

**MINUTES OF MEETING**  
**BOARD OF DEVELOPMENTAL DISABILITIES SERVICES**  
**May 14, 2009**  
**Conway Human Development Center**  
**Conway, Arkansas**

A regular meeting of the Board of Developmental Disabilities Services (DDS) was held on May 14, 2009 at the Conway Human Development Center (CHDC) in Conway, Arkansas. The meeting convened at 10:45 a.m. pursuant to the call of the Board Vice-Chair.

MEMBERS PRESENT: Mr. Luke Heffley, Mr. David Rosegrant, Ms. Suzann McCommon, Ms. Sally Hardin and Mr. Ron Carmack.

STAFF PRESENT: Dr. Charlie Green, Ms. Margo Green, Ms. Traci Harris, Mr. Calvin Price, Mr. Forrest Steele, Ms. Judy Adams, Ms. Judy Storey, Ms. Marilyn Junyor, Ms. Angela Green, Ms. Gail Miller, Ms. Lisa Kelley, Ms. Kathy Guffey and Ms. Cynthia Broadnax.

OTHERS PRESENT: Ms. Pat Carmack; Ms. Rita Hoover; Mr. Larry Taylor; Mr. Lamar Richmond; Ms. Annette Matthews; Mr. Parnell Allbritton; Ms. Betty Allbritton; Ms. Betty Rosegrant; Ms. Mary Hunt; Ms. Rita Hoover; and Ms. Amy Ford and Ms. Lori Freno, Attorney General's Office.

Mr. Luke Heffley, Board Vice-Chair, called the meeting to order. He welcomed everyone in attendance and thanked the CHDC staff for hosting the Board meeting.

Mr. Heffley called for a motion on the minutes from the February 12, 2009 regular meeting of the Board of DDS.

Mr. David Rosegrant made a motion the minutes from the February 12, 2009 regular meeting of the Board of DDS be approved. Ms. Suzann McCommon seconded the motion. Motion passed unanimously.

Mr. Heffley invited anyone wanting to address the Board to do so; no one addressed the Board at this time.

Mr. Heffley presented the report for the May 14, 2009 meeting of the Administrative Services Subcommittee. He stated the Subcommittee had discussed the use of shift differential pay at the human development centers with regard to legislation passed in the recent session placing restrictions on the superintendents' ability to use shift differential pay as an incentive for attracting staff to work nights and weekends. Mr. Heffley stated the discussion on the legislation had included the review of a letter the Subcommittee decided to recommend be sent by the Board to Dr. Green requesting Dr. Green work with DFA/Office of Personnel Management to find a way to remedy the issues with the restrictions. Dr. Green informed the Board that DDS staff was working on a temporary fix that would allow a form of incentive pay until something could be worked out on the restrictions.

Mr. Heffley called for action on the Subcommittee's recommendation to send the letter regarding shift differential as proposed by the Board to Dr. Green. Ms. Suzann McCommon seconded the Subcommittee's recommendation. Motion passed unanimously.

Mr. Calvin Price, Conway Human Development Center (CHDC) Superintendent, presented the report for the human development centers (HDCs). He began his report with a welcome to everyone in attendance to the Conway Human Development Center. Mr. Price reminded the Board that the Board packets contained monthly reports from each HDC and noted the Superintendents would be glad to answer any questions about the information in the reports. Mr. Price included in his report items of interest about each HDC as provided to him by each Superintendent and, he informed the Board CHDC would be holding the center's 50<sup>th</sup> anniversary celebration on August 28, 2009.

Dr. Green provided the Division Director's report. He began his report with an expression of appreciation to the CHDC staff for their successful efforts to make everyone attending the Board meeting feel welcome. Dr. Green expressed his appreciation to all the Superintendents for their hard work on the new pay plan. He informed the Board Ms. Shelley Lee had been selected and had accepted the position as DDS Assistant Director for Quality Assurance and reminded the Board Ms. Lee had been the Superintendent at the Booneville HDC (BHDC). Dr. Green's report included information on the following: new state employee pay plan; new provider tax for intermediate care facilities for individuals with developmental disabilities; and American Recovery and Reinvestment Act spending.

Ms. McCommon made a motion the meeting adjourn. Ms. Sally Hardin seconded the motion. Motion passed unanimously.

ATTEST:

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Executive Secretary

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Mr. Luke Heffley, Board Vice-Chair  
Board of Developmental Disabilities Services