

**ARKANSAS DEPARTMENT OF HUMAN SERVICES
STATE INSTITUTIONAL SYSTEM BOARD**

Arkansas Health Center
6701 Highway 67
Benton, AR 72205

October 9, 2014

Members Present: Stephen Foti, Chairman
Doug Kidd
Micheal Burden
Dianne Thomas
David Williams
Clara Ferron

DHS Staff Present: Janie Huddleston, DHS Deputy Director
Mark White, Office of Policy & Legal Services
Joy Figarsky, Director of Division of Behavioral Health Services
Charlie Green, Interim Director of Division of Behavioral Health Services
Pat Sellers, Division of Behavioral Health Services
Scottie Leslie, Division of Behavioral Health Services
Jay Hill, Director, Arkansas Health Center
Susan Carson, Arkansas Health Center
Carla Daniels, Division of Youth Services
Liz Ganahl, Division of Youth Services
Cynthia Broadnax, Division of Youth Services

Guests Present: Andy Davis, Arkansas Democrat Gazette

Mr. Stephen Foti, Chairman, called the meeting to order at 12:40 p.m.

Mr. Foti thanked Ms. Joy Figarsky and her staff for the wonderful lunch that was prepared for the SIS Board. Mr. Foti also thanked Ms. Figarsky and the staff for the tour of the facilities. Mr. Foti stated the tour gave the Board a better perspective of the facilities.

Mr. Foti reported Dr. Don Purcell had resigned from the SIS Board and his replacement would be selected by the Governor's office. Mr. Foti also reported Dr. Purcell was the SIS Board representative for the Arkansas State Hospital Board Committee and Ms. Dianne Thomas would continue in the position. Mr. Foti stated he would be the back-up for the position.

Mr. Foti reported this was the last meeting for Ms. Figarsky and Janie Huddleston in their current capacity and thanked them for all their hard work and input. He stated the Board was sorry to see them go.

APPROVAL OF MINUTES FROM THE JULY 24, 2014 MEETING

Mr. Doug Kidd made a motion for the minutes of July 24, 2014 meeting to be approved. Ms. Clara Ferron seconded the motion. Motion was passed.

THE DIVISION OF BEHAVIORAL HEALTH SERVICES (DBHS)

The Division of Behavioral Health Services (DBHS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Ms. Figarsky asked everyone to review the letter she handed out from Morris & Associates, Architects, and Environmental Consultants. She reported the letter consisted of budgetary numbers for four (4) scenarios that she had requested:

Renovation of APP Building to Locked Residential Facility - \$870,101

Renovation of Existing CMHC Building - \$4,415,183

New DBHS Office & Treatment Center - \$5,459,052

New DBHS office - \$2,798,197

Mr. Foti questioned where DBHS was going to get the funding. Ms. Huddleston reported the National Guard has decided to move out of Ricks Armory due to the storm that came through recently and tore up the roof. They stated they would be out by late October 2014. She stated the proposal is still on the table from Mr. Mark Kennedy from UAMS, to purchase Rick's Armory and properties for \$4.3 million. Ms. Huddleston asked Mr. Mark White, DHS Attorney, to give the report.

Mr. White reported several months ago, UAMS expressed their interest in purchasing several parcels of land. Mr. White reported if the sale is between two (2) state entities, such as UAMS, there are no approval processes or procedures to follow and DBHS will have total discretion as to which agency is to get the money. Mr. White reported the first parcel is Ricks Armory. The Arkansas National Guard is in the process of moving out and they have abandoned the remainder of their lease. The second parcel is the Fullerton Building and it is currently vacant. The third parcel is the Northwest Block, one part of that is the office building used by Red Cross, a second part is Rogers Hall which is currently leased from DHS by the Arkansas Department of Community Corrections (ADCC). There are one hundred fifty (150) beds currently being used. That lease expired several months ago and we have denied extensions so it will be available in November. ADCC have expressed their desire to either negotiate a longer lease or to purchase

that property. The fourth parcel is the Electrical Substation run by Entergy Arkansas, Inc. Mr. White stated his recommendation at this point was to contact UAMS and see what type of proposal we can work up.

Mr. Micheal Burden made a motion for DBHS to proceed to negotiate with UAMS to get the best offer. Ms. Clara Ferron seconded the motion. Motion was passed.

ARKANSAS HEALTH CENTER (AHC)

Mr. Jay Hill presented the report for AHC.

Energy Conservation Measures:

Mr. Hill reported all current energy conservation measures have been completed. Schneider Electric has presented a Phase II plan to replace all existing HVAC units utilizing R22 refrigerant. The cost is estimated at \$800,000 and was submitted for consideration for capital improvement funds.

Both the filter media replacement for the water plant (\$175,000) and new freezer for the Central Kitchen (\$500,000) have been designed by DHS architects and are presented to the Arkansas Building Authority (ABA) for bidding.

Cottage Lane:

Cottages 1, 2, 3, 4, 6 and 7: Work has been completed and the cottages have been turned over to AHC. Voice and data cabling were completed in-house on August 18, 2014. At present, AHC is doing finishing work and furnishings are being reviewed by staff. Some exterior work is still needed, specifically sidewalk improvements and tree removal.

Pavilion:

Mr. Hill reported bids are currently being submitted to install a six (6) foot fence around the new pavilion. This project will be sponsored by the friends of AHC. The scope of work includes approximately 900 feet of fence with three (3) gates. The cost is not expected to exceed \$20,000.

City of Haskell:

Mr. Hill reported the city of Haskell has requested to consider a long term lease of one –one and a half acre of our property, next to the old abandoned laundry. The purpose is to construct a manned fire station. The city has some commissioned trucks that were received with grants. The Saline Memorial Hospital also said they would like to use it to house an ambulance which we feel is a win-win situation. Mr. Hill asked for approval to move forward with the discussions for the fire station.

Mr. Micheal Burden made a motion to proceed with the discussions with the City of Haskell for the long term lease, not to exceed two (2) acres, for the fire station and ambulance. Ms. Dianne Thomas seconded the motion. Motion was passed.

ARKANSAS STATE HOSPITAL (ASH)

Mr. Pat Sellars presented the report with submitted attachments.

Repave Southeast Parking:

Mr. Sellars reported the Southeast Parking lot is still under design. He anticipates construction will begin by mid-November. The estimated cost remains at \$205,000.00.

Reroof Building 4:

Mr. Sellars reported the Building 4 re-roof project has been bid and a contract awarded to Jancour, Inc., in the about of \$176,185. The project will begin early October.

Voiceover IP Telephone system (VoIP):

Stage 1 of the VoIP telephone conversion is substantially complete. There have been a few issues recognized in the process and plans are now in place to prevent these issues from reoccurring. The total system cost is still estimated approximately at \$85,000.00; however Finance anticipates an annualized savings of approximately \$87,000.

Forensics Improvements:

The installation of a twelve (12) foot high fence, with vehicle and personnel gates, between the NW corner of Building 6 and the Forensic Administration Building has been completed. This will permit staff to keep all patients in view at all times.

The installation of privacy netting on Building 5 and 6 Courtyards, as well as the new chain link fencing along the west side of Building 5 has been completed. This is a requirement in order to maintain the privacy of the patients when occupying the courtyard areas that are in view of the public.

The installation of a new electric range, reactivated fire suppression, and repair/paint in the Blue Band Room has been completed. This provides a therapeutic and life skills venue for the patients.

The installation of a canopy from the Forensic Administration to the Gym has been completed. The installation of the second covered walkway will preclude having the units mix.

Community Mental Health Center (CMCH) Asbestos and Mold:

Asbestos and mold surveys have been performed at the now vacant CMHC Building. The asbestos type and quantity was as expected and will cost approximately \$100,000 to completely abate. The mold is significant and renders the building uninhabitable. The majority of the mold will be removed during demolition/asbestos abatement; however the shell will require treatment for mold prior to renovation at a cost of approximately \$45,000.

Community Mental Health Center (CMCH) Repurpose:

The in-house estimates for the complete renovation of the CMHC building have been developed. The facility is being reviewed to relocate DBHS headquarters. Moving DBHS will vacate the currently occupied building, allowing that building to return to its original and purposed use as an inpatient psychiatric facility. Included in the development of the CMHC building will be a sixteen (16) bed inpatient detoxification unit. Consideration will be given to comparative cost analysis regarding razing and rebuilding versus renovating the CMHC building when the architect and engineers estimates are submitted.

Roof Ice Dams:

During winter precipitation events, ice and snow accumulate in areas that when melting begins, can slide off of the roof and injure personnel. Design has been completed to install ice dams in those areas that people traverse at an approximate cost of \$40,000.

DIVISION OF YOUTH SERVICES REPORT (DYS)

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Ms. Carla Daniels presented the DYS report.

Mansfield Juvenile Treatment Center:

Ms. Daniels reported at the last SIS Board meeting on July 24, 2014, she reported originally DYS had budgeted up to \$89,100.00 for the Mansfield sewer project but the expenditure for the project was \$16, 928.20. She wanted to clarify what that expense was for. She reported it was for Arkansas Cleaning and Testing to clean and inspect the sanitary sewer collection system at Mansfield.

Ms. Daniels reported DHS received extensive recommendations for Mansfield “Johnny Cake” sanitary sewer facility with an estimate of \$478,955 from Bond Consulting Engineers, Inc. The recommendations are to prepare plans and specifications for the repairs and replacement of the collection system to reduce flow to the treatment facility. Review and inspect all plumbing to repair or replace any plumbing valves or commodes that will reduce the waste water system. Any buildings that are currently not in use should be disconnected from the sanitary sewer to reduce the waste stream. Proceed with the plans and specification to the repairs or replacement of the dosing siphon, the new sand filters and associated piping to connect them to the existing chlorine contact chamber. Ms. Daniels stated DYS does not have the funds to proceed and is perplexed since it started at \$89,100.00. She stated after speaking with CFO Mr. Steve Little, they wanted to get a second opinion quote from another engineering company such as Lockeby & Associates.

Dermott Juvenile Treatment Center (DJTC):

Ms. Daniels reported DHS has submitted documents to the Arkansas Building Authority (ABA) for the Capitol Improvement Project for the Lift Station Replacement at DJTC. Lockeby and Associates, Inc. Architects/Engineers provided a cost analysis description for the project.

Removal and replacement of the Duplex Pump Station and cut and replace concrete drive for an estimated cost of \$80,000.

Arkansas Juvenile Treatment and Assessment Center (AJATC):

Ms. Daniels reported AJATC experienced some storm damage to several roofs, air conditioning units and the fence. The insurance representative has been out to review the damage and will get back with us. We have not been told if the damage amount is up to our deductible of \$25,000.00.

Mr. Micheal Burden made a motion to fix the storm damage if the amount is \$30,000 or less to be approved. Ms. Clara Ferron seconded the motion. Motion was passed.

DYS Facility Reports:

Arkansas Juvenile Treatment and Assessment Center:

The labor and transportation, to remove and replace the engine control board for the standby generator in the Wings building, has been completed by RP Power - \$4,647.18.

The repair of the current fire alarm panel in the Speaker Building has been completed by Simplex Grinnell - \$3,504.00.

The repair of the current fire alarm panel in the Admin Building has been completed by Simplex Grinnell - \$3,018.27.

Colt Juvenile Treatment Center:

The purchase and installation of Mitel Telephone system has been completed by Mitel Business Systems - \$6,157.85.

The repair of the pulley on front of the engine/generator pulley belt by the Dorm Building has been completed by Greenway Equipment - \$686.50.

The repair of the sidewalk has been completed by Whiteside & Sons - \$2,170.00.

Mansfield Juvenile Treatment Center:

The replacement of the Alerton MPC Bacnet Controller for the A/C unit in the Common Building has been completed by Blaylock Heating & Air - \$1,012.85.

The removal and replacement of the damaged 10' Tall and 26' long automated cantilever gate has been completed by Modern Fence - \$4,228.53.

The replacement of the climate master blower and capacitor in C-9, replacement of two (2) Climate Master Actuators in C-2 in the Commons Buildings and the replacement of the Climate Master Circuit Pump in B-2 in the bedrooms in Boys-2 has been completed by Blaylock Heating and Air - \$2,654.97.

Mr. Micheal Burden made a motion for the DBHS and the DYS report to be approved. Mr. David Williams seconded the motion. Motion was passed.

NEXT MEETING:

The next meeting will be on Thursday, January 8, 2015, at 12:30 p.m. at the DYS Arkansas Assessment and Treatment Center in Alexander, AR. A tour of the facility will follow after the meeting.

Mr. Micheal Burden made a motion to adjourn the meeting. Mr. David Williams seconded the motion. Motion was passed and the meeting adjourned at 1:30 p.m.

Respectfully Submitted:

Micheal Burden, Secretary