BID RESPONSE PACKET
710-26-064

Vehicles – Vans

BID SIGNATURE PAGE

Type or Print the following information.

BIDDER'S INFORMATION					
Company:					
Address:					
City:		State:		Zip Code:	
Business Designation:	☐ Individual ☐ Partnership	☐ Sole Proprietorship ☐ Corporation	☐ Public Service Corp ☐ Nonprofit		

BIDDER'S CONTACT INFORMATION *Provide contact information to be used for bid solicitation related matters.*			
Contact Person:		Title:	
Phone:		Alternate Phone:	
Email:			

CONFIRMATION OF REDACTED COPY

☐ YES, a redacted copy of the *Bid Response Packet* is enclosed.

☐ NO, a redacted copy of the *Bid Response Packet* is <u>not</u> enclosed. I understand a full copy of non-redacted documents will be released if requested.

Note: If a redacted copy of the Bid Response Packet is not provided and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See the Bid Solicitation Document for additional information.

REQUIRED CERTIFICATIONS

By signing and submitting a response to this Solicitation, Bidder represents, warrants, and certifies that they are not a Scrutinized Company and they do not currently and shall not for the aggregate term of a resultant contract:

- Boycott Israel.
- Knowingly employ or contract with illegal immigrants.
- Boycott Energy, Fossil Fuel, Firearms, or Ammunition Industries.
- Employ a Scrutinized Company as a contractor.

Bidder represents, warrants, and certifies that it shall not become a Scrutinized Company during the aggregate term of a contract resulting from this Solicitation. Bidder further represents, warrants, and certifies it shall in all other respects comply with the laws, rules, and executive orders of the state that apply to the Bidder's performance during the aggregate term of a contract resulting from this Solicitation.

An official authorized to bind the bidder to a resultant contract must sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this IFB **will cause the bid to be disqualified:**

Authorized Signature: _____ **Title:** _____

Printed/Typed Name: _____ **Date:** _____

SECTIONS 1 - 4 VENDOR AGREEMENT AND COMPLIANCE

- *Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception and should label the request to reference the specific solicitation item number to which the exception applies.*
- *Exceptions to Requirements **shall** cause the bid to be disqualified.*

*By signature below, vendor agrees to and **shall** fully comply with all requirements as shown in the IFB.*

Vendor Name

Signature

Date

Signee's Printed Name

Title

PROPOSED SUBCONTRACTORS FORM

• ***Do not*** *include additional information relating to subcontractors on this form or as an attachment to this form.*

BIDDER PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information:

Subcontractor's Company Name	Street Address	City, State, ZIP

☐ **Bidder does not propose to use subcontractors under a resulting contract.**

OFFICIAL BID PRICE SHEET

710-26-064 Vehicles – Vans

All costs **must** be included in the unit price (including delivery and installation). Costs not included in the unit price below are not billable under a contract for purchase established from this solicitation. Bidder **must** submit a printed copy of the completed *Official Bid Price Sheet* with bid submission.

Award is expected to be made to lowest priced, responsible, responsive bidder based on the GRAND TOTAL. Consideration will only be given to those that bid all line items. Bidders must meet minimum qualifications. Bids must meet or exceed all defined specifications. Bids must meet all terms and conditions of this Invitation for Bid and the laws of the State of Arkansas.

Instructions: Enter the unit price for each line item.

ITEM	DESCRIPTION	MAKE	MODEL	QTY	UoM	UNIT PRICE
1	One (1) – Ton Van			1	EACH	
2	One (1) – Ton Van			1	EACH	
3	One (1) – Ton Van			1	EACH	
					GRAND TOTAL	$ 0.00

DHS requests delivery withing fourteen (14) to (30) calendar days after receipt of the order. If this delivery date cannot be met, the Bidder shall state the alternate number of days required to place the commodity in the ordering agency's designated location. Failure to state the alternate delivery time obligates the Bidder to complete delivery by the agency's requested date. Extended delivery dates may be considered when in the State's best interest.

Alternate number of days for delivery: _____

AUTHORIZED SIGNATURE:

By my signature below, I certify that I am authorized by the respondent to submit this bid on his/her behalf.

Vendor Name

Signature

Date

Signee's Printed Name

Title

DOCUMENTATION CHECKLIST

As outlined in section 2.3 Minimum Qualifications in the solicitation document, please provide the following:

- Active registration from the Arkansas Secretary of State's Office, or other state approved documentation
- Current copy of an Arkansas Dealers License issued by the Arkansas Motor Vehicle Commission
- All documents provided in the *Bid Response Packet* (including the *Official Bid Price Sheet*)
- Copy of Bidder's *Equal Opportunity Policy*
- Signed Addenda, if applicable
- *Attachment A: Executive Order 98-04 Disclosure Form*