

**MINUTES OF MEETING**  
**BOARD OF DEVELOPMENTAL DISABILITIES SERVICES**  
**August 7, 2008**  
**Conway, Arkansas**

A regular meeting of the Board of Developmental Disabilities Services (DDS) was held on August 7, 2008 at Hendrix University in Conway, Arkansas. The meeting convened at 1:30 p.m. pursuant to the call of the Board Chair.

MEMBERS PRESENT: Mr. Thomas Dolislager, Dr. Wesley Kluck, Mr. Luke Heffley, Ms. Sally Hardin, Mr. David Rosegrant, Mr. Ron Carmack and Ms. Suzann McCommon.

STAFF PRESENT: Dr. Charlie Green, Ms. Judy Adams, Ms. Margo Green, Ms. Judy Storey, Mr. Calvin Price, Mr. Mark Stitch, Mr. Forrest Steele, Ms. Marilyn Junyor and Ms. Betty Schwartz.

OTHERS PRESENT: Mrs. Pat Carmack, Ms. Amy Ford, Attorney General's Office, Ms. Lori Freno, Attorney General's Office, Mr. Eric Treat, Ms. Rita Hoover, Mr. Larry Taylor, Ms. Elizabeth Eskew, Disability Rights Center, Mr. Steve Wilson, Mr. and Mrs. Parnell Albritton.

Mr. Dolislager, Board Chair, called the meeting to order and welcomed everyone in attendance.

Mr. Dolislager called for a motion on the minutes from the May 8, 2008 regular meeting of the Board. A revised copy of the minutes had been distributed prior to the meeting, to replace the ones included in the Board Packet. The minutes were revised to clarify who the Conway HDC lease is with and what the purpose of the lease is.

Dr. Wesley Kluck made a motion the minutes of the May 8, 2008 regular meeting of the Board (as revised) by approved. Mr. Luke Heffley seconded the motion. Motion passed unanimously.

Mr. Dolislager invited anyone wanting to address the Board to do so at this time; no one addressed the Board at this time.

Ms. Suzann McCommon presented the report for the August 7, 2008 meeting of the Physical Management Subcommittee. Ms. McCommon stated the Subcommittee had discussed the request for an easement right-of-way at Booneville Human Development Center. The request is from CenturyTel of Arkansas, Inc., a telecommunications company plant public government entity. Ms. McCommon stated the Subcommittee's recommendation and the motion on the request for easement was to approve the request. Motion passed unanimously.

Ms. McCommon continued the report and stated the Subcommittee had discussed the Policy regarding the use of bonuses and royalties from timber sales. Mr. Dolislager questioned the possible needs for some of the funds as it relates to buildings out of compliance or the need for capitol improvements. Ms. McCommon stated that all of the HDCs have prioritized plans for capitol improvements that require the approval of Dr. Green. Ms. McCommon stated the

Subcommittee's recommendation and the motion was to approve the policy. Ms. Sally Hardin seconded the motion. Motion passed unanimously.

Ms. McCommon commended Ms. Sally Hardin for chairing the Physical Management Subcommittee meeting at the May meeting of the Board.

Mr. Luke Heffley reported that there was no Administrative Services Subcommittee report for this meeting.

Mr. Calvin Price presented the Superintendent's report. Mr. Price welcomed everyone to Conway and the 16<sup>th</sup> annual Beyond the Borders Conference. He stated that 750 people had registered for the conference. Mr. Price provided current information from each of the Human Development Centers as reported in their monthly reports. In response to Mr. Dolislager's question regarding out of compliance items, each superintendent reported that no buildings are out of compliance. Mr. Price stated that compliance issues are monitored by the Life Safety Code component of the Office of Long Term Care annual surveys. Dr. Green stated that he has a running list of capitol improvement needs from each of the HDCs which will be provided to the Board.

Dr. Charlie Green presented the Division Director's report. Dr. Green requested that Mr. Dolislager present a plaque to Mr. Randy Lann, retired Board Member, recognizing his service to the DDS Board from May, 2001 to March, 2008. Dr. Green thanked Mr. Lann for his great service to the board.

Dr. Green thanked Calvin Price and his staff for the great job they did with Beyond the Borders, recognizing that all services continued to be provided to all clients, while taking on the additional tasks necessary for the conference.

Dr. Green reported that that Gifts and Bequests fund interest for last year was divided among the HDCs by bed count with \$1,000 going to Central Office. He stated that the representative from Merrill Lynch has requested to attend the next Administrative Services Subcommittee meeting to discuss the funds distribution.

Dr. Green's report included additional information on the budget including merit increase and pay plan information as well as funding for the proposed unit at Warren for dually diagnosed individuals.

Ms. Sally Hardin made a motion to approve the appointment of Ms. Judy Storey to the position of Superintendent of the Booneville Human Development Center. Mr. Ron Carmack seconded the motion. Motion passed unanimously.

Dr. Wesley Kluck made a motion the meeting adjourn. Mr. David Rosegrant seconded the motion. Motion passed unanimously.

ATTEST:

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Executive Secretary

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Mr. Thomas Dolislager, Board Chair  
Board of Developmental Disabilities Services