

NORTHWEST ARKANSAS CHILDREN'S SHELTER

REQUEST FOR PROPOSAL

SOLICITATION NUMBER: 710-24-0016

EMERGENCY SHELTER SERVICES

TECHNICAL PROPOSAL

ORIGINAL

NORTHWEST ARKANSAS CHILDREN'S SHELTER

860 NW VAUGHN ROAD

BENTONVILLE, AR 72713


RESPONSE SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION			
Company:	Northwest Arkansas Children's Shelter		
Address:	860 NW Vaugn Road		
City:	Bentonville	State: AR	Zip Code: 72713
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Public Service Corp <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit		
Minority and Women Owned Designation*:	<input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> American Indian <input type="checkbox"/> Service Disabled Veteran <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Women-Owned <input type="checkbox"/> Asian American <input type="checkbox"/> Pacific Islander American		
	AR Certification #: _____ * See <i>Minority and Women-Owned Business Policy</i>		
PROSPECTIVE CONTRACTOR CONTACT INFORMATION			
<i>Provide contact information to be used for solicitation related matters.</i>			
Contact Person:	Rebekah Mitchell	Title:	Executive Director
Phone:	(479) 795-2417 ext. 307	Alternate Phone:	
Email:	rmitchell@nwacs.org		
CONFIRMATION OF REDACTED COPY			
<input checked="" type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested.			
<i>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Solicitation Terms and Conditions for additional information.</i>			
ILLEGAL IMMIGRANT CONFIRMATION			
By signing and submitting a response to this <i>Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants and shall not employ or contract with illegal immigrants during the term of a contract awarded as a result of this solicitation.			
ISRAEL BOYCOTT RESTRICTION CONFIRMATION			
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel and shall not boycott Israel during the term of a contract awarded as a result of this solicitation.			
<input checked="" type="checkbox"/> Prospective Contractor does not and shall not boycott Israel.			

An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this *Solicitation* may cause the Prospective Contractor's response to be rejected.

Authorized Signature:  Title: Executive Director

Printed/Typed Name: Rebekah Mitchell Date: February 19, 2024

SECTIONS 1 – 4: VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: Rebekah Mitchell

Use Ink Only.

Printed/Typed Name: Rebekah Mitchell Date: February 19, 2024

SECTION 2.2 MINIMUM QUALIFICATIONS

Please select one (1) of the following:



Currently licensed as an Emergency Residential Childcare Facility by the Child Welfare Agency Review Board.

If the Prospective Contractor is currently licensed, the Prospective Contractor must provide with bid submission a copy of licensure.



NOT currently licensed as an Emergency Residential Childcare Facility by the Child Welfare Agency Review Board.

If the Prospective Contractor is not currently licensed, the Prospective Contractor must complete and sign the Statement of Attestation located on page 6 of this technical response packet.

THE ARKANSAS CHILD WELFARE AGENCY REVIEW BOARD



In cooperation with

The Arkansas Department of Human Services
Division of Child Care and Early Childhood Education



Certifies that

Northwest Arkansas Children's Shelter, Inc.

Northwest Arkansas Children's Shelter

14100 VAUGHN ROAD

BENTONVILLE, AR 72712

Is hereby issued Residential license #: 198

FOR THE PURPOSE OF OPERATING, IN THE STATE OF ARKANSAS, THE FOLLOWING:
EMERGENCY RESIDENTIAL CHILD CARE FACILITY FOR 48 CHILDREN AGES 0 TO 18
RESIDENTIAL CHILD CARE FACILITY FOR CHILDREN AGES 5 TO 18

THIS IS A REGULAR LICENSE WITH AN EFFECTIVE DATE OF 02/22/2011 AND WILL REMAIN IN EFFECT UNLESS
THERE IS A STATUS CHANGE.

In Witness whereof



Chairman, Child Welfare Agency Review Board

Date: 02/22/2011

STATEMENT OF ATTESTATION

The Contractor **must** be licensed as an Emergency Residential Childcare Facility by the Child Welfare Agency Review Board by the contract start date of July 1, 2024, as set out in the Minimum Licensing Standards for Child Welfare Agencies. Failure to do so will result in contract termination. Services and payments shall not be provided under any resulting contract without licensure. Any license submitted after the bid opening but before July 1, 2024, **must** be submitted to the Program Manager of the SSU.

By signature below, the Prospective Contractor agrees to and shall fully comply with all requirements as described in this attestation.

Authorized Signature: 

(Use Ink Only)

Printed/Typed Name: Rebekah Mitchell Date: February 19, 2024

State of Arkansas
 DEPARTMENT OF HUMAN SERVICES
 700 South Main Street
 P.O. Box 1437 / Slot W345
 Little Rock, AR 72203

ADDENDUM 1

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: February 5, 2024
SUBJECT: 710-24-0016 Emergency Shelter

The following change(s) to the above referenced RFP have been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening date and time
- Cancellation of bid
- Other

CHANGE OF BID OPENING DATE/TIME

- Bid submission date and time changed to: February 23, 2024, 1:00 pm Central Time.
- Bid opening date and time changed to: February 23, 2024, 2:00 pm Central Time.


OTHER

- Section 1.10 (A & C) Clarification of RFP Solicitation – remove and replace with the following:
 - A. Contractor may submit written questions requesting clarification of information contained in this *Bid Solicitation*. Written questions should be submitted via email by 4:00 p.m., Central Time on or before February 7, 2024. Submit questions to the OP buyer as shown on page one (1) of this *Bid Solicitation*. It is the contractor’s responsibility to guarantee receipt of the questions by the specific time and date. DHS accepts no responsibility for accurate or timely receipt of email submission.
 - C. Contractor's written questions will be consolidated and responded to by the State. The State's consolidated written response is anticipated to be posted to the OP website by the close of business on February 12, 2024.
- Section 1.32 Schedule of Events – remove and replace with the following:

ACTIVITY	DATE
Public Notice of RFP	January 22, 2024
Deadline for Receipt of Written Questions	February 7, 2024
Response to Written Questions, On or About	February 12, 2024
Proposal Due Date and Time	February 23, 2024, 1:00 pm CST
Opening Proposal Date and Time	February 23, 2024, 2:00pm CST
Intent to Award Announcement Posted, On or About	March 25, 2024
Contract Start Date (Subject to State Approval)	July 1, 2024

The specifications by virtue of this addendum become a permanent addition to the above referenced RFP. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: David King, DHS.OP.Solicitations@dhs.arkansas.gov at (501) 683-6456.



Vendor Signature

February 19, 2024

Date

Northwest Arkansas Children's Shelter

Company

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 2

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: February 14, 2024
SUBJECT: 710-24-0016 Emergency Shelter

The following change(s) to the above referenced RFP have been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening date and time
- Cancellation of bid
- Other

OTHER

- Official Bid Price Sheet – remove and replace with the Revised Official Bid Price Sheet
- Section 2.3.E – remove and replace with the following:
DCFS reserves the right to refer various target populations in immediate need of emergency shelter services including, without limitation, undocumented youth, and human trafficking victims. The Contractor shall provide emergency shelter services for these special placements and must work collaboratively with DHS to identify additional service requirements. Contractor shall coordinate with target population advocacy program(s) to provide advocacy services including, but not limited to, translation/interpretation services for youth.
- Section 3.2 Cost Score – remove and replace with the following:
When pricing is opened for scoring, the maximum amount of cost points will be given to the proposal with the lowest unit price in Table 1 as shown on the Official Bid Price Sheet. (See Grand Total Score for maximum points possible for cost score.)

The specifications by virtue of this addendum become a permanent addition to the above referenced RFP. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: David King, DHS.OP.Solicitations@dhs.arkansas.gov at (501) 683-6456.

Rebekah Mitchell
Vendor Signature

February 19, 2024
Date

Northwest Arkansas Children's Shelter
Company

Contract Number _____
 Attachment Number _____
 Action Number _____
 Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.
 SUBCONTRACTOR: _____
 Yes No

IS THIS FOR: Goods? Services? Both?
 TAXPAYER ID NAME: Northwest Arkansas Children's Shelter Inc.
 YOUR LAST NAME: Mitchell FIRST NAME: Rebekah M.I.: A.G.
 ADDRESS: 860 NW Vaughn Road
 CITY: Bentonville STATE: AR ZIP CODE: 72713 COUNTRY: USA

AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:

FOR INDIVIDUALS *

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (✓)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]	Relation
	Current	Former		From MM/YY	To MM/YY		
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

FOR AN ENTITY (BUSINESS) *

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (✓)		Name of Position of Job Held [senator, representative, name of board/ commission, data entry, etc.]	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?	Ownership Interest (%)	Position of Control
	Current	Former		From MM/YY	To MM/YY			
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								

None of the above applies

Contract Number _____
Attachment Number _____
Action Number _____

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature  Title Executive Director Date 02/15/2024

Vendor Contact Person Rebekah Mitchell Title Executive Director Phone No. (479) 795-2417

Agency use only

Agency Number 0710 Name Department of Human Services Agency Contact Person _____ Contact _____ Phone No. _____ or Grant No. _____

Equal Opportunity and Commitment to Diversity

Equal Opportunity

The **Northwest Arkansas Children's Shelter** provides equal employment opportunities to all employees and applicants for employment without regard to race, color, creed, ancestry, national origin, citizenship, sex or gender (including pregnancy, childbirth, and pregnancy-related conditions), gender identity or expression (including transgender status), sexual orientation, marital status, religion, age, disability, genetic information, service in the military, or any other characteristic protected by applicable federal, state, or local laws and ordinances. Equal employment opportunity applies to all terms and conditions of employment, including hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, and training.

NWACS expressly prohibits any form of unlawful employee harassment or discrimination based on any of the characteristics mentioned above. Improper interference with the ability of other employees to perform their expected job duties is absolutely not tolerated.

NWACS will endeavor to make a reasonable accommodation of an otherwise qualified applicant or employee related to an individual's physical or mental disability, sincerely held religious beliefs and practices, and/or any other reason required by applicable law, unless doing so would impose an undue hardship upon the organization's business operations.

Employees with questions or concerns about equal employment opportunities in the workplace are encouraged to bring these issues to the attention of the Director of Human Resources (HR). NWACS will not allow any form of retaliation against individuals who raise issues of equal employment opportunity. Employees who feel they have been subjected to any such retaliation should bring it to the attention of the Director of HR.

Complaints of discrimination should be filed according to the procedures described in the Harassment and Complaint Procedure.

Americans with Disabilities Act (ADA) and Reasonable Accommodation

The **Northwest Arkansas Children's Shelter** is committed to the fair and equal employment of individuals with disabilities under the ADA. It is the organization's policy to provide reasonable accommodation to qualified individuals with disabilities unless the accommodation would impose an undue hardship on the organization. NWACS prohibits any harassment of, or discriminatory treatment of, employees or applicants based on a disability or because an employee has requested a reasonable accommodation.

In accordance with the ADA, reasonable accommodations will be provided to qualified individuals with disabilities to enable them to perform the essential functions of their jobs or to enjoy the equal benefits and privileges of employment. An employee or applicant with a disability may request an accommodation from the HR department and should specify what accommodation is needed to perform the job and submit supporting documentation explaining the basis for the requested accommodation, to the extent permitted and in accordance with applicable law. The organization then will review and analyze the request, including engaging in an interactive process with the employee or applicant, to identify if such an accommodation can be made, or if any other possible accommodations are appropriate. If requested, the employee is responsible for providing medical documentation regarding the disability and possible accommodations. All

information obtained concerning the medical condition or history of an applicant or employee will be treated as confidential information, maintained in separate medical files, and disclosed only as permitted by law.

It is NWACS's policy to prohibit harassment or discrimination based on disability or because an employee has requested a reasonable accommodation. The organization prohibits retaliation against employees for exercising their rights under the ADA or other applicable civil rights laws. Employees should use the procedures described in the Harassment and Complaint Procedure to report any harassment, discrimination, or retaliation they have experienced or witnessed.

Commitment to Diversity

The **Northwest Arkansas Children's Shelter** is committed to creating and maintaining a workplace in which all employees have an opportunity to participate and contribute to the success of the business and are valued for their skills, experience, and unique perspectives. This commitment is embodied in our policy and the way we do business at the Northwest Arkansas Children's Shelter and is an important principle of sound business management.

Harassment and Complaint Procedure

It is the **Northwest Arkansas Children's Shelter's** policy to prohibit intentional and unintentional harassment of or against job applicants, contractors, interns, volunteers, or employees by another employee, supervisor, vendor, or third party based on actual or perceived race, color, creed, religion, national origin, ancestry, citizenship status, age, sex or gender (including pregnancy, childbirth, and pregnancy-related conditions), gender identity or expression (including transgender status), sexual orientation, marital status, military service and veteran status, physical or mental disability, genetic information, or any other characteristic protected by applicable federal, state, or local laws. Such conduct will not be tolerated by NWACS.

Furthermore, any retaliation against an individual who has complained about sexual or other harassment or retaliation against individuals for cooperating with an investigation of a harassment complaint is similarly unlawful and will not be tolerated. NWACS will take all reasonable steps necessary to prevent and eliminate unlawful harassment.

Definition of "unlawful harassment." "Unlawful harassment" is conduct that has the purpose or effect of creating an intimidating, a hostile, or an offensive work environment; has the purpose or effect of substantially and unreasonably interfering with an individual's work performance; or otherwise adversely affects an individual's employment opportunities because of the individual's membership in a protected class.

Unlawful harassment includes, but is not limited to, epithets; slurs; jokes; pranks; innuendo; comments; written or graphic material; stereotyping; or other threatening, hostile, or intimidating acts based on race, color, ancestry, national origin, gender, sex, sexual orientation, marital status, religion, age, disability, veteran status, or another characteristic protected by state or federal law.

Definition of "sexual harassment." While all forms of harassment are prohibited, special attention should be paid to sexual harassment. "Sexual harassment" can include all of the above actions, as well as other unwelcome conduct, and is generally defined under both state and federal law as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature whereby:

- Submission to or rejection of such conduct is made either explicitly or implicitly as a term or condition of any individual's employment or as a basis for employment decisions.
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Other sexually oriented conduct, whether intended or not, that is unwelcome and has the effect of creating a work environment that is hostile, offensive, intimidating, or humiliating to workers may also constitute sexual harassment.

All employees should take special note that, as stated above, retaliation against an individual who has complained about sexual or other harassment and retaliation against individuals for cooperating with an investigation of sexual or other harassment complaints violate NWACS's policy.

Complaint procedure. If an employee believes they have been subject to or have witnessed unlawful discrimination, including sexual or other forms of unlawful harassment, or other inappropriate conduct, they are requested and encouraged to make a complaint. They may complain directly to their immediate supervisor or department manager, the HR director, or any other member of management with whom they feel comfortable bringing such a complaint. Similarly, if employees observe acts of discrimination toward or harassment of another employee, they are requested and encouraged to report this to one of the individuals listed above.

All complaints will be investigated promptly, and confidentiality will be protected to the extent possible. A timely resolution of each complaint should be reached and communicated to the parties involved.

If the investigation confirms conduct that violates this policy has occurred, NWACS will take immediate, appropriate, corrective action, including discipline, up to and including immediate termination.

No reprisal, retaliation, or other adverse action will be taken against an employee for making a complaint or report of discrimination or harassment or for assisting in the investigation of any such complaint or report. Any suspected retaliation or intimidation should be reported immediately to one of the persons identified above.

PROPOSED SUBCONTRACTORS FORM

• **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP
Arisa Health	501 S. 40th St Suite 101	Rogers, AR 72758
Into the Light	P.O. Box 313	Mountain Home, AR 72654
Bentonville Public Schools	500 Tiger Blvd.	Bentonville, AR 72712
Ozark Community Hospital	1101 Jackson St. SW.	Gravette, AR 72736

PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.

INFORMATION FOR EVALUATION

- Provide a response to each item/question in this section. Prospective Contractor may expand the space under each item/question to provide a complete response.
- Do not include additional information if not pertinent to the itemized request.

	Maximum RAW Score Available
E.1 TECHNICAL APPROACH	
<p>A. Provide an executive summary that includes the Prospective Contractor's technical approach to each section of the RFP including:</p> <ol style="list-style-type: none"> 1. License 2. Referrals 3. Intake 4. Health and Safety 5. Education 6. Progress Reports 7. Discharge <p>Note: The executive summary must not exceed three pages.</p>	5 points
E.2 BACKGROUND	
<p>A. Include details of background of the respondent regarding:</p> <ul style="list-style-type: none"> • Date established • Ownership (whether public, partnership, subsidiary, or specified other) • Total number of employees • Number of full time equivalent (FTE) employees engaged in similar contracts • Describe your facility (i.e., church, school, home, newly remodeled building, etc.) and include photo(s). • Describe any additional services not noted in the proposal that the facility provides • List any additional sources of revenue beyond which would be generated by a contract with the State as a result of this RFP. 	5 points
E.3 EXPERIENCE	
<p>A. Attachment I – Client History Form completed and signed.</p>	5 points
E.4 QUALIFICATIONS	
<p>A. Provide evidence of the qualifications and credentials of the respondent in terms of proven successful experience through similar projects of like size and scope</p>	5 points
<p>B. Provide the number, description, and responsibility of the Prospective Contractor for recent similar projects successfully completed.</p>	5 points
<p>C. Identify proposed key personnel and qualifications of individuals that may provide services under any resultant contract of this RFP.</p>	5 points
E.5 PROJECT MANAGEMENT, ORGANIZATION, AND STAFFING	
<p>A. Detail of intended project management and project control methods. Clearly explain the following:</p>	
<p>1. How the Prospective Contractor proposes to manage the project and control project activities</p>	5 points
<p>2. Report progress</p>	5 points
<p>3. Maintain required staffing</p>	5 points
<p>4. Coordinate and report with DHS and other involved parties</p>	5 points

NORTHWEST ARKANSAS CHILDREN'S SHELTER

REQUEST FOR PROPOSAL

SOLICITATION NUMBER: 710-24-0016

EMERGENCY SHELTER SERVICES

TECHNICAL PROPOSAL

ORIGINAL

NORTHWEST ARKANSAS CHILDREN'S SHELTER

860 NW VAUGHN ROAD

BENTONVILLE, AR 72713

Attachment I

Client History Form
RFP # 710-24-0016

Client History Form

Instructions: This form is intended to help the State gain a full understanding of each Respondent's experience providing emergency shelter services. This form **must** be accurately completed and signed by the same signatory who signed the Response Signature Page (please see final page below).

The State reserves the right to verify the accuracy of responses by contacting any of the listed clients; therefore, all applicable clients **must** be listed. For purposes of this form, the "client" is not an individual, but the entity which held the contract. By way of explanation, in the Contract resulting from this RFP, Arkansas's DHS will be the client. For each listed client, Respondents **must** include the client entity's name, address, and phone number. Additionally, Respondents are encouraged to provide an individual's contact information for a person at the client entity who is knowledgeable of the named project. If the State contacts the clients listed, the State reserves the right to either contact the listed individual and/or another person at the client entity. Omission of a relevant client will constitute a failure of form completion.

The boxes below each prompt will expand if necessary. If there are no contracts which meet the definition, Respondent **must** state "none."

1. Please list three (3) clients where you served as the **Prime Contractor** for emergency shelter services in the past four (4) years. Client information as described above must be included.

Arkansas Department of Human Services
Donaghey Plaza,
P.O. Box 1437,
Little Rock, AR 72203
501-682-1001
Contact: Megon Dade Assistant Director, Placement Supports and Community
Outreach with the Division of Children and Family Services
501-682-8770

2. Please list three (3) clients where the **Proposed Subcontractor** served as the prime contractor for emergency shelter services in the past four (4) years. Client information as described above must be included.

N/A

Authorized Signature: *Rebekah Mitchell* Title: Executive Director
(Use Ink Only)

Printed/Typed Name: Rebekah Mitchell Date: 2/15/2023

Details

For service of process contact the Secretary of State's office.

LLC Member information is now confidential per Act 865 of 2007

For access to our corporations bulk data download service [click here](#).

Corporation Name

NORTHWEST ARKANSAS CHILDREN'S SHELTER, INC.

Fictitious Names

HOPE ACADEMY OF NORTHWEST ARKANSAS
THE SHELTER SHOP

Filing #

100091155

Filing Type

Nonprofit Corporation

Filed Under Act

Dom Nonprofit Corp; 176 of 1963

Status

Good Standing

Principal Address

860 NW VAUGHN ROAD BENTONVILLE, AR 72713

Reg. Agent

REBEKAH MITCHELL

Agent Address

860 NW VAUGHN ROAD BENTONVILLE, AR 72713

Date Filed

07/23/1991

Officers

SEE FILE, Incorporator/Organizer

REBEKAH MITCHELL, CEO

JEFF SMITH, CFO

EMILY REYNOLDS, Director

AMY WHITAKER, Director

SAM RICHARDSON, Director