

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Arkansas State Hospital
305 Palm Street
Little Rock, Arkansas 72205

January 10, 2018

Members Present:	Chair	Dianne Thomas
	Secretary	James Luker
	ASH Advisory Council	Brett Chumley
		Micheal Burden
		Nelson Driver
		Rafael Figueroa

DHS Staff Present: Keesa Smith, Deputy Director of Dept. of Human Services
Marq Golden, Asst. Director of Division of Youth Services/Residential
Cathy Shipley, Division of Youth Services
Antoinette Dickerson, Division of Youth Services
David Sterling, Office of Chief Counsel
Lori English, Governor's Office
Phyllis Bell, Governor's Office
Jay Hill, Division of Aging, Adult and Behavioral Health Services
Jay Battle, Arkansas State Hospital
Scottie Leslie, Division of Aging, Adult and Behavioral Health Services
Gary Gipson, Arkansas Health Center

Ms. Dianne Thomas, chairman, called the meeting to order at 1:06 p.m.

Mr. Micheal Burden made a motion to approve the minutes of the October 2, 2017 meeting; Mr. Nelson Driver seconded the motion. Motion was approved.

DIVISION OF AGING, ADULT AND BEHAVIORAL HEALTH SERVICES REPORT
(DAABHS)

The Division of Aging, Adult and Behavioral Health Services (DAABHS) quarterly report had been previously distributed to the Board and is attached to the minutes. No new requests.

Arkansas State Hospital (ASH)

Mr. Jay Battle, ASH Facility Administrator, presented the report for the Arkansas State Hospital.

Replacement of damaged doors and frames for the adolescent unit:

Originally the project was estimated at a cost of \$85,000. After additional research an alternative solution was recommended. The cost will be under \$10,000. A vendor was identified who can implement the alternative solution to reinforce the doors/frames. The project is currently underway and should be completed before the week is out.

Replace Forensic Transfer Switches:

Design plans have been submitted to the Department of Building Authority (DBA). This project is being prepared to go out for bid. It is a requirement of the Joint Commission.

Mitigate Ligature Point on Toilets:

Originally the project was estimated at a cost of \$500,000 by using alternative options the project was completed at cost of \$35,000.

From the cost savings, composite beds designed specifically for psychiatric hospitals, will be purchased.

Arkansas Health Center (AHC)

Mr. Jay Hill, DAABHS Director, presented the report for the Arkansas Health Center.

Building 70 is being used for storage but needs repairs. AHC will come back to the Board to request renovation or turn over the building to the Department of Corrections for expansion of work release center. If not kept, storage will become an issue at AHC.

Mr. Hill stated there was no new business to report at AHC for this quarter.

Mr. James Luker made a motion to approve the DAABHS report and Mr. Nelson Driver seconded the motion. Motion was approved.

DIVISION OF YOUTH SERVICES REPORT (DYS)

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

DYS Facility Reports

Ms. Cathy Shipley, DYS, presented the report on the DYS facilities.
No new approvals requested

Facility Reports: Major Projects Approved and under way

Alexander Juvenile Assessment and Treatment Center:

HVAC slab under Education building – Work underway

Mansfield Juvenile Treatment Center

Design of sewer lift station underway. This is phase II of the waste water project.

Harrisburg and Mansfield Juvenile Treatment centers

Getting quotes for replacement of one generator for Mansfield and one for Harrisburg.

Cathy shared DYS is considering purchasing the Lewisville facility. The offer for the 40-acre facility is \$80,000.

Facility Reports

Alexander Juvenile Assessment and Treatment Center:

Replace gas water heater for dorm AJATC. Vendor: Chris Dyer Plumbing Cost: \$5,540
Dorm doors had to be repaired and replaced at a cost of \$9,885. The vendor was American Building Specialties.

A motion was made to forgo the reading of the remainder of the facility reports by Micheal Burden; Brett Chumley, seconded the motion. Motion was approved.

SIS BOARD DISCUSSION

DHS Deputy Director shared information that DYS will maintain the treatment facilities at least for this fiscal year.

NEW BUSINESS:

DHS SIS Board Stipend and Expense Information: In accordance with ACA 25-16-901-908, the Board authorizes the \$60 stipend payment per official meeting attended and expenses for meals, travel, lodging and other associated expenses, which are provided to state employees for the members of the DHS State Institutional System Board throughout 2018 while on official business for the State.

Mr. Micheal Burden made a motion to approve the stipend and expense for 2018; Mr. Nelson Driver seconded the motion. Motion was approved.

OLD BUSINESS:

Status of checking into hiring a maintenance staff person for facility upkeep and repairs. A Maintenance & Repair cost spreadsheet (See Attachment) was presented to the Board Members by Cathy Shipley and the findings reflected it would not be economically feasible to hire a maintenance position at each facility.

Mr. Nelson Driver made a motion to approve the DYS report and Mr. Figueroa seconded the motion. Motion was approved.

NEXT MEETING:

The next meeting will be, April 11, 2018, at 1:00 p.m., at the Lewisville Juvenile Treatment Center. *Lunch at 12:15 p.m.

Mr. Micheal Burden made a motion to meet at the Lewisville and Mr. James Luker seconded the motion. Motion was approved.

Mr. Micheal Burden made a motion to adjourn the meeting; Mr. Nelson Driver second the motion. Motion was approved.

The meeting adjourned at 1:52 p.m.

Respectfully Submitted:

James Luker, Secretary