

INSTRUCTIONS FOR CFS-353

CFS-353 is initialed by the Family Service Worker or Health Services Worker as medical records are requested. The Family Service Worker or Health Services Worker updates the form when the requested records are received. Requests for Medical records on the child for the time prior to entry into foster care are logged onto the top part of the form as they are requested. Medical records on the child since his entry into foster care are logged onto the bottom part of the form.

Identify name and title of individual initialing the CFS-353 once per case record.

ROUTING

The CFS-353 is filed in the Medical Section of the case record.