

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Arkansas State Hospital
305 South Palm Street
Little Rock, AR 72205

July 14, 2016

Members Present: Micheal Burden, Chairman
Nelson Driver
Clara Ferron
James Luker
Dianne Thomas

DHS Staff Present: Charlie Green, Director of Division of Behavioral Health Services
Pat Sellers, Division of Behavioral Health Services
Scottie Leslie, Division of Behavioral Health Services
Marq Golden, Asst. Director of DYS/Residential Services
Cathy Shipley, Division of Youth Services
Liz Ganahl, Division of Youth Services

Guests Present: Phyllis Bell, Governor's Office

Mr. Micheal Burden, Chairman, called the meeting to order at 12:05 p.m.

Mr. Burden thanked everyone for coming.

Mr. Nelson Driver made a motion for the minutes of April 14, 2016, meeting to be approved. Ms. Dianne Thomas seconded the motion. Motion was passed.

THE DIVISION OF BEHAVIORAL HEALTH SERVICES (DBHS)

The Division of Behavioral Health Services (DBHS) quarterly report had been previously distributed to the Board and is attached to the minutes.

ARKANSAS STATE HOSPITAL (ASH)

Mr. Pat Sellars presented the report for ASH.

New ASH Backup Pump:

This project has been completed. The pump has been integrated into the Building Automation System and is working as designed.

Sound Attenuation in Group Therapy Rooms:

The contractor has ordered the materials and we anticipate construction to start within the next thirty days.

Construct Egress Sidewalks:

The Joint Commission and the Arkansas Fire Code requires all egress surfaces to be paved and compliant with Americans with Disabilities Act (ADA) regulations. This project will provide egress sidewalks on all west exits in the new ASH facility. ASH was out of regulatory compliance with both. The contractor is now 90% completed.

Replace Fire Dampers in Building 3 and 4:

The fire dampers in Buildings 3 and 4 require placement as directed by the Joint Commission. They are inaccessible for testing and are not located in the firewall as required by the Fire Code. It is currently at the Division of Building Authority (DBA) for approval and hopefully it will get started in early August.

ARKANSAS HEALTH CENTER (AHC)

Dr. Charlie Green reported there are no capital projects currently underway at AHC.

DIVISION OF YOUTH SERVICES REPORT (DYS)

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Ms. Cathy Shipley presented the DYS report.

DYS Facility Reports:

Alexander Juvenile Assessment and Treatment Center:

The replacement of a HVAC in Building 19, Pathways Dorm, has been completed by BR McGinty - \$6,480.22.

The Cottage One roof replacement has been completed by Landon Roofing - \$10,992.

The replacement of the HVAC in the New Dorm, Pod 2, has been completed by BR McGinty - \$4,729.31.

The repair of 13 heat pumps due to lightning strike has been completed by National HVAC - \$9,629.27.

The carpet cleaning in 15 rooms in Building 19 has been completed by All-Star Carpet Cleaning - \$520.00.

Colt Juvenile Treatment Center:

The replacement of 2 doors, in the rec room and the kitchen, has been completed by Ditta Door and Hardware - \$2,634.39.

Dermott Juvenile Treatment Center:

The installation of magnetic locks on dorm doors has been completed by K&L Lock and Key - \$3,820.44.

Harrisburg Juvenile Treatment Center:

The replacement of the worn out HVAC unit in the kitchen has been completed by Springle Electric - \$6,180.02.

The ceiling pipe insulation in the Education building has been completed by Stokes Insulation - \$4,610.00

Mansfield Juvenile Treatment Center:

The repair of the HVAC pump in the geo-thermal heater unit for the Long Building has been completed by Atchley Mechanical - \$5,686.10.

The renewal of the fire protection agreement has been completed by Northwest Fire Protection, Inc. - \$1,225.00.

Mr. Burden inquired about the sewer replacement project. Ms. Shipley reported Phase I is actually working. She reported they are estimating a 60 day finish date. Phase II will be to replace the pump station. We will have to get a separate bid on it, go through DBA and get it approved by the Board. We are hoping to have it all up and running by next spring.

Mr. Nelson Driver made a motion for the DBHS report and the DYS report to be approved. Ms. Dianne Thomas seconded the motion. Motion was passed.

NEW BUSINESS:

ARKANSAS STATE HOSPITAL (ASH):

Re-roof Maintenance Building and the Courthouse:

Design is complete on both roof systems. The project has been bid and awarded to Industrial Roofing and Construction in the amount of \$426,040.00. We are requesting a vote of approval to proceed.

Mr. Nelson Driver made a motion to approve the re-roofing. Ms. Clara Ferron seconded the motion. Motion was passed.

Dr. Green informed the board about the recent re-organization at the Department of Human Services (DHS). He reported that the business, procurement, and human resource functions are being centralized and will be shared by the various divisions. This includes those functions within the Arkansas State Hospital (ASH) and the Arkansas Health Center (AHC). Mr. Dale Woodall, who has for many years coordinated the physical plant construction/renovation projects for the Division of Developmental Disabilities Services (DDS), will expand his role to perform that function for ASH and AHC as well. He should be available to attend the board meetings in the future.

Mr. Nelson Driver suggested inviting the new DHS Director, Ms. Cindy Gillespie, to the next meeting. All of the Board agreed. Mr. Micheal Burden stated the Board wants to know what their position will be under the re-organization. Dr. Green stated he will pass on the Board's invitation to Ms. Gillespie to come and discuss her vision. Dr. Green reported one of the things Ms. Gillespie wants to have is a long term plan for DHS facilities and plans for it to be housed in the DHS-CFO's office.

After Mr. Burden asked about the money, Dr. Green stated he would present a report concerning the money from the sale of the National Guard building and the other properties and how it is being spent. Dr. Green reported he would ask Andrew Branch to give a summary of the amount of money that is set aside for construction projects and the source.

Mr. Burden also asked about the new lease agreement with the new company, Rite of Passage, to run the AJATC facility. Mr. Marq Golden reported the contract was being reviewed at the Legislature. Mr. Burden felt the Board should have reviewed the lease agreement before it went to the Legislature. Dr. Green reported the Legislature was approving the services from provider, not the leasing of the facility. He said the Legislature does not have the authority to oversee the leases. Mr. Burden and Mr. Driver requested the Board be provided a copy of the lease agreement to review and then to have a telephone conference regarding it. Mr. Golden reported there was an Exit inventory audit done at the facility with G4S. Mr. Golden also reported the lease was a bid process with the best bid receiving it as opposed to the lowest bid. Rite of

Passage received the bid because they offered the programs that are needed for our juveniles. Mr. Burden stated his main concern is the upkeep of the facilities and that everything is being maintained.

NEXT MEETING:

The next meeting will be Thursday, October 13, 2016, at 1:00 p.m., at the Arkansas Juvenile Assessment and Treatment Center in Alexander, AR.

Ms. Clara Ferron made a motion to adjourn the meeting. Mr. Nelson Driver seconded the motion. Motion was passed and the meeting adjourned at 12:50 p.m.

Respectfully Submitted:

Dianne Thomas, Secretary