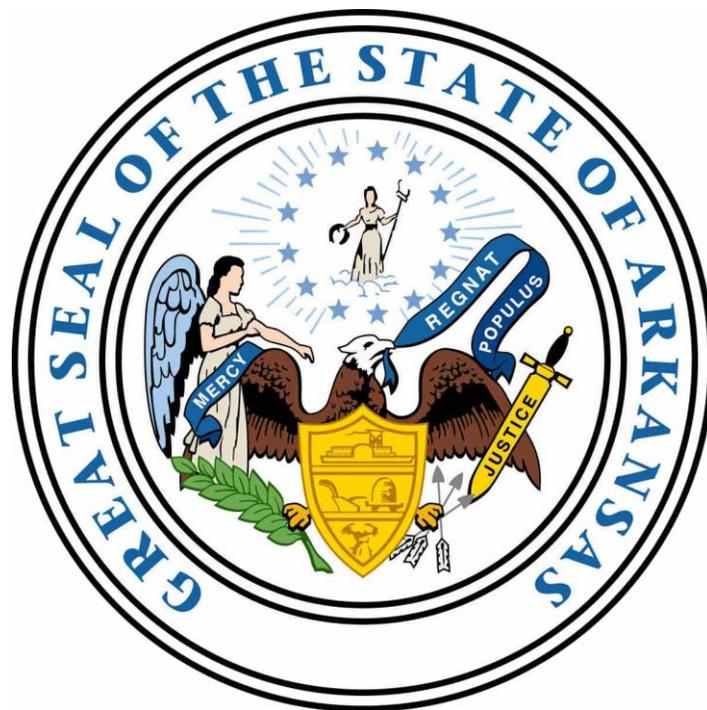




Arkansas Department of Human Services Division of Volunteerism

Recognition Information



We promote and support volunteering and national service in Arkansas!

The DHS Division of Volunteerism can contribute to your recognition program.

Contact us if we can help! We would love to be a part of your celebration!

DATES TO REMEMBER

NATIONAL VOLUNTEER WEEK - APRIL

The Hands On Network designates the third week in April as National Volunteer Week. Check the website for dates and details.

<http://www.handsonnetwork.org/programs/more/nvw>

ARKANSAS VOLUNTEER MONTH - SEPTEMBER

Each year the Governor proclaims September as Volunteer Month in Arkansas. September is an excellent time for organizations to recognize volunteers who help fulfill their mission.

The DHS Division of Volunteerism services are provided *at NO cost* to you.



STATE RECOGNITION AWARDS

ARKANSAS VOLUNTEER COMMUNITY OF THE YEAR

Each year twelve Arkansas communities are recognized for the volunteer efforts of their citizens. Awards are presented to the mayors of these cities at the Arkansas Municipal League's Winter Meeting. This awards program is sponsored by the Governor, the Arkansas Municipal League, and the Arkansas Division of Volunteerism. The Arkansas Highway and Transportation Department donates Arkansas Volunteer Community of the Year highway signs to the 12 recipients.

ARKANSAS COMMUNITY SERVICE AWARDS

The Arkansas Community Service Awards are presented in the summer at a televised event sponsored by the Division of Volunteerism, KARK-TV Channel 4, the Governor's Office, and the Duncan Law Firm. These Awards are divided into four categories.

INDIVIDUAL COMMUNITY SERVICE AWARDS

This award is given to six adult Arkansans who have given conscientious, unselfish volunteer service in their communities.

CORPORATE HUMANITARIAN AWARDS

This award is given to one for-profit business with under 100 employees and one for-profit business with over 100 employees that have consistently given to their communities through the volunteer effort of their employees and management.

YOUTH HUMANITARIAN AWARD

This award is given to an outstanding youth (under the age of 21) who, through his/her community activities, has demonstrated outstanding volunteer service.

DISTINGUISHED CITIZEN AWARD

This award is given to an Arkansan who has gone the extra mile to improve the quality of life for all Arkansans. This individual's life sets an example for others to follow.

The recipients of the Arkansas Community Service Awards are chosen by a distinguished panel of community leaders from across the state. All finalists receive a letter and certificate from the Governor and winners receive a trophy. A cash award is donated to a nonprofit organization designated by the recipients of the individual and youth awards. Nomination forms are available from the Division of Volunteerism and are accepted year round. Finalists are chosen each month from June-May and the awards are presented in June or July each year.

NATIONAL RECOGNITION AWARDS

DAILY POINTS OF LIGHT AWARDS

This is a national recognition designed to honor those who have made a commitment to connect Americans through service to help meet critical needs in their communities, especially around the goals for children and youth set by the Presidents' Summit for America's Future. This recognition is sponsored by the Points of Light Foundation at www.pointsoflight.org. Nomination forms may be obtained by calling the Arkansas DHS Division of Volunteerism or Points of Light Foundation (1-202-223-9186).

PRESIDENT'S VOLUNTEER SERVICE AWARDS

Recognizing and honoring volunteers sets a standard for service, encourages a sustained commitment to civic participation, and inspires others to make service a central part of their lives. The President's Volunteer Service Award recognizes individuals, families, and groups that have achieved a certain standard – measured by the number of hours of service over a 12-month period or cumulative hours earned over the course of a lifetime.

For more information visit their website at www.presidentialserviceawards.gov

THE JEFFERSON AWARDS

Administered by the American Institute for Public Service, the Jefferson Awards are presented each year on two levels: national and local. National award recipients represent a "Who's Who" of outstanding Americans. Winners include three Supreme Court Justices, eight U.S. Senators, six Secretaries of State, eleven Cabinet Officers and three former First Ladies. On the local level, Jefferson Awards recipients are ordinary people who do extraordinary things without expectation of recognition or reward. For more information on the Jefferson Awards, visit their website at www.jeffersonawards.org.

RECOGNITION BOOKMARKS

Bookmarks may be requested at any time during the year. When bookmarks go out of print, new designs are developed. If we cannot fulfill your request with the bookmarks you have ordered, we will fill your order with one of the new designs.

Arkansas Volunteers – Play Your Part! (Recruitment)

Volunteer Arkansas! (Recruitment)

Inspire by Example – Volunteer!! (Recruitment)

Volunteer - (Recruitment)

Many Thanks for Volunteering (Recognition)

Volunteering Is A Natural (General)



MANY THANKS FOR VOLUNTEERING!

Thank you!
 Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you!
 Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you!
 Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you!
 Thank you! THANKS !!!



Guidelines for ordering bookmarks

1. Bookmarks may be ordered in quantities of 25 or more and are free of charge. (The order should be based on the number of volunteers currently employed by your organization or the number of volunteers you wish to recruit.) Please make your request in writing (fax and email are also acceptable) and allow two weeks for processing.

RECOGNITION CERTIFICATES

Recognition certificates are free of charge and may be requested by the volunteer coordinator or executive director of your organization at any time during the year. Due to the influx of request, the Division of Volunteerism asks that you send your request at least three weeks prior to your event date. Also, the maximum number of certificates is **250** per request. If you have a larger request, please contact our office so that we can assist in making your event successful.

DOV CERTIFICATE OF APPRECIATION

This certificate is signed by the Director of the Division of Volunteerism. It reads, "Certificate of Appreciation presented to (name of individual) in recognition of outstanding volunteer service benefiting your community."

Individual volunteers who have given between 50 and 100 hours of volunteer time within the requesting organization's calendar year or made a significant contribution of time and effort will receive this certificate.



DOV CORPORATE GOOD NEIGHBOR AWARD



This certificate is signed by the Director of the DHS Division of Volunteerism. It reads Corporate Good Neighbor Award presented to (name of corporation/business) For your outstanding support of volunteerism and your corporate volunteer efforts, we thank you!

Corporations/Businesses that have contributed in-kind donations or have encouraged their employees to volunteer with an organization, and have made a significant impact on the organization, are eligible for the Corporate Good Neighbor Award.

GOVERNOR'S VOLUNTEER EXCELLENCE AWARD CERTIFICATES

These four certificates are awarded to individual volunteers. The certificate is based on the number of hours that individual has given to the organization. They read "Governor's Volunteer Excellence Award presented to (name of individual) in recognition of outstanding volunteer service to the people of Arkansas." These certificates are marked with the date of the recognition event and are signed by the Governor and the Director of the Division of Volunteerism.

For 100 to 250 hours of volunteer service in one year



For 251 to 500 hours of volunteer service in one year



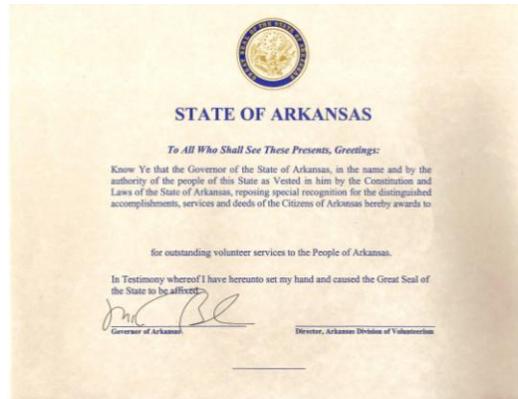
For 501 to 750 hours of volunteer service in one year



For 751 and above hours of volunteer service in one year



STATE OF ARKANSAS VOLUNTEER AWARD CERTIFICATE



The State of Arkansas Volunteer Award Certificate is signed by the Governor and the Director of the Division of Volunteerism. It is given to for-profit businesses, civic, and community groups that have made a significant contribution to your organization. This certificate is awarded to the group, as a whole, rather than to an individual in the group.

This certificate reads "State of Arkansas To all who shall see these presents, greeting: Know Ye that the Governor of the State of Arkansas in the name and by the authority of the people of this State as vested in him by the Constitution and laws of the State of Arkansas reposing special recognition for the distinguished accomplishments, services and deeds of the Citizens of Arkansas hereby awards to (name of group) for outstanding volunteer services to the State of Arkansas. In testimony whereof I have hereunto set my hand and caused the Great Seal of the State to be affixed." (Date of the recognition event)

Guidelines for requesting certificates

1. Certificate requests may be made by any individual within an organization who is aware of the volunteer's service and can provide documentation of that service, if requested. *(Requests should be made according to the number of hours given, not by the certificate's name.)*

When requesting certificates, please list the volunteers' names under the following categories:
50 to 100 hours, 100 to 250 hours, 250 to 500 hours, 500 to 750 hours,
750 hours and above, groups.

2. The list should be typewritten with the volunteers' names as they should appear on the certificates, i.e. First name before last name.
3. The list should include the date of your recognition event, a contact person with his/her phone number, and a mailing address for the return of the finished certificates.
4. Request must be received at least three weeks before your recognition event. Please make your request in writing (fax and email are also acceptable).

Send requests for Recognition to:

DHS Division of Volunteerism,
PO Box 1437, Slot S-230,
Little Rock, Arkansas 72203-1437.

You may email your request to: beth.jacks@arkansas.gov

Or

Fax to our offices **(501) 682-6752**.

If you have questions, please call **Beth Jacks** at (501) 682-7540.

**All of the DHS Division of Volunteerism services
are provided at NO cost to you.**

Visit our website to learn more about other services such as:

**Training
Technical Assistance
Facilitation
Recognition
Publications
AmeriCorps Programs
Grantstation funding information**

<http://www.arkansas.gov/dhs/adov>