

**ARKANSAS DEPARTMENT OF HUMAN SERVICES
STATE INSTITUTIONAL SYSTEM BOARD**

Dermott Juvenile Correctional Facility
878 East Gaines Street
Dermott, AR 71638

Thursday, July 8, 2010

Members Present: Carlton Jones, Vice Chairman
Clara Ferron, Secretary
Micheal Burden
Stephen Foti
Dianne Thomas

DHHS Staff Present: Steve Jones, DHS Deputy Director
Ron Angel, Director, Division of Youth Services
Doyle Young, Program Administrator, Division of Youth Services
Shane Cater, Office of Chief Counsel
David Laffoon, Director, Division of Behavioral Health Services
Charles Smith, Administrator, Arkansas State Hospital
Ed Hood, Administrator, Arkansas Health Center
Nathaniel McGee, DHS Energy Director
Steven McKnight, DHS Energy Committee
Liz Ganahl, Division of Youth Services

Mr. Carlton Jones, Vice Chairman, called the meeting to order at 12:30 p.m.

Mr. Jones thanked everyone for coming to the meeting and thanked the facility for hosting the meeting and providing lunch before the meeting. Mr. Jones stated the tour of the facility will follow after the meeting.

APPROVAL OF MINUTES FROM APRIL 8, 2010 MEETING

**Mr. Carlton Jones made a motion for the minutes of April 8, 2010 meeting to be approved.
Ms. Clara Ferron seconded the motion. Motion was passed.**

DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT

The Division of Behavioral Health Services Quarterly report had been previously distributed and is attached to the meeting minutes.

Mr. Charles Smith, Arkansas State Hospital (ASH), Division of Behavioral Health Services, (DBHS) presented the report.

Arkansas State Hospital

Mr. Smith reported ASH is currently working on three Economic Stimulus projects.

Replace the HVAC system for Forensic units 5 and 6:

Mr. Smith stated the bids to replace the HVAC system in Forensic units 4 & 5 went out on May 18th. The bids from three bidders were opened May 25. The low bid was the Scott Service Company which came in at \$886,000, under the original \$1,300,000 estimate. ABA is currently reviewing the bid and they hope to have the project approved by the middle of July. Mr. Smith said they were working on Unit 3 Upper to house at least one unit of patients from the forensic unit in order to complete one unit at a time for the HVAC work.

Seal and tuck point Forensic units 5 and 6:

Mr. Smith said the notice of Intent to Award for the seal and tuck point on Forensic Units 5 & 6 has been awarded to Duncan Home Improvements in Pine Bluff. The paperwork has been reviewed and approved by ABA and the contract was signed on June 15. The project is scheduled to start the second week of July.

Seal and tuck point the Court Building:

Mr. Smith reported the budget for the seal and tuck point on the ASH Court Building project is \$125,000. The Mid-Continental Restoration Co., Inc. was selected as the approved low bidder. The final bid was \$121,248. The contract was also signed on June 15 and is scheduled to start the second week of July.

Mr. Smith reported the new sign package has been approved by ABA. It is estimated at \$27,000 and is ready to go out for bids. The project has been put on hold until further notice.

Mr. David Laffoon, DBHS Director, reported on the CMHC roof and HVAC needs. He stated Douglas Bown of Consulting Engineers, Inc. and Rex Morris, ASH's on call architect, evaluated the roof and HVAC system for the Community Mental Health Center. The roof replacement estimate is \$318,140 and the HVAC replacement estimate is \$1,530,295. Mr. Laffoon stated neither of the estimates included architectural or engineering fees. The total estimate for both projects is \$1,848,635. A copy of the estimates has been provided to CMHC. Mr. Laffoon reported he was looking into a new funding source. Mr. Laffoon said he later discovered the ABA Energy Initiative which is a new revolving loan fund, must be paid back. The CMHC has limited funds and cannot pay additional rent to cover the cost of the loan. Different funding sources are still being looked at.

Mr. Smith reported the installation of the forensic camera system for ASH is complete. It consists of 116 cameras in the units, hallways, activity center, courts yards and other areas. It has state of the art color cameras with sound that record on to DVR and can record up to 7 days at a time.

Mr. Smith also reported the new speaker and the new panic alarm system for the forensic units, activity center, administrative areas and units 3 & 4 have been installed and are complete. The systems are connected to the new hospital and will enable announcements and alarms to be heard throughout the forensic units and the hospital.

Arkansas Health Center

Mr. Ed Hood reported on the renovations and the ongoing repairs.

Mr. Hood reported the repairs to the underground utilities at AHC are still waiting for approval. In January 2009, the Governor approved \$1,500,000 in capital funds toward the repair. All documents have been submitted to DHS and have been forwarded to ABA for approval.

Mr. Hood reported in January 2009 the Governor allotted \$2,000,000 to overhaul the HVAC system in Bldg 80. The Governor also allotted \$1,160,000 to replace floor covering throughout Bldg 80. The flooring is being done in conjunction with the HVAC overhaul. Phase 1 of the HVAC upgrade and flooring has been completed on Cedar Court. Mr. Hood commented the residents were thrilled with their new surroundings and the cold air conditioning. The work on Pine Court is 65% complete and is scheduled to finish mid July. Oak Court is the next project.

Mr. Hood reported in March 2009, DHS allotted \$1,500,000 in stimulus funds for the upgrade and replacement of the dietary equipment in the central kitchen and bakery. Some of the equipment drawings and specifications have been submitted. The drawings for the mechanical improvements to the building, to accommodate the new equipment, have not been completed. They are now scheduled for completion and submission by July 15, 2010.

Mr. Hood reported there are problems with the new resident beds. In March 2009, DHS allotted \$400,000 in stimulus funds to replace all of the 310 beds throughout the facility. It was completed in November 2009. A problem has developed with the beds, when raised to their highest point the beds are malfunctioning and scratching up the walls. The vendor has installed wall protectors and new components to the beds at no charge because they are under warranty. This has fixed the problem.

Mr. Hood stated he had some "New Business" and questioned when the Board wanted to discuss it. Mr. Jones told him to continue.

Mr. Hood reported the repairs on Birch Cottage #1, due to storm damage, are in progress. The repairs consisting of a partial roof, shingles and siding was not covered by insurance. The insurance adjuster's estimate was around \$11,000.

Mr. Hood continued to report on another Birch Cottage remodeling. He said DBHS and Birch were working on the renovation of 3 additional cottages, numbers 25, 26 & 27 with an estimated cost of \$150,000. Mr. Hood said no one has lived in them for a long time because they were so run down. He said the renovation is ARRA funded. He stated a sub grant was being completed to move the funds to Birch so the work will be under their supervision. They plan to replace the roofs, flooring, and interior paint. They will also remodel the bathrooms and kitchens. Mr. Hood said he wanted the Board to give their approval of the project.

Mr. Laffoon stated the renovations will create housing for 9 patients, 3 per house. Mr. Laffoon asked the Board for their approval.

Mr. Micheal Burden made a motion to approve the Birch Cottage renovations. Ms. Clara Ferron seconded the motion. Motion passed.

Mr. Burden thought this was a great idea since the Alexander Human Development Center is to be closed. Those men need a place to stay and this will take care of some of them.

Mr. Jones questioned concerning the grant financing of the repairs, who is going to be responsible in the future for maintaining the facilities. Mr. Hood stated Birch would be responsible.

Mr. Micheal Burden made a motion to approve the DBHS report. Ms. Clara Ferron seconded the motion. Motion passed

DIVISION OF YOUTH SERVICES REPORT

The Division of Youth Services (DYS) report had been previously distributed to the Board and is attached to the minutes.

Mr. Ron Angel, DYS Director, welcomed everyone to Dermott and thanked the facility for the wonderful lunch. Mr. Angel introduced Mr. Nathaniel McGee, DHS Energy Director and Mr. Steven McKnight, DHS Energy Committee. Mr. Angel said they were going to look around and give some guidance advice on energy savings. He said after the meeting there will be a tour of both facilities. Mr. Angel stated the building, we were currently in, was the education building for the 18 – 21 year olds. He said the other facility houses the 13 – 17 year olds and the layout is similar to Colt and Harrisburg. Mr. Angel said the new education building is on the other campus and they hope to have it finished by October 2010. The building site will be included in the tour.

Mr. Angel said Mr. Doyle Young will give the DYS report.

Mr. Young reported he is a member of the DHS Energy Committee. Mr. Young said the Governor has asked DHS to reduce their energy consumption by 20% by 2014. As a result Mr. Selig created the DHS Energy Committee to accomplish this goal. Mr. Young introduced Nate McGee and Steven McKnight with the DHS Energy Committee. Mr. McGee is the interim Energy Coordinator for DHS. Mr. Young stated Mr. McGee and Mr. McKnight will be visiting all of the facilities to evaluate their energy consumption.

Mr. Young said he would start off with the ARRA reports and the updates. Mr. Young reported on the following facilities:

Alexander Juvenile Assessment and Treatment Center

Mr. Young reported the new building is under construction and is on a schedule for a 360 day completion. The building will be approximately 21,500 sq. ft. and will house education, special education, vocational classrooms, multipurpose room and kitchen. The multipurpose room will be used for physical education classroom, dining area, meeting space and a recreational area. The project will consolidate all educational and vocational activities that are now scattered across the campus into a building designed specifically for that purpose. Additionally, this will increase security by providing these activities under one roof, eliminating constant resident movement from building to building.

Mr. Young reported some change orders had to be designed in after the construction was started. During the site preparation several unseen problems were discovered. An unmarked sewer line from the kitchen had to be relocated, an unmarked forced sewer main belonging to Bryant Waste Water had to be moved and a large, long French drain had to be installed to take care of the spring and ground water from the hill behind the kitchen. Due to contingencies built into the contract these changes did not require any change in the contract amount.

Mr. Young continued with the update stating the new water main portion of the project has officially begun. The contract was awarded to H & H Excavation with a low bid of \$49,500. They were given the notice to proceed on May 19, 2010. The project is pending further progress due to the back order of a large water valve. The installation and completion of the project should be 30 days after the delivery of the valve.

Lewisville Juvenile Treatment Center

Mr. Young stated the Lewisville project will include two new dormitory buildings. Each building is designed with double occupancy rooms. The project was delayed because of a redesign to include a sprinkler system. The project was bid on February 19, 2010 with a low bid of \$985,000 but had to be rebid because of the sprinkler system. The Coker Building Company of Texarkana was low bidder with a bid of \$1,289,613. The old dormitory will be remodeled to include three large classrooms.

Dermott Juvenile Treatment Center

The construction contract for the 5000 sq. ft. new education building in Dermott was awarded to Stoney Developers of Conway in the amount of \$672,000. This amount was under budget. This project is on schedule with an October completion date. The roof decking is complete, the building is in the “dry” and the exterior doors are installed. The masonry work is nearly complete along with the HVAC system and electrical work. The new building will house education and vocational classrooms, bathrooms, and administrative areas needed to comply with the Department of Education requirements.

Colt Juvenile Treatment Center and Harrisburg Juvenile Treatment Center

The construction contract for the 5000 sq. ft. new education buildings in Colt and Harrisburg was awarded to Construction Network, Inc. of Jonesboro in the amount of \$1,140,000. This project has an October completion date. Both projects are behind schedule due to wet site conditions including several construction and delivery vehicles sinking at the Harrisburg site. Some trees had to be cut down at the Colt project. Conditions have improved since May, with site preparation and pre-foundation stemming of plumbing, wiring, and electrical underway. The foundation at Harrisburg was scheduled to be poured in the last week of June. The new buildings will be used for education and vocational classrooms, bathrooms, and administrative areas needed to comply with the Department of Education requirements.

Mansfield Juvenile Treatment Center

The Mansfield project was bid on February 25, 2010. The low bidder was V.C.C., LLC was disqualified due to a technical failure because a roofing contractor did not have an Arkansas Contractor’s License. The bid winner was given to HYDCO, Inc. of North Little Rock with a bid of \$6,649,000. This bid was under estimated cost. Construction and demolition began on June 28, 2010, with a 360 day completion date. The project is to construct a replacement facility for the aging facility with the construction of living (single occupancy cottage environments), kitchen/dining, educational, and treatment/administrative spaces.

Mr. Young continued with the update of the miscellaneous repairs at the facilities.

Mansfield:

The replacement of the metal roof on the Vocational Building at Mansfield is in progress. The labor is being provided by the residents with supervision by the vocational staff. The residents are being paid. This project is still in process. KAST Buildings and Supplies - \$6,321.00

The three door freezer in the kitchen had to be replaced due to a lightning strike. The replacement freezer was 3 inches too tall and would not fit in the door of the building which has caused a delay in the installation. This project is still in process. Ben E. Keith - \$5,270.36

The old ice machine in the old girls area had to be replaced. This project is complete.
Refrigerated Products - \$2,663.11

AJATC:

Various resident dorm locks were replaced to allow for a safer environment for the residents. All locks in residential areas are now keyed the same. This project is complete. Grainer - \$439.88

The pull station for Dorm #1 was replaced for safer conditions. This project is complete.
Simplex-Grinnell \$1,710.40

The replacement of the older model sprinkler heads in the JUMP building and Cottage 1 & 2 is now complete. Simplex-Grinnell - \$1,449.70

The tree in front of the Administration building was removed due to a disease. An adjacent tree with a large limb hanging over the building was trimmed. This project is now complete.
Arkansas Statewide Tree Service - \$1,944.00

The enunciator and alarm panel in the gym had to be repaired due to lightning. It is now installed with an internal surge protector. This project is complete. Triple "S" Alarm Systems - \$1,670.00.

Dermott:

The dishwasher in the kitchen was replaced. This project is complete. Krebs Brothers - \$6,259.00

Harrisburg:

An air conditioner unit went out over the weekend and will have to be replaced. We are getting price quotes.

Mr. Angel reported Doyle Young and William Ketcher were going around to all of the facilities and checking all the equipment and air conditioners to forecast maintenance and replacement dates.

Ms. Ferron asked if the kitchen equipment that is being replaced qualify for the Federal Energy rebates. Mr. Young said he would check into it.

Mr. Steve Foti made a motion to approve the DYS report. Ms. Clara Ferron seconded the motion. Motion passed

New Business

Ray Winder Field:

Mr. David Laffoon reported UAMS wants to acquire DBHS's portion of Ray Winder Field. Mr. Laffoon stated that this has been going on for while but if the sale happens, he would bring the contract to the Board for approval. Mr. Laffoon stated he was just informed that this was the only piece of property that DBHS owns that has to have the Board's approval of the sale and also has to go through the Legislature for approval. He wasn't sure why. Mr. Laffoon said once he gets an agreement to sell it, it will be several more months before he can bring it to the Board for approval. Mr. Foti commented that UAMS is always "poor mouthing" and wanted to know how they could afford to purchase it. Mr. Laffoon said he didn't know but UAMS said they wanted to buy it. Mr. Foti stated he thought it was to DBHS's best interest to sell it, although he felt he personally has a conflict of interest, since he works for UAMS. Mr. Foti said he felt the only issue was how much the property was really worth. Mr. Laffoon said one of the proposals was to put the same amount of money towards DBHS's debt to UAMS. Mr. Jones asked how could DBHS approach making the deal, using the forgiveness of debt plan, without knowing how much it was worth. Mr. Laffoon thought the price would be around \$1,000,000. Mr. Laffoon said as soon as he gets some paperwork on it, he will share it with the Board. Mr. Laffoon felt the deal is months away.

Facilities Packet:

Mr. Laffoon said Mr. John Selig, Director of Department of Human Services, has asked Mr. Angel and himself to prepare a facilities packet. This packet would have pictures of all of the properties and facilities and information on what goes on at the facilities. Mr. Laffoon said it would be more like a booklet for each Board member. Mr. Angel said he would draft it together and have Mr. Tripp approve it.

Mr. Foti asked how much ARRA money has gone into DYS and DBHS. Mr. Angel replied 15 million for DYS. Mr. Laffoon said 4-5 million for DBHS. Mr. Burden asked if maintenance personnel have been hired for the facilities.

Mr. Carlton Jones said Mr. Foti is the SIS Board representative for the Arkansas State Hospital Board. Their next meeting will be July 27, 2010, and Mr. Foti will need someone to stand in for him. Ms. Clara Ferron volunteered to stand in for Mr. Foti.

NEXT MEETING

The next meeting will be on Thursday, October 14, 2010, 12:30 pm at the Mansfield Juvenile Treatment Center, 36 Johnny Cake Road, Mansfield, Arkansas. A tour of the facility will be available after the meeting.

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Mr. Carlton Jones made a motion to adjourn the meeting. Stephen Foti seconded the motion. Motion passed and the meeting adjourned at 1:55 p.m.

Respectfully Submitted:

Clara Ferron, Secretary