

STATE OF ARKANSAS
DEPARTMENT OF HUMAN SERVICES
OFFICE OF PROCUREMENT
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 4

TO: Vendors Addressed
FROM: David King, Buyer
DATE: April 3, 2023
SUBJECT: 710-19-1009 Therapeutic Counseling

The following change(s) to the above referenced Request for Qualifications (RFQ) for DHS has been made as designated below:

- Change of specification(s)**
- Additional specification(s)
- Change of bid submission/opening date and time**
- Cancellation of bid
- Other

BID OPENING DATE AND TIME

- Bid Submission Date and Time changes to 4/30/2023, 4:00 pm CST
- Bid Opening Date and Time changes to 5/1/2023, 2:00 pm CST

CHANGE OF SPECIFICATIONS

- Page 1: Delivery of Response Documents
 - Response documents may also be emailed to: DHS.OP.Solicitations@dhs.arkansas.gov
- Section 1.9:
 - All required documents may be delivered by email.
 - If documents are sent via email, the extra copies detailed in Section 1.9(C)(1) (a,b,c) are not required.
 - The redacted copy contemplated in Section 1.9(C)(2) may be delivered by email.
 - DHS reserves the right to require physical copies of all submitted materials at a later date.
- Section 1.16:
 - The redacted copy may be submitted via email.

REPLACEMENT DOCUMENTS

- Some of the basic attachments have been updated

ADDITIONAL DOCUMENTS

As a qualified vendor on the Arkansas Department of Human Services (DHS) Qualified Vendor List (QVL) 710-19-1009 for Therapeutic Counseling, this is your notification to please submit a signed copy of addendum four (4) to the email address (DHS.OP.Solicitations@dhs.arkansas.gov), prior to 4:00 pm, April 30, 2023 to be included on the next fiscal year's list starting July 1, 2023 under the same areas of expertise you originally submitted.

Please note the following:

- If you're renewing to be included in the next State FY24 QVL listing, without any additional areas of expertise, all I need is a signed addendum four (4) (attached for convenience).
- If you're renewing and wish to add one or more new areas of expertise, then I will need the page showing the new area of expertise box (s) checked, all supporting documentation that was required in the original submittal document for each new area of expertise, and a signed addendum four (4). I do not need any additional submittal information as your original submittal documents have already been reviewed and qualify.
- If you have not submitted before, you will need to submit all supporting documents required in the RFQ.

For new submissions and renewals, our office will review the supporting documentation. Confirmation will be provided to you once evaluated.

Please provide these documents to me via email. Physical copies are not required.

Please note that the basic attachment on the website have been updated for those who have not submitted before. Please let me know if I may assist you in any way, and I thank you again for your participation.

The specifications by virtue of this addendum become a permanent addition to the above referenced Request for Qualifications.

If you have questions, please contact the buyer at: DHS.OP.Solicitation@dhs.arkansas.gov or 501-682-6327.

Vendor Signature

Date

Company