

MINUTES OF MEETING
BOARD OF DEVELOPMENTAL DISABILITIES SERVICES
August 4, 2005
Hendrix College
Conway, Arkansas

A regular meeting of the Board of Developmental Disabilities Services (DDS) was held on August 4, 2005 at Hendrix College in Conway, Arkansas. The meeting convened at approximately 1:40 p.m. pursuant to the call of the Board Vice-Chairman.

MEMBERS PRESENT: Dr. Wesley Kluck, Ms. Suzann McCommon, Mr. Randy Lann, Mr. Thomas Dolislager and Mr. Luke Heffley.

STAFF PRESENT: Dr. Charlie Green, Ms. Deborah Tenner, Ms. Sharon Mohammed, Ms. Traci Harris, Mr. Wes Eddington, Ms. Debbie Eddington, Mr. James Hayden, Mr. Dale Woodall, Ms. Angela Green, Ms. Marilyn Junyor, Ms. Nancy Craft, Ms. Judy Adams, Ms. Margo Green, Mr. Calvin Price, Ms. Phyllis Wilson, Mr. Jimmy Garis and Ms. Donna Madden.

OTHERS PRESENT: Mr. Joey McCreight; Mr. Mike McCreight; Mr. Dusty Maxwell; Mr. Craig Cloud; Mr. Parnell Allbritton; Ms. Brenda Green; Mr. Tom Hill; Ms. Jackie Fliss; Ms. Cindy Mahan; Mr. Jerry March; Mr. Alan Fortney; Mr. Ron Carmack; Ms. Pat Carmack; Ms. Ruth Castleberry; Mr. Lamar Richmond, Disability Rights Center, Inc.; and Ms. Lori Freno and Ms. Chilesa Ready, Attorney General's Office; and Mr. Jamie Gates, Conway Mayor's Office.

Dr. Wesley Kluck, Board Vice-Chairman, called the meeting to order.

Dr. Kluck called for a motion on the minutes from the June 8, 2005 regular meeting of the Board of DDS.

Mr. Thomas Dolislager made a motion the minutes from the June 8, 2005 regular meeting of the Board of DDS be approved. Mr. Randy Lann seconded the motion. Motion passed unanimously.

Dr. Kluck invited anyone attending the meeting who wanted to address the Board to do so; no one addressed the Board at this time. Dr. Kluck expressed the Board's appreciation to everyone present for attending the meeting.

Ms. McCommon presented the report for the Physical Management Subcommittee and began her report with input on the first item discussed during the Subcommittee meeting. Ms. McCommon stated the Subcommittee had discussed proposals being submitted by community programs for constructing residential buildings on Conway Human Development Center (CHDC) land. Ms. McCommon stated the Subcommittee recommended approving in concept proposals to be submitted by Pathfinder, Inc., Friendship Community Care, Inc. and Faulkner County Day School, Inc. for leasing land on which to construct buildings for use by persons with a

developmental disability receiving waiver services; the programs would work with the CHDC Superintendent Calvin Price on developing the proposals. Ms. McCommon stated the recommendation to be a motion. Mr. Thomas Dolislager seconded the motion. Motion passed unanimously.

Ms. McCommon noted that proposals/plans from the community providers for CHDC land use would come back to the Board in final form before any construction began.

Ms. McCommon commented on the sale of a prime piece of marketable CHDC land discussed by the Subcommittee and stated the Subcommittee recommended the sale of the land with bids being let which would contain specific criteria for use of the land. Ms. McCommon stated the recommendation to be a motion. Mr. Randy Lann seconded the motion. Motion passed unanimously.

Ms. McCommon stated the Subcommittee recommended Dr. Green be authorized to expend funds on behalf of the Board for appraisal of the CHDC land to be sold and determine whether Gifts and Bequests or Incidentals funds would be used. Ms. McCommon stated the recommendation to be a motion. Mr. Dolislager seconded the motion. Motion passed unanimously.

Ms. McCommon stated a proposal had been presented to the Subcommittee requesting approval for Booneville HDC (BHDC) and the community program Friendship Community Care, Inc. to work together on providing apartments on the BHDC campus for transition. Ms. McCommon stated the Subcommittee recommended the request be approved in concept. Ms. McCommon stated the recommendation to be a motion. Mr. Lann seconded the motion. Motion passed unanimously.

In response to questioning from Mr. Luke Heffley concerning cost to BHDC regarding the Friendship Community Care project, Ms. Shelley Lee, BHDC Superintendent, explained Friendship would renovate the currently unoccupied building on the Center grounds planned to be used for apartments, install needed appliances and furniture and perform initial and on-going maintenance; BHDC would handle the lawn and grounds care around the apartments. Ms. Lee stated an agreement would be negotiated to include terms mutually beneficial to the Center and Friendship with regard to such items as utility costs and leasing.

Mr. Randy Lann presented the report for the Administrative Services Subcommittee and provided input on the Subcommittee's discussion on the selling of stock as approved by the Board at a previous meeting. Mr. Lann stated the Subcommittee's recommendation was for the proposed respite center project to be the first priority for use of the money derived from the sale of stock. Mr. Lann stated the recommendation to be a motion. Ms. McCommon seconded the motion.

Following a brief discussion on the sale of stock and funding source for the respite center project, Mr. Lann's motion on the Subcommittee's recommendation passed unanimously.

Mr. Lann continued the Administrative Services Subcommittee report and stated the Subcommittee had discussed Dr. Green providing at the next Board meeting a business plan detailing estimated operating expenses and potential funding for operations of the proposed respite camp, and he stated the recommendation to be a motion. Ms. McCommon seconded the motion. Motion passed unanimously.

Mr. Lann stated the Subcommittee recommended travel be paid from Gifts and Bequests for two staff to visit respite programs in other states in order to secure ideas that might be useful for the respite project being planned by DDS. Mr. Lann stated the recommendation to be a motion. Mr. Luke Heffley seconded the motion. Motion passed unanimously.

Ms. McCommon made a motion that the Board request Mr. Price set aside ten (10) acres of CHDC land for the location of the respite center. Mr. Lann seconded the motion. Motion passed unanimously.

Ms. Judy Adams, Southeast Arkansas HDC (SEAHDC) Superintendent, presented the report for the human development centers. Ms. Adams included the following in her report for the centers: Alexander HDC will be hosting safety code and life skills training; Arkadelphia HDC's information is included in the Center's report in the Board packet; Conway HDC is holding the Center's 13th annual "Beyond the Borders" conference and thanked Mr. Price and his staff for a great conference and for hosting the Board meeting at the location of the conference; SEAHDC recognized employees for their tenure at the Center and had sixty employees who received a 10 year service award. Ms. Adams reminded the Board that monthly reports from each center were in the Board packet and the Superintendents would be glad to answer any questions regarding the information in the reports.

Dr. Charlie Green provided the Division Director's report. Dr. Green began his report with an echo of Ms. Adams' "thank you" to Mr. Price and his staff for the great "Beyond the Borders" conference and for hosting the Board meeting at the conference location. Dr. Green included the following in his report: magnitude of work involved in the proposals submitted on the use of HDC land; taking pride in the services being provided for the developmentally disabled as a result of the Board, HDCs and community programs working together; state wide HDC parent group's concerns including staff retention and serving the dually diagnosed and the creative ways superintendents are coming up with to alleviate the issues causing the concerns. Dr. Green commented on Mr. James Hayden transferring to the Conway HDC and the important work he would be doing at the Center, and noted a major part of his work would be creating ways to address the concerns of the parents' group. Dr. Green reviewed the process for timber sales and distribution of proceeds from the sales and noted the superintendents had decided on a distribution formula that would benefit all the centers.

Mr. Dolislager commented on reports for community services provided by DDS that had been included in the Board handouts for the meeting and requested the reports be included as a regular part of the Board packet. Mr. Dolislager noted the reports were for the DDS Waiver and DDTCS programs. The Board had no problem with the report being included in the packet and voiced approval of the request.

Ms. McCommon made a motion the meeting adjourn. Mr. Lann seconded the motion. Motion passed unanimously.

ATTEST:

Executive Secretary

Dr. Wesley Kluck, Vice-Chair
Board of Developmental Disabilities Services