

## Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

**Instructions:** Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	Reference (page number, section number, paragraph)	Specific Language	Question	Answers
<i>Example</i>	<i>Page 7, section 1.15, C</i>	J. Vendors may submit multiple bid	<i>May vendors submit more than one bid?</i>	<i>yes See section 1.15, J</i>
1	2.3, Sec. C.	Prospective Contractor or subcontractor(s) must have a business permit(s) for specimen collection. For verification purposes, Prospective Contractor must provide a copy of the permit(s) with bid submission.	We have several hundred collection sites across the State of Arkansas. Is it a requirement that all sites provide copies of this documentation at this time? Is there another license we as a Third-Party Administrator (TPA) may provide in equivalent, such as DATIA certification, MRO certification, CSAPA certification, etc.?	<i>Refer to Addendum 1</i>
2	2.6, Sec. E. 1.	Contractor shall have the ability to perform expanded panel testing, breathalyzers, oral swab testing, and any combination of tests needed upon request by DHS.	Please define "any combination" within reason. Will DHS be in need of sweat patch sampling?	<i>DHS may request any combination of products and services available from the awarded Contractor. No, DHS will not require sweat patch sampling.</i>
3	3.5, Sec. A. 1.	The amount of the performance bonds shall be one hundred percent (100%) of the annual contract price, unless the State determines that a lesser amount would be adequate for the protection of the State. Such performance bond must be provided to DHS prior to signing the contract.	Please confirm a performance bond shall be required. Has the State determined a lesser amount adequate for protection?	<i>This is standard language. A performance bond is not required for this solicitation.</i>
4	OFFICIAL BID PRICE SHEET	Line Items 1 and 2	Please explain the disparity between the estimated number of laboratory panels and the estimated number of urine specimen collections.	<i>Refer to Addendum 1 and the Revised Official Bid Price Sheet.</i>
5			Who is your current vendor for your Drug and Alcohol Testing Program?	<i>Not Applicable</i>
6	Page 10, section 2.3, D	Each laboratory used by the Contractor shall be appropriately licensed by Department of Health as a testing laboratory in accordance with Arkansas A.C.A. § 11-14-110. For verification purposes, Prospective Contractor shall provide, with bid submission, a copy of the lab(s) certification(s)	What lab do you currently use?	<i>Not Applicable</i>

7	Page 12, section 2.6, C. 2.	Urine will be the primary specimen type collected for drug testing. However, the Contractor must have the ability to collect other specimen types such as blood, hair, and saliva.	You don't list blood, hair or saliva collection/analysis on the pricing page. The pricing for these specimen types is different from a urine specimen. Would you like pricing for these specimen types?	<i>In addition to the Official Bid Price Sheet, bidders must provide a complete listing of products and services available including pricing.</i>
8	OFFICIAL BID PRICE SHEET ITEMS 1 & 2	Laboratory Testing: 5 Panel Standard Drug - Quantity 5,237 / Collection of Specimen - Urine - Quantity 2,250	Please explain the difference in the number of specimens collected versus specimen testing. Does DHHS staff collect some specimens?	<i>Refer to Addendum 1 and the Revised Official Bid Price Sheet.</i>
9	OFFICIAL BID PRICE SHEET ITEMS 1 & 3	Laboratory Testing: 5 Panel Standard Drug - Quantity 5,237 / Collection of Specimen - Urine - Quantity 2,251	Would NCDHHS be open to bundled pricing for collection and lab analysis?	<i>Yes, in addition to the Official Bid Price Sheet, bidders must provide a complete listing of products and services available including pricing. Refer also to Addendum 1 and Revised Official Bid Price Sheet.</i>