Purpose:
The purpose of the Prospective Provisional Foster Parent Information & Questionnaire is to provide a standard process to refer a prospective provisional foster home for consideration and gather information about prospective provisional parents to assist in determining if they would provide a safe and suitable placement for their relative(s) or fictive kin.

Completion:
- Investigator or on-call FSW who removes the child must notify the area Resource Worker Supervisor by email within twenty-four hours of removal that child has been removed and a potential provisional placement has been identified in his/her area. In the notification email, provide area Resource Worker Supervisor with:
  - Names and ages of children who have been removed;
  - Names of potential provisional placement;
  - Relationships of potential provisional placement to children;
  - Contact information for potential provisional placement;
  - Any other information collected regarding potential provisional placement that could be included on the CFS-450.
- Investigator and/or child’s caseworker and/or resource worker will assist with completion of CFS-450 as appropriate to the specific case and/or local county procedures.
- Area Resource Worker Supervisor is responsible for ensuring completion of CFS-450 within 48 hours of receipt of email notification from the investigator or on-call worker who removed the child.
- Resource Worker is responsible for completing all required background checks and the In Home Consultation Visit to determine whether a prospective provisional applicant can continue to move forward with the provisional assessment and approval process.
- Resource Worker files copy of CFS-450 in foster home record if the provisional foster home is opened and will then proceed with other requirements necessary for the home to become a fully approved foster home within 6 months.

Additional Information:
It is recommended that no more than two applications for provisional foster parents can be submitted at one time for the same child. A separate CFS-450 must be used for each prospective applicant.