

MINUTES OF MEETING
BOARD OF DEVELOPMENTAL DISABILITIES SERVICES
December 6, 2007
Alexander Human Development Center
Alexander, Arkansas

A regular meeting of the Board of Developmental Disabilities Services (DDS) was held on December 6, 2007 at the Alexander Human Development Center (AIHDC) in Alexander, Arkansas. The meeting convened at 1:30 p.m. pursuant to the call of the Board Chair.

MEMBERS PRESENT: Mr. Thomas Dolislager, Ms. Suzann McCommon, Dr. Wesley Kluck, Ms. Sally Hardin and Mr. Luke Heffley.

STAFF PRESENT: Dr. Charlie Green, Mr. Calvin Price, Ms. Shelley Lee, Ms. Judy Adams, Ms. Margo Green, Mr. Mark Stitch, Ms. Traci Harris, Ms. Marilyn Junyor, Ms. Tammy Benbrook, Ms. Debbie Eddington and Ms. Donna Madden.

OTHERS PRESENT: Mr. Parnell Allbritton; Mrs. Betty Allbritton; Mr. Steve Wilson; Mr. Larry Taylor; Mr. Lamar Richmond; and Ms. Lori Freno and Ms. Amy Ford, Arkansas Attorney General's Office.

Dr. Wesley Kluck, Board Chair, called the meeting to order and welcomed everyone in attendance. Dr. Kluck thanked the Alexander HDC staff for hosting the Board meeting.

Dr. Kluck called for action on the minutes from the September 20, 2007 regular meeting of the Board of DDS.

Ms. Suzann McCommon made a motion the minutes from the September 20, 2007 regular meeting of the Board of DDS be approved. Mr. Thomas Dolislager seconded the motion. Motion passed unanimously.

Dr. Kluck invited anyone wanting to address the Board to do so at this time; no one addressed the Board at this time.

Mr. Luke Heffley presented the report on the December 6, 2007 Administrative Services Subcommittee meeting. Mr. Heffley reported the Subcommittee had discussed the human development centers' admission policy, and he provided a review of the Subcommittee's discussion on the policy. Mr. Heffley stated the Subcommittee's recommendation to be to submit the policy for promulgation as required by the Administrative Procedures Act (APA) and present the policy as approved through the APA process to the Board for final approval. Mr. Heffley stated the recommendation to be a motion. Motion passed unanimously.

Mr. Mark Stitch, Alexander Human Development Center (AIHDC) Superintendent, presented the report for the human development centers. Mr. Stitch welcomed everyone attending the Board meeting to the Alexander Center. Mr. Stitch's report included items of interest about each HDC as provided to him by each Superintendent.

Dr. Charlie Green presented the Division Director's report. Dr. Green's report included information on the special treatment unit for adolescents to be located on the Southeast Arkansas HDC (SEAHDC) campus; parents and community providers preparing for the next legislative session; base salary merit pay; and staff retention incentives.

Ms. McCommon introduced the slate of Board officers for the 2008 calendar year as proposed by the Board's nominating committee: Thomas Dolislager, Chairman; Luke Heffley, Vice-Chairman; and Ron Carmack, Secretary. Ms. Common stated the slate of officers as proposed to be a motion; motion was seconded and passed unanimously.

Dr. Kluck commented he would like for the Board to adhere to the proposed 2008 Board meeting dates as included in the Board packet. Request was made that the dates be provided to the Board by e-mail; Ms. Madden will e-mail the dates to the Board.

Mr. Dolislager made a motion the meeting adjourn. Mr. Heffley seconded the motion. Motion passed unanimously.

ATTEST:

Executive Secretary

Dr. Wesley Kluck, Board Chair
Board of Developmental Disabilities Services

