

State of Arkansas  
DEPARTMENT OF HUMAN SERVICES  
700 South Main Street  
P.O. Box 1437 / Slot W345  
Little Rock, AR 72203

**ADDENDUM 1**

**TO:** All Addressed Vendors

**FROM:** Office of Procurement

**DATE:** November 16, 2023

**SUBJECT:** 710-24-0027 Independent Verification and Validation (IV&V) Services for the Arkansas Medicaid Enterprise Systems (MES)

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The following change(s) to the above referenced RFP have been made as designated below:

- Change of specification(s)  
 Additional specification(s)  
 Change of bid opening date and time  
 Cancellation of bid  
 Other

**CHANGE OF BID OPENING DATE AND TIME**

- Proposal submission date and time changed to December 1, 2023, 1:00 p.m. Central Time. Proposal Opening date and time changed to December 1, 2023, 2:00 p.m. Central Time.

**OTHER**

- Section 1.8.B – remove and replace with the following:  
 Official Bid Price Sheet (Attachment N) and Cost Proposal Template (Attachment E). (See Pricing.)
  1. Contractor's original Official Bid Price Sheet (Attachment N) and the Cost Proposal Template (Attachment E) must be submitted in hard copy format.
  2. Contractor should also submit one (1) electronic copy of the Official Bid Price Sheet and the Cost Proposal Template, in PDF format, preferably on a flash drive. A CD will also be acceptable. All items on flash drive or CD should be in PDF format.
  3. The Official Bid Price Sheet and the Cost Proposal Template, including the hard copies and electronic copies, must be separately sealed from the Technical Proposal Packet and should be clearly marked as "Pricing". Vendor must not include any pricing in the hard copies or electronic copies of their Technical Proposal Packet.
- Section 1.9.B – remove and replace with the following:  
 The original Technical Proposal Packet and all copies should be arranged in the following order:
  - Response Signature Page
  - Agreement and Compliance Page
  - Signed Addenda, if applicable
  - E.O. 98-04 – Contract Grant and Disclosure Form
  - Equal Opportunity Policy
  - Proposed Subcontractors Form
  - Other documents and/or information as may be expressly required in this Bid Solicitation. Label documents and/or information so as to reference the Bid Solicitation's item number.
  - Technical Proposal response to the Information for Evaluation section of the Technical Proposal Packet (see Attachment D).
- Attachment D Technical Response Packet – Remove and replace with Attachment D Revised Technical Response Packet

- Attachment E Cost Proposal Template – Remove and replace with Attachment E Revised Cost Proposal Template
- Attachment M Client History Form – Remove and replace with Attachment M Revised Client History (Fillable) Form

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The specifications by virtue of this addendum become a permanent addition to the above referenced RFP. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: David King at (501) 683-6453,  
[DHS.OP.Solicitations@dhs.arkansas.gov](mailto:DHS.OP.Solicitations@dhs.arkansas.gov)

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Vendor Signature

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Date

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Company