

**ARKANSAS DEPARTMENT OF HUMAN SERVICES  
STATE INSTITUTIONAL SYSTEM BOARD**

Division of Youth Services  
700 Main Street  
Little Rock, AR 72201

July 16, 2015

Telephone Conference Call

Members Present; Micheal Burden  
Doug Kidd  
Dianne Thomas  
David Williams  
James Luker

DHS Staff Present: Marq Golden, DYS Assistant Director of Residential Services  
Cathy Shipley, DYS Construction Administrator  
Lee Ann Harper, DYS Construction Manager  
Liz Ganahl, Division of Youth Services

Mr. Michael Burden, Chairman, called the meeting to order at 3:30 p.m.

Mr. Burden thanked everyone for joining in.

**DIVISION OF YOUTH SERVICES (DYS):**

**Arkansas Juvenile Assessment and Treatment Center (AJATC):**

Ms. Cathy Shipley stated the purpose of the SIS Board telephone conference call was to discuss the roof replacements for three (3) cottages at AJATC. Ms. Shipley reported there was only one (1) layer of shingles on the roofs and they will be torn completely off before the reroofing. The square footage for each building is 4,911 square feet.

Mr. Jim Luker wanted to make sure the roofer would be a licensed and bonded contractor. Ms. Shipley assured him they would be. She stated DYS was following all Arkansas Building Authority (ABA) specifications and they would be oversight on the job.

Ms. Shipley requested the approval from the SIS Board for the expenditure.

**Mr. Doug Kidd made a motion to approve the reroofing of three (3) cottages at AJATC. Ms. Dianne Thomas seconded the motion. Motion was passed.**

**Mr. Micheal Burden made a motion to adjourn the meeting. Mr. Doug Kidd seconded the motion. Motion was passed and the meeting adjourned at 3:40.**

Respectfully Submitted:

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Dianne Thomas, Secretary