

State of Arkansas  
 DEPARTMENT OF HUMAN SERVICES  
 700 South Main Street  
 P.O. Box 1437 / Slot W345  
 Little Rock, AR 72203

**ADDENDUM 1**

**TO:** All Addressed Vendors  
**FROM:** Office of Procurement  
**DATE:** December 4, 2024  
**SUBJECT:** 710-25-021 1095-B Processing

The following change(s) to the above referenced IFB have been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening date and time
- Cancellation of bid
- Other

**OTHER**

- Section 1.10 Clarification of Bid Solicitation – remove and replace with the following:

A. Contractor may submit written questions requesting clarification of information contained in this IFB. Written questions should be submitted by 4:00 p.m., Central Time, on December 11, 2024. Submit written questions by email to the buyer as shown on page one (1) of this IFB. The attached response template (Attachment B) must be used for submission of all written questions. All questions should include the information specified in the response template. Written questions submitted in a different format may not be answered by DHS.

B. Contractor’s written questions will be consolidated and responded to by the State. The State’s consolidated written response is anticipated to be posted to the OP website by the close of business on December 18, 2024. Answers to verbal questions may be given as a matter of courtesy and must be evaluated at Contractor’s risk.

- Section 1.28 Schedule of Events – remove and replace with the following:

Public Notice of IFB	November 25, 2024
Deadline for Receipt of Written Questions	December 11, 2024
Response to Written Questions, On or About	December 18, 2024
Date and Time for Bid Submission	January 8, 2025, 1:00 p.m. CST
Date and Time for Bid Opening	January 8, 2025, 2:00 p.m. CST
Intent to Award Announced, On or About	January 24, 2025
Contract Start (Subject to State Approval)	July 1, 2025

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Ian Cunningham, [Ian.Cunningham@dhs.arkansas.gov](mailto:Ian.Cunningham@dhs.arkansas.gov), 501-682-0120

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 Vendor Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Company