

**ARKANSAS DEPARTMENT OF HUMAN SERVICES**

**STATE INSTITUTIONAL SYSTEM BOARD**

Arkansas Juvenile Assessment and Treatment Center  
1501 Woody Drive  
Alexander, AR 72202

October 13, 2016

Members Present: Dianne Thomas  
Nelson Driver  
Clara Ferron  
James Luker  
Brett Chumley

DHS Staff Present: Charlie Green, Director of Division of Behavioral Health Services  
Steve Henson, Division of Behavioral Health Services  
Scottie Leslie, Division of Behavioral Health Services  
Andrew Branch, Division of Behavioral Health Services  
Keesa Smith, Deputy Director of DHS  
Betty Guhman, Director of Division of Youth Services  
Marq Golden, Asst. Director of Division of Youth Services/Residential  
Cathy Shipley, Division of Youth Services  
Ricki Martin, Division of Youth Services  
Liz Ganahl, Division of Youth Services

Guests Present: Jack Hopkins, Governor's Office  
Kenneth Roberts, Morris & Associates  
Lawrence Howell, Rite of Passage  
Marlon Morrow, Rite of Passage  
Tony Tanner, Rite of Passage

Ms. Dianne Thomas acted as Chairman and called the meeting to order at 1:15 p.m.

Ms. Thomas introduced Mr. Brett Chumley, the new SIS Board member.

**Mr. Nelson Driver made a motion to approve the minutes of the July 14, 2016 meeting and the minutes of the August 10, 2016 meeting. Mr. James Luker seconded the motion. Motion was passed.**

**DIVISION OF YOUTH SERVICES REPORT (DYS)**

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Ms. Cathy Shipley presented the DYS report. She requested to discuss Old Business first because the architect from Morris & Associates had to leave early.

**OLD BUSINESS:**

**ARKANSAS JUVENILE ASSESSMENT AND TREATMENT CENTER (AJATC):**

**Education Building:**

Ms. Shipley presented three (3) handouts and asked everyone to review them. Ms. Shipley reminded everyone about the slab at the new Education Building is breaking away from the building. She reported the Board previously approved \$111,000 for the project on an estimate from last spring. A new study has been done and the new cost is \$178,181.00 for the project which is about \$67,181.00 more than the original estimate. Ms. Shipley reported there is a lot more work to be done than they originally thought. The slab continues to erode and pulls further and further from the building. Ms. Shipley stated she was requesting the approval for the additional expenditure from the Board to get the project started.

Ms. Shipley introduced Mr. Kenneth Roberts from Morris & Associates Architects, Environmental Consultants. Mr. Roberts reported the slab problem is not a structural problem; it is due to improper underground drainage. Mr. Roberts stated he did not have all the paperwork relating to this project and therefore he did not have the whole story but the paperwork he does have, someone made changes to the design and the rear of the building as well, that was not on the drawings. He reported during the construction of the building, change orders must have gone through but he did not have that information. On the original plans it called for 4 to 6 inch PVC pipe but a smaller and corrugated flexible pipe was used. Mr. Roberts reported he did not have the specifications or the construction administration documents which would be the change orders but only the drawings. He stated once a construction job is finished, all of that information is given to DHS.

Mr. James Luker asked what would happen if they waited until they got more information. Mr. Roberts stated some of the doors are already sticking but the major problem is the sewage pipes under the building and if they break you will be pumping sewage under the building. He stated every time it rains the slab moves about an inch.

**Mr. Nelson Driver made a motion to pursue Arkansas Building Services to provide the building plans and any change orders that authorized the substitution of materials used in the construction of the Education Building and to approve the additional expenditure. Mr. James Luker seconded the motion. Motion was passed.**

**Cottage 2 and 3 Roofs:**

Ms. Shipley reported at the April meeting the Board approved \$44,000 to repair the roofs on Cottage 2 and 3. She reported they were leaking badly. Now the project is ready to start and the cost has increased because we were recommended to put new metal fascia, soffits and gutter down spouts to prevent damage in the future. The current cost is \$57,186.

**Mr. Nelson Driver made a motion to approve the additional expenditure to repair the roofs on Cottage 2 and 3. Ms. Clara Ferron seconded the motion. Motion was passed.**

Ms. Thomas requested whenever something comes up that goes back to the Department of Building Authority (DBA) that someone from that agency come to the meeting to answer any questions the Board might have. Ms. Keesa Smith stated she would contact Ms. Ann Laidlaw of DBA regarding the request. Ms. Smith felt if she told her there was something on the Agenda pertaining to DBA that she would attend.

**DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT (DBHS)**

The Division of Behavioral Health Services (DBHS) quarterly report had been previously distributed to the Board and is attached to the minutes.

**Arkansas State Hospital (ASH):**

Mr. Steve Henson presented the ASH report.

**Sound Attenuation in Group Therapy Rooms:**

One of the units is complete. The second unit should be completed today. The third unit should be completed by next week.

**Reroofing of the Maintenance and the Courthouse:**

The reroofing of the Maintenance Building is currently 75% complete and the Courts Building is approximately 60% complete.

**Construct Egress Sidewalks:**

The Egress sidewalks are complete with the exception of very minor changes remaining such as signage and directional markings.

Dr. Charlie Green introduced Mr. Andrew Branch, CFO for DBHS. Mr. Branch gave out a handout of the capital expenses for ASH and AHC. Mr. Branch reported most money for capital expenses is carried forward year to year. Mr. Branch reported they have \$2,554,023.15 to utilize on capital projects. Mr. Branch reported we have \$1,400,000.00 sitting in a fund from the sale of the Jonesboro facility which is to be used for the electronic health records. We have

\$1,900,000.00 from the sale of the Fullerton Building and other properties at ASH. Mr. Branch stated he was not sure if there are restrictions on that money other than to spend it on capital projects.

Ms. Thomas asked if money could be moved between the Divisions if necessary. Mr. Branch reported it could not be moved between the Divisions because they have separate appropriation acts. In order to move it, it would have to be approved by the Legislature.

The SIS Board members asked Mr. Brett Chumley to represent the SIS Board on the Arkansas State Hospital Advisory Council. Mr. Chumley agreed.

### **DIVISION OF YOUTH SERVICES REPORT (DYS)**

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes

Ms. Cathy Shipley presented the report.

### **Facility Reports:**

#### **Arkansas Juvenile Assessment and Treatment Center (AJATC):**

The installation of 2 sinks in the UAMS Medical Unit in Building 19 has been completed by Chris Dyer Plumbing - \$1,270.00.

The painting of the Intake area and exam room in Building 19 has been completed by Sanders Painting - \$4,106.25.

The creation of the lock system and re-key the locks in Building 19 has been completed by Bulldog Lock & Key - \$1,237.35.

The moving of the UAMS Medical Unit to Building 19 has been completed by College Hunks Hauling Junk - \$1,700.00.

The carpeting of the Intake area in Building 19 has been completed by Floors & More - \$6,315.00.

The replacement of the HVAC furnace, coil and condenser in Building 19 dorm area has been completed by B.R. McGinty - \$5,212.20.

The repair of two generators in Cottages 1 and 2 has been completed by GES - \$2,024.00.

The purchase of paper towel and soap dispensers for the UAMS Medical Unit has been completed by Amazon.com - \$174.12.

The purchasing of 25 mattresses for Building 19 dorms has been completed by Bob Barker - \$2,328.02.

The repair and annual inspection of the fire sprinkler system has been completed by Tyco Simplex Grinnell - \$2,758.69.

The repair of dry Perdent sprinklers for the freezer cooler in the kitchen has been completed by Tyco Simplex Grinnell- \$1,759.00.

The removal of the razor wire around the top of Building 19 has been completed by United Fencing - \$3,225.00.

The installation of a new control board in the generator for the girl's dorm and gym has been completed by GES - \$1,208.26.

**Colt Juvenile Treatment Center (CJTC):**

The annual termite inspection has been completed by Circle M Termite Pest and Control - \$1,085.00.

**Dermott Juvenile Treatment Center (DJTC):**

The repair of the HVAC for Charlie Dorm has been completed by Wayne's Heating and Air - \$1,600.38.

**Lewisville Juvenile Treatment Center (LJTC):**

The replacement of the hot water heater in the Boy's Dorm has been completed by Scott's Plumbing, Inc. - \$3,457.89.

**Mansfield Juvenile Treatment Facility (MJTF):**

The repair of the HVAC in the Boy's Dorm has been completed by J&K Heating and Air - \$1,133.54.

The purchasing and installation of the outside lights around the dorms has been completed by Arkansas Valley Electric - \$2,223.97.

The digging for light installation has been completed by Bud's Backhoe - \$1,357.65.

The maintenance of the fire alarm system has been completed by Tyco Simplex Grinnell - \$3,794.96.

The repair of the leak in the wall and floor in the Long Building's girl's bathroom has been completed by Quality Plumbing - \$2,909.25.

Ms. Shipley provided the Evidence of Property Insurance for the AJATC Facility, the DYS FY2017 Construction Budget and the DYS Construction Expenditures under \$20,000.00 per the Boards request at the last meeting.

**Mr. Nelson Driver made a motion to approve and DBHS report and the DYS report. Mr. James Luker seconded the motion. Motion was passed.**

**DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT (DBHS)**

The Division of Behavioral Health Services (DBHS). Mr. Steve Henson presented the report.

**NEW BUSINESS:**

**Replace Fire Dampers in Buildings 3 and 4 at ASH:**

DBA has completed review of the fire damper project in Buildings 3 and 4. Bids have been received and a potential contractor identified. Low bidder came in at \$117,700.00. Mr. Henson requested approval from the Board.

**Mr. Nelson Driver made a motion to approve the replacement fire dampers. Ms. Clara Ferron seconded the motion. Motion was passed.**

**NEXT MEETING:**

The next meeting will be Thursday, January 12, 2017, at 1:00 p.m., at the Arkansas State Hospital in Little Rock, Arkansas.

**Mr. James Luker made a motion to adjourn the meeting. Mr. Nelson Driver seconded the motion. Motion was passed and the meeting adjourned at 2:15 p.m.**

Respectfully Submitted:

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Dianne Thomas, Secretary