

ARKANSAS DEPARTMENT OF HUMAN SERVICES

DIVISION OF AGING AND ADULT SERVICES

POLICY TYPE	SUBJECT OF POLICY	POLICY NUMBER
AAA Functions	Multipurpose Senior Centers	210.00

POLICY STATEMENT

Area Agencies on Aging must establish systematic procedures for the award and administration of contracts for the acquisition, alteration, renovation, or construction of multipurpose senior centers. Procedures must include monitoring and evaluation of the contract.

PURPOSE

To ensure that multipurpose senior centers are provided in accordance with the Older Americans Act and federal and state requirements.

SCOPE

The policy applies to Title III B funded multipurpose senior centers throughout the state.

GENERAL AUTHORITY

Older Americans Act of 1965, as amended
45 CFR 1321
Architectural Barriers Act of 1968
Arkansas Act 691 of 1989

Effective Date

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ARKANSAS DEPARTMENT OF HUMAN SVCS-DIVISION OF AGING & ADULT SERV	
SECTION OF MANUAL:	SUBJECT OF PROCEDURE:
PROCEDURE NUMBER: 210.00	CORRESPONDING POLICY:
ORIGINATING UNIT: Program Operations	EFFECTIVE DATE: 03/01/90

Revised: 09/30/91

SCOPE:

This procedure applies to all multipurpose senior centers funded by Title III B.

DEFINITIONS:

- I. Multipurpose Senior Center: A community or neighborhood facility for the organization and provision of a broad spectrum of services including health, social, nutritional and educational services; and a facility for recreational and group activities for older persons.
- II. Acquiring: Obtaining ownership of an existing facility in fee simple or by lease for 10 years or more for use as a multipurpose senior center.
- III. Altering/Renovating: Making modifications to an existing facility which are necessary for its effective use as a multipurpose senior center. This includes restoration, repair, or expansion which is not in excess of double the square footage of the original facility and all related physical improvements.
- IV. Constructing: Building a new facility, including the costs of land acquisition and architectural and Engineering fees, or making modifications to or in connection with an existing facility which are in excess of double the square footage of the original facility and all physical improvements.
- V. Fee Simple: Complete ownership without condition.

PROCEDURAL REQUIREMENTS:

- I. Funds may be awarded to a public or private non-profit organization for the purpose of acquiring, renovating, altering, equipping or staffing a facility which meets federal, state and local regulations and/or ordinances and is used as a multipurpose senior center.

- A. In making awards, the area agency must take into consideration:
1. the number of older individuals with low incomes residing in the area; and
 2. the number of older persons who have greatest economic or social need (with particular attention to low-income minority individuals).
- B. Special conditions for acquiring by purchase or constructing a facility.
1. The area agency must obtain the approval of DAAS before making an award for purchasing or constructing a facility.
 2. The area agency may make an award for purchasing or constructing a facility only if there are no suitable facilities available for rent or lease.
 3. The area agency must ensure that recipients of all future awards immediately file the following Notice of Record with the appropriate unit of local government upon purchase or completion of construction of the facility:

This is to serve as a notice to all potential sellers, purchasers, transferors and recipients of a transfer of the real property described below as to the Federal Government's reversionary interests as set forth in section 312 of the Older Americans Act of 1965, as amended, 42 U.S.C. 3030b, which have arisen as a result of (grantee's name) receipt and use of Department of Health and Human Services' grant funds in connection with the purchase or construction of said property. The property to which this notice is applicable is (address) and identified as Parcel (insert appropriate number(s)) in the books and records of (insert appropriate name of local unit of government's recording agency).

Said real property is also described as: (insert description provided in survey). Further information as to the Federal Government's interests referred to above can be obtained from: (name and address of Area Agency on Aging).