

INSTRUCTIONS

CFS-226-T 1 (Child Maltreatment True Investigative Determination Notice to Circuit Judge, Attorney Ad Litem, CASA, and Counsel in Dependency Neglect or FINS Case of Alleged Victim)

Purpose:

This notice of a true determination is used to provide notification regarding the names of the alleged victim and offender to the circuit judge, attorney ad litem, CASA, and Counsel in Dependency Neglect or FINS Case for the alleged victim.

Completion:

To: Type or write the name and title of the judge, AAL, CASA, or counsel.

Address: Enter the full address of the judge, AAL, CASA, or counsel.

From: Enter the name, full address, phone number, and county of the DCFS staff sending the notice.

County of Referral: Enter the county where the alleged offense took place.

Primary Assigned County: Enter the county assigned as primary.

Date: Enter the date the notice is sent.

CHRIS Referral #: Insert the CHRIS referral number.

Name of Alleged Victim: Enter the name of the alleged victim.

Name of Alleged Offender: Enter the name of the alleged offender

Date of Allegation: Enter the date the allegation was originally made.

Check Boxes: Indicate whether the maltreatment is entered in the Central Registry or Exempt.

Allegation: Insert a brief description of the suspected child maltreatment.

Signature: Print and sign the name of the staff member who is sending the form.

Mailed by: Write in the name of the DCFS Central Office Notification Unit staff who is mailing the form.

Routing:

1. Send a copy to the circuit judge, AAL, CASA, or counsel for the alleged victim upon request or if necessary to ensure the health and safety of the child.
2. Retain a file copy.