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(1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

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FOR MORE INFORMATION

Contact your caseworker at your local DHS county office.

RTW

Requirement to Work

WHAT IS THE REQUIREMENT TO WORK?

The Requirement to Work or RTW is a rule for Supplemental Nutrition Assistance Program (SNAP).

It means that certain individuals who are considered to be able bodied adults without dependents, have to meet work requirements to receive SNAP benefits.

If able-bodied adults without dependents on SNAP do not meet the requirement to work, then they can only get SNAP benefits for three months out of a three-year period.

WHAT ARE THE WORK REQUIREMENTS?

Work at least 20 hours per week or 80 hours averaged monthly; or

Participate in and comply with a Workforce Investment Act Program for 20 hours or more per week or 80 hours averaged monthly; or

Participate in a SNAP Employment and Training Program; or

Participate in and comply with a Workfare Program (this is a limited program so ask your local county office if it is available in your area); or

Participate at least half-time in a recognized refugee training program approved, funded, or operated by the Office of Refugee Resettlement which, determines half-time status.

EXEMPTIONS TO THE REQUIREMENTS

An exemption means that you do not have to meet the work requirement. You have an exemption if you are:

Under 18 or age 50 or older; or

Residing in a SNAP household where a household member is under age 18; or pregnant; or

Physically or mentally unable to work and a healthcare provider can provide verification of this; or

Already working more than 20 hours a week; or

Complying with the work requirements of another program; or

Receiving a TEA Benefit; or

Receiving Unemployment; or

Participating in a Drug or Alcohol Treatment Program; or

A Full-Time Student