

Attachment L

Client History Form

RFP # 710-24-020

Client History Form

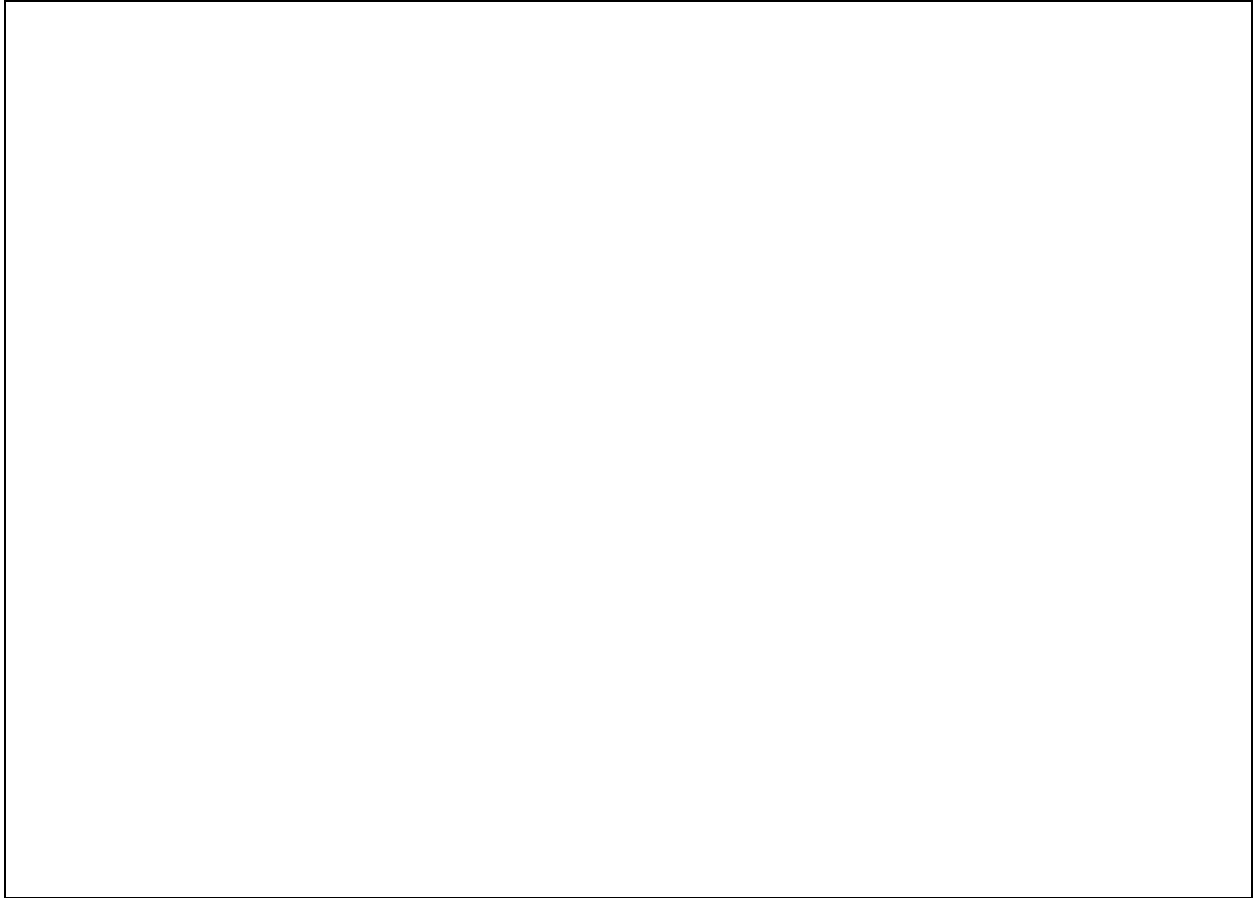
Instructions: This form is intended to help the State gain a full understanding of each Respondent's Information Support System experiences. This form **must** be accurately completed and signed by the same signatory who signed the Response Signature Page (please see final page below).

The State reserves the right to verify the accuracy of responses by contacting any of the listed clients; therefore, all applicable clients **must** be listed. For purposes of this form, the "client" is not an individual, but the entity which held the contract. By way of explanation, in the Contract resulting from this RFP, Arkansas's DHS will be the client. For each listed client, Respondents **must** include the client entity's name, address, and phone number. Additionally, Respondents are encouraged to provide an individual's contact information for a person at the client entity who is knowledgeable of the named project. If the State contacts the clients listed, the State reserves the right to either contact the listed individual and/or another person at the client entity. Omission of a relevant client or disciplinary action(s) will constitute a failure of form completion.

The boxes below each prompt will expand if necessary. If there are no contracts which meet the definition, Respondent **must** state "none."

1. Please list three (3) projects where you served as the **prime contractor** for a project similar in size, complexity, and scope in the past five (5) years. Briefly describe the scope of the project including the delivery of information support services and list client information for each project. If there are no projects which meet the definition, Respondent **must** state "none."

2. Please list three (3) projects where you and a team (**both prime contractor and subcontractor, if applicable**) have implemented Business Intelligence and Reporting as defined in the RFP of similar size, scope, and complexity in the past five (5) years. Include client information for each project. If there are no projects which meet the definition, Respondent **must** state “none.”

A large, empty rectangular box with a thin black border, intended for the respondent to list three projects where Business Intelligence and Reporting was implemented. The box is currently blank.

3. Provide details of every disciplinary action taken against the bidder within the last five (5) years. Denote any that are: 1) pending litigation, 2) Terminated for Cause or Convenience and associated reasons, and 3) any other administrative actions taken by any jurisdiction or person against the vendor. If there are no disciplinary actions which meet the definition, Respondent **must** state “none.”

A large, empty rectangular box with a thin black border, intended for the respondent to provide their answer to question 4.

4. List and summarize every judicial or administrative proceedings involving sourcing activities, claims of unlawful employment discrimination and anti-trust suits in which the bidder has been a party within the last five (5) years. If there are no proceedings which meet the definition, Respondent **must** state “none.”

A large, empty rectangular box with a thin black border, intended for the respondent to provide their answer to question 5.

5. If the bidder is a subsidiary, submit answers to questions 3 and 4 for all parent companies. If the bidder uses subcontractors, associated companies and consultants that will be involved in any phase of this engagement, provide the same information for each of these entities. If there are no parent companies, subcontractors, associated companies and consultants, Respondent **must** state “none.”



Authorized Signature: _____ **Title:** _____
(Use Ink Only)

Printed/Typed Name: _____ **Date:** _____