

Version Notes
Release 19.2 – August 19, 2010

General:

Screens: Multiple locations within CHRIS.

Path: **Multiple paths**

- Scroll bars in zoom boxes of more than 2,000 characters, on Read Only screens, will remain active to allow an authorized user to view all data entered in a field and displayed in the zoom box. Previously users were unable to view narrative in a zoom box exceeding 2,000 characters because the scroll bar on Read Only screens was inactive and the zoom box could only display approximately the first 2,000 characters. This applies to all CHRIS records, for example: Referral, Investigation, Case, Provider and any other type, where a field contains more than 2,000 characters. It also applies to open records of all types, with Read Only screens, and close records of all types.
 - Many zoom boxes were changed to correct the cut off display of the field title on field zoom boxes, or added field titles to the display of field zoom boxes, where they did not exist, to achieve consistence with the CHRIS standard for zoom box display.
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Tickler List:

Path: **Workload/Workload For:/Ticklers OR**
Ticklers Stop Light on Main Toolbar OR
Org/Reports/Tickler List

The following changes were made in regards to the **6 Months Life Skills Assessment Review** Tickler:

- 1) All **6 Months Life Skills Assessment Review** Ticklers were deleted for Clients that are age 19 or Older
- 2) All Pending (Including Overdue) **6 Months Life Skills Assessment Review** Ticklers will be deleted when the Client turns 19
- 3) If a **new** Life Skills Assessment Date is entered for a Client age 19 or older (on the Independent Living Checklist screen), a new **6 Months Life Skills Assessment Review** Tickler **will not** be created and the **6 Months Life Skills Assessment Review Date will not** show on the screen.
- 4) If a Client is age 18 or under, the system will continue to create the **6 Months Life Skills Assessment Review** Tickler

Assign/Transfer:

Path: Workload/Case/Assign OR
Workload/Referral-Investigation/Assign OR
Provider/Directory/Assign

On the Assign/Transfer screen, **Transitional Services Coordinator** was added as a new value to the Secondary Responsibility **Description** list.

Investigation:

General Information Screen:

Path: Workload/Referral - Investigation/Existing/(investigation
number)Ok/Investigation/Client/(select/client)/Show/Birthplace – Citizenship
– Language

The **U.S. Citizen** checkbox in the **Citizenship** grouping on the **Birthplace/Citizenship/Language** sub-tab in the **Client Information** tab on the **General Information** screen was changed to a **Citizenship/Alienage** picklist field containing the following mutually exclusive values:

- Non-Qualified Alien
- Qualified Alien
- US Citizen

The **Citizenship/Alienage** field defaults to **U.S. Citizen** but can be edited by the user, if different, to an appropriate alien status (**Non-Qualified Alien** or **Qualified Alien**).

A **Qualified Alien** is a person who is not a U.S. citizen and is one of the following:

- A lawful permanent U.S. resident;
- a refugee;
- an asylee;
- an alien who has had deportation withheld under section 243(h) of the Immigration and Nationality Act (INA);
- an alien granted parole for at least 1 year by INS;
- an alien granted conditional entry under immigration law in effect before April 1, 1980;
- a honorably discharged veteran, an alien on active duty in the Armed Forces of the United States, or the spouse or unmarried dependent child of one of these persons.

A **Non-Qualified Alien** is an alien who is one of the following:

- An alien who does not meet the definition of qualified alien;
- an illegal alien; or
- A qualified alien who entered the United States on or after August 22, 1996 and has resided in the United States as a qualified alien for less than five years.

Previous selections of the **US Citizen** checkbox converted to display of the **US Citizen** value in the new **Citizenship/Alienage** field picklist. The **Citizenship/Alienage** field will remain blank in prior investigations where the **US Citizen** checkbox was not checked, but the field will remain editable until the investigation is closed.

Case:

Select Contact Dialog Box

Path: **Workload/Case/Services/Contacts**

The following changes were made to the **Select Contact dialog box** in Case:

- A Pop-up menu with **New** and **Show** was added when the user right clicks the mouse.
- If the user right clicks and clicks **New** it will take the user to a new, blank Client Contact Information screen where information pertaining to the new contact can be entered. It will work the same as when the user clicks the **New** button.
- If the user right clicks and clicks **Show** it will take the user to the Client Contact Information screen of the highlighted contact. It will work the same as when the user clicks the **Show** button or double clicks a highlighted contact.

Medical Visits Screen

Path: **Workload/Client/Medical Visits**

The following change was made to the Medical Visits screen replacing the 'Does Client Have a Disability?' field and radio button on the **Client Information** screen:

Add a new grouping for '**A Qualified Professional Conducted a Clinical Assessment of Foster Child and Determined**':

- **Emotionally Disturbed** Select Box – a grouping of disabilities that fall into this type of disability;
- **Mental Retardation** Select Box – a grouping of disabilities that fall into this type of disability;
- **Physically Disabled** Select Box – a grouping of disabilities that fall into this type of disability;
- **Visually/Hearing Impaired** Select Box – a grouping of disabilities that fall into this type of disability;

- **Other Medical Condition** Select Box – a grouping of disabilities that fall into this type of disability;

General Information Screen:

Path: Workload/Case/Existing/(case number)/Ok/Client/(select client)/Show/Birthplace – Citizenship – Language

Fields in the **Citizenship** grouping were modified as follows:

- The **Alien Registration Number** field was removed.
- The following changes were made to the picklist for the **Citizenship/Alienage** field:
 - The following values were removed:
 - **Alien legalized/210**
 - **Alien legalized/210A**
 - **Alien legalized/245A**
 - **Alien legalized/902**
 - **Eligible Alien**
 - **Illegal Alien**
 - **Ineligible Alien**
 - The following new values were added to the picklist:
 - **Non-Qualified Alien**
 - **Qualified Alien**
- A **Qualified Alien** is a person who is not a U.S. citizen and is one of the following:
 - A lawful permanent U.S. resident;
 - A refugee;
 - An asylee;
 - An alien who has had deportation withheld under section 243(h) of the Immigration and Nationality Act (INA);
 - An alien granted parole for at least 1 year by INS;
 - An alien granted conditional entry under immigration law in effect before April 1, 1980;
 - A honorably discharged veteran, an alien on active duty in the Armed Forces of the United States, or the spouse or unmarried dependent child of one of these persons.
- A **Non-Qualified Alien** is an alien who is one of the following:
 - An alien who does not meet the definition of qualified alien;
 - An illegal alien; or
 - A qualified alien who entered the United States on or after August 22, 1996 and has resided in the United States as a qualified alien for less than five years.
- Previous selections of the removed values from the **Citizenship/Alienage** field picklist were converted to the new alien values as follows:
 - **Alien legalized/210** - converted to - **Qualified Alien**
 - **Alien legalized210A** - converted to - **Qualified Alien**

- **Alien legalized/245A** - converted to - **Qualified Alien**
- **Alien legalized/902** - converted to - **Qualified Alien**
- **Eligible Alien** - converted to - **Qualified Alien**
- **Illegal Alien** - converted to - **Non-Qualified Alien**
- **Ineligible Alien** - converted to - **Non-Qualified Alien**

NYTD Clients Information Screen

Path: NYTD button on Main Toolbar

- A new NYTD button has been added on the Main toolbar.
- NYTD stands for the **National Youth in Transition Database**. States are required to transmit NYTD data to the Feds every six months of the Federal Fiscal Year. The first report period will be from **October 1, 2010 through March 31, 2011**, and the report must be transmitted no later than May 15, 2011.
- The NYTD Clients Information Screen is a display only screen for the users to view the NYTD Client Population, Population Statistics, and NYTD Information per Client. There is also a **Take Survey** link for the applicable Baseline Population that are required to take the Survey but have not as of yet. **This will not be accessible until the September 2010 release.**
- On the NYTD Client Information screen, there is a **Show NYTD Info.** button.
 - The **Show NYTD Info. button** opens up the NYTD Elements Information Screen for the Client that is highlighted in the NYTD Clients grouping on the initial NYTD Clients Information screen. The Client Name and Client ID will be displayed on the top of the screen. There are 4 tabs that capture the NYTD Elements. The information on the tabs is display only
- These screens will help users determine what NYTD Information needs to updated/corrected in CHRIS for the NYTD Client or if the Baseline Client still needs to submit the Survey. This information should help the user to ensure the data that is submitted to the Feds is accurate.
- *****Go to CHRIS Net and click on “National Youth in Transition Database (NYTD) – Want to Know More?” link for a better understanding of how CHRIS will capture the Feds requirements on youth receiving transitional services.**

Child’s Provider Recommendation Screen:

Path: Workload/Placement/Place/Recommend/Find Button/Provider Search Results

- **Waiver to Exceed Required Number of Children Under Age 2 or 6 Years of Age** – a new Waiver was created to alert the Caseworker when they are about to place a child under the age of 2 or 6 in a Foster Family who already has two children under the age of 2 and/or three children under the age of 6 residing in their home:
 - **Warning Message:** You have selected a Foster Family Provider who is currently parenting two children under the age of 2 years or three children under the age of 6 years. If this child (under the age of 2 or 6 years) is placed in this Provider’s Home, it will exceed the required number of children under age 2 or 6 years for this Provider. A Waiver from the Area

Director is required to proceed in placing this child with this family. Do you want to continue? Yes or No buttons

- **Waiver Indicator:** Waiver to Exceed Number of Children Under Age of 2 or 6 Years When Child Placed in Home – this indicator will appear in red lettering on the child's Provider Recommendation Screen upon selection of the home.
- **Three Tier Approval** – the Area Director must approve all these placements since the family will exceed the required number of young children in their home.
- **Automated Email Notification** – new email that will be sent to DCFS Management when Area Director approves these placements. The email will have the child's name/id, Provider's name/id, Placement Date and the Three Tier Approval Staff's Names.

Adoption:

Adoption General Information Screen

Path: **Workload/Adopt/General Information**

The following change was made to the Adoption General Information screen to **add** a new grouping for '**A Qualified Professional Conducted a Clinical Assessment of Foster Child and Determined**':

- **Emotionally Disturbed** Select Box – a grouping of disabilities that fall into this type of disability;
- **Mental Retardation** Select Box – a grouping of disabilities that fall into this type of disability;
- **Physically Disabled** Select Box – a grouping of disabilities that fall into this type of disability;
- **Visually/Hearing Impaired** Select Box – a grouping of disabilities that fall into this type of disability;
- **Other Medical Condition** Select Box – a grouping of disabilities that fall into this type of disability;

Add a new grouping for '**A Qualified Professional Conducted a Clinical Assessment of Adopted Child and Determined Other Medical Condition**' Select Box

All Disability Characteristics currently listed in the **Physical/Medical** select box will be made inactive and all existing values selected will continue to be displayed; however, the disability values will be non-selectable.

'Add Client Provider Member' Button

Path: **Workload/Client/Select Client**

The Select Client screen was changed to **add** a new button on the **Select Client** screen

that is only accessible in Adoption cases to add Client Provider Member to the Adoption case **Client General Information Screen**.

- On the Select Client screen add a new button '**Add Client Provider Member**' under the **New** button that is only accessible in Adoption cases:
 - When clicked, a **Find Provider Member response window** will appear to enter the Provider's ID (only approved adoptive families) and/or Provider Last and First Name:
 - Provider's Head of Household 1 and Head of Household 2 appears showing demographic information to 'ADD Client' in Adoption Case **Client General Information** screen:
 - Start Date
 - First Name
 - Last Name
 - County of Service
 - Gender
 - Date of Birth
 - SSN
 - Ethnicity
 - Race
 - **Physically Disabled** Select Box – a grouping of disabilities that fall into this type of disability;
 - **Visually/Hearing Impaired** Select Box – a grouping of disabilities that fall into this type of disability;
 - **Other Medical Condition** Select Box – a grouping of disabilities that fall into this type of disability;

And add a new grouping for '**A Qualified Professional Conducted a Clinical Assessment of Adopted Child and Determined Other Medical Condition**' Select Box

Additions:

- **Relationship of Adopting Family** – replaced the picklist value to a Select Box for the Adoption Specialist to select more than one relationship;
- **Elected Not To Receive Subsidy (Although Eligible)** – reworded the existing '**Eligible for Subsidy but elected not to receive one**' for better wording;
- **Eligible for Subsidy checkbox** – a new checkbox for the Adoption Specialist to check if child and family are eligible for an adoption subsidy on the Adoption General Information Screen. Once this is checked, the Adoption Specialist must select 'Standard Rate' or 'Special Rate' and proceed with completing the

Adoption Subsidy Screen. If this checkbox is not checked, you will not be able to **Add** the Adoption Subsidy screen.

- **A Qualified Professional Conducted a Clinical Assessment of Foster Child and Determined** – the foster child’s disabilities which populated from the foster care case appear on this screen. If by chance, the child’s Disability for the subsidy wasn’t selected in the foster care case, the Adoption Specialist can select the disability.
- **A Qualified Professional Conducted a Clinical Assessment of Adopted Child and Determined** – this grouping is for the Adoption Specialist to select one of the seven disabilities that is not considered a ‘disability’ for a foster child, according to the Feds.

These enhancements are located on the revised Adoption General Information Screen which is completed when a child is adopted by a family.

Provider:

Provider Household Members Screen:

Path: Workload/Provider/Existing/(provider number)/Ok/Members

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 - **Eligible Alien** - converted to - **Qualified Alien**
 - **Illegal Alien** - converted to - **Non-Qualified Alien**
 - **Ineligible Alien** - converted to - **Non-Qualified Alien**

Placement/Waiver Tab on Provider Placement & Services Recipients Screen:

Path: Provider/Directory/Plc-Srv/Placement-Waiver Information Tab

- **History of Waivers to Exceed Required Number of Children Under Age 2 or 6 Years of Age** – to capture all new Waivers when the Area Director approves placement of a child in a Provider’s home who already had two children under the age of 2 and/or three children under the age of 6 residing in their home:
 - **Identification of Waivers** – since we have two Waivers, we identified each in the Provider’s Placement Information grouping inset grid:
 - **Capacity Waiver** – when a placed child required a Waiver to exceed the number of Approved Slots for Provider.
 - **Under Age Waiver** – when a placed child required a Waiver to exceed required number of children under age 2 or 6 years of age in home; and,
 - **Waiver to Exceed Required Number of Under Age Children (2 or 6 Years) Information** – a new grouping to capture Provider’s Waivers when a placed child required a Waiver from the Area Director to exceed the required number of under age children (2 or 6 years) in the home:
 - Captures Child’s Name an ID
 - Captures Family Service Worker Name and Requested Date

- Captures Supervisor Name and Recommended Date
- Captures Area Director Name and Approved Date
- Total No. of Under Age Waivers Granted – number of all approved placements that required a Waiver; and,
- Total No. of Current Open Under Age Waivers Granted – number of those Waivers where child remains in Provider's Home