

ARKANSAS DEPARTMENT OF HUMAN SERVICES

STATE INSTITUTIONAL SYSTEM BOARD

Division of Youth Services
Harrisburg Juvenile Treatment Center
1800 Pine Grove Lane
Harrisburg, AR 72404

Thursday, April 14, 2011

Members Present: Clara Ferron, Secretary
Stephen Foti
Dianne Thomas
Bonnie Coates
Micheal Burden

DHS Staff Present: Steve Jones, Deputy Director of Department of Human Services
Ron Angel, Director, Division of Youth Services
Doyle Young, Program Administrator, Division of Youth Services
Shane Cater, Office of Chief Counsel
David Laffoon, Director, Division of Behavioral Health Services
Ed Hood, Administrator, Arkansas Health Center
Liz Ganahl, Division of Youth Services

Others Present: Bonnie Smith, Consolidated Youth Services
Candy Smith, Consolidated Youth Services
Lori Clements, Consolidated Youth Services

Mr. Stephen Foti called the meeting to order at 12:05 p.m.

Mr. Foti thanked everyone for coming to the meeting.

APPROVAL OF MINUTES FROM JANUARY, 2011 MEETING

Mr. Micheal Burden made a motion for the minutes of January 13, 2011 meeting to be approved. Ms. Dianne Thomas seconded the motion. Motion was passed.

DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT

The Division of Behavioral Health Services Quarterly report had been previously distributed and is attached to the meeting minutes.

Arkansas Health Center

Mr. David Laffoon asked Mr. Ed Hood to present the report for the Arkansas Health Center (AHC).

Mr. Hood presented a hand out from the Morris & Associates Architects, Environmental Consultants concerning the proposed exterior drainage system at the perimeter of Building 80, M&A Project #1568-11.

Underground Utilities:

Mr. Hood reported the work is being done by B.R. McGinty Mechanical Contractors at a projected cost of \$1,200,257.70. He said the AHC campus is quite a mess with 20% of the project complete with primary work still being on the gas lines. He stated this is a major infrastructure repair and so far they have not run into any problems. The first phase is to replace the gas line, then the water and sewer line work will follow, with all three phases being worked on at the same time.

Upgrade Dietary Equipment in Central Kitchen:

Work is being done by Ross Sparks Construction at \$822,936.00. Three weeks ago they pulled out the big dish machine in the employee dining room/central kitchen. Contractors have been on site making measurements for stainless steel counters and shelving, which will be installed with the new dish machine upon arrival, as the first phase of the central kitchen repairs. The main kitchen operation has been temporarily moved to the bakery to allow for the work being done in the kitchen.

HVAC and Floor Repairs to Building 80:

They are in the final stages of completion, with a target of April 15, 2011. The displaced ladies from Elm Court will return back to Building 80. There have been some complications getting the internet based monitoring system to operate on the DHS system with our IT security issues. DHS is working with Trane to resolve the problem.

Mr. Hood reported the excessive moisture problem has been determined to be significant ground water. The recommended solution for the water is an extensive French drain system to be installed around the building. The French drain system will pull the ground water out from under and away from the building. Mr. Hood said the handout from Morris & Associates explained the French drain proposal. The estimated cost is \$120,000. AHC is requesting approval to move forward with this because it has to be done. The new flooring on Maple and Willow is significantly damaged due to the moisture and will have to be redone. AHC has been told by DHS that they have no legal recourse since the water was a pre-existing condition. AHC

is getting estimates on ceramic tile and any other options which could be installed and not be affected by the wet slab.

Mr. Micheal Burden questioned why the work was not stopped until the water problem was fixed. Mr. Hood said most of the work was finished before the problem was detected. Mr. Burden stated he felt it was a waste of money, to put down a floor and then have to replace it immediately. Mr. Burden felt someone should be accountable for the problem. Mr. Hood stated the floor was originally treated with a concrete sealant product called Laticrete but it did not solve the problem. Laticrete came in and did some testing and said AHC's water problem was bigger than their Laticrete product was rated. The engineers said this was just a recommendation and they could not tell the extent of the water problem at that time. Mr. Laffoon said he had the same reaction and fired off an email saying they were responsible. Mr. Laffoon said the DHS attorney said there was a disclaimer about the amount of water. Mr. Burden questioned about doing more business with the company. Mr. Laffoon said they had already done that but was told DHS has a contract with them and must use them. Mr. Hood stated that is why he got the current recommendation of a French drain in writing. Mr. Hood said this water issue has been there for 30 years and the magnitude of it is undetermined at this time. You can't just go up under the building and see where it is coming from. Mr. Hood stated he felt the French drain was essential and has found no other solution to deal with the water. Ms. Thomas asked what happens if the French drain does not solve the problem. Ms. Bonnie Coates stated she wanted the wording changed on the report, to say this is their attempt to fix the water problem instead of saying this French drain will fix the water problem. Mr. Laffoon said he would fix the report. Mr. Burden asked where the money was coming from. Mr. Laffoon said some of the ARRA money. Mr. Laffoon said the water tables change all the time and several years from now there might not be a problem but right now they need to get the water away from the slab. Mr. Burden asked if you could take one sample of the floor, then strip, sand and seal it, to see what it does over a period of time. Mr. Hood said when they pulled the flooring up to identify the water, within a week all of the moisture is gone, then when they went back to cover it up, the moisture came back. Mr. Hood stated they cannot leave the bare concrete floor because of the uneven surface. Mr. Laffoon said he felt the French drain was the best solution for the water problem. Mr. Burden said it was a shame because there are so many other uses for this money. Mr. Foti asked how long the French drain needed to be. Mr. Hood said about 1,800 feet because you have to follow the outline of the back of the building. Mr. Foti asked where the water will go. Mr. Hood said behind the building the water will drain into the field of pine trees where there is a natural pond and surrounding areas. Mr. Burden asked if the French drain will be under the building. Mr. Hood said it will be around the edging of the building. Mr. Hood stated the building is not flat underneath; it is built on a pylon system and therefore cannot be drilled under it.

Mr. Micheal Burden made a motion for the installation of a French drain to be approved. Ms. Dianne Thomas seconded the motion. Motion was passed.

AHC Roadway Issue:

Mr. Hood said he had a meeting with AHC and the State Highway Department and reviewed all institutional roads as defined by their maps. It was determined that the road in question is still an institutional road under AHC authority. The city and county have no interest in taking ownership of the road so it will remain as is for now. The utility construction will cut the AHC roadways in several places before completion and the highway department will assist with repairs and resurfacing upon completion, depending upon their schedule.

The DBHS Director, Mr. David Laffoon, presented the report for the Arkansas State Hospital (ASH).

Arkansas State Hospital

Mr. Laffoon reported on the ASH ARRA Projects:

Replace HVAC System for Forensic Units 5 and 6:

The work on Unit 6, Upper and Lower is complete. The patients on Unit 5 Upper have been moved to the finished Unit 6 Upper. The Unit 5 Upper should be completed by May 1, 2011.

It was determined that during the installation of the HVAC equipment on Unit 6, the roof was in crisis condition, with large cracks in three different places. Plans for a new roof are being reviewed by ABA at this time.

Seal and Tuck Point Forensic Units 5 and 6: This project is complete as of October, 2010.

Seal and Tuck Point on the ASH Court Building: This project is complete as of February 15, 2011.

ASH Court Building Ramp: The estimate for a new ramp for the Court building came in at \$37,000. ABA has determined this project cannot be included in the ARRA monies. The current ramp has been closed down. ASH is working on a plan to construct the ramp with current staff.

New Sign Package:

The sign package has been approved by ABA and put out for bid. The winning bid was submitted by Arkansas Sign and Neon Co. for \$14,670, and they are currently constructing the signs. The project should be completed by May 1, 2011.

CMHC Roof & HVAC:

The CMHC roof and HVAC system were evaluated by Douglas Brown, P.E. of Consulting Engineers, Inc. and Rex Morris, ASH's on call architect. The estimate to replace the roof is \$276,115. The estimate to replace the HVAC system is \$1,530,295. Neither estimate included architectural or engineering fees. The total estimate for both projects is \$1,848,635. Different funding sources have been investigated but as of this date DBHS has no funding for this project.

Materials Management Department Roof:

The roof on the Materials Management Department is in terrible condition. Douglas Brown, P.E. has estimated it will cost \$300,000 to replace the roof. He says within five years the roof could become unsafe in some areas. Materials Management has to keep equipment and supplies covered with plastic tarps. This roof needs to be addressed next.

New Hospital Drainage Problems:

In front of the new hospital, water will not drain when it rains. The water just sits which kills the grass and plants. On the east side of the hospital the same problem exists. We have an estimated project cost of \$22,500. The problem should be addressed during the upcoming summer months.

Arkansas Services Center – Jonesboro:

Mr. Laffoon reported the DHS offices are expected to relocate by fiscal year end. The Treatment Facilities, operated by Mid-South, are still looking at ways to move to the new facilities by September, 2011. The crisis residential center is closing and construction will start soon on a new 911 facility with occupancy between September and December 2011.

Ray Winder Field:

Mr. Laffoon stated DHS has not received a copy of the contract from UAMS for their purchase of the portion of Ray Winder Field. DBHS will move forward once a contract is received. Mr. Foti, who has been involved with Ray Winder Field from the beginning, reported he and Mr. Hood were working to get as much usable equipment out of Ray Winder Field as possible before it is torn down. He said they were hoping to get the bleachers but they were built into concrete, and removing them would not be practical. Mr. Foti said they have gotten the batting cage out of there. Mr. Foti said they would like to get the lights out but it is going to be a major effort. Mr. Hood said he has a company who will donate their time and vehicles to get the lights down and out of there. Mr. Foti said hopefully by May 1, the lights will be taken out. Mr. Hood stated he wanted to take the lights to a baseball field near AHC that is used by the whole community. He said if there were lights, both the community and the facility would benefit. Mr. Burden asked if the money from the sale of ASH's portion of the property would stay with DBHS. Mr. Laffoon stated the intent was to keep the money for DBHS to use for their facilities.

Ms. Dianne Thomas made a motion to approve the DBHS report. Ms. Bonnie Coates seconded the motion. Motion passed

DIVISION OF YOUTH SERVICES REPORT

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Mr. Ron Angel thanked Ms. Bonnie Smith, Director of the Harrisburg/Colt facilities, and her staff for hosting the meeting and for providing lunch.

Mr. Angel said he wanted to report on something that is not in this report. Mr. Angel said he told the Board at the last meeting in Dermott, that DYS is using some of the ARRA money to buy a server and surveillance cameras for the new buildings at all of the facilities. Mr. Angel said they are working on expanding the bandwidth coming into the facilities because some of the computers are so slow that you lose interest in them. Mr. Angel said he is working with Dick Wyatt, Head of Information Technology for DHS, to get the bandwidth expanded at all of our facilities. Mr. Angel also said all of the facilities will receive distance learning capabilities. Mr. Angel said the money that has been saved with the construction contracts is being invested back into the buildings for education purposes.

Mr. Angel asked Mr. Doyle Young to present the DYS report.

American Recovery and Reinvestment Act (ARRA) Projects Report:

Alexander Juvenile Assessment and Treatment Center:

Mr. Young said the construction of the new education facility and dining hall building is 80% complete and should be finished by the early part of June, 2011. Interior, including floors in the South Wing is complete. Exterior brick work is complete. The installation of the electronic surveillance system is still pending approval by the Arkansas Building Authority (ABA)

The new waterline change order for \$261,000 has been approved by the ABA. To correct the water problem, a new water line was laid next to the old one. The lines were purged and new Arkansas Department of Health equipment added to the system. The work has to be done to allow the water system to pass inspection and to allow the proper operation of the sprinkler systems. The project is 50% complete.

Ms. Bonnie Coates asked if the old equipment in the old education building was going to be used. Mr. Young said the old education building's use has yet to be determined. Mr. Young said Mr. Angel and his residential staff were working with the contractor, who operates the facility, to determine the use of the building. Mr. Young said the new education building has all electronic education equipment, Smart Boards, computers, new tables and chairs. Mr. Angel said the salvageable kitchen equipment was transitioned into the new dining hall facility.

Ms. Coates expressed her complete displeasure with the condition, color, furnishings, and the floor of the recreation room at the Harrisburg facility, where the meeting was being held. Ms. Coates suggested if they were not going to use the old tables, chairs, and bulletin boards in the new education building at AJATC, to use them in the recreation room at Harrisburg. Ms. Bonnie Smith, Director of the Colt and Harrisburg facilities, said the facility was built without a recreation room and the room where the meeting was being held, was built for a shop. Ms. Coates stated the room needs improvement since we are trying to improve or enhance the juvenile's self esteem. Mr. Angel said DYS would work something out with Ms. Smith to improve the recreation room, at both the Harrisburg and the Colt facility.

Ms. Bonnie Coates made a motion to improve the appearance of the recreation room at both the Harrisburg and Colt facilities, including painting and flooring. Ms. Clara Ferron seconded the motion. Motion passed

Dermott Juvenile Treatment Center:

The Dermott educational building is complete. The cost is \$685,566.92 including change orders. A few small items remain to be corrected including final installation of the Smartboards. ABA has been asked to approve a final change order for the installation of an electronic surveillance system in the building.

Colt Juvenile Treatment Center and Harrisburg Juvenile Treatment Center:

The new education building at Colt is 80% complete and Harrisburg is 92% complete. The cost is \$1,196,041.08 including change orders. On both buildings, all exterior building work is complete. Harrisburg will be ready for a punch list review by the Architect by early April. Colt completion is lagging due to extremely wet site condition delaying the installation of the new generator and moving and rewiring of the old generator. A change order is also pending for installation of an electronic surveillance system for the new building. Both projects should be complete by April, or early May.

Lewisville Juvenile Treatment Center:

The new dormitory buildings and classroom remodel is 63% complete. This project was delayed by a requirement to redesign to include a sprinkler system. The cost is \$1,297,301.56 including change orders. A change order for electronic surveillance system installation is pending. In Dorm A and B, all electrical, HVAC, painting and plumbing is complete. Doors are on site and are ready to be installed. The propane tank is set. The ceramic tile work in the shower areas will start later in March. Site work will start in 3 to 4 weeks. Project is scheduled for completion in June, 2011.

Mansfield:

The replacement of the Mansfield facility is DYS's largest project. The project is 85% complete. The total cost of the project with change orders has increased to \$6,899,525.

The three new boy's cottages are 99% complete and the first punch list for those buildings was made in February, 2011. The three new girl's cottages are 85% complete. The new classrooms and dining hall building is approximately 70% complete. All floor, walls, painting finishes and interior work are in progress. Sheet rock working in the dining area has been started. The kitchen equipment and furnishings are 30% complete. On the exterior, the rock base is in place and the exterior siding will follow shortly.

The geothermal drilling that provides housing for the piping that cools and heats the water for the HVAC in all the new buildings is complete. Parking lots are still in progress and are 50% complete. Work will start shortly on the renovation of the existing Long Building, which is to become the Administration Building. Plans are to paint inside and install new windows. During the project, other repairs were identified. The new repair work is refurbishing the old existing wastewater treatment plant and repairs to the water storage, supply and distribution system. The

100 feet of partially collapsed sewer line will be replaced that serves the Long Building. A change order has been submitted for approval for addition of an electronic surveillance system for the new buildings. The project is on schedule and should be complete by June 2011.

DYS Facility Reports:

Arkansas Juvenile Treatment and Assessment Center:

Mr. Young reported the repair of the John Deere Model 2155 tractor is in progress. The tractor required major engine overhaul and other repairs. Labor is being provided by the Arkansas Department of Corrections. Total cost of parts \$3,215.50 and the rebuilt engine \$2,725.00.

Dermott Juvenile Correction Facility:

The existing fence screen was replaced with a screen that is not so porous to block the view of neighboring adult correction facility as required by law. The work was done by Klaser Construction for \$4,610.70. Additional screening will have to be added to further block the view of the neighboring adult correctional facility.

The damaged drain was repaired in the Vocational Technical building by Klaser Construction for \$4,971.49. The project is complete.

Dermott Juvenile Treatment Center:

The existing fence screen was also replaced with a slightly porous screen to block the view of neighboring adult correction facility as required by state law. Purchase order issued to Klaser Construction for \$4,905.00. Additional screening will also have to be added to further block the view of the neighboring adult correctional facility.

Harrisburg Juvenile Treatment Center: N/A

Mansfield Juvenile Treatment Center:

The commode and the water damaged floor were repaired in the Kitchen building by Roberts Construction for \$858.00. The project is complete.

Mr. Micheal Burden made a motion to approve the DYS report. Ms. Bonnie Coates seconded the motion. Motion passed

New Business

Ms. Coates said she wanted to congratulate Mr. Carlton Jones for his profile story that was printed in the Arkansas Democrat Gazette. Ms. Coates asked that a letter of congratulations be sent to him to recognize the wonderful tribute to him. Mr. Foti said he would sign the letter of recognition on behalf of the SIS Board.

Ms. Dianne Thomas started the discussion concerning Mr. Mark Tripp, Chairman of the SIS Board, missing so many meetings. Ms. Thomas felt if he made a commitment to the Board, he

should make a commitment to be at the meetings. Ms. Coates stated she had missed 3 meetings in a row due to her husband's illness and she had to write a letter to the Governor asking to be reinstated to the SIS Board. Mr. Doyle Young said Mr. Tripp's term expires July 1, 2011 and he did not know if Mr. Tripp has asked to be re-nominated to the SIS Board.

NEXT MEETING

The next meeting will be on Thursday, July 14, 2011, at the DYS Mansfield facility.

Mr. Micheal Burden made a motion to adjourn the meeting. Ms. Dianne Thomas seconded the motion. Motion passed and the meeting adjourned at 1:15 p.m.

Respectfully Submitted:

Clara Ferron, Secretary