

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Division of Youth Services
700 Main Street
Little Rock, AR 72201
September 4, 2013

Teleconference Meeting

Members Present: Stephen Foti, Vice Chairman
Micheal Burden
Doug Kidd
Don Purcell

DHS Staff Present: Tracy Steele, Director of Division of Youth Services
Breck Hopkins, Office of Chief Counsel
William Ketcher, Division of Youth Services
Liz Ganahl, Division of Youth Services
Sheila Foster, Division of Youth Services

Mr. Stephen Foti, Vice Chairman, called the meeting to order at 9:00 a.m.

Mr. Foti reported he was told Ms. Clara Ferron could not make the teleconference meeting and therefore he would be chairing the meeting. Mr. Foti reported there were two (2) actions items for DYS that needed approvals and they were sent by email to the Board members for review. Mr. Foti reported the first item is the renewal of the lease by the Arkansas Building Authority and the other item is the Bryant Water and Wastewater Department, Water and Sewer Pipeline Easement at the Arkansas Juvenile Assessment and Treatment Center (AJATC) facility.

Mr. Tracy Steele, Director of Youth Services, thanked the Board for participating in the teleconference meeting and stated the two (2) issues were pressing and needed to be dealt with in a timely manner.

Lease Renewal:

Mr. Steele introduced Mr. William Ketcher, Construction and Maintenance Manager, to give the first report. Mr. Ketcher reported the lease was a standard two (2) year renewal of the existing lease with DYS and the AJATC Facility.

Mr. Micheal Burden made a motion to approve the lease renewal. Mr. Doug Kidd seconded the motion. Motion passed.

City of Bryant Water and Sewer Pipeline Easement:

Mr. Ketcher reported there was going to be some construction work done on the property line of AJATC and stated Mr. Breck Hopkins would give the report.

Mr. Hopkins reported the City of Bryant is requesting an easement to run along the property line, outside the fence, so there will not be any disruption to any of the facility activities to accommodate the city in that regard. Mr. Hopkins stated the easement is shown in the handout that was emailed to the Board.

Mr. Micheal Burden made a motion to approve the water and sewer pipeline easement. Mr. Doug Kidd seconded the motion. Motion passed.

Mr. Foti thanked Mr. Steele and his staff for bringing the approvals to the Board as it comes up rather than holding it and asking for approval after the fact. Mr. Steele stated he looks forward to meeting everyone and working with the Board in the future.

Mr. Micheal Burden made a motion to end the teleconference call. Mr. Stephen Foti seconded the motion. Motion passed and the conference call ended at 9:08 a.m.

Respectfully Submitted:

Micheal Burden, Secretary