

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Arkansas Health Center
6701 Hwy. 67
Benton, AR 72015

April 14, 2016

Members Present: Micheal Burden, Chairman
Doug Kidd
Dianne Thomas
David Williams
Clara Ferron

DHS Staff Present: Charlie Green, Director of Division of Behavioral Health Services
Steve Henson, Division of Behavioral Health Services
Andrew Branch, Division of Behavioral Health Services
Jay Hill, Division of Behavioral Health Services
Susan Carson, Division of Behavioral Health Services
Scottie Leslie, Division of Behavioral Health Services
Cathy Shipley, Division of Youth Services
Liz Ganahl, Division of Youth Services

Guests Present: Tony Tanner, G4S

Mr. Micheal Burden, Chairman, called the meeting to order at 12:00 p.m.

Mr. Burden thanked everyone for coming. Mr. Burden thanked the Arkansas Health Center for the delicious lunch that was provided.

Ms. Dianne Thomas made a motion for the minutes of January 14, 2016, meeting to be approved. Mr. Doug Kidd seconded the motion. Motion was passed.

THE DIVISION OF BEHAVIORAL HEALTH SERVICES (DBHS)

The Division of Behavioral Health Services (DBHS) quarterly report had been previously distributed to the Board and is attached to the minutes.

ARKANSAS STATE HOSPITAL (ASH)

Mr. Steve Henson presented the report for ASH.

Repave Southeast Parking:

Mr. Henson reported the repaving of the Southeast parking lot was completed last week.

ARKANSAS HEALTH CENTER (AHC)

Mr. Jay Hill presented the report for AHC.

Freezer Project:

The freezer project has been completed and is fully operational. There are a few minor issues to resolve, such as gutters for the roof. These were included in the original drawings but omitted by the contractor. We are working through the issue with the contractor and the gutters will be installed. Mr. Hill stated there will be a walk through tour of the freezer after the meeting.

City of Haskell Fire Station Project:

This project has been completed and the station currently houses two trucks. The City of Haskell has vacated the Phillips Fire Station on AHC grounds.

Mr. Hill reported there are no capital projects currently underway at AHC.

DIVISION OF YOUTH SERVICES REPORT (DYS)

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Ms. Cathy Shipley presented the DYS report.

Ms. Shipley reported there are four (4) items that need the SIS Board's approval and she would discuss these under New Business.

DYS Facility Reports:

Alexander Juvenile Assessment and Treatment Center:

The replacement of a broken fire hydrant has been completed by Redstone - \$4,700.00.

The paint for repainting lines on the parking lot was purchased from Sherwin Williams. Contractor staff will do actual painting - \$582.23.

Colt Juvenile Treatment Center:

The overhaul and replacement of some conduits, cable lines, and parts due to failures in various parts of the alarm system has been completed by May Security - \$9,982.00.

Dermott Juvenile Treatment Center:

Paint and Supplies for major cleanup of 18 – 21 year old facility has been purchased from Sherwin Williams - \$3,621.44.

Roof repair has been completed by A & M Construction - \$2,800.00.

Harrisburg Juvenile Treatment Center:

The replacement of the worn out HVAC unit in the recreation room has been completed by Springle Electric - \$4,350.00.

The emergency water leak clean out in the kitchen has been completed by Roto-Rooter - \$2,800.00

Lewisville Juvenile Treatment Center:

The replacement of the heat pump in Education Building has been completed by Rogers Heating & Air - \$ 4,682.67.

Mansfield Juvenile Treatment Center:

The geo-thermal heater unit repair for the Long Building has been completed by Blaylock Heating and Air - \$8,420.00.

The installation of the air conditioner in Education Building has been completed by Air Care Systems, Inc. - \$3,300.00.

The diagnosis and repair of geo-thermal heat and air units across campus when communication failed has been completed by Northwest Controls - \$570.00.

The replacement of the seal on geo-thermal HVAC unit pump has been completed by Atchley Mechanical - \$1,302.82.

Mr. Burden inquired about the sewer replacement project. Ms. Shipley reported it was put out to bid and she received a bid that came in \$8,000.00 under the estimate. She was hoping to start the project May 1, 2016.

Ms. Shipley reported at the last meeting they discussed the broken perimeter fence that was run over by a dump truck at AJATC. She stated DYS filed a motion for a default judgement against the driver. We discovered he does not have insurance; he has dodged us at every turn and is not cooperating. Ms. Shipley reported after talking to the insurance company, DYS can still file a claim on the fence and we will get some insurance money reimbursement.

Ms. Clara Ferron made a motion for the DBHS report and the DYS report to be approved. Mr. David Williams seconded the motion. Motion was passed.

NEW BUSINESS:

Division of Youth Services

Ms. Cathy Shipley gave the report.

Arkansas Juvenile Assessment and Treatment Center (AJATC):

The concrete slab under the Education Building is cracking and pulling away from the building due to settling. This has caused the lines for the heating and air units for the building to break. The slab needs to be replaced under the building with more support to prevent future problems of this nature. The estimated cost of this project would be \$110,000. Approved bids will be taken by the Division of Building Authority (DBA).

Mr. David Williams made a motion to approve the replacement slab. Ms. Clara Ferron seconded the motion. Motion was passed.

Mansfield Juvenile Treatment Center (MJTC):

The water tank used by the entire facility has never been completely cleaned. The tank is in excess of 40 years old. Particles are leaching into the water from the rust and sediments built up on the inside of the tank. This affects all water used at the facility including the drinking water for residents and staff. It requires draining, sand blasting and painting on the inside, cleaning and then refilling. Additionally the ladder is broken in several places and needs to be replaced for the safety of the water operator. The estimated cost of this project is \$36,000. If approved, bids will be taken by the Division of Building Authority (DBA).

Mr. David Williams made a motion to approve the water tank clean out and repainting. Ms. Dianne Thomas seconded the motion. Motion was passed.

Dermott Juvenile Treatment Center (DJTC):

On March 19, 2016 storms hit the Dermott facilities with very heavy winds, huge amounts of rain and lightning. Damage was sustained at the Dermott Juvenile facility including several roofs that will need replacement. Emergency contracts were called in to provide temporary repairs to keep roofs from leaking into the buildings in several places. Also a portion of the facility fence was taken down and had to be replaced immediately for security of the facility. At this time

insurance adjusters and engineers/architects are appraising exact damage and will soon come up with total cost of repair for all damage. Insurance will cover damages with DYS having a \$25,000 deductible. This damage has been given emergency status by DF&A and will still go through the bid process but with quicker time for the process to complete and repairs to be made.

Ms. Clara Ferron made a motion to approve the roof and fence replacements. Mr. David Williams seconded the motion. Motion was passed.

Generators at all Facilities:

There are 31 generators at the DYS facilities; all necessary for the safety of youth and staff in the event power is lost at the facility. These generators range in age from 2 years to over 30 years. A complete assessment of all generators is being conducted. At this time at least two of the generators need to be replaced due to failure to come on and continue running. These generators are 13 (Harrisburg facility) and 9 (Mansfield facility) years old respectively. Another generator (5 years old at Mansfield facility) needs to be moved from one building, no longer in use by residents, to another building where the 20 year old generator is no longer working. All generators replaced would be “bundled” and purchased on bid at the same time per state purchasing law. We are requesting approval at this time to replace 2 generators and move one at a total cost of \$ 91,000. If other generators are found to be required to be replaced, these would be included in a “purchasing bundle”, with additional approval requested at that time. All generators determined to need replacement have been thoroughly serviced and cannot be repaired due to unavailability of parts or excessive repair costs.

Ms. Dianne Thomas made a motion to approve the moving and replacement of generators. Mr. Doug Kidd seconded the motion. Motion was passed.

Arkansas State Hospital (ASH):

Mr. Steve Henson gave the report.

New ASH Backup Pump:

The current chilled water pump is nearing life expectancy and a failure of the pump during the summer months would be catastrophic to the patients. This project will provide a backup in the event of a chilled water pump failure, as well as relief to extend the life to existing equipment. We discovered there is a backup hot water pump but not a backup cold water pump. If that pump fails the air conditioning system for the hospital would be affected and it would be a matter of weeks before we could get it replaced. The low bid is \$51,899.81

Mr. Doug Kidd made a motion to approve the ASH backup pump. Ms. Dianne Thomas seconded the motion. Motion was passed.

Construct Egress Sidewalks:

The Joint Commission and the Arkansas Fire Code requires all egress surfaces to be paved and compliant with Americans with Disabilities Act (ADA) regulations. This project will provide

egress sidewalks on all west exits in the new ASH facility. ASH is currently out of regulatory compliance with both. Altercation to the design significantly lowered the cost. The low bidder was Shields and Associates in the amount of \$114,700.

Ms. Dianne Thomas made a motion to approve the construction of the egress sidewalks. Mr. Doug Kidd seconded the motion. Motion was passed.

Sound Attenuation in Group Therapy Rooms:

There is a clinical need to attenuate the noise levels in the group therapy rooms. The concrete walls have an echo in these rooms of 3 to 5 times the recommended levels for conversation. There are 2 rooms per Units A, B and D, for a total of 6 rooms. The rooms are about 20' by 20', with 12' ceilings. The project has been reviewed by the engineers and the Division of Building Authority (DBA). The low bid is NSC, Inc. in the amount of \$55,408.44.

Mr. David Williams made a motion to approve the sound attenuation in six (6) group therapy rooms. Ms. Clara Ferron seconded the motion. Motion was passed.

OLD BUSINESS:

Dr. Charlie Green gave the report.

Assessment of Facilities:

Dr. Green distributed the handouts. He reported he and Marcus Devine, Director of Division of Youth Services, have requested to the Division of Building Authority (DBA), to conduct a Condition Assessment Report on all of their facilities.

Ms. Shipley also reported she has been in contact with DBA concerning the reports. She stated she was hoping to have the reports for the next SIS Board meeting in July.

NEXT MEETING:

The next meeting will be Thursday, July 14, 2016, at 12:00 p.m. at the Arkansas State Hospital in Little Rock, AR.

Mr. Doug Kidd made a motion to adjourn the meeting. Ms. Dianne Thomas seconded the motion. Motion was passed and the meeting adjourned at 12:50 p.m.

Respectfully Submitted,

Dianne Thomas, Secretary