

Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

Instructions: Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	RFP Reference (page number, section number, paragraph)	Specific RFP Language	Question	Answers
<i>Example</i>	<i>Page 7, section 1.15, C</i>	J. Vendors may submit multiple bid	<i>May vendors submit more than one bid?</i>	<i>yes See section 1.15, J</i>
1	Page 21 of 23, section 5	5. Quantities stated in a Bid Solicitation for term contracts are estimates only, and are not guaranteed. Contractor must bid unit price on the estimated quantity and unit of measure specified.	Would you direct me to where that is located?	These are standard terms and conditions that are required to be placed in all documents. They do not apply to this solicitation.
2	Page 13 of 23, Section 2.3, E	E. Contractor shall accept one hundred percent (100%) of DCFS referrals	Is there a location in this response that DCFS would like the responder to provide information regarding capacity?	Respondant may provide as part of response to E1 in the Response document.