BID RESPONSE PACKET

710-26-048

BID SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION					
Company:	NATIONWIDE BUS PARTS INC.				
Address:	123 SOUTH HILLS DRIVE				
City:	DAMASCUS	State:	AR	Zip Code:	72039
Business Designation:	☐ Individual ☐ Partnership	☐ Sole Proprietorship ☑ Corporation		☐ Public Service Corp ☐ Nonprofit	

PROSPECTIVE CONTRACTOR CONTACT INFORMATION *Provide contact information to be used for bid solicitation related matters.*			
Contact Person:	DONNA JERRELL	Title:	VICE-PRESIDENT
Phone:	501-335-8133	Alternate Phone:	
Email:	DONNA@NATIONWIDEBUSPARTS.COM		

CONFIRMATION OF REDACTED COPY

☐ YES, a redacted copy of the *Bid Response Packet* is enclosed.

☑ NO, a redacted copy of the *Bid Response Packet* is not enclosed. I understand a full copy of non-redacted documents will be released if requested.

Note: If a redacted copy of the Bid Response Packet is not provided and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See the Bid Solicitation Document for additional information.

REQUIRED CERTIFICATIONS

By signing and submitting a response to this Solicitation, Prospective Contractor represents, warrants, and certifies that they are not a Scrutinized Company and they do not currently and shall not for the aggregate term of a resultant contract:

- Boycott Israel.
- Knowingly employ or contract with illegal immigrants.
- Boycott Energy, Fossil Fuel, Firearms, or Ammunition Industries.
- Employ a Scrutinized Company as a contractor.

Prospective Contractor represents, warrants, and certifies that it shall not become a Scrutinized Company during the aggregate term of a contract resulting from this Solicitation. The Prospective Contractor further represents, warrants, and certifies in shall in all other respects comply with the laws, rules, and executive orders of the state that apply to the Contractor's performance during the aggregate term of a contract resulting from this Solicitation.

An official authorized to bind the bidder to a resultant contract must sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this IFB **will cause the bid to be disqualified:**

Authorized Signature: _____ **Title:** VICE-PRESIDENT

Printed/Typed Name: DONNA JERRELL **Date:** 2/27/26

SECTIONS 1 - 3 VENDOR AGREEMENT AND COMPLIANCE

- *Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception and should label the request to reference the specific solicitation item number to which the exception applies.*
- *Exceptions to Requirements **shall** cause the bid to be disqualified.*

By signature below, vendor agrees to and **shall** fully comply with all requirements as shown in the IFB.

Vendor Name:	NATIONWIDE BUS PARTS INC.	**Date:**	2/27/26
Signature:		**Title:**	VICE-PRESIDENT
Printed Name:	DONNA JERRELL		

PROPOSED SUBCONTRACTORS FORM

• ***Do not*** *include additional information relating to subcontractors on this form or as an attachment to this form.*

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information:

Subcontractor's Company Name	Street Address	City, State, ZIP

☑ **Prospective contractor does not propose to use subcontractors under a resulting contract.**

Contract Number _____

Attachment Number _____

Action Number _____

CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SUBCONTRACTOR: ☐ Yes ☑ No SUBCONTRACTOR NAME:

TAXPAYER ID NAME: NATIONWIDE BUS PARTS INC

IS THIS FOR: Goods? ☑ Services? ☐ Both? ☐

YOUR LAST NAME: JERRELL FIRST NAME: DONNA M.I.:

ADDRESS: 123 S HILLS DRIVE

CITY: DAMASCUS STATE: AR ZIP CODE: 72039 COUNTRY: USA

AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:

FOR INDIVIDUALS*

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse *is* a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (√)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

☑ **None of the above applies**

FOR AN ENTITY (BUSINESS)*

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (√)		Name of Position of Job Held [senator, representative, name of board/commission, data entry, etc.]	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?		
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%)	Position of Control
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								

☑ **None of the above applies**

Contract Number _____

Attachment Number _____

Action Number _____

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a *state agency* I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.

2. I will include the following language as a part of any agreement with a subcontractor:

   Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.

3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature _____ Title VICE-PRESIDENT Date 2/27/26

Vendor Contact Person DONNA JERRELL Title VICE-PRESIDENT Phone No. (501) 335-8133

Agency use only

Agency Number 0710 Agency Name Department of Human Services Agency Contact Person _____ Contact Phone No. _____ Contract or Grant No. _____

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 1

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: March 2, 2026
SUBJECT: 710-26-048 Cutaway Buses

The following change(s) to the above referenced IFB have been made as designated below:

_____ Change of specification(s)
_____ Additional specification(s)
_____ Change of bid opening date and time
_____ Cancellation of bid
__X__ Other

OTHER

- 710-26-048 Solicitation – remove and replace with 710-26-048 Revised Solicitation

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Jordan Philson, DHS.OP.Solicitations@dhs.arkansas.gov, (501) 396-6095.

Vendor Signature

3-5-26
Date

Nationwide Bus Parts Inc.
Company

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 2

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: March 5, 2026
SUBJECT: 710-26-048 Cutaway Buses

The following change(s) to the above referenced IFB have been made as designated below:

_____ Change of specification(s)
_____ Additional specification(s)
__X__ Change of bid opening date and time
_____ Cancellation of bid
_____ Other

CHANGE OF BID OPENING DATE AND TIME

- Submission date and time has been extended to March 18, 2026, 1:00 p.m. Central Time.
- Bid opening date and time has been extended to March 18, 2026, 2:00 p.m. Central Time.

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Jordan Philson
DHS.OP.Solicitations@dhs.arkansas.gov
(501) 396-6095

Vendor Signature

3-5-26
Date

Nationwide Bus Parts Inc.
Company

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 3

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: March 10, 2026
SUBJECT: 710-26-048 Cutaway Buses

The following change(s) to the above referenced IFB have been made as designated below:

__X__ Change of specification(s)
_____ Additional specification(s)
_____ Change of bid opening date and time
_____ Cancellation of bid
__X__ Other

CHANGE IN SPECIFICATIONS

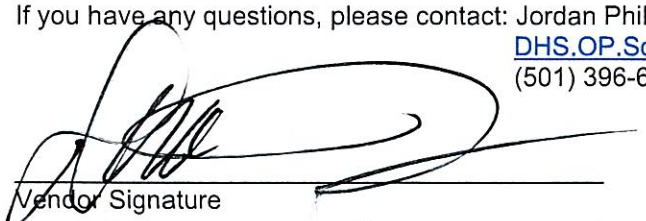
- 710-26-048 Revised Solicitation – remove and replace with 710-26-048 Revision 2 Solicitation (Clean Copy and Redlined Copy)

OTHER

- Attachment E – add Attachment E Written Questions and Answers

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Jordan Philson
DHS.OP.Solicitations@dhs.arkansas.gov
(501) 396-6095



Vendor Signature

3-10-26
Date

Nationwide Bus Parts Inc.
Company

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 4

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: March 11, 2026
SUBJECT: 710-26-048 Cutaway Buses

The following change(s) to the above referenced IFB have been made as designated below:

____ Change of specification(s)
_____ Additional specification(s)
_____ Change of bid opening date and time
_____ Cancellation of bid
__X__ Other

OTHER

- 710-26-048 Official Bid Price Sheet – remove 710-26-048 Official Bid Price Sheet and replace with 710-26-048 Revised Official Bid Price Sheet.

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Jordan Philson
(501) 396-6095
DHS.OP.Solicitations@dhs.arkansas.gov

Vendor Signature

3-17-26
Date

Nationwide Bus Parts Inc.
Company

State of Arkansas Department of Human Services
710-26-048 Cutaway Buses
Attachment E
Written Questions

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on seperate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	Reference (page number, section number, paragraph)	Specific Language	Question	Answers
Example	*Page 7, section 1.15, C*	J. Vendors may submit multiple bid	*May vendors submit more than one bid?*	*yes See section 1.15, J*
1			**On the 20' – 13 passenger bus** – will you accept a 21' and 11" bus?	*Yes. The 21' and 11' buses will be considred acceptable as long as the operation of the vehicles does not require a Commercials Driver's License (CDL).*
2			**On the 25'** – do you really want a raised floor? On the 20' it was not asked for	*DHS will consider either option. DHS prefers the manufacturers standard specifications and recommendations.*
3			**On both buses (25' cutaway and 20' van)** – you ask for the seat belt extensions – are you wanting retractable seat belts or non-retractable?	*DHS will consider either option. DHS prefers the manufacturers standard specifications and recommendations.*
4			**On the 20' cutaway no seat belts were listed** – do you want seat belts on it? If so, retractable or nonretractable?	*Yes, seatbelts are required. DHS prefers retractable but DHS will consider either option.*
5			One more question: The Van spec is a 12+2 paratransit bus not a van. The 13-passenger bus does not ask for sneeze guards, but the 25' bus and lift bus does require them. Do you want sneeze guards to 20' (13) passenger bus.	*No, sneeze guards are not required for the 20' (13) passenger bus.*
6			Is there a preferred destination sign brand that the department would like vendors to use?	*No. DHS does not want a destination sign.*
7			In the small cutaway bus (20') without a wheelchair lift specification, it is noted that sneeze guards are not required. **Can you please confirm whether personal protective equipment is still required for the following vehicle types?** • Medium cutaway bus (25') without wheelchair lift • Medium roof conversion van (20') with wheelchair lift	*No, sneeze guards are not required for the Medium cutaway bus (25') without wheelchair lift and Medium roof conversion van (20') with wheel chair lift.*
8			**For the small cutaway bus (20') without wheelchair lfit specs:** Does DHS really want front and side LED destination signs?	*No. DHS does not want front and side LED destination signs.*
9			**For the medium duty bus (25') without wheelchair lift specs:** Does DHS really want front and side LED destination signs?	*No. DHS does not want front and side LED destination signs.*
10			**For the medium duty bus (25') without wheelchair lift specs**: Does DHS really want the AC inverter?	*No, AC inverter is not required.*

NATIONWIDE
BUS PARTS INC

123 SOUTH HILLS DRIVE * DAMASCUS, AR * 72039
501-335-8133 FAX: 501-335-8140

Nationwide Bus Parts Inc. Equal Employment Opportunity (EEO) Policy

1. Policy Statement

Nationwide Bus Parts Inc. is committed to providing a work environment that is free from discrimination and harassment. We adhere to all federal, state, and local laws and regulations prohibiting employment discrimination. Our goal is to ensure that all employees and job applicants are treated fairly and equitably.

2. Scope

This policy applies to all aspects of employment at Nationwide Bus Parts Inc., including but not limited to recruitment, hiring, training, promotions, compensation, benefits, and termination.

3. Equal Opportunity

Nationwide Bus Parts Inc. provides equal employment opportunities to all employees and job applicants without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age (40 or older), disability, or genetic information. This policy covers all employment decisions, including hiring, promotion, demotion, compensation, benefits, and termination.

4. Harassment

Harassment of any kind, including verbal, physical, or visual conduct, that creates an intimidating, hostile, or offensive work environment is strictly prohibited. Harassment based on race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability, or genetic information will not be tolerated. All employees are responsible for maintaining a workplace free from harassment.

5. Reasonable Accommodation

Nationwide Bus Parts Inc. is committed to providing reasonable accommodations to employees and job applicants with disabilities, religious beliefs, or pregnancy-related conditions, as required by law. Employees and applicants who require accommodation should notify [HR Department/Contact Person] to discuss their needs and possible solutions.

6. Retaliation

Retaliation against any employee or job applicant for filing a complaint, participating in an investigation, or opposing discriminatory practices is strictly prohibited. Any employee who believes they have been subjected to retaliation should report it immediately to [HR Department/Contact Person].

NATIONWIDE
BUS PARTS INC

123 SOUTH HILLS DRIVE * DAMASCUS, AR * 72039
501-335-8133 FAX: 501-335-8140

7. Reporting and Investigation

Employees and job applicants who believe they have been subjected to discrimination or harassment should promptly report their concerns to [HR Department/Contact Person]. Nationwide Bus Parts Inc. will investigate all complaints thoroughly and take appropriate action to address any violations of this policy.

8. Recordkeeping

Nationwide Bus Parts Inc. will maintain records related to employment practices and will comply with all recordkeeping requirements as mandated by the EEOC and other relevant authorities. We are committed to ensuring that all documentation is accurate and up-to-date.

9. Notice Posting

Nationwide Bus Parts Inc. will post notices describing federal laws prohibiting job discrimination as required by law. These notices will be displayed prominently in areas accessible to all employees.

10. Policy Review

This policy will be reviewed periodically and updated as necessary to ensure compliance with applicable laws and regulations. All employees will be notified of any significant changes to this policy.

11. Contact Information

For questions or concerns regarding this policy, please contact McKenzie Jerrell at kenzie@nationwidebusparts.com.

Nationwide Bus Parts Inc.

January 1st, 2026

Arkansas Secretary of State
Cole Jester
State Capitol Building ♦ Little Rock, Arkansas 72201-1094 ♦ 501-682-3409

Certificate of Good Standing

I, Cole Jester, Secretary of State of the State of Arkansas, and as such, keeper of the records of domestic and foreign corporations, do hereby certify that the records of this office show

NATIONWIDE BUS PARTS, INC.

authorized to transact business in the State of Arkansas as a For Profit Corporation, filed Articles of Incorporation in this office June 2, 2000.

Our records reflect that said entity, having complied with all statutory requirements in the State of Arkansas, is qualified to transact business in this State.

In Testimony Whereof, I have hereunto set my hand and affixed my official Seal. Done at my office in the City of Little Rock, this 25th day of February 2026.

Cole Jester
Secretary of State

Online Certificate Authorization Code: 25b6503566260ae
To verify the Authorization Code, visit sos.arkansas.gov

SARAH HUCKABEE SANDERS
Governor

DARYL E. BASSETT
Secretary of Labor
and Licensing

State of Arkansas

Arkansas Dept of Labor and Licensing
Arkansas Motor Vehicle Commission
900 W Capitol Ave, Suite 400
Little Rock, AR 72201
PH (501)-682-1428
https://www.labor.arkansas.gov/licensing/motor-vehicle-commission

ATTN DONNA JERRELL
123 SOUTH HILLS DRIVE
DAMASCUS, ARKANSAS 72039

LICENSE #:
F1175

THIS CERTIFIES THAT

Nationwide Bus Parts

IS LICENSED AS A

NEW FRANCHISE DEALER - RV/COMMERCIAL TRUCKS

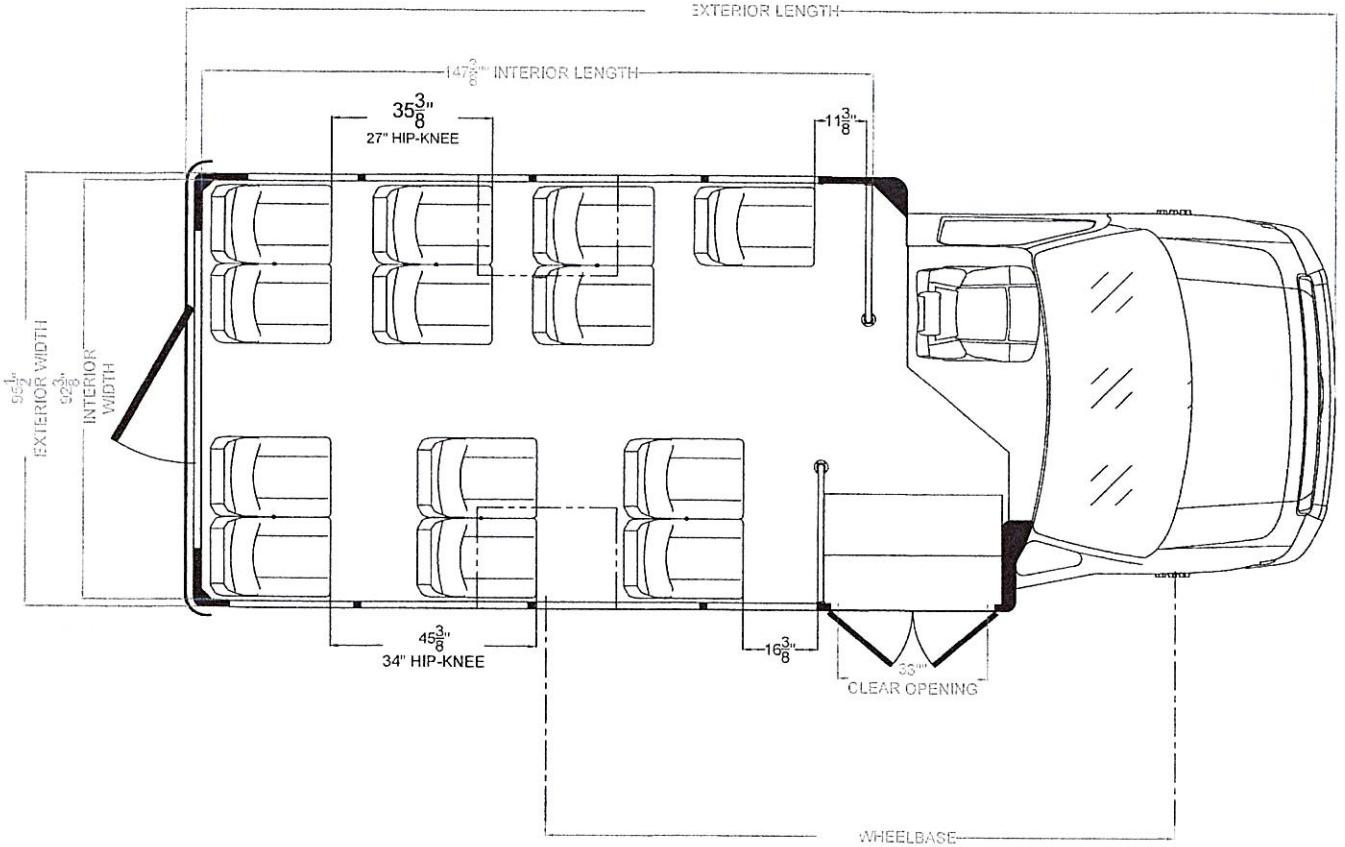
In Witness whereof, Arkansas Motor Vehicle Commission, under and by virtue of the authority vested in it by the laws of the State of Arkansas has caused this license to be issued.

Given under our hand and seal this **1st** day of **Jan, 2026.**

This license expires: **12/31/2026.**

Daryl E. Bassett

SECRETARY OF LABOR AND LICENSING

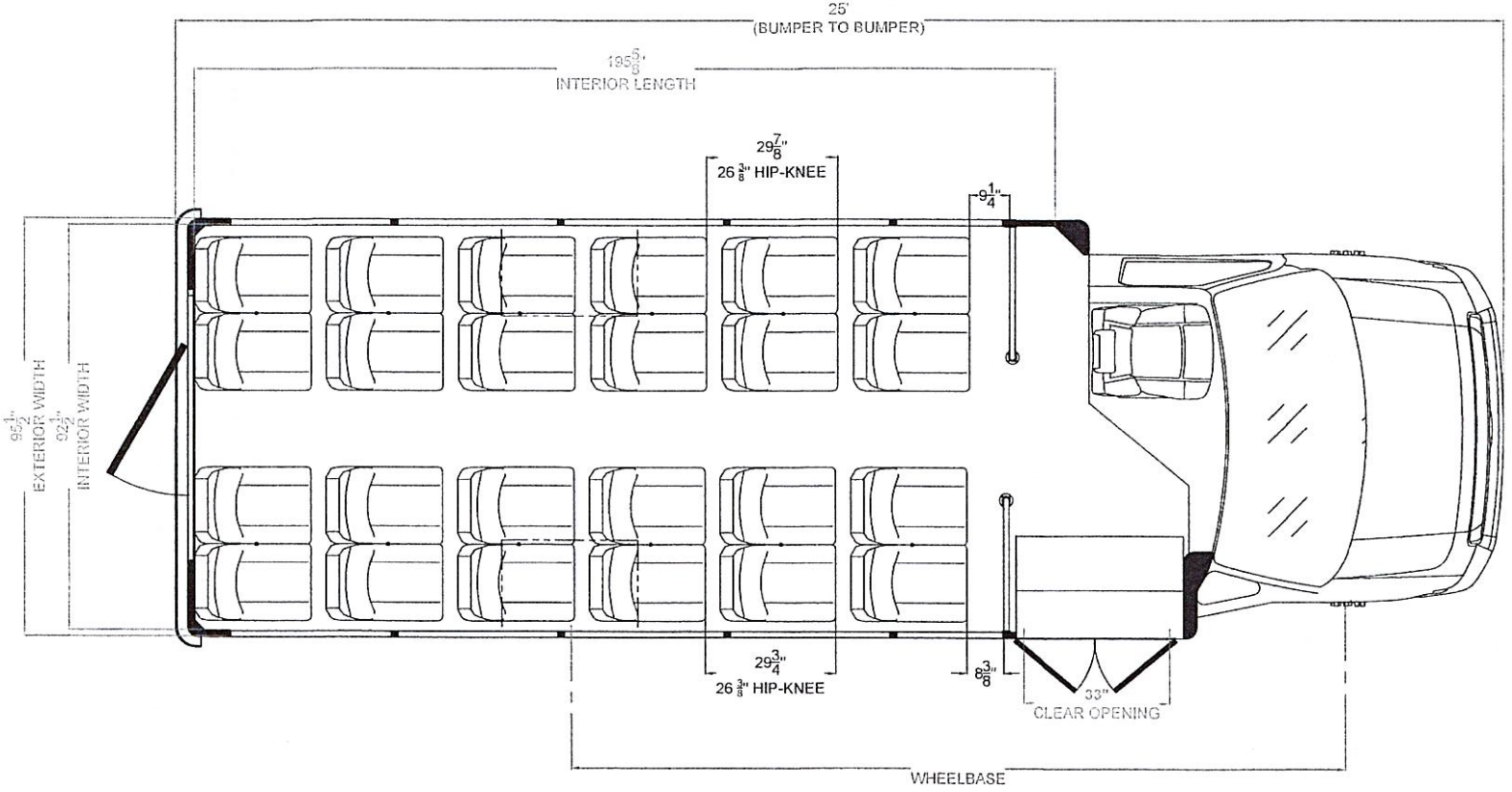


13 passenger

APPROVAL
SIGNATURE

21EFFSH36-138.13 P

SHEET 1 OF 1

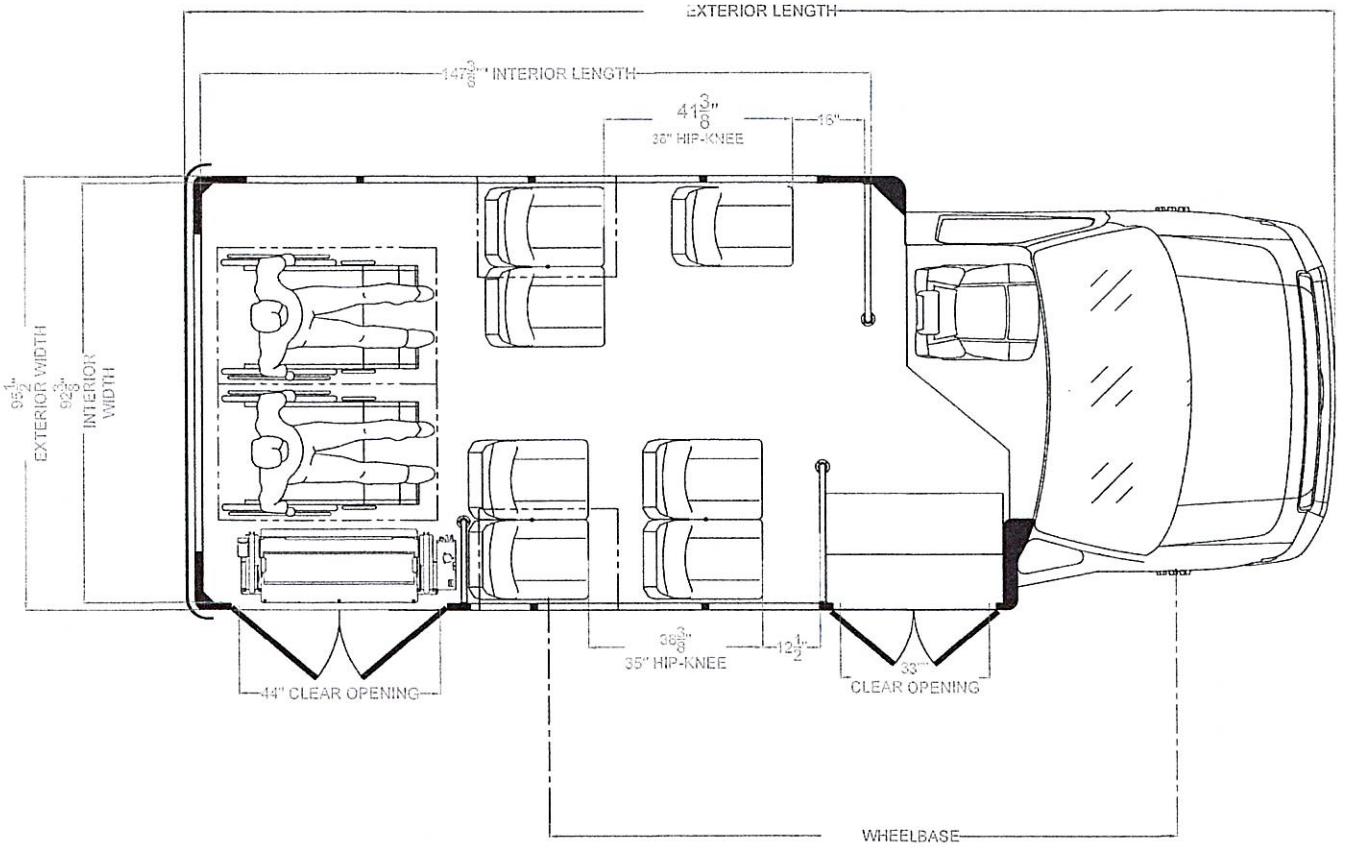


24 passenger

APPROVAL
SIGNATURE

2SEFFSH36-176 24.P

SHEET 1 OF 1



APPROVAL SIGNATURE

FRONT BV-FOLDAWAY HAVE NON STANDARD ATTACHMENT BASE

21EFFWC36-138 7+2

SHEET 1 OF 1

7+2 passenger