INSTRUCTIONS
CFS-224-T 4 (Child Maltreatment True Investigative Determination Notice to Current Foster Parents of the Alleged Offender in Foster Care)

Purpose:
This notice to alleged juvenile offender of a true determination is used to provide notification to the current foster parents of the alleged offender who was a juvenile age 14-17 at the time the offense allegedly occurred. This notification will be provided within ten business days from the investigative determination of true.

Completion:
To: Type or write the name of the alleged juvenile offender.
Address: Enter the full address of the alleged juvenile offender.
From: Enter the name, full address, and county of the DCFS staff sending the notice.
County of Referral: Enter the county where the alleged offense took place.
Primary Assigned County: Enter the county assigned as primary.
Date: Enter the date the notice is sent.
CHRIS Referral #: Insert the CHRIS referral number.
Name of Alleged Offender: Enter the name of the alleged offender.
Name of Alleged Victim: Enter the name of the alleged victim.
Date of Allegation: Enter the date the allegation was originally made. Allegation: Insert a brief description of the suspected child maltreatment.
Signature: Print and sign the name of the staff member who is sending the form.
Mailed by: Write in the name of the DCFS Central Office Notification Unit staff who is mailing the form.

Routing:
1. Send a copy to the alleged juvenile offender within ten business days of the investigative determination of true.
2. Retain a file copy.