

Question ID	RFP Reference (page number, section number, paragraph)	Specific RFP Language	Question	Response
Example				
1	IFB Bid Solicitation Document_1.23.A, page 9, section paragraph 1	When procuring a technology product or when soliciting the development of such a product, the State of Arkansas is required to comply with the provisions of Arkansas Code Annotated § 25-26-201 et seq., as amended by Act 308 of 2013, which expresses the policy of the	Please confirm this requirement pertains to new technology to be built with contract dollars and not to a pre-existing technology solution.	This requirement pertains to both new and pre-existing technology, both must comply.
2	IFB Bid Solicitation Document_2.3.C, page 12, section paragraph 1	The Contractor's clinical staff (Psychiatrists, Psychologists, Physicians, Nurses, Psychological Examiners, Licensed Professional Counselors and Social Workers) possesses all current licenses and certification to practice in the State of Arkansas. As proof of meeting this requirement a listing of all clinical staff including their licenses and certification numbers must be included in bid package. The license and certification must be valid to practice in Arkansas	Bidders who do not currently maintain this contract will not yet have required staff in place. Will the Department consider a staffing plan instead of prospective staff licenses?	No
3	IFB Bid Solicitation Document_2.4, page 13, paragraph	PASRR/MI: A psychiatrist, psychologist, psychological examiner, master's level social worker, registered nurse, physician or counselor may conduct the PASRR/MI assessment. However, a QMRP must review the assessment and make the final service determinations for the Contractor.	Should this state that a Qualified Mental Health Professional (QMHP) will make the final determination?	No. Please note addendum 1.
4	IFB Bid Solicitation Document_2.5, page 13, section paragraph 2	The Contractor shall maintain a toll-free telephone number that may be used by individuals falling under the purview of PASRR and their legal guardians, legal representatives and families to obtain information regarding the Pre-Admission Screening (PAS) process.	Please provide the historic volume of calls received over the last 3 years and projected volume for the contract term. Please include data on distribution of calls throughout the business day.	Approximate 50 per day. The data is unavailable.
5	IFB Bid Solicitation Document_2.5, page 13, section paragraph 2	The Contractor shall maintain a toll-free telephone number that may be used by individuals falling under the purview of PASRR and their legal guardians, legal representatives and families to obtain information regarding the Pre-Admission Screening (PAS) process.	Please provide the average handle time for calls received by the Contractor over the past 3 years and projected for the contract term.	Approximate 7 minutes per call. There is no way to gauge for the contract term.
6	IFB Bid Solicitation Document_2.5, page 13, section paragraph 3	The Contractor shall maintain a facsimile machine, scanner and email address for the receipt of PAS packets.	May bidders provide a web-based portal for upload by providers of PAS packets?	No
7	IFB Bid Solicitation Document_2.5.A.1), page 14, section paragraph 1	Contractor receipt of the Level I PAS packet (Forms DMS-703, DMS-787 and, if applicable, DMS-780) from hospitals, private physicians, nursing facilities, OLTC, residential care facilities, etc.	What percent of Level II evaluations are conducted within each setting listed: 1. Hospital; 2. Nursing Facility; 3. Home; 4. Other setting	Approximate: Hospital 75%, NF 20%, Home 3%, Other Setting 2%
8	IFB Bid Solicitation Document_2.5.A.6), page 15, section paragraph 1	If an on-site Level II PAS assessment is appropriate; the Contractor shall implement procedures necessary to complete the Level II PAS within the seven (7) to nine (9) calendar day annual average workday requirement in the current federal regulations.	Does the State permit any Level IIs to be completed by desk review? If so, please indicate the number of Level II evaluations for the past 3 years that were completed through onsite vs. desk review by Level II category (PAS/MI, PAS/MR, PAS/DUAL, RR/MI, RR/MR, RR/DUAL).	The only desk reviews are the RR.
9	IFB Bid Solicitation Document_2.5.A.6), page 15, section paragraph 2	If an on-site Level II PAS assessment is appropriate; the Contractor shall implement procedures necessary to complete the Level II PAS within the seven (7) to nine (9) calendar day annual average workday requirement in the current federal regulations.	Please provide the historical volume of Level II evaluations (PAS and RR) for individuals with IDD requiring IQ testing each year for the past 3 years.	Approximate 485
10	IFB Bid Solicitation Document_2.5.A.6).g page 15	Ensuring that these service determinations are made by psychiatrists and Qualified Mental Retardation Professionals (QMRP).	Please confirm that final determinations can be made by a Qualified Mental Health Professionals (QMHPs) or Qualified Mental Retardation Professionals (QMRPs) as appropriate.	QMRP
11	IFB Bid Solicitation Document_2.5.A.7), page 15, section paragraph 2	Contractor shall explain in person or by phone PASRR processes, results and procedures to applicant/resident, guardian, physician, provider (i.e.: NF, ICF/MR), legal representative or family. In some cases, the Contractor may need to assist the applicant or family in accessing other services through referral to OLTC, DDS and DAABHS PASRR Coordination.	Please provide the historic annual volume requiring such assistance for the past 3 years.	Approximate 15 per day
12	IFB Bid Solicitation Document_2.5.A.7), page 15, section paragraph 3	Contractor shall explain in person or by phone PASRR processes, results and procedures to applicant/resident, guardian, physician, provider (i.e.: NF, ICF/MR), legal representative or family. In some cases, the Contractor may need to assist the applicant or family in accessing other services through referral to OLTC, DDS and DAABHS PASRR Coordination.	Please describe the level of involvement required in rendering assistance accessing other services.	It would depend on each case as they are all individualized. Assistance is determined by the case and the knowledge of the caller.
13	IFB Bid Solicitation Document)2.5.A.8), page 15	Contractor shall deliver the Level II's and Resident Reviews (RR) to the Office of Long Term Care (OLTC) by noon central standard time (CST) each business day.	Please clarify the required content and method for this delivery.	Content is the completed PAS. Method for delivery electronic.

14	IFB Bid Solicitation Document_2.5.B., page 16, section paragraph 2	In some cases, it shall be necessary for the Contractor to arrange for a history and physical in order to meet federal regulations. Any associated costs must be built into unit costs for the assessments. No separate payment for medical examination will be made to the Contractor.	Please provide the historic volume of Level IIs requiring the Contractor to arrange for a History and Physical each year for the past 3 years.	Approximate 5 per month.
15	IFB Bid Solicitation Document_2.5.C, page 16, section paragraph 1	In a very small number of cases a more extensive psychiatric evaluation of an individual shall be necessary. The Contractor shall be expected to arrange such evaluations. Costs to DHS for these extended evaluations must be approved in writing by DAABHS and the OLTC PASRR Coordinator prior to the evaluation.	Please provide the historic volume of Level IIs requiring the Contractor to arrange for a Psychiatric Evaluation each year for the past 3 years.	None
16	IFB Bid Solicitation Document_2.5.C, page 16, section paragraph 1	In a very small number of cases a more extensive psychiatric evaluation of an individual shall be necessary. The Contractor shall be expected to arrange such evaluations. Costs to DHS for these extended evaluations must be approved in writing by DAABHS and the OLTC PASRR Coordinator prior to the evaluation.	Please confirm that if extended psychiatric evaluations are required, these are treated as a pass-through payments to DHS with the cost not being borne by the vendor.	As stated in the IFB, the cost must be approved. That does not mean all claimed cost will be approved; the DHS will approve appropriate, reasonable and necessary costs.
17	IFB Bid Solicitation Document_2.5.D, page 16, section paragraph 1	In some cases, an assessment shall be stopped for reasons beyond the control of the Contractor; for example, hospitalization, death or transfer of the applicant/resident. The Contractor shall not bill nor be paid for partial assessments.	Please provide the historic volume of Partial Assessments each year for the past 3 years.	Approximate 175
18	IFB Bid Solicitation Document_3.5.A, page 26	The Contractor shall be required to obtain performance and payment bonds when necessary to protect the State's interest, as determined by	Please confirm if a performance bond is required. If so, please provide the bond amount.	No performance bond is required.
19	IFB Bid Solicitation Document_3.5.E.3), page 20	Utilizing the updated list of all licensed nursing facilities, including name, address, telephone number and state vendor number, provided by the Department.	Please provide the referenced list of licensed nursing facilities, including addresses.	Upon award a list will be provided to the successful vendor.
20	IFB Bid Solicitation Document_K, page 22, paragraph 3	The hardware and software must be compatible at all times with the hardware and software utilized by the DHS and its security and privacy policies.	Please provide a copy of the DHS Administrative Procedures Manual (APM) 120-129 referenced in the DHS Privacy and Security Policies 5010 (referencing APM 123, APM 126, and APM 128).	See Attachment H (APM Chapters 120-129)
21	Attachment C_Performance, Page 5, Program Deliverable B, Performance Indicator	The contractor shall complete the Level II PASRR assessment, a service determination, and notify D PSQA, the nursing facility and the applicant's family of the decision.	Does the State require notification to the applicant's PCP as required by federal standard.	Yes, if the PCP is known
22	Attachment C_Performance, Page 12, Transition Planning	Ninety (90) days prior to the contract end date, the vendor shall submit to DHS a detailed plan for transitioning all contracted services to DHS, or to another vendor selected by DHS to provide the contracted services. The transition plan shall include provisions for the delivery of all proprietary data collected and/or created during the life of the contract to DHS thirty (30) days prior to the contract end date. All proprietary data collected and/or created during the final thirty (30) days of the contract, or any proprietary data not captured in the initial delivery, shall be delivered to DHS no more than fifteen (15) days following the contract end date.	Contract requirements (including the Little Rock office, hiring of staff) necessitate an implementation time period. Please confirm this transition period applies to this contract also applies at the beginning of the contract, with implementation beginning 7/1/18 and go-live of assessments 90 days following.	No
23	Bid Response Packet_Official Bid Price Sheet	N/A	Please provide the annual contract maximum/Department budget for these services.	This is an Invitation for Bid, we are seeking bids to determine final budget. The State reserves the right to negotiate final budget.
24	IFB Bid Solicitation Document Attachment C, Attachment D, Attachment E	N/A	As there are terms and conditions that conflict, please provide the order of precedence between the RFP, the General Contract Requirements, the Standard Terms and Conditions, Attachment C: Performance Based Contracting, Attachment D- Professional Services Contract General Terms and Conditions for Non-State Agency, and Attachment E- the Pro Forma Professional Consultant Services Contract.	The order is as follows: 1. IFB (inclusive of the General Contract Requirements and the Standard Terms and Conditions) 2. Attachment D 4. Attachment C 5. Attachment E
25	Attachment E	N/A	Please confirm that the final contracting vehicle will be the Pro Forma Contract	Yes

26	Attachment D_Page 6, Paragraph 6	Any existing software applications owned by the Contractor and used in the performance of the services under this contract must be granted to the State of Arkansas at no additional cost, subject to customary confidentiality and other license terms and conditions."	Please clarify what the State means by "must be granted".	Give access.
27	Bid Response Packet: Page 8 "Official Bid Price Sheet"	Estimated Monthly Quantity (for Pre-Admission Screenings, Resident Reviews, and Level I Screenings)	How were the estimated monthly volume of Pre-Admission Screenings, Resident Reviews, and Level I Screenings derived?	Reports