



Division of Provider Services & Quality Assurance
P.O. Box 8059, Slot S408, Little Rock, AR 72203-8059

MEMORANDUM

TO: All DPSQA HCBS Providers

FROM: Taniesha Richardson-Wiley, MPH, Assistant Director, Office of Community Services

DATE: May 27, 2022

RE: Advisory Memo – Enterprise Licensing Solution (ELS)

The Division of Provider Services and Quality Assurance is happy to announce that the Enterprise Licensing Solution (ELS) will be available for use very soon. The ELS is an online database that will allow DPSQA providers to easily maintain their DPSQA license(s) or certification(s). The ELS will have a provider portal where you will be able to:

- Update contact information
- Submit changes or move information
- Apply for new license/certification
- Submit renewal applications
- Submit annual reports
- Easily check the status of applications
- Receive notifications and reminders
- Print your license/certification
- Receive survey reports
- Pay annual/initial fees electronically
- And more!

At this time, we will need each owner, or owner's representative, to register in the ELS system. The registration for ELS is simple. Please go to: <https://arkdhs.force.com/dcfacility/s/> then click on "Let's go!". You will need to answer some basic information about yourself. Once the registration is complete, we will have your access set up for the ELS system. We will need the registration to be completed as quickly as possible.

You could also scan the code below with your smart phone or device to go directly to the registration site.



For more information or if you have any questions, contact the Licensure & Certification Manager at (501) 396-6153, or the Enforcement and Compliance Manager at (501) 320-6233, or contact by email at: DPSQA.ProviderApplications@dhs.arkansas.gov.