

MINUTES OF MEETING
BOARD OF DEVELOPMENTAL DISABILITIES SERVICES
February 7, 2008
Conway Human Development Center
Conway, Arkansas

A regular meeting of the Board of Developmental Disabilities Services (DDS) was held on February 7, 2008 at the Conway Human Development Center (CHDC) in Conway, Arkansas. The meeting convened at 1:30 p.m. pursuant to the call of the Board Chair.

MEMBERS PRESENT: Mr. Thomas Dolislager, Ms. Suzann McCommon, Dr. Wesley Kluck, Ms. Sally Hardin, Mr. Luke Heffley and Mr. Ron Carmack.

STAFF PRESENT: Dr. Charlie Green, Mr. Dale Woodall, Ms. Judy Adams, Ms. Shelley Lee, Mr. Forrest Steele, Mr. Mark Stitch, Mr. Calvin Price, Ms. Margo Green, Ms. Gail Miller, Ms. Betty Teague, Ms. Sandra Gardner, Ms. Donna Lamberth, Dr. Denise Thomas, Ms. Sarah Hunt, Ms. Sandy Moix, Mr. Doug Hart, Mr. Mark Mullenax, Mr. Ed Jennings, Ms. Sarah Murphy, Dr. Carl Reddig and Ms. Donna Madden.

OTHERS PRESENT: Mr. Parnell Allbritton; Mrs. Betty Allbritton; Ms. Rita Hoover; Mrs. Pat Carmack; Mr. Lamar Richmond; Ms. Joyce Dees, Governor's Office Department of Human Services (DHS) Liaison; and Ms. Lori Freno, Attorney General's Office.

Mr. Thomas Dolislager, Board Chair, called the meeting to order and welcomed everyone in attendance.

Mr. Dolislager presented a plaque to Dr. Wesley Kluck from the Board in appreciation for the excellent leadership he provided during his two years as Board Chair.

Mr. Dolislager called for a motion on the minutes from the December 6, 2007 regular meeting of the Board of DDS.

Ms. Suzann McCommon made the motion the minutes from the December 6, 2007 regular meeting of the Board be approved. Dr. Wesley Kluck seconded the motion. Motion passed unanimously.

Mr. Dolislager invited anyone wanting to address the Board to do so at this time on the agenda; no one addressed the Board at this time.

Ms. Suzann McCommon presented the report for the February 7, 2008 Physical Management Subcommittee meeting. Ms. McCommon stated the Subcommittee had discussed a request from Entergy for a four hundred foot overhead right-of-way easement on Arkadelphia HDC land. Ms. McCommon stated the Subcommittee's recommendation was to approve the easement request

and the recommendation was a motion. Mr. Ron Carmack seconded the motion. Motion passed unanimously.

Ms. McCommon stated the Subcommittee had also discussed a change in procedures made by the Commissioner of State Lands regarding bids on gas/oil/mineral rights leases. Ms. McCommon explained the procedure change and stated the Subcommittee's recommendation was to request the Attorney General's office review the procedure and provide an opinion as to whether the Board of DDS as a constitutional Board must comply with the new regulations established by the Commissioner of State Lands or if the Board continues to have the rights of disapproval as with the previous procedures. Ms. McCommon stated the recommendation to be a motion. Ms. Sally Hardin seconded the motion. Motion passed unanimously. Note was made that no bids would be accepted until the Attorney General's opinion is received.

Mr. Luke Heffley presented the Board of DDS' reimbursement methodology for calendar year 2008 for Board approval. (A copy of the reimbursement methodology is an attachment to the February 7, 2008 Board minutes.) Mr. Heffley made a motion the methodology be approved. Mr. Ron Carmack seconded the motion. Motion passed unanimously.

Mr. Calvin Price, CHDC Superintendent, presented the report for the human development centers. Mr. Price welcomed everyone attending the Board meeting to the Conway Center; complimented CHDC staff stating they are the best and they work hard to make sure excellent services are provided at the center. Mr. Price stated the Conway Center would be fifty years old in October 2009 and noted the first residents were welcomed to the center in 1959. He introduced the center's longest tenured CHDC staff person Ed Jennings whom he stated has forty-seven years of service. Mr. Price provided items of interest about each HDC as provided to him by each Superintendent and noted the Superintendents would be glad to answer any questions the Board members might have, including questions about the HDC reports in the Board packet.

Dr. Charlie Green presented the Division Director's report. Dr. Green began his report with an expression of appreciation to Ms. Joyce Dees for attending the meeting and for the assistance she provides the agency; he commented, also, that Ms. Dees will be a great asset to the agency during the upcoming legislative session. Dr. Green thanked Dr. Kluck for doing a great job as Board Chair. Dr. Green's report included information on the adolescent unit planned for the SEAHDC campus; preparations for the upcoming legislative session; parents (community and HDC) working together during the legislative session; staff merit raises; state pay plan study conducted by Department of Finance and Administration, Office of Personnel Management; and provided a brief stock update.

The next regular Board meeting is scheduled to be held in conjunction with the Southeast Arkansas HDC's "Open Horizon" Conference in Warren on May 8, 2008.

Mr. Dolislager informed the Board that a copy of the latest DHS newsletter had been included in the Board packet and noted the newsletter was in the packet because the publication contained a great article about the Jonesboro HDC and the assistance provided a lady resident by the center staff, which he noted to be indicative of services provided by the HDCs and of the positive affects services provided by DDS have on the lives of others.

Mr. Carmack made a motion the meeting adjourn. Mr. Heffley seconded the motion. Motion passed unanimously.

ATTEST:

Executive Secretary

Thomas Dolislager, Board Chair
Board of Developmental Disabilities Services

