

MINUTES OF MEETING
BOARD OF DEVELOPMENTAL DISABILITIES SERVICES
September 20, 2007
Conway, Arkansas

A regular meeting of the Board of Developmental Disabilities Services (DDS) was held on September 20, 2007 at the Conway Human Development Center (CHDC) in Conway, Arkansas. The meeting convened at 10:40 a.m. pursuant to the call of the Board Chair.

MEMBERS PRESENT: Dr. Wesley Kluck, Mr. Luke Heffley, Mr. Thomas Dolislager, Ms. Sally Hardin, Mr. Ron Carmack and Mr. Randy Lann.

STAFF PRESENT: Dr. Charlie Green, Mr. Calvin Price, Mr. Forrest Steele, Ms. Gail Miller, Mr. Dale Woodall, Ms. Marilyn Junyor, Mr. Doug Hart, Mr. Mark Stitch, Ms. Judy Adams, Ms. Shelley Lee, Ms. Margo Green and Ms. Donna Madden.

OTHERS PRESENT: Ms. Jackie Fliss; Mr. Lamar Richmond; Mr. Larry Taylor; Mr. Kenny Gibbs, Merrill-Lynch; Mr. Bob Ellis and Ms. Lynda Palmer, AT&T; and Ms. Lori Freno and Ms. Amy Ford, Arkansas Attorney General's Office.

Dr. Wesley Kluck, Board Chair, called the meeting to order and welcomed everyone attending the meeting.

Dr. Kluck introduced Ms. Amy Ford and Ms. Lori Freno from the Attorney General's Office and noted that Ms. Ford was the attorney in the AG's office presently assigned to the Board.

Dr. Kluck asked for a motion on the minutes from the May 10, 2007 regular meeting of the Board of DDS.

Mr. Thomas Dolislager made a motion the minutes from the May 10, 2007 regular meeting of the Board of DDS be approved. Mr. Luke Heffley seconded the motion. Motion passed unanimously.

Dr. Kluck invited anyone attending the meeting who would like to address the Board to do so; no one addressed the Board at this time.

Mr. Thomas Dolislager presented the report from the September 20, 2007 Physical Management Subcommittee meeting. Mr. Dolislager reported the Subcommittee had discussed a request from Jonesboro City Water and Light (CW&L) utility company for an easement to be used for an electrical substation on Jonesboro Human Development Center (JHDC) land. Mr. Dolislager explained the benefits the Jonesboro Center would receive from CW&L in return for use of the Center land. Mr. Dolislager stated the JHDC Superintendent Forrest Steele was in agreement with approving the easement request and Mr. Steele had informed the Subcommittee the location for the easement was an area not identified for any future use by the Center nor would the easement create any interference with campus projects. Mr. Dolislager stated the Subcommittee's recommendation was to approve the easement request and stated the recommendation to be a motion. Motion passed unanimously.

Mr. Dolislager continued the Subcommittee report and provided information on an easement request from AT&T involving CHDC land that had been discussed by the Subcommittee. Mr. Dolislager explained the particulars of the easement request, including the benefits that would be provided to the Center. Mr. Dolislager stated the Subcommittee's recommendation was to approve the easement request and stated the recommendation to be a motion. Motion passed unanimously.

Mr. Randy Lann presented the report from the September 20, 2007 Administrative Services Subcommittee meeting. Mr. Lann reported the Subcommittee had discussed the agency's stock and he called on Mr. Kenny Gibbs of Merrill Lynch to provide the Board with a stock update. Following Mr. Gibbs' update, Mr. Lann presented the Subcommittee's recommendation for the investment process to be used by Merrill Lynch on the proceeds from the sale of stock: invest one million for three and one-half years, one million for two and one-half years and the remainder (approximately \$1.3 million) for no longer than 12 months. He also stated the recommendation included providing Merrill Lynch with the authority to sell stock remaining to be sold and include the proceeds in the investment process. Mr. Lann stated the Subcommittee's recommendation to be a motion. Motion passed unanimously.

Ms. Judy Adams, Southeast Arkansas Human Development Center (SEAHDC) Superintendent, presented the report for the human development centers and the report consisted of items of interest about each HDC as provided to Ms. Adams by each Superintendent.

Dr. Charlie Green presented the Division Director's report. Dr. Green began his report with a thank you to Mr. Calvin Price, CHDC Superintendent, and the CHDC staff for hosting the Board meeting, and he thanked all the Superintendents for the great job they do on a continual basis. Dr. Green's report included comments on the General Improvement Fund and funding for merit/base pay increases for staff.

Dr. Kluck announced the next Board meeting would be held November 15, 2007 at Arkadelphia HDC (ArHDC).

Mr. Heffley made a motion the meeting adjourn. Mr. Dolislager seconded the motion. Motion passed unanimously.

ATTEST:

Executive Secretary

Dr. Wesley Kluck, Board Chair
Board of Developmental Disabilities Services

