

INSTRUCTIONS

CFS-229-T (Child Maltreatment True Investigative Determination Notice to Attorney Ad Litem and CASA for Child in Foster Home Where Maltreatment Is Reported and Alleged Juvenile Offender or When Alleged Juvenile Offender or Underaged Offender is Placed in the Same Placement)

Purpose:

This notice of a true determination is used to provide notification regarding the name of each child individually to the Attorney ad litem, and CASA responsible for that single child who was in foster care in a foster home where alleged maltreatment occurred, or the AAL and CASA for a child in a foster home when an alleged juvenile offender or underage juvenile offender is placed in the same placement.

Completion:

To: Type or write the name and title of the AAL and CASA.

Address: Enter the full address of the AAL and CASA.

From: Enter the name, full address, phone number, and county of the DCFS staff sending the notice.

County of Referral: Enter the county where the alleged offense took place.

Primary Assigned County: Enter the county assigned as primary.

Date: Enter the date the notice is sent.

CHRIS Referral #: Insert the CHRIS referral number.

Name of Child They Represent in Home Where Alleged Abuse Occurred: Enter the name only of the child in care they are responsible for and who was in foster home where alleged maltreatment occurred.

Date of Allegation: Enter the date the allegation was originally made.

Check Boxes: Indicate whether the maltreatment is entered in the Central Registry or Exempt.

Allegation: Insert a brief description of the suspected child maltreatment.

Signature: Print and sign the name of the staff member who is sending the form.

Mailed by: Write in the name of the DCFS Central Office Notification Unit staff who is mailing the form.

Routing:

1. Send a copy to each AAL and CASA for the other children in foster care in a foster home where alleged maltreatment occurred upon request, or if the department determines notification is necessary to ensure the health or safety of the child.
2. Retain a file copy.