

## Instructions

This Response Template must be used for submission of written questions. All questions should provide the requested information. Those that do not, may not be answered by DHS. The Vendor may add as many lines as needed. DHS would strongly prefer the Vendor to ask multi-part questions as individual questions on separate lines.

**Instructions:** Complete all cells of each question asked in the Table below. Clearly identify the referenced section or text.

Question ID	RFP Reference (page number, section number, paragraph)	Specific RFP Language	Question	Response
<i>Example</i>				
1	General Question		Is the requested physician for Primary Care or Psychiatry?	Primary Care
2	General Question		Can we submit language changes? (ie..indemnification, insurance)	See Page 5, Section 1.15 CAUTION TO VENDORS, Item B
3	General Question		Are negotiations done before or after award?	Before. ( See Page 6, Section 1.17 AWARD PROCESS, Item B. 1-2)
4	Page 7...section 1.23 Technology Access		Are we required to provide technology?	No
5	Page 10...section 2.3 Minimum Qualifications		What is the privilegeding timeframe for this facility?	We are a 24 hour facility, requiring a Physician to be available 24 hours a day. Our normal business operating hours are from 8am to 4pm. The physicians clinic is usually held between 8am and 4pm
6	Page 10...section 2.3 Minimum Qualifications		Do we have to provide a CV with our proposal?	No
7	Page 10...section 2.4 Scope of Work		Are there currently providers working this position?	Yes
8	Page 10...section 2.4 Scope of Work		What current staff/support staff do you have?	We have a Psychiatrist, Psychologist, and Dentist and 24 hour nursing staff
9	Page 10...section 2.4 A. Scope of Work	minimum of 20 hours/week	Would there every be a need to work 40 hours/week?	No
10	Page 10...section 2.4 Scope of Work		How many needs do you currently have?	We currently have 95 Residents
11	General Question		What is the annual budget for this contract?	This is irrelevant for purposes of responding to this solicitation.
12	General Question		Are you looking for a perm physician or temporary?	Permanent during the contract timeframe
13	Page 12...section 2.7 Performance Standards		Does the State have a set of standards they require? Do we provide our own?	See Attachment C Performance Based Contracting
14	General Question		Who is the current provider/vendor of these services?	Marsh George Clinic
15	General Question		Why the new RFP?	Old contract expiring
16	Page 14...section 3.4 Statement of Liability		What equipment and software?	Any equipment (laptops, tablets, stethoscope, etc.) that the vendor owns and may utilizing in the performance of services.
17	Page 14...section 3.5 Performance Bonding		Is this a requirement on this bid/contract?	No
18	Page 15...section 3.10 Cancellation	A-C	Does the vendor have the same cancellation abilities?	No
19	Contract & Grant Disclosure Form		Do we complete this or provider?	This is to be completed by the individual/company that the contract will be issued to.
20	Professional Consultant Services Contract		Do we need to complete this document prior to award?	No
21	General Question		Would there every be a need at additional worksites?	This is unknown at this time.
22	General Question		If awarded, but cant agree to terms, can we withdraw without penalty?	Yes
23	p.2, Section 1.1, PURPOSE		Will you consider contracting a Locum Tenens Staffing firm for this position?	We would prefer an individual physician and not a staffing firm in order to maintain the continuity level of care provided to our clients
24	p.9, Section 2.3, MINIMUM QUALIFICATIONS	A. The physician must be licensed	What certifications do you require for the Physicians?	Current up to date licensure, CPR certification, and annual TB skin test
25	p.10, Section 2.4 SCOPE OF WORK	B. physician shall provide medical services	What is the average daily patient load per provider?	This is hard to predict it depends on what is occurring each day.
26	p.10, Section 2.4 SCOPE OF WORK	E. physician shall maintain communication with providers	How many physicians & Nurse Practitioners on staff do you have?	We have one (1) contracted physician and no nurse practitioners.
27	p.11, Section 2.R, SCOPE OF WORK	I. The physician must document any and all treatment	What EMR system do you have? RPMS?	We are currently using part of IMAR, we are not fully up and utilizing electronic records
28	p.10, Section 2.4 SCOPE OF WORK	A. minimum of twenty (20) service hours per week	What is the schedual they would be working, days, nights, weekends, hours per day?	See Page 10, Section 2.4 Scope of Work, Item A.