

MINUTES OF MEETING
BOARD OF DEVELOPMENTAL DISABILITIES SERVICES
February 9, 2006
Arkadelphia, Arkansas

A regular meeting of the Board of Development Disabilities Services (DDS) was held on February 9, 2006 at the Arkadelphia Human Development Center (ArHDC). The meeting convened at 11:00 a.m. pursuant to the call of the Board Chair.

MEMBERS PRESENT: Dr. Wesley Kluck, Mr. Thomas Dolislager, Ms. Suzann McCommon, Mr. Luke Heffley, and Ms. Kay Barnes.

STAFF PRESENT: Dr. Charlie Green, Mr. John Rhodes, Ms. Margo Green, Ms. Judy Adams, Mr. Forrest Steele, Mr. Calvin Price, Ms. Kathy Weatherl, Ms. Marilyn Junyor, Ms. Gail Miller, Ms. Deborah Tenner, Mr. Dale Woodall, Ms. Shenna Shuler and Ms. Donna Madden.

OTHERS PRESENT: Ms. Betty Allbritton; Mr. Parnell Allbritton; Mr. Tom Hill; Ms. Ruth Castleberry; Ms. Jackie Fliss; Mr. Eric Treat; Ms. Carole Sherman; Mr. Bill Sherman; Mr. Dusty Maxwell; Mr. Craig Cloud; Mr. Steve Wilson; Mr. Larry Taylor; Mr. Mike Cardwell; and Ms. Lori Freno, Arkansas Attorney General's Office.

Dr. Wesley Kluck, Board Chair, called the meeting to order.

Ms. Kay Barnes addressed the Board. Ms. Barnes expressed her appreciation for having had the opportunity to serve as the Board Chair; voiced positive comments about the Board, Superintendents, and HDC and central office staff; thanked Ms. Lori Freno for providing the Board with excellent legal advice; and commented on the great working relationship between the HDCs and community providers. Following her comments, Ms. Barnes handed Dr. Wesley Kluck the Chair's gavel for his use during his term as Board Chair.

Dr. Kluck presented Ms. Barnes with a plaque from the Board in appreciation for the excellent leadership she provided during her two years as Board Chair.

Dr. Kluck welcomed everyone attending the Board meeting to the Arkadelphia Center; commented on how long a time it had been since the Board last held a meeting at the Center; and commented on when the Center had been built and the nine years during an earlier time in his life when he had worked at the Center with the residents.

Dr. Kluck called for a motion on the minutes from the November 8, 2005 regular meeting of the Board of DDS.

Ms. Suzann McCommon made a motion the minutes from the November 8, 2005 regular meeting of the Board of DDS be approved. Mr. Thomas Dolislager seconded the motion. Motion passed unanimously.

Dr. Kluck announced the Governor had recently appointed a new member to the Board, Dr. Larry Davis. Dr. Kluck stated Dr. Davis' schedule did not allow his attendance at the present Board meeting and he stated the Board would welcome Dr. Davis in person at the next Board meeting. Dr. Kluck announced Dr. Davis would serve on the Board's Administrative Services Subcommittee; Mr. Steve Wilson would be the new parent member on the Administrative Services Subcommittee; and Mr. Parnell Allbritton had agreed to continue to serve as the parent member on the Board's Physical Management Subcommittee. Dr. Kluck thanked Mr. Wilson and Mr. Allbritton on behalf of the Board for giving of their time to work with the Board. Dr. Kluck noted there would be no additional changes to the present make-up of the subcommittees.

Dr. Kluck invited anyone attending the meeting who wanted to address the Board to do so; no one addressed the Board at this time.

Ms. Suzann McCommon provided the report for the Physical Management Subcommittee and began by stating the Subcommittee had met before the Board meeting and discussed mission marketable land at Conway HDC (CHDC). Ms. McCommon stated the Subcommittee had reviewed a request from Independent Living Services (ILS) for use of a portion of CHDC land and stated the recommendation on the request to be for the Board to sign the agreement with ILS after Dr. Charlie Green, Mr. Calvin Price and Ms. Jackie Fliss worked out an agency agreement on services to be provided for HDC residents at the proposed ILS facility. Ms. McCommon stated the recommendation also included the agreement with ILS being signed by the Board Chair as soon as Dr. Green presented the agency agreement for signature. Motion on the recommendation was made by Ms. McCommon. Dr. Kluck noted that a second on the motion was not needed because the motion (recommendation) resulted from action taken at the Board's Subcommittee meeting. Motion passed unanimously.

Ms. McCommon continued the Physical Management Subcommittee report and stated the Subcommittee had discussed a request for a pipeline easement on Booneville HDC (BHDC) property which would provide a negotiated amount of approximately \$17,000 and the land would be returned/restored to its original condition after the digging of the pipeline was completed. Ms. McCommon stated the Subcommittee's recommendation was to approve the pipeline easement request. Motion on the recommendation was made by Ms. McCommon. Motion passed unanimously.

Mr. Luke Heffley presented the report for the Administrative Services Subcommittee and stated the first item of his report was the Board's reimbursement methodology for the 2006 calendar year. (A copy of the reimbursement methodology is an attachment to the minutes.) Motion on approving the reimbursement methodology was made by Mr. Heffley. Motion passed unanimously.

Mr. Heffley continued the report for the Administrative Services Subcommittee and reported two firms had submitted proposals on handling the Board's stock. A brief discussion was held on the stock and the proposals submitted. Mr. Heffley stated the Subcommittee's recommendation to be to have the two firms that had submitted proposals provide an oral presentation on their proposals at an Administrative Services Subcommittee meeting to be held on a day before the May Board meeting and the Subcommittee provide the Board with a recommendation at the May Board meeting on which firm would handle the stock. A motion on the Subcommittee's recommendation was made by Mr. Heffley. Motion passed unanimously.

Ms. Margo Green, Arkadelphia HDC Superintendent, presented the report for the human development centers and began the report by welcoming everyone attending the meeting to the Arkadelphia Center. Each Superintendent provided a brief report on items of interest for their respective centers, to include the following: items on Conway HDC are included in the Center's reports in the Board packet; Jonesboro HDC opened its on-campus workshop and the Center's aquatic pool would be opening soon; Alexander HDC is now an all male facility and a full ICF survey is presently being conducted at the Center; Southeast Arkansas HDC has no vacancies, Center's cafeteria is getting a facelift to include a 50's theme, Long Term Care just completed a survey at the Center and a plan of correction in accord with the survey is being prepared; Booneville HDC had a decrease in turnover every quarter during calendar year 2005, staff numbers for sick leave went down in the same time period for 2005 and rug sales for 2005 were approximately \$10,000; Arkadelphia HDC and Rainbow of Challenges continue to have great success with their empowerment project, a building has been found that can be used for selling crafts made at the Arkadelphia Center and Rainbow of Challenges is working on purchasing the building. Ms. Green offered tours of the Center for anyone interested and noted the tours would include the Center's craft shop.

Ms. McCommon commented that the Arkadelphia Center's crafts were wonderful and noted the Center residents were receiving some excellent training working with crafts. Ms. McCommon also commented on the wonderful rugs made by the residents at the Booneville Center.

Dr. Charlie Green provided the Division Director's report. Dr. Green thanked Ms. Barnes for the wonderful job she had done as Board Chair and commented on how smooth everything ran while she was the Chair; thanked Ms. Green and the Arkadelphia Center staff for hosting the Board meeting; and expressed his appreciation to community providers, HDCs and all agency staff for working together and making use of all available resources in order to provide the best services for persons with developmental disabilities. Dr. Green introduced Ms. Kathy Weatherl; noted Ms. Weatherl had recently taken the position of DDS Assistant Director for Quality Assurance and stated she would be working with the HDCs in whatever capacity she was needed. Dr. Green noted the agency's finances were in good shape, and he thanked Ms. Deborah Tenner for the excellent job she was doing with the agency's finances. Dr. Green noted the Department of Justice negotiations were ongoing and work was continuing on the respite center. Dr. Green commented that the Superintendents were doing a great job, making good things happen and working with whomever they needed to in order to get things done, and he commented he was glad to be a part of the good things being done in the agency.

Dr. Kluck announced the May Board meeting would be held in conjunction with the Southeast Arkansas HDC's Open Horizons' Conference being held May 4 and 5.

Mr. Heffley suggested a central area of the state be the location for the Administrative Services Subcommittee meeting being held for the oral presentations on the proposals for handling the stock. Ms. Barnes suggested Ms. Donna Madden work with Mr. Randy Lann on scheduling the Subcommittee meeting.

Mr. Thomas Dolislager made a motion the meeting adjourn. Mr. Heffley seconded the motion. Motion passed unanimously.

ATTEST:

Executive Secretary

Dr. Wesley Kluck, Board Chair
Board of Developmental Disabilities Services