimated)	288,000	0	288,000
GRAND TOTAL (C-D)	119,726.88	0	119,726.88

Note: Total availability of Funds includes Fee Collections.

Must be accompanied by the detailed line item supporting schedule.

CONTRACTOR:

Mid-South Health Systems, Inc.

DETAILED LINE ITEM BUDGET SUPPORTING SCHEDULE

Describe in detail the line items within the Categories listed on the Budget Summary; provide justification for the line items and an explanation of how costs were computed. *(Use additional pages if necessary)*

Notice to Applicant: All equipment purchased by any program with contract/grant funds are the property of the Arkansas Department of Human Services, Division of Behavioral Health, Office of Alcohol and Drug Abuse Prevention and must be returned to the OADAP if for any reason the program is terminated or ceases to function as an alcohol/drug abuse related program. See current OADAP Rules of Practice and Procedures Manual (Revised 7/1/2009).

COMPENSATION: See Attached Budget & Budget Justification

SALARIES: \$270,275: Actual salary paid to the Project Director @ \$22.07/hr; 9 full time

DASEP Instructor/Coordinators @ \$12.68/hr., 1 full time DASEP Specialists @ \$15.37/hr, and 1 part-time DASEP Specialist @ \$15.37/hr. The 2 DASEP specialists from the Western counties were grandfathered in at a higher rate than the existing other positions.

FRINGE: \$72,800: FICA, State Unemployment Tax, Worker's Compensation Insurance, Health Insurance, Life Insurance, Long Term Disability Insurance, Retirement Plan Contributions, Sick Leave, Annual Leave and Paid Holidays. These benefits average 27%

SUBCONTRACT EMPLOYEE: \$0

REIMBURSABLES:

MAINTENANCE & GENERAL OPERATIONS: \$48,596:

Travel - \$29,616.06 Mileage is reimbursed at \$0.42 per mile. This mileage will be reimbursed for program travel to the 70 courts and other related program required travel in 20 counties. Miles Budgeted total 70514.43.

Telephone - \$2,160: Telephone service and Long distance charges for DWI related phone calls, as well as \$20 per month per employee cell phone stipend for use of personal cell phone for work related calls.

Postage - \$700: Postage for DWI program related correspondence.

Office & Program Supplies - \$5,000: Office supplies utilized by the DWI program staff.

Wireless Data Connect Cards for Laptop PC's \$3,780: \$35/month for each of the 9 DASEP Staff to connect with Driver Control while in Courts.

Computers & Projectors: \$4,800: 4 Laptop computers @ \$1200 each for use of DASEP staff to use for education classes & required documentation, and use in the courts to connect with driver control.

Software: \$2,000: 4 software setup for laptops with Microsoft Office, Adobe Acrobat & Trend Micro antivirus @ \$500 e

Website: \$540: Upkeep and maintenance for DASEP website @ \$45 per month

STAKEHOLDERS/TOWN HALL MEETING (include on monthly report when this event occurs)

Annual Stakeholders Meetings- \$1,500: 3 Annual Stakeholders Meetings will be held. 1 for Southern Counties and 1 for Northern Counties, and 1 for Western Counties. Costs include expenses for food, refreshments & meeting venue.

CONFERENCE FEES & TRAVEL: \$15,201 Reimbursement for travel, lodging and meals, as well as registration for Annual DASEP conference hosted by DAABHS. In-state training / conference : Registration \$6,750x 9 employees. Lodging \$5,400 at \$200 per night for 3 nights x 9 employees. Meals & incidentals \$531 at \$59 per day per 9 employees. Roundtrip mileage 6000 miles @ \$.42 per mile = \$2,520

INDIRECT COST: None

PROFESSIONAL FEES AND SERVICES : None

CAPITAL OUTLAY:None

SUBTOTAL:

\$407,726.88

FEE COLLECTIONS: - \$288,000: This is the estimated amount furnished by ADAP to reflect the amount collected from the participants in the DWI Classes (\$150 per participant) collected from persons successfully completed the DWI treatment programs.

TOTAL AWARD Request:

\$119,727.88

Revised 11/3/2010

