

REQUIRED STATE IN-SERVICES

Section	Regulation	Timeframes
304.3 Fires and Evacuation	At least ninety percent (90%) of personnel on each shift shall be trained at least on a quarterly basis in the proper use of all fire-fighting equipment, in the procedures for evacuation of patients, and in the procedures to follow in case of fire or explosion.	No less than 90% of personnel on each shift Quarterly
304.3 Disaster drills	Disaster drills, including tornado drills, should be conducted semi-annually for each shift. A record of the drills held shall be maintained, and this record shall include the time and date the drill was held, along with the signature of all staff participating.	All personnel, all shifts Semi-annually
306 Abuse and Neglect Reporting	Facility policies and procedures regarding reporting, as addressed in these regulations, must be included in orientation training for all new employees, and must be addressed at least annually during in-service training for all facility staff.	All new employees Annually for all staff
327 Dental.	Facilities shall establish a written cooperative agreement with an advisory dentist or dental service. The agreement shall include provisions for a dentist or dental service. The agreement shall include provisions for a dentist to participate annually in the staff development program and to recommend oral hygiene policies and practices.	Annually for staff
518 Rehab Services	Nursing personnel shall be trained in rehabilitative nursing measures. This shall be documented in the orientation program, and in-service on this subject shall be conducted at least annually.	Annually for staff