

**ARKANSAS DEPARTMENT OF HUMAN SERVICES**

**STATE INSTITUTIONAL SYSTEM BOARD**

Arkansas State Hospital  
305 Palm Street  
Little Rock, Arkansas 72205

July 13, 2017

Members Present:	Chair	Dianne Thomas
	Vice-Chair	Clara Ferron
	Secretary	James Luker
	ASH Advisory Council	Brett Chumley
		Michael Burden
		Nelson Driver

DHS Staff Present: Betty Guhman, Director of Division of Youth Services  
Marq Golden, Asst. Director of Division of Youth Services/Residential  
Cathy Shipley, Division of Youth Services  
Ricki Martin, Division of Youth Services  
Antoinette Dickerson, Division of Youth Services  
Jim Brader, Office of Chief Council  
David Sterling, Office of Chief Counsel  
Jay Hill, Division of Behavioral Health Services  
Scottie Leslie, Division of Behavioral Health Services  
Pat Sellars, Arkansas State Hospital  
Jay Battle, Arkansas State Hospital  
Brandi Hinkle, DHS-OCCE  
Cindy Gillespie, DHS Director  
Jack Hopkins, Governor's Office  
Kenneth Roberts, Morris & Associates Architects  
Andy Davis, AR Gazette

Ms. Dianne Thomas, chairman, called the meeting to order at 1:03 p.m.

**Mr. Nelson Driver made a motion to approve the minutes of the April 13, 2017 meeting;  
Mr. James Luker seconded the motion. Motion approved.**

## **DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT (DBHS)**

The Division of Behavioral Health Services (DBHS) quarterly report had been previously distributed to the Board and is attached to the minutes.

### **Arkansas State Hospital (ASH)**

Mr. Jay Hill, DBHS Director, presented the Arkansas State Hospital (ASH) report.

#### **Replace Forensic Transfer Switches:**

The Emergency Power transfer switches in Buildings 3, 4, 5, and 6 needs to be replaced. They switch the power to the generator. Mr. Hill stated that this project has been assigned to Lockeby & Associates Pro. Services, designs for completion.

#### **Mitigate Ligature Point on Toilets:**

Mr. Hill stated other options are being considered to meet Joint Commission criteria to mitigate ligature points on the toilets in patient areas that won't require construction. Currently, ASH is investigating the feasibility of installing covers over exposed pipes. In addition, ASH is also seeking Joint Commission approval and the results will be provided to the board. If Centers for Medicare and Medicare Services (CMS) denies the request, they will move forward with contracting the project.

### **Arkansas Health Center (AHC)**

Mr. Jay Hill presented the report for the Arkansas Health Center (AHC).

#### **Building 7 Tuck Point and Weather Proofing of Brick Exterior:**

Mr. Hill stated that project is almost complete and is coming in at under \$200,000.00 for the entire project.

#### **Building 70:**

Building 70 is being used for storage but needs repairs. AHC will come back to the Board to request renovation or turn over the building to the Department of Corrections for expansion of work release center. If not kept, storage will become an issue at AHC.

Mr. Hill stated there was no new business to report at AHC for this quarter.

**Mr. James Luker made a motion to approve the report and Mr. Nelson Driver seconded the motion. Motion was approved.**

## **DIVISION OF YOUTH SERVICES REPORT (DYS)**

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes. In addition to the DHS quarterly report, board members were provided copies of SIS Facilities report, FY 2017 Character 02 Construction Expenditures, and DHS FY2017IDE/DHR8000 report. There are currently no items needing approval by the SIS Board.

### **DYS Facility Reports**

Ms. Cathy Shipley, DHS, presented the report on the DHS facilities.

### **Arkansas Juvenile Assessment and Treatment Center (AJATC):**

Cathy Shipley stated that work is being done on the slab under the education building in order to determine how extensive is the damage, and what is needed exactly under the slab. Rain has been causing setbacks in the progress of the project getting fully designed, planned out and getting completed.

### **Dermott Juvenile Treatment Center (DJTC):**

The storm damage repairs due to the storms that occurred in March of 2016 are now complete. It was completed in June and the final inspection walk through is scheduled for July 14<sup>th</sup>.

### **Mansfield Juvenile Treatment Center (MJTC):**

Phase II of the waste water project is expected to be completed by Spring 2018. This consist of a design of a lift station. Testing of the water flow is occurring in order to see how much of the water is flowing without all of the brown water that was flowing through.

Cathy Shipley shared that she will send the 896 report out to the members in next week or two in order for the board to have a break out of monetary provisions to each facility.

**Ms. Clara Ferron made a motion to approve the DHS reports; Mr. Brett Chumley seconded the motion. Motion approved.**

## **NEW BUSINESS:**

**No new business on the agenda.**

Director Cindy Gillespie shared that facilities are on the pathway to be contracted out, but this will occur after the facilities have been strengthened and structures have been put in place to ensure the quality of the operations are what we want. Division Director Betty Guhman shared with the board that they will be notified in the process because leases are a part of the contract.

Marq Golden conducted an overview of the DYS budget. The 2017-2018 beginning budget reflects fund balance of \$1,860,091.00. End of fiscal year facility expenditure for short term projects ending balance reflected \$786,990.00. SFY balance reflects \$ 1,399,604.

Cathy Shipley provided the Appropriation and Funding report sharing that the projects are presented for approval and funding to the legislature. Director Gillespie followed up in sharing to the board, the projects from DYS were appropriated by the legislature but not funded.

A request for a breakdown of monetary provisions to each facility came from board member, Mr. James Luker. Cathy Shipley shared that she will send the report out to the members in the next week or two, but no later than by the next board meeting.

Mr. James Luker posed a question regarding the utilization of the all the class rooms be used. Division Director Guhman shared that all classrooms will be utilized in the facilities and the implementation of “Virtual Arkansas” will be utilized in providing education for the youth.

### **SIS Board Discussion**

Director Gillespie provided an overview of the direction DHS is headed & the organizational changes with no changes to the facilities. Director Gillespie also informed board members that the contract process for counties to apply for funding for the crisis intervention is in motion and the Crisis Intervention Centers will not be considered as facilities.

Jay Hill has been named as the new Director of the Division of Behavioral Health.

Jay Battle was introduced as the new CEO for the Arkansas State Hospital.

### **NEXT MEETING:**

The next meeting will be, October 12, 2017, at 1:00 p.m., at the Arkansas Health Center.

**Mr. Nelson Driver made a motion to adjourn the meeting; Ms. Clara Ferron second the motion. Motion approved.**

The meeting adjourned at 2:25 p.m.

Respectfully Submitted:

---

Mr. James Luker, Secretary