

2007.0.0 FEDERAL DELAY IN THE ISSUANCE OF NOTIFICATION OF GRANT AWARDS

2007.1.0 Purpose

To establish the policy and procedure regarding notification and project funding in case of a delay in receipt of a federal notification of grant award (NGA).

2007.2.0 Scope

This policy is applicable to all federal grant awards issued to divisions of the Department of Human Services.

2007.3.0 Policy

It shall be the policy of the Office of Finance & Administration (OFA) to notify the appropriate program manager in writing if a grant award notification has not been received or if notice has been given that a grant award is delayed.

2007.4.0 Procedure

1007.4.1 OFA shall provide notice on the first working day of the period for which the NGA was to have been received. At that time, the program manager must designate which of the following options the OFA shall follow:

- A. Discontinue program payments
- B. Temporarily utilize the grantee division's state funds for program payments, then reimburse state funds when federal funds resume

1007.4.2 The option selected shall be followed until the applicable NGA has been received and the flow of federal funds is resumed. The program manager shall be notified in writing when the flow of funds is resumed.

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