

ARKANSAS DEPARTMENT OF HUMAN SERVICES  
 DIVISION OF DEVELOPMENTAL DISABILITIES SERVICES  
 DDS DIRECTOR'S OFFICE POLICY MANUAL

Policy Type	Subject of Policy	Policy No.
Service	HDC Interdisciplinary Team Process/ Individualized Program Plans	3007-I

1. Purpose. To provide and promote services through the Interdisciplinary Team Process that enhance the development of individuals with developmental disabilities residing in HDC's and maximize their potential to the fullest possible extent, so as to facilitate their assimilation into the ordinary and normalized life of the community.
  
2. Scope. Any individuals admitted to a DDS Human Development Center.
  
3. Policy Statement. All individuals, regardless of age, degree of retardation, or accompanying disabilities, admitted to a HDC have a right to and shall receive, within thirty (30) days of their admission a review and update of the preadmission evaluation to include social, cognitive, communicative, and sensori-motor factors and adaptive behavior or independent living skills; a DIAGNOSIS; PROGNOSIS; long range goals; and a written INDIVIDUAL PROGRAM PLAN (I.P.P.), developed by an interdisciplinary team, consistent with the above.
  
4. Procedures for Compliance. Compliance procedures are outlined in the manual, "Development, Implementation and Review of Individual Program Plans."
  
5. Implementation Responsibility. The implementation of this policy is the responsibility of the Superintendents of the Human Development Centers.
  
6. Procedural Additions. A manual of procedures, "Development, Implementation and Review of Individualized Program Plans," is filed in the Policy Manual in the Office of the DDS Director.

Replacement Notation: This policy replaces Commissioner's Office Policy 3007-I effective June 17, 1980, and October 19, 1982, June 24, 1983, and May 19, 1986 and January 8, 1987.

Effective Date: March 15, 1993

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References: ICF/MR Regulation, Section 442.418. AC/MRDD Standards, Section 1.2

