

**DEPARTMENT OF HUMAN SERVICES
OFFICE OF PROCUREMENT**
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 1

TO: Vendors Addressed
FROM: Margurite Al-Uqdah, Buyer
DATE: April 9, 2020
SUBJECT: 710-19-1009 Therapeutic Counseling

The following change(s) to the above referenced Competitive Bid for DHS has been made as designated below:

- Change of specification(s)**
- Additional specification(s)
- Change of bid submission/opening date and time**
- Cancellation of bid
- Other

BID OPENING DATE AND TIME

- Bid Opening Date changes to 5/11/2020. 2:00 pm

ADDITIONAL SPECIFICATIONS

- No additional specifications

CHANGE OF SPECIFICATIONS

- Page 1: Delivery of Response Documents
 - Response documents may also be emailed to margurite.al-uqdah@dhs.arkansas.gov
- Section 1.9:
 - All required documents may be delivered by email.
 - If documents are sent via email, the extra copies detailed in Section 1.9(C)(1) (a,b,c) are not required.
 - The redacted copy contemplated in Section 1.9(C)(2) may be delivered by email.
 - DHS reserves the right to require physical copies of all submitted materials at a later date.
- Section 1.16:
 - The redacted copy may be submitted via email.

REPLACEMENT DOCUMENTS

- No Replacement Documents

ADDITIONAL DOCUMENTS

As a qualified vendor on the Arkansas Department of Human Services (DHS) Qualified Vendor List (QVL) 710-19-1009 for Therapeutic Counseling, this is your notification to please submit a signed copy of addendum one (1) to my email address (margurite.al-uqdah@dhs.arkansas.gov), prior to 2:00 pm, May 11, 2020 to be included on the next fiscal year's list starting July 1st 2020 under the same areas of expertise you originally submitted.

Please note the following:

- If you're renewing to be included in the next State FY21 QVL listing, without any additional areas of expertise, all I need is a signed addendum one (1) (attached for convenience).
- If you're renewing and wish to add one or more new areas of expertise, then I will need the page showing the new area of expertise box (s) checked, all supporting documentation that was required in the original submittal document for each new area of expertise, and a signed addendum one (1). I do not need any additional submittal information as your original submittal documents have already been reviewed and qualify.
- If you have not submitted before you will need to submit all supporting documents required in the RFP.

For new submissions and renewals, our office will review the supporting documentation. Confirmation will be provided to you once evaluated.

Please provide these documents to me via email. Physical copies are not required.

Please let me know if I may assist you in any way, and I thank you again for your participation.

The specifications by virtue of this addendum become a permanent addition to the above referenced Invitation for Bid.

If you have questions, please contact the buyer Margurite.al-uqdah@dhs.arkansas.gov or 501-682-8743.

Vendor Signature

Date

Company