

OFFICIAL BID PRICE SHEET

Regions	Maximum Annual Rate	Maximum Monthly Rate
Region 1	\$233,885.84	\$19,490.48
Region 2	\$136,320.00	\$11,360.00
Region 3	\$407,726.88	\$33,977.24
Region 4	\$185,140.80	\$15,428.40
Region 5	\$313,229.64	\$26,102.47
Region 6	\$194,055.00	\$16,171.25
Region 7	\$212,541.84	\$17,711.82
Region 8	\$317,100.00	\$26,425.00

Bids rates must be no more than the maximum rates specified above. Bidder acknowledges by signing that prices quoted over the maximum rate for the region bid will disqualify their bid.

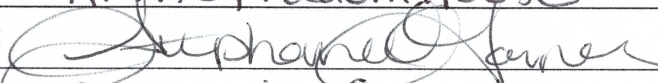
*****NOTE: Please indicate the region you are bidding on in the space provided below.

Region 2

<u>DESCRIPTION</u>	<u>FIXED Monthly Rate</u>
Drug and Alcohol Safety Educational Program (DASEP)	\$ 9,451. ⁰⁰

AUTHORIZATION SIGNATURE

By my signature below, I certify that the aforementioned statements are true and correct and that I accept the Terms and Conditions as presented in this bid, and that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name: <u>ARVAC Freedom House</u>	Date: <u>4/19/19</u>
Signature: <u></u>	Title: <u>CEO</u>
Printed Name: <u>Stephanie Garner</u>	

ARVAC DASEP Budget for Region 2: July 1, 2019-June 30, 2020

<u>Staff Salaries:</u>	<u>monthly</u>	<u>SFY</u>
Program Manager (.1 fte @ \$25 per hr.)	451	5,412
Administrative Specialist (.2 fte \$25 per hr.)	902	10,824
DASEP Specialist (.7 fte @ \$18per hr.)	2,184	26,208
DASEP Specialist (.5 fte @ \$18per hr.)	1,560	18,720
sub-total salaries:	5,097	61,164
FICA and unemployment insurance (about 14%)	714	8,568
<u>total Compensation:</u>	<u>\$5,811</u>	<u>\$69,732</u>

Maintenance and Operations:

Office and Program expenses	500	6,000
Phone and internet expenses	200	2,400
Office rent and utilities	1,200	14,400
Staff travel mileage to courts and class locations	800	9,600
Annual State DASEP meeting and staff continuing education	300	3,600
Indirect Costs (corporate admin/insurance/taxes, accounting)	840	10,080
<u>total Maintenance and Operations:</u>	<u>\$3,840</u>	<u>\$46,080</u>

<u>Total:</u>	<u>\$9,651</u>	<u>\$115,812</u>
	monthly	SFY

ARVAC DASEP region2 Line item justifications:

Staff salary and compensation:

1.5 full time equivalent staff position

Office and program expenses:

court report printing/copying
instructor classroom supplies
records, reports, rosters and general office supplies

Phone and internet expenses:

cell phone with data/text for each Specialist for client services,
class and court scheduling, and general business.

Office rent and utilities:

Office space for client services. Files in Clinton office.

Clinton - 400

Heber Springs - 400

Mountain View - 400

Staff travel mileage:

state rate reimbursement per mile for travel;

Clinton to Marshall 2x per week for court and screenings 250

Clinton to Heber Springs & Mountain View 2x per week each 550

Annual state meeting and continuing education:

four staff - 900 each for travel expense and workshop fees

Indirect cost:

costs shared with other programs for overall corporate
expenses of ARVAC. Capped at 10%.