

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Mansfield Juvenile Treatment Center
36 Johnny Cake Road
Mansfield, AR 72944

April 13, 2017

Members Present: Dianne Thomas
Nelson Driver
James Luker
Brett Chumley

DHS Staff Present: Betty Guhman, Director of Division of Youth Services
Marq Golden, Asst. Director of Division of Youth Services/Residential
Cathy Shipley, Division of Youth Services
Ricki Martin, Division of Youth Services
Ferrel Sherae Watkins, Division of Youth Services
Jim Brader, Office of Chief Council
Jay Hill, Division of Behavioral Health Services
Kenneth Roberts, Morris & Associates Architects
Scottie Leslie, Division of Behavioral Health Services

Ms. Dianne Thomas, chairman, called the meeting to order at 1:07 p.m.

Mr. Nelson Driver made a motion to approve the minutes of the January 12, 2017 meeting; Brett Chumley seconded the motion. Motion approved.

DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT (DBHS)

The Division of Behavioral Health Services (DBHS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Arkansas State Hospital (ASH)

Mr. Jay Hill, DBHS, presented the Arkansas State Hospital (ASH) report.

Replace Damaged Doors and Frames in Unit D:

The 14-gauge containment doors have been repeatedly damaged by patients. This is an elopement risk. One set of doors will need to be replaced with penal grade steel doors. The second set of doors will need new structures including door jams to accommodate the penal grade steel doors. The estimated cost is \$75,000-\$85,000. Mr. Hill stated that these improvements will bring the doors up to code.

Mr. Jim Luker made the motion to approve the repairs to the doors at ASH; Mr. Nelson Driver seconded the motion. Motion approved.

Replace Forensic Transfer Switches:

The Emergency Power transfer switches in Buildings 3, 4, 5, and 6 needs to be replaced. They switch the power to the generator. Mr. Driver asked if they completely take the power off the grid and onto the generator. Mr. Hill confirmed that they do and stated that the switches currently in the buildings were installed in the 1960's. The estimate for the replacement is \$80,000.

Mr. Jim Luker made the motion to approve replacement of the transfer switches at ASH; Mr. Nelson Driver seconded the motion. Motion approved.

Arkansas Health Center (AHC)

Mr. Jay Hill of DBHS presented the report for the Arkansas Health Center (AHC).

Building 7 Tuck Point and Weather Proofing of Brick Exterior:

Mr. Hill stated that the bid came in lower than the original estimate at \$177,000. The repairs are being completed by a Benton, Arkansas based company.

Mr. Hill stated that there was no new business to report at AHC for this quarter.

DIVISION OF YOUTH SERVICES REPORT (DYS)

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes. There are currently no items needing approval by the SIS Board.

DYS Facility Reports

Ms. Cathy Shipley, DYS, presented the report on the DYS facilities.

Arkansas Juvenile Assessment and Treatment Center (AJATC):

Fleming renewed the annual network agreement and installed in the facility for \$3225.32. BR McGinty replaced the HVAC in the gymnasium for \$5978.70. Chris Dyer Plumbing completed repairs on the hot water heater in building 12 for \$2326.88.

Colt Juvenile Treatment Center (CJTC):

There were several annual maintenance orders performed at CJTC. The annual maintenance for 2 generators was \$1525.24 and provided by Powerhouse Electric. Annual fire alarm system testing and maintenance was performed by Fire Protection of Arkansas for \$318.06. The semi-annual cleaning of the grease trap was completed by Forest City Plumbing for \$515.38. The hydrant that froze in January was repair by Stricklin Plumbing for \$250. There were repairs to the washer and dryer at CJTC. The washer door would not stay shut and was repaired for \$71.95 and the dryer door was also damaged and repaired for \$173.55. Both repairs were completed by Kevin Brown's Appliance Repair Service. Ms. Thomas asked if the 2 sets of washer and dryers at CJTC were for 32 boys and what would it take to install a new set. Ms. Shipley stated that would have to tear out the floor, which would cost around \$15,000. Semi-professional machines are being looked at as opposed to the professional machines which would involve more construction. Ms. Thomas asked if there was space for at least another set. Marq Golden replied that he was not sure, he could check, as they are doing laundry every day. Mr. Driver inquired how old the current set was and Ms. Shipley stated that it was 8 years old, which is why she felt it was cheaper to repair.

Dermott Juvenile Treatment Center (DJTC):

The annual service and maintenance on the generator was completed by Northside Power for \$519.85. The furnace control board was replaced in the dorm by The Service Company for \$555. There were two broken windows that were replaced by Narrow Gate Service Company for \$973.25

Dermott Juvenile Correctional Facility 18-21 (DJCF):

The annual service and maintenance of 4 generators was completed by Northside Power for 2,079.41.

Lewisville Juvenile Treatment Center (LJTC):

The #1 sewer pump was completed by Scott's Plumbing as a cost of \$3804.82.

Mansfield Juvenile Treatment Center (MJTC):

Fort Smith Wind Supply Company repaired the kitchen hot water heater and installed an LP gas Valve for \$146.71. Rubber tips were installed in the showerheads of the girls' showers by River Valley Feed and Metal for \$35.53. Tyco Simplex Grinnell repaired breaks in existing underground conduit for fire alarm simplex for \$5108.42. Ms. Shipley stated that they are in the process of switching over to Fleming. There was a repair to the p-trap/ extension tube for the girls' bathroom sink completed by River Valley Feed and Metal for \$10.54. Heating system was repair in Common C and cafeteria by JK Heating and Air for \$3690.50. Universal Fire Company

replaced 5 outdated fire extinguishers for \$372.10. Repair and maintenance on the backflow system was completed by Marmic Fire and Safety at a cost of \$2367.09. Repair of heating system was completed in girls' dorm #2 by JK Heating and Air for a cost of \$2022.48. The Bug Guys did a three-month treatment of bed bugs in one of the girls' dorm. Ms. Shipley stated that all bedding and clothing was destroyed, as well as, the bed frames that were wood and replaced with metal bed frames.

Mr. Nelson Driver made a motion to approve the DBHS and the DYS reports; Mr. Brett Chumley seconded the motion. Motion approved.

NEW BUSINESS:

No new business on the agenda.

Mr. Jim Luker would like a broken-down budget. Mr. Nelson Driver stated that he had been trying for a year.

Mr. Nelson Driver made a motion for a comprehensive budget breakdown for capital improvements and line item improvements; Mr. Jim Luker seconded the motion. Motion approved.

Ms. Betty Guhman stated that she would work on gathering the information since the legislative session just ended. Ms. Thomas wanted to know if it would be available in June. Mr. Luker stated that budget manuals all have narratives of what has been approved and disapproved and would like to include funds that have been appropriated, so that they can be subtracted from the revenue and given emergency funds information. Mr. Marq Golden stated that they have yet to receive internal budgets. Ms. Guhman said that she agreed that she would like the board to know with what they are working. Mr. Driver stated that they tried for a year and it was hard for them to get a disposition. Mr. Driver also stated that they may have to hold off on approving projects until they receive a comprehensive budget

SIS Board Discussion

Kenneth Roberts, Architect, from Morris and Associates Architects presented the findings on the Education Building at Arkansas Juvenile Assessment and Treatment Center.

Cathy Shipley began by giving some background that the Education Building HVAC slab is sliding and it is less than five years old. Ms. Shipley stated that the work is about to begin and that the warranty is expired. Mr. Roberts stated that he had looked at the building and looked over all the documentation. Mr. Roberts stated that the DHS/DYS Contractor had done everything that design and architect had asked. It was normal practice, no apparent underground down drain drawings. Mr. Luker wanted to know is there cracking and where is the liability? Mr. Roberts said they installed after changes erosion made substantial French drains. Nothing was draining in the front, so they may not have realized that the natural drainage was there and

covered it with gravel. This allowed for a failed blockage. Our theory is that the French drains; water is rising especially at the joints, HVAC, and drainage to sewers. We have scoped with a camera and the sewage and broken drains fill under the building with water, every time someone flushes the toilet. Mr. Luker asked if the toilets and water has been shut off. Ms. Shipley said no, and that she would do that when she got back to AJATC. Mr. Roberts stated that every time it rains there is at least one inch of movement. That is why the keeps moving perimeter drains and exiting hillside. Underneath the building is essentially a pond, it is not draining at all. We will jack hammer the slab, if worse than suspected, then a civil engineer will have to look at it and find the main drain. They will then have to scope to find a clog or damage and check the condensations. The best assumption is that the main drain got buried. The next step is to pipe down the hill and repair the sewer. Mr. Luker wants to make sure that all the inspections take place before the repair and although it may be passed the time to hold someone accountable, someone still needs to check. Mr. Roberts stated that it started with bad site placement, indicative of more erosion and more problems to the foundation. However, it is localized to the back wing 20-30 feet or so. The structure itself is solid. The structural engineer agrees that all three drains are localized to the back wing. They will start with a small rack and hoe with camera crew and start digging next weekend. Ms. Thomas asked if that is the problem, then what the next steps are. Mr. Driver stated that a phone meeting should be set up. Ms. Thomas stated that a phone meeting can be set up. Mr. Roberts stated that if they find dirt then they know that is they problem. Ms. Shipley stated that she spoke with Tommy Vaughn of Vaughn Engineering in Jacksonville and that it has come in above the original estimate of \$275,000 to \$395,000. The board stated that they wanted to look over the findings, before making a ruling, which this can be done via a phone meeting.

NEXT MEETING:

The next meeting will be, July 13, 2017, at 1:00 p.m., at the Arkansas State Hospital.

Mr. Jim Luker made a motion to adjourn the meeting; Mr. Brett Chumley seconded the motion. Motion approved.

The meeting adjourned at 1:55 p.m.

Respectfully Submitted:

Dianne Thomas, Secretary