



SCHOOL HOTLINE:

Positive COVID-19 Reporting Resource

833-504-0155



1. Complete Initial Actions, THEN CALL the School Hotline.
2. Continue with Next Steps and identification of Probable Close Contacts within the district.

Initial Actions	<ul style="list-style-type: none"> Organization Name: Facility Name/Campus: Point of Contact calls school hotline 			
Positive Case Name	Name and Phone number of Parent/Guardian OR Staff		STAFF / STUDENT	
Date Symptoms Started:	<input type="checkbox"/> No Symptoms Reported	Date of Birth		
Last Date on Campus:				
Date Tested:				
Testing Site Name:	Unknown		Type of COVID-19 test done:	
Testing Site Location:	Unknown			
Next Steps	<ul style="list-style-type: none"> Compile a list of Probable Close Contacts, and email it to ADH UPON REQUEST - ADH.SchoolPCC@arkansas.gov - Subject: ATTN [Operator Name], [LEA Name], [School Name], PCC List Notify Probable Close Contacts to self-quarantine immediately for 14 days from the last date of contact with the positive case 			
Notified to Quarantine	Probable Close Contact Names	Name and Phone number of Parent/Guardian OR Staff	Date of Last Contact with Positive Case	STAFF / STUDENT

POC/Caller Name:
POC/Caller Contact Information:

Date of Call to Hotline: