

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Arkansas Health Center

Benton, Arkansas

January 9, 2019

Members Present: James Luker, Secretary
Micheal Burden

Members Conferenced In:
Nelson Driver
Mike Russell

DHS Staff Present: Keesa Smith, DHS Deputy Director
Jay Battle, Administrator, State Hospital
Kara Benca, DYS Attorney, Office of Chief Counsel
Jim Brader, Attorney, Office of Chief Counsel
Michael Crump, Interim Director, Division of Youth Services
Alicia Davis, Division of Youth Services
Gary Gipson, Administrator, Division of Aging Adult & Behavioral Health Services
Marq Golden, Asst. Director of Division of Youth Services
Bryan Hall, Arkansas State Hospital
Jay Hill, Director, Division of Aging, Adult, & Behavioral Health Services
Mark Hooten, Facilities Management, Division of Youth Services
Scottie Leslie, Division of Aging Adult and Behavioral Health Services
David Sterling, Attorney, Office of Chief Counsel

Governor's Office: Phyllis Bell, Liaison, Sr. Advisor, Child Welfare
Brittney Roy

Agenda Item 1: **CALL TO ORDER**

With a quorum present, Mr. James Luker, Secretary, called the meeting to order at 12:45p.m.

Agenda Item 2: **APPROVAL OF MINUTES**

Mr. Micheal Burden made a motion to approve the minutes of the October 10, 2018 meeting; Mr. Nelson Driver seconded the motion. Mr. Mike Russell asked for clarification concerning the insurance cancellation for the old Little Rock community mental health center building, which is vacant. Clarification was provided by Mr. Jim Brader and Mr. Jay Hill concerning sovereign immunity in court and the State Claims Commission. Motion was approved.

Agenda Item 3: **DIVISION OF AGING, ADULT AND BEHAVIORAL HEALTH SERVICES REPORT (DAABHS)**

The Division of Aging, Adult and Behavioral Health Services (DAABHS) quarterly report was previously distributed to the Board and is attached to the minutes. Jay Hill, Director, presented DAABHS business to the board.

Arkansas State Hospital (ASH)

Mr. Bryan Hall stated that a corrective action plan is underway at the hospital to upgrade the forensic fire control panels so proper communications can occur between units. Patient care units have been completed while work is on-going on non-patient care units.

Work is also continuing on the room-by-room project, which includes painting and deep cleaning of the patient rooms, new ligature-resistant furnishings, and some tile and flooring replacement. The project is on-track for completion before the end of the fiscal year.

A busted drain-pipe caused a sink-hole, about 6' x 6' and 9 foot deep located in the west patient courtyard. Since patients have access to this area, it was considered an emergency and the Department of Finance and Administration Division of Building Authority staff has approved project repair and construction will begin soon.

The roofing project presented at last quarter's meeting has been placed on hold so staff and contractors can address the sink-hole project. At the Board's request, DHS staff is obtaining bids for both a canvas and metal roof for this project.

Mr. Burden asked if the roofs were leaking and in some areas they are, particularly during heavy rains. He stated that if they are leaking and water is getting into buildings, perhaps they should be considered for emergency repairs like the sink hole, so this project can get underway. ASH staff will make the necessary inquiries and have architects on-site next week.

Arkansas Health Center (AHC) –

The flat roof project at the dietary building (14,831 square feet) was completed with final inspection on January 4th at a cost of \$135,000. All old decking was removed before the new roof was installed.

Mr. Micheal Burden made a motion to approve Mr. Hill's report to the Board. Mr. Nelson Driver seconded the motion. Motion was approved.

Agenda Item 4: **DIVISION OF YOUTH SERVICES REPORT (DYS)**

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes. Ms. Keesa Smith, DHS Deputy Director, and Mr. Marq

Golden, Community and Residential Contracts Assistant Director presented DYS business to the Board.

Ms. Keesa Smith discussed the DYS Transformation Plan presented to the Governor before the holidays. This plan covers changes planned during the next two (2) years with an increased focus on behavioral health treatment, consistent treatment (at least once every three (3) months), and better outcomes for DYS youth returning home. The Board will need to approve recommendations for reducing the number of juvenile treatment centers as indicated in this plan, from seven (7) to five (5). To achieve this, the Colt and Harrisburg facilities would merge, with all clients and staff working at Harrisburg and converting it to an all-female facility, and the Dermott Juvenile Treatment Center would close. This facility houses the younger population (ages 13-17) and DYS is seeing fewer commitments in this age group. The Colt facility is leased from the University of Arkansas. DHS owns the Dermott facility.

In addition, under the Governor's transformation for state government, he has proposed to transfer CStep, a bootcamp program for adjudicated youth operated by the state military department, to DYS. DHS staff is researching the program in anticipation of receiving these youth.

Ms. Smith also introduced Michael Crump, DYS Interim Director, and Kara Benca from OCC as the dedicated DYS attorney.

Mr. Marq Golden addressed the previously approved roof repair project for the administration building at the Dermott Correctional Facility, which is scheduled for completion by the end of March. Roofs are currently tarped to prevent further damage. In addition, the approved land leveling project is underway. This project will reduce flooding and water damage as it diverts water away from the building.

The approved projects at the Mansfield Juvenile Treatment Center are underway. A contract has been awarded for the water tower project and is scheduled for completion by the end of March. Plans to repair the sewer treatment plant are underway, with the fiscal year-end as the estimated date of completion.

Mr. Micheal Burden made a motion to approve the DYS report and Mr. Mike Russell seconded the motion. Motion was approved.

Agenda Item 5: **NEW BUSINESS**

SIS Board – Stipend and Expense Information -

In accordance with ACA 25-16-901-908, the Board authorizes the \$60 stipend payment per official meeting attended and expenses for meals, travel, lodging and other associated expenses, which are provided to state employees for the members of the DHS State Institutional System Board throughout 2019 while on official business for the State.

Mr. Michael Burden made a motion to continue the SIS Board stipend for CY2019 at the same rate as 2018. Mr. Nelson Driver seconded the motion. Motion was approved.

Division of Youth Services (DYS) –

At the last meeting we discussed interior renovations of the long building at the Mansfield JTC, to include bathrooms and showers. Mr. Marq Golden explained that when plans for the renovation were reviewed, it was determined that a conversion to ADA standards would be required. The estimated cost for this is \$163,000.

Also at Mansfield, there is a mal-functioning entry gate. DYS needs to replace the motor and add a sally port which will improve facility security.

General discussion was held concerning the various facilities and their function at the Mansfield JTC.

Mr. Micheal Burden made a motion to approve ADA renovations, the gate repair, and the addition of a sally port. Mr. Nelson Driver seconded the motion. Motion was approved.

Mr. Marq Golden presented that approximately three (3) years ago, the locking systems at Alexander Juvenile Assessment and Treatment Center were deemed unreliable. In addition, the legislative Children's & Youth Committee pointed out the need for a new system during their tour of the facilities. While the existing locking system is a standard bolt and lock system with keys required for entry and does not pose a safety issue, the system is definitely antiquated and should be replaced to withstand today's issues and challenges. The estimated cost to replace locks at all housing units / dormitories at AJATC with an electronic, remote access locking system with badge entry is \$1,300,000 and funding is in place.

Mr. Micheal Burden made a motion to upgrade the locking system for all housing units / dormitories at AJATC. Mr. Mike Russell seconded the motion. Motion was approved.

Mr. Marq Golden requested funding to purchase two (2) generators for the Lewisville Juvenile Treatment Center at an estimated cost of \$95,550. These will maintain operations for housing, education, and the dining hall during an unforeseen event. An assessment was done at all locations and all will need replacing in the future, but Lewisville is recommended first.

Mr. Mike Russell asked if staff had a maintenance plan in place for its facilities and Mr. Golden stated that DYS has recently entered into maintenance agreements across the state for facilities, including HVACs, generators with surge protectors, plumbing repairs, etc.

Mr. Mike Russell made a motion to purchase two (2) generators for the Lewisville JTC. Mr. Nelson Driver seconded the motion. Motion was approved.

Mr. Marq Golden requested funding to replace six (6) HVAC systems at the Dermott JCF. These HVAC units at Dermott JCF have been mal-functioning for over a year now and the problems need to be addressed. The estimated cost is approximately \$35,000. (Note: These units are for the facility that will remain open under the Transformation Plan.) There was general discussion about what will belong to DYS if Colt JTC is closed. Secretary Luker expressed that he was impressed with the good condition of the Colt facility observed during the Board's tour following the October Board meeting. OCC staff indicated that the lease for the Colt JTC from the University of Arkansas system allows us to remove all DHS property when we close the facility.

Inquiries were made as to the compatibility and age of the units at Colt Juvenile Treatment Center. DYS staff will look into removing the units at Colt JTC to install at Dermott JCF.

Mr. Micheal Burden made a motion to table the vote on the HVAC units until April. Mr. Nelson Driver seconded the motion. Discussion ensued concerning the possibility of hot Arkansas temperatures in April and May.

Mr. Micheal Burden amended his motion to have DYS to look into moving HVAC units from Colt to Dermott. If this is not feasible and work needs to commence before the April Board Meeting, DYS staff will address the Board by scheduling a conference call. Mr. Mike Russell seconded the motion. Motion was approved.

Ms. Keesa Smith addressed questions about the operation of facilities, letting the Board know that an RFP has been issued for providers to manage DYS facilities in the new fiscal year. She stated that DYS has asked that new providers interview current staff and agreed that the SIS Board must review and approve any final lease agreements.

Arkansas State Hospital (ASH)

Mr. Jay Hill informed the Board that the staff recently received a request from State Representative Jeff Wardlaw for an assessment of the facility as to what it would take to convert / renovate areas of the hospital to expand capacity / increase bed space noting that the hospital runs over census almost every day. Staff will keep the Board apprised of this process.

Mr. Hill is seeking approval to pursue replacing a leaking roof for the medical supply building at the Arkansas Health Center, which is approximately 10,000 square feet. The estimated cost is \$83,000 and funding is available.

Mr. Micheal Burden made a motion to approve pursuing the roof replacement project for the medical storage building at the Arkansas Health Center. Mr. Mike Russell seconded the motion. Motion was approved.

Mr. Jim Brader stated that he, Mr. Jay Hill, and Mr. Jay Battles attended a joint-operations meeting with UAMS, the Arkansas Health Department, and the Arkansas State Hospital. The meeting was held to discuss shared facilities, particularly the on-site power station for which we are twenty (20) years into the fifty (50) year agreement. There was a request to defer some payments to begin routine maintenance and repair. While some discussions were favorable, others were not.

With the approval of this Board, ASH would like to pursue amending the voting delegates for this committee. Currently UAMS has six (6) votes, while the Health Department and ASH only have five (5). Negotiating this agreement will be in the best interest of the agency.

Mr. Micheal Burden made a motion to pursue negotiation with the joint-operations team to increase the voting capacity of ASH and the Health Department to the equivalent of UAMS voting capacity. Mr. Mike Russell seconded the motion. Motion was approved.

Agenda Item 5: **OLD BUSINESS**

None

Agenda Item 5: **ADJOURN**

The next meeting will be April 10, 2019, at 12:30 p.m., at the Arkansas State Hospital in Little Rock.

Mr. Micheal Burden made a motion to adjourn the meeting; Mr. Michael Russell seconded the motion. Motion was approved.

The meeting adjourned at 1:50 p.m.

Respectfully Submitted:

James Luker, Secretary
State Institutional Systems Board