



Division of Medical Services
Office of Long Term Care

<http://humanservices.arkansas.gov/dms/Pages/oltcHome.aspx>

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501-682-8430 · Fax: 501-682-1197



MEMORANDUM

LTC-A-2016-07

TO: Nursing Facilities; ICFs/MR 16 Bed & Over; HDCs;
 ICFs/MR Under 16 Beds; ALF Level I; ALF Level II;
 RCFs; Adult Day Cares; Adult Day Health Cares;
 Post-Acute Head Injury Facilities; Interested Parties;
 DHS County Offices

FROM: Carol Shockley, Director, Office of Long Term Care

DATE: September 8, 2016

RE: Advisory Memo - Notice of Fee Reduction - FBI Criminal Background Checks

As per the attached notice from the Arkansas State Police (ASP), the cost for criminal background checks performed by the FBI will change on October 1, 2016. Specifically:

- The cost for a mailed-in or walked-in FBI background check will change from \$14.75 to \$12.00 each (a reduction of \$2.75).
- The cost for an FBI background check that is requested and delivered on-line (through the ASP INA criminal background check system) will change from \$15.75 to \$13.00 each (a reduction of \$2.75).
- The cost for a state background check will be unchanged.

If you need this material in alternative format such as large print, please contact our Americans with Disabilities Act Coordinator at 501-682-8307 (voice) or 501-682-6789 (TDD).

CS/bcs



State of Arkansas



ARKANSAS STATE POLICE

1 State Police Plaza Drive Little Rock, Arkansas 72209-4822 www.asp.arkansas.gov

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Asa Hutchinson
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Effective October 1, 2016

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Subject – FBI background check fee change

▶ Effective October 1, 2016, the cost for a mailed in or walked-in **FBI** background check will change from \$14.75 to \$12.00 each (a reduction of \$2.75 each).

▶ Effective October 1, 2016, the cost for an **FBI** background check that is requested and delivered on-line (through the ASP INA criminal background check system) will change from \$15.75 to \$13.00 each (a reduction of \$2.75 each).

▶ The cost for a mailed-in or walked-in **state** background check will remain \$25.00 each (no change).

▶ The cost for an on-line **state** background check will remain \$22.00 each (no change).

The on-line ASP INA criminal background check system will be changed on October 1, 2016 to charge the new lower FBI fee amount.

Sincerely,

Cora Gentry, Lieutenant
Arkansas State Police
Identification Bureau
Cora.gentry@asp.arkansas.gov